



Municipality of Princeton, NJ

Mayor and Council of Princeton

Meeting Agenda

400 Witherspoon St
Princeton, NJ 08540

Monday, March 23, 2026

7:00 PM

Main Council Chambers

I. JOIN MEETING - PLEASE CLICK LINK BELOW:

<https://us02web.zoom.us/j/87995786199>

Webinar ID 826 7133 8610

II. STATEMENT CONCERNING NOTICE OF MEETING

Notice of this meeting was provided in accordance with the requirements of the Open Public Meetings Act and State regulations governing public meetings, including the time, date and location of the meeting and clear and concise instructions to the public for accessing the meeting and making comments. In addition, the agenda and all related materials were posted electronically and made available to the public on Princeton's meeting portal in advance of the meeting.

III. LAND ACKNOWLEDGEMENT

"We gather today on the land of the Lenni Lenape. As members of the Princeton community, we aspire to show appreciation, respect, and concern for all peoples and our environment. We honor the Lenape and other Indigenous caretakers of these lands and waters, the elders who lived here before, the Indigenous today, and the generations to come"

IV. ROLL CALL

V. PLEDGE OF ALLEGIANCE

VI. PROCLAMATION

1. [0024](#) Women's History Month (**List of businesses within the proclamation includes many, if not all, of the women owned and women led businesses in town)

VII. PRINCETON UNIVERSITY UPDATE BY PRESIDENT EISGRUBER

1. [0025](#) President Eisgruber's Annual Report & Highlights

VIII. APPROVAL OF MINUTES

1. [0026](#) Mayor and Council of Princeton-Regular Meeting-October 27, 2025

IX. ANNOUNCEMENTS/REPORTS

- 1. [0027](#) Chief’s February 2026 Monthly Police Report
- 2. [0028](#) 2025 Police Annual Report

X. WORK SESSION

- 1. [0029](#) Work Session Regarding Special Events by Lisa Maddox, Esq.

XI. ORDINANCE PUBLIC HEARING

Anyone wishing to comment on or ask a question about an ordinance(s) listed below for public hearing and adoption can do so by either in person or Zoom. In person use the sign-up sheet on the podium. To make a spoken comment, either click on "Participants" and use the "raise hand" function, or- if attending by telephone- press *9. When it is your turn to speak the meeting host will unmute you and the Mayor will recognize you.

- 1. [ORD 26-16](#) An Ordinance by the Municipality of Princeton Designating Restricted Parking Spaces for Persons with Disabilities on Clay Street and Leigh Avenue, Updating Restricted Parking Spaces in Additional Locations, and Amending Section B19-30 of the “Code of the Borough of Princeton, New Jersey, 1964” and Section T11-11.1 of the “Code of the Township of Princeton, New Jersey, 1968”- Roll Call

XII. ORDINANCE INTRODUCTION

- 1. [ORD 26-17](#) An Ordinance by the Municipality of Princeton to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank ((N.J.S.A. 40A:4-45.14) (Public Hearing: April 27, 2026)-Roll Call

XIII. 2026 BUDGET

- 1. [R-26-097](#) Resolution of the Mayor and Council of Princeton Authorizing Compliance with the United States Equal Employment Opportunity Commission’s Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964
- 2. [R-26-098](#) Resolution of the Mayor and Council of Princeton Introduction of the Municipal Budget for 2026 (Adoption of Budget Scheduled for April 27, 2026)

XIV. RESOLUTIONS

- 1. [R-26-099](#) Resolution of the Mayor and Council of Princeton Authorizing the Award of a Professional Services Agreement to LRK Inc. for a Redevelopment Plan and Planning Services for the Franklin Maple Site for an Amount Not to Exceed \$50,000.00

2. [R-26-100](#) Resolution of the Mayor and Council of Princeton Authorizing the Award of a Professional Services Agreement to Phoenix Consulting Group, LLC for Executive Search Services for an Amount Not to Exceed \$15,500.00
3. [R-26-101](#) Resolution of the Mayor and Council of Princeton Ratifying a Professional Services Agreement Awarded to Maraziti Falcon, LLP for Legal Services in Connection with PCRD Litigation for an Amount Not to Exceed \$50,000.00
4. [R-26-102](#) Resolution of the Mayor and Council of Princeton Authorizing the Award of an Extraordinary Unspecifiable Service Contract with RnD Consulting, LLC for Information Technology Support in 2026 for an Amount Not to Exceed \$100,000
5. [R-26-103](#) Resolution of the Mayor and Council of Princeton Authorizing the Award of a Professional Services Agreement to Muller & Baillie, P.C. to Provide Legal Services in Connection with the Review of Development Applications in 2026 to be Paid Exclusively by Escrow Funds for an Amount Not to Exceed \$105,000.00
6. [R-26-104](#) Resolution of the Mayor and Council of Princeton Authorizing the Award of a Professional Services Agreement to Muller & Baillie, P.C. for Legal Services in Connection with PCRD Litigation for an Amount Not to Exceed \$30,000.00
7. [R-26-105](#) Resolution of the Mayor and Council of Princeton Authorizing the Award of a Professional Services Agreement to Storm Water Management Consulting, LLC for Additional Hydrologic and Hydraulic Analyses and Operation and Maintenance Manual and Emergency Action Plan Updates for Lower Mountain, Regional Detention Basin G, and Smoyer Park Dams for an Amount Not to Exceed \$76,728.00
8. [R-26-106](#) Resolution of the Mayor and Council Authorizing the Award of a Bid Contract to CCM Contracting Inc. for 2026 Roadway Resurfacing for an Amount Not to Exceed \$1,935,072.17
9. [R-26-107](#) Resolution of the Mayor and Council of Princeton Authorizing an Amendment to the Professional Services Agreement with Clarke Caton Hintz, PC to Add Affordable Housing Monitoring Services and Increase the Contract Amount by \$42,000.00 for a New Not to Exceed Amount of \$52,000.00
10. [R-26-108](#) Resolution of the Mayor and Council of Princeton Authorizing an Amendment to the Professional Services Agreement with Catholic Charities Diocese of Trenton for Behavioral Health and Community Services to Add Emergency Housing Services and Increase the Contract Amount by \$25,000.00 for a New Not to Exceed Amount of \$81,169.08

- 11. [R-26-109](#) Resolution of the Mayor and Council of Princeton Authorizing Release of a Maintenance Guarantee in the Amount of \$111,314.00 and Inspection Escrow to Windy Top at Princeton, LLC for Windy Top Major Subdivision, Block 3001, Lots 1 & 2

- 12. [R-26-110](#) Resolution of the Mayor and Council of Princeton Authorizing a Final Change Order in the Amount of -\$124,025.82 and Authorizing a Final Payment of \$212,503.64, Resulting in a Final Contract Amount of \$3,565,087.31, and the Release of Performance Bond for the Phase III Roadway Improvements to Witherspoon Street project to Earle Asphalt Company and Acceptance of a Maintenance Bond in the Amount of \$534,763.10.

- 13. [R-26-111](#) Resolution of the Mayor and Council of Princeton Approving Emergency Temporary Appropriations for the 2026 Current Fund Budget

XV. CONSENT AGENDA

- 1. [R-26-112](#) Resolution of the Mayor and Council of Princeton Authorizing the Payment of Bills and Claims

- 2. [R-26-113](#) Resolution of the Mayor and Council of Princeton Authorizing Membership in The Interlocal Purchasing System

- 3. [R-26-114](#) Resolution of the Mayor and Council of Princeton Authorizing Appointments to Boards, Commissions and Committees

- 4. [R-26-115](#) Resolution of the Mayor and Council of Princeton Authorizing the Arts Council of Princeton to Hold their Annual Princeton Porchfest on Saturday, April 25, 2026

- 5. [R-26-116](#) Resolution of the Mayor and Council Authorizing the Spirit of Princeton to hold the Memorial Day Parade on May 23, 2026

- 6. [R-26-117](#) Resolution of the Mayor and Council of Princeton Authorizing Princeton Multisport to Hold their 2nd Annual Princeton TriAthlon on Saturday, June 6, 2026

XVI. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

We will now open the meeting for public comment for items not on the agenda. The Mayor and Council will take comments first from members of the public attending the meeting in person, then from members of the public attending the meeting via Zoom. Speakers will be limited to 3 minutes. The Governing Body will use this public comment period as an opportunity to listen to resident concerns, but not to debate issues or engage in a question-and-answer session. Issues raised by members of the public may require review and/or further investigation prior to responding. All comments will be considered and are always welcomed.

IN-PERSON:

Please use the sign-up sheet on the podium. After everyone who signed up has had the opportunity to speak, the Mayor will invite any additional comments from members of the public. Please line up at the podium if you plan to speak. Anyone wishing to make any comments, please state your name and the town you live in for the record.

ZOOM:

To make a comment or ask a question during the meeting via zoom, raise your hand using one of the following alternatives:

1. Windows or Mac platform: Click on “Participants” at the bottom of the screen, then click on “raise hand” (Windows shortcut: Alt+Y; Mac shortcut: Option+Y).
2. Android or iOS device: Click on “raise hand” in the bottom left corner of your screen.
3. Telephone: Press #9

XVII. ADJOURNMENT



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: 0024

Agenda Date: 3/23/2026

Agenda #: 1.

Women's History Month (**List of businesses within the proclamation includes many, if not all, of the women owned and women led businesses in town)



Proclamation

Office of the Mayor
Municipality of Princeton

PROCLAMATION OBSERVING THE MONTH OF MARCH AS WOMEN'S HISTORY MONTH

WHEREAS, Princeton recognizes the month of March as Women's History Month, established in 1987 by Congress to celebrate the contributions American women have made to strengthen the nation since its inception; and

WHEREAS, the purpose of Women's History Month is to celebrate the vital contributions women have made to the United States and to recognize the achievements women have made over the course of American history in a variety of fields; and

WHEREAS, women from every walk of life have contributed to the growth and strength of our community in countless recorded and unrecorded ways; and

WHEREAS, the diverse women in our community play a critical economic, cultural, and social role in every sphere of life; and

WHEREAS, when women succeed, their communities prosper, and in Princeton the impact of women's leadership and entrepreneurship is evident in the vitality of our economy, the strength of our neighborhoods, and the richness of our civic life; and

WHEREAS, in Princeton, there are over 100 women-owned businesses making an enormous contribution to the success and prosperity of the town; and

WHEREAS, Princeton Council wishes to acknowledge each and every woman-owned business in our community for contributing to a thriving economy and to the vibrancy of Princeton's distinct business districts; and

WHEREAS, the following businesses are hereby recognized on March 23, 2026, as women-owned businesses of distinction:

4 Elements Wellness Center	Highbar Boutique	Nassau Street Seafood
Adriana Groza Art	Hiltons Princeton	Nic & Zoe
Agricola	Homestead Princeton	Noodle House Kung Fu Tea
Anej Skin Care	House of Cupcakes	Orvana Collection
Ayat Palestinian Restaurant	House of Ihsan	Palmer Square Princeton
Bella Boutique	Hunan Chinese Restaurant	Pastiamo Pasta Bar
Blue Bears Café	Jammin' Crepes	Pink Little Cakes
Blue Point Grill	JaZams	Pizza Den
CG Gallery	Junbi	Princeton Consignment Shop
Charbellem	Kristine's	Princeton Event Company
Chez Alice	Lace Silhouettes Lingerie	Princeton Floral Design
Conte's Pizza and Bar	Lan Ramen	Princeton Soup & Sandwich
D'angelo Market	Lillipies	Princeton Tour Co.
Dandelion	Limelite	Pure Barre Princeton
Delizioso Bakery + Kitchen	Lucy's Kitchen	Rojo's Roastery
Dentull	Maman	Roots Ocean Prime
Devine Nutrition and Wellness	Helena May, MLH Group, Property Owner	Rowan
Elsie Pang, Property Owner	Mediterra	Salon Pure
Enmoda Salon and Spa	Miya Table & Home Princeton	Shop the World
Faherty Brand	Morven Museum & Garden	Teresa's Pizza Wine Bar
Ficus	MTea Sushi & Dessert	The Bent Spoon
Green Street Consignment	Nassau Diner	The Dinky
Hedy Shepard	Nassau Inn	The Meeting House



Proclamation

Office of the Mayor
Municipality of Princeton

The Meeting House
The Peacock Inn and The Perch
Tiger Labs
Tiger Treats
Tipple & Rose

Toobydoo Princeton
Virburnum
Village Silver
Whole Earth Market
Witherspoon Grill

ZOE

NOW, THEREFORE, I, Mark Freda, Mayor of the Municipality of Princeton, and the Council of Princeton, County of Mercer, State of New Jersey, do hereby recognize March 2026 as Women's History Month in Princeton and commend the women of our community, and especially the many women-owned businesses, for their invaluable contributions to the economic vitality, cultural richness, and civic strength of our town.

BE IT FURTHER RESOLVED, that Princeton Council hereby honors and recognizes the women-owned businesses named herein as Women-Owned Businesses of Distinction, and extends its sincere appreciation for their leadership, entrepreneurship, and enduring impact on the Princeton community.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of the Municipality of Princeton to be affixed this 23rd day of March, 2026.

GIVEN UNDER MY HAND AND SEAL
THIS 23RD DAY OF MARCH 2026

MARK FREDA
Mayor



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: 0025

Agenda Date: 3/23/2026

Agenda #: 1.

President Eisgruber's Annual Report & Highlights



March 18, 2026

To: Mayor and Members of Council

Fr: Kristin Appelget, Assistant Vice President, Community and Regional Affairs

Re: Background Material for your March 23, 2026 Meeting with President Eisgruber

In advance of your annual meeting with President Eisgruber on March 23, I am pleased to share the attached report highlighting University contributions to the Princeton community. Additionally, I have also included with this report President Eisgruber's annual State of the University letter.

In October 2025 the new Princeton University Art Museum opened and welcomed more than 22,000 people from that campus, community and beyond during a weekend of events that marked this milestone. Since that opening weekend there have been more than 200,000 visits to the museum in just five months - nearly matching prior *annual* visit totals. We were delighted that TIME Magazine recently named the museum as one of the World's Greatest Places of 2026, and we look forward to continued excitement, strong attendance, and the positive ripple effects this momentum brings to local merchants.

Also this year, colleagues from across campus will join with community partners to highlight the important role that Princeton played in the founding of our nation. Lectures, exhibits and tours are scheduled throughout 2026 in partnership with other community organizations, and we are planning to open the Faculty Room in Nassau Hall during the first weekend of October in coordination with other community-led events planned for that weekend to celebrate America250. We are pleased to have this opportunity to raise awareness of the important role that Princeton – the town and the campus – played in our nation's founding.

In addition to financial commitments, as reflected in the attached report there are many tangible and intangible ways the University contributes to the well-being of the community through teaching, research and civic engagement. We are pleased to welcome members of the community to campus to enjoy cultural, athletic and educational activities.

We appreciate our continued collaboration and partnership with elected and appointed officials and staff at the Municipality of Princeton, and look forward to continuing to work together in the coming year to advance mutual interests that benefit the campus and community.



Contributions to Princeton: Overview

Voluntary contributions to Municipality of Princeton

For decades, Princeton University has made voluntary contributions to the Municipality of Princeton. In January 2024, the University announced contributions intended to be made over five years including \$28.2 million in unrestricted funding to the municipality and an additional \$11.35 million to support specific projects related to mass transit, infrastructure repairs and improvements, acquisition of emergency equipment, costs related to fire department personnel, construction of municipal facilities, and emergency housing.

The 2024 framework also includes contributions totaling \$300,000 over three years to Housing Initiatives of Princeton to provide rental housing assistance, \$500,000 over five years to 101:Fund to support college scholarships for low-income Princeton High School graduates attending schools other than Princeton University, and up to \$10 million to a non-profit fund to provide property tax relief to eligible low and middle-income residents.

Tax and sewer payments

The University is the largest property taxpayer in both the municipality and Mercer County, paying \$9.5 million in property and sewer taxes for properties in the Municipality of Princeton in 2025.

Police, fire and emergency services

The University provides significant support for police, fire and emergency services in the community. The University Department of Public Safety (DPS) has a staff of 159 including sworn officers, non-sworn security officers, fire marshals, supervisory, dispatch and administrative staff. DPS operates 24 hours per day/365 days per year, and works in close collaboration with the municipal police department.

The University has supported the Fire Department with annual financial contributions and major capital gifts as well as by allowing its employees to serve as volunteers with the department during their paid work hours. Currently 15 University employees are associate members of the Princeton Fire Department, providing critical daytime support to the paid and volunteer members of the department.

Over many years the University has supported the Princeton First Aid and Rescue Squad (PFARS) through annual contributions, major capital gifts and in-kind services such as summer housing and telecommunications support.

The University collaborates regularly with the municipality and Mercer County to support emergency communications systems, including allowing cell equipment to be installed on its buildings, reducing the need for monopoles in town.

Contributions to important community organizations/initiatives

Apart from its contributions to the municipality, Princeton University remains committed to supporting initiatives that enrich the quality of life in Princeton. The University has a long history of support for affordable housing. Over the years, the University has made cash and in-kind contributions to an array of local projects and nonprofit organizations.

The University has made, and continues to make, substantial in-kind and financial contributions to the Princeton Public Schools. In 2023 Princeton University announced that it intended to make over five years restricted and unrestricted contributions totaling more than \$14.6 million to the Princeton Public Schools.

Private roads and transit system maintained by the University and used by the public

The University owns approximately five miles of private roads in the Municipality of Princeton, such as Faculty Road and College Road, which are open to the public. The University maintains them at its own cost, including providing snow removal. The University also operates the all-electric TigerTransit bus system, which is free and open to the public, and opens most campus parking lots and garages for community use on evenings and weekends.

Education and outreach

As an educational institution, Princeton University offers numerous programs that welcome community members or are aimed primarily at area residents. Students at local high schools, including Princeton High School, can take coursework at the University; many different University initiatives provide tutoring to public school students; and the University runs a preparatory program for economically disadvantaged students in the area. The Community Auditing Program, popular with Princeton residents, provides participants the opportunity to attend University classes for a modest fee. Thousands more attend hundreds of free public lectures offered each year at the University.

The Princeton University Art Museum, Richardson Auditorium and other campus venues host a wide variety of campus and community-based arts programs. The Lewis Center for the Arts, Princeton University Concerts, University Chapel, Music Department and various student groups offer performances that are open to the public year-round. The University owns the Garden Theater, which is operated by the non-profit Renew Theaters, and the Matthews and Berlind Theaters that are operated in cooperation with the non-profit McCarter Theatre Center.

Volunteer activity and civic engagement

Princeton's mission of teaching and research has an emphasis on service, and students volunteer with more than a dozen local community organizations. Some of this activity begins before they even take their first class at Princeton, through Community Action. The University has a long history of working with numerous organizations that seek to meet the needs of local residents and create a fully inclusive and supportive community.

The following pages provide detailed information on these and other contributions by the University to the community.

Contributions to Princeton

- **Voluntary payments (calendar year basis)**
 - In 2025, Princeton University made voluntary contributions to the Municipality of Princeton totaling \$5.9 million to the Municipality of Princeton.
 - This includes a \$5.4 million unrestricted contribution, \$300,000 to support municipal mass transit initiatives, and \$200,000 to support costs related to career personnel for the Princeton Fire Department
 - In 2025, Princeton University made a voluntary contribution of \$2.93 million to Princeton Public Schools.
 - This includes a \$500,000 contribution to priorities identified in the district’s recent strategic planning process
- **Taxes paid (calendar year basis)**
 - In 2024, Princeton University paid \$9.5 million in property and sewer taxes to Princeton; Princeton University is the largest taxpayer in Princeton
 - Of the \$9.5 million property and sewer taxes paid, \$3.2 million went to the Princeton Public Schools
- **The town’s AAA bond rating is partially based on the presence of Princeton University**
 - In rating the municipality, Moody’s notes that Princeton University “anchors the local economy, is the municipality’s largest taxpayer, and makes significant contributions to the municipality’s budget annually.”¹
- **Contributions to community organizations/initiatives in 2025 included:**
 - 101:Fund
 - Housing Initiatives of Princeton
 - Princeton First Aid and Rescue Squad
 - Princeton Arts Council
 - Princeton Public Library
 - Princeton Nursery School
- **Community resources**
 - Garden Theater
 - The theater is owned by the University and operated by a separate non-profit organization, Renew Theaters
 - Labyrinth Books
 - The University helps to ensure there is an independent bookstore in Princeton
 - Nassau East
 - The University owns and manages properties around 185 Nassau Street which house a variety of local businesses
 - Princeton Station
 - The University owns and maintains the Princeton Station complex that is served by the NJTransit Princeton to Princeton Junction “Dinky” rail line
 - The Garden Theater, Labyrinth Books, Princeton Station and the commercial and

¹ Moody’s Investors Service, Rating Action, Municipality of Princeton, NJ, 20 January 2026

residential properties at Nassau East are all tax-paying properties.

○ **Police**

- The Princeton University Department of Public Safety (DPS) and Princeton Police Department (PPD) command staff meet to review issues and plan for upcoming town and/or University events.
- Throughout the year PPD and DPS assist each other in criminal investigations and non-criminal cases.
 - Aside from routine collaboration and information sharing, PPD occasionally assists DPS with criminal incidents occurring in or around the university, where DPS retains primary jurisdiction. These cases typically involve serious offenses such as sexual assault, robbery, aggravated assault, theft, and motor vehicle theft. In 2025, PPD assisted in eight such criminal incidents.
 - PPD and DPS assist each other by providing services when additional assistance is requested. Police cooperation reports document non-criminal incidents in which DPS assisted PPD within PPD's jurisdiction. These typically involve welfare checks, injured or intoxicated individuals, assistance with motor vehicle incidents, and occasional missing person calls, among others. In 2025, DPS completed 76 police cooperation reports.
- Collaborative training
 - PPD is invited to participate in, at no charge, DPS sponsored in-service training held on campus.
 - In spring of 2025, PPD officers attended Crisis Intervention Training (CIT) hosted by DPS on campus. This cooperative 40-hour course was offered through the CIT New Jersey Center of Excellence, and held in cooperation with the Mercer County Prosecutor's Office, the Mercer County Division of Health, and the CIT-NJ Training Unit.
 - In the spring of 2025, DPS hosted an Active Shooter Incident Management course led by instructors from the NJ Office of Homeland Security and Preparedness.
 - In June, 2025, an active-threats tabletop exercise was held, facilitated by members of the Mercer County Rapid Response Partnership. In addition to DPS personnel, sworn officers and dispatchers from PPD, West Windsor Police, and Plainsboro Police participated. Representatives from Princeton EMS and Princeton OEM were also present.
 - In winter of 2025, PPD provided DPS with training and access to their Wrap Reality Virtual Reality (VR) Simulator to deliver active shooter and de-escalation training to DPS staff.
 - PPD extends an invitation to utilize their firing range to DPS.
- Upon request, DPS provides mutual aid to PPD for staffing large community events, protests, and demonstrations. In 2025, DPS and PPD collaborated during the May Day protest, which began on campus and concluded in town.
- DPS makes its portable vehicle barriers available to PPD in support of their operations, upon request. DPS and PPD also participated in a joint training session on barrier deployment in May, 2025.

- During 2025, DPS collaborated with PPD on three community events off-campus: Community Night Out, Trunk or Treat, and the HiTOPS Princeton Half Marathon.
- University staff participate in Princeton’s Local Emergency Preparedness Committee (LEPC)
- **Emergency Communication Systems**
 - Mercer County’s countywide public safety communications systems continue to be supported at Fine Hall
 - Equipment and antenna support for PPD, PFARS and PFD is located at Fine Hall
 - University technical resources support PPD on an as-requested basis with radio communications-related questions or issues around operations or new equipment
- **Princeton Fire Department (PFD)**
 - PFD Associate Member Program: University staff serve as PFD volunteers during the weekday from 8am to 4pm for which they are compensated by the University.
 - The program currently has 15 members in active status.
 - Members responded to 28 calls in 2025. These responses were with full crews of at least three members.
 - Members logged a total of approximately 150 hours in program activities that included response, training, and meetings.
 - DPS leadership has regular meetings with PFD leadership and the director of Emergency and Safety Services to discuss collaboration, operations, response and emergency management.
 - PFD responded to incidents on campus 108 times in 2025
 - Engine 66 from the Princeton University-managed Princeton Plasma Physics Laboratory (PPPL) responds regularly to Princeton for fire calls as mutual aid to the PFD. Those responses break down as follows:
 - PPPL Engine 66 responded to Princeton for fire calls 131 times
 - 71 of the 131 calls were to University facilities
 - PPPL Ambulance 166 responded to Princeton for EMS calls 10 times
 - 3 of the 10 calls were to University facilities
 - PFD came to campus 14 times in 2025 for training. Training included walk-throughs at new University facilities.
- **Princeton First Aid and Rescue Squad (PFARS)**
 - DPS leadership has regular meetings with PFARS leadership to discuss collaboration, operations, response and emergency management.
 - University students are active volunteer members of PFARS.
 - The University makes available parking on campus, with accessible power, for a PFARS ambulance to facilitate response by student volunteers.
 - The University hires, and compensates, PFARS for stand-by requests at University events.
 - PFARS responded to the campus 566 times for EMS calls
- **Cell towers**
 - There are eight wireless cell towers serving the community located on University buildings
- **Public Roads**
 - The University maintains approximately five miles of roads in Princeton used by the public. In 2025 the University contributed \$257,200 to the Municipality of Princeton to fund part of the municipality’s University Place Sidewalk Improvement project

- **Transportation**
 - TigerTransit is “free and open to the public” and annually provides more than 820,000 passenger rides
 - TigerTransit operations utilize 17 all-electric buses
 - TigerAccess, a point-to-point reservable service for individuals with temporary or permanent disabilities, continues to provide about 20 rides per day and is available to the University community and campus visitors.
 - Princeton University participates in the Mercer County Coalition of Coordinated Transportation, a gathering of representatives from local municipalities, the Greater Mercer Transportation Management Association, and NJTransit. The Coalition is part of an effort to coordinate Human Service Transportation and public transportation services in Mercer County.
 - The TigerTransit network includes real-time, next-bus arrival screens at 13 stops. This information is also available through TripShot and the University’s mobile apps.
 - The University has a fleet of 20 Enterprise Carshare vehicles on campus as part of a broader suite of programs and services designed to support car-free life at the University. The program provides between 850 and 900 trips per month during the academic year.
 - The University continues to restrict operation, charging, and storage of all PEVs (e.g. electric scooters). The University is currently reviewing the existing policy and considering an expansion of the current PEV definition to include all classes of electronic bicycles, or e-Bikes.
- **Resource Recovery Program (formerly known as Surplus Equipment Program)**
 - Access provided for area nonprofit organizations to the University Resource Recovery Program. Items provided free of charge to area nonprofits for their organizational use.
- **Education outreach**
 - Princeton High School (PHS) students who have exhausted coursework at the high school can take classes at the University; coordinated by PHS guidance department.
 - Tutoring for Princeton Public Schools students through Community House programs
 - Princeton Science Outreach facilitates programs with local K-12 school districts, non-profit organizations, and community stakeholders
 - Princeton Plasma Physics Laboratory (PPPL) hosts *Science on Saturday* lectures in the winter months
 - Cotsen Children’s Library’s free community programs, public gallery, annual writing contest, escape rooms and other resources are available for children up to age 17. Collections, activities, and educational resources are also available virtually.
 - Lectures with notable speakers are open to the public throughout the year
- **Community Auditing Program**
 - Approximately 40% of the program participants are from Princeton
 - The program includes special courses and lectures designed especially for auditors including courses presented in partnership with McCarter Theatre and Princeton University Concerts
- **Cultural offerings**
 - Princeton University Art Museum, new museum opened October 2025
 - Free admission to the public, seven days a week
 - Wide variety of free educational and family programming, including collections tours and art making for all ages

- Over 21,000 visitors during 24 Hour opening weekend
 - Over 125,000 visitors during first two months of opening
 - Operates the Art Museum Store on Palmer Square
- Art@Bainbridge gallery
 - Four exhibitions during 2025, including two featuring local/regional artists
- Campus Art
 - Regular free public tours of campus art led by students or Museum docents
- Theaters
 - McCarter Theatre Center owned and financially supported by the University; operated by a separate, independent non-profit
 - Theater Intime provides academic year programming open to area residents in Hamilton Murray Theater
 - Additional theater, dance and visual arts programming available at other locations on campus, including the Jimmy Stewart Theater at 185 Nassau Street
- Musical Performance
 - Performances at Richardson Auditorium and Taplin Auditorium, many open to the public at no charge, featuring both Princeton University students and professional touring musicians.
 - Summer Carillon Concerts at the Graduate College
- Chapel
 - Weekly “After Noon Concert Series” organ concerts: a weekly opportunity for the Princeton Community to enjoy performances at the Princeton University Chapel by various local, national, and international organists.
 - Monthly “Jazz Vespers” service: an inclusive experience of poetry, music, and quiet centering.
 - Special performances sponsored by the Chapel Music program including organ concerts and performances featuring the University Chapel Choir and visiting musicians
 - Veterans Day Observance Program in Princeton Chapel held in coordination with Spirit of Princeton
 - Monthly “Sound Journey” event offers composed and improvised music for meditation, contemplation, and prayer.
- Princeton University Concerts
 - Hosts annual music series featuring classical music performed by international professional musicians in Richardson Auditorium and across campus
 - Admit All ticket access program provides heavily discounted or free tickets to low-income communities, including those who receive government assistance or live in subsidized housing
 - Partnership with Interfaith-RISE to bring local refugee families to family concerts
 - The annual “Music & Healing” conversation/concert series and related online video series has fostered conversations about the role of the arts in times of personal and sociopolitical crossroads, including a community creative writing prompt.
 - Programming also includes Live Music Meditation series – free and open to the public; “Meet the Music” family concerts, including programs for neurodivergent audiences; “Do-Re-Meet: Social Events for Music Lovers”; and the Annual Chamber

Jam inviting amateur musicians in the community to play music together. In 2025, this was hosted for the first time as a Dance Jam, inviting audiences to learn choreography to the music following a concert, facilitated by the American Repertory Ballet.

- Partnership with the Princeton University Library to bring visiting performers to the Scheide Library Special Collections to engage with historic musical manuscripts
- Music-related film screenings at the Princeton Garden Theatre
- Book discussions co-hosted by the Princeton Public Library, discussing books related to the topics, repertoire, and musicians represented in the PUC series
- Free online library of music videos and conversations with musicians, and a “Collective Listening Project” of over 60 playlists curated for the public by prominent musical figures
- Princeton University Library (PUL)
 - PUL holds two free, open to the public exhibitions annually in the Milberg Gallery, located within its flagship Firestone Library.
 - The fall 2025 exhibition, “Forms and Function: The Splendors of Global Bookmaking” welcomed more than 4,000 visitors while the spring exhibition – “The Most Formidable Weapon Against Errors: The Sid Lapidus ’59 Collection & the Age of Reason” attracted more than 3,969.
 - Additionally, PUL holds exhibitions in its Mudd Library Gallery, Mendel Music Library, Stokes Library, and Cotsen Children’s Library.
 - PUL continues to collaborate regularly with Princeton Public Library (PPL), including a partnership around the 100th Anniversary of the publication of “The Great Gatsby – where PUL and PPL co-hosted a special session of its All Access Book Club on “The Chosen and the Beautiful,” a retelling of “The Great Gatsby” by Nghi Vo.
 - 2025 was also the third year PUL joined the PPL as a co-sponsor for the February 14, Library of Congress’ Douglass Day Transcribe-a-thon in which participants meet to transcribe materials from the Library of Congress.
- **Community events on campus**
 - Four campus blood drives held in partnership with the American Red Cross
 - Veteran’s Day Ceremony in Princeton Chapel hosted in coordination with Spirit of Princeton
 - Princeton Human Services’ Teen Leadership Retreat
- **Worship**
 - Community members participate in Chapel services on a regular basis and on special occasions.
 - Community members also participate in services by religious groups associated with the University through chaplaincy programs and the Center for Jewish Life
- **Athletics**
 - Tickets to athletic events on campus are free or low-cost
 - Princeton student-athletes undertake numerous volunteer efforts through the Princeton Varsity Club and as teams including the popular “Reading with the Tigers” program at Princeton elementary schools, and a mentorship program with students attending Johnson Park Elementary School

- **Campus Dining**
 - Staff from Campus Dining produce and serve a holiday meal in December at Cornerstone Community Kitchen.
 - Excess box lunches were donated to Cornerstone Kitchen following Commencement.
 - Campus Dining hosted two community Iftars during Ramadan.
 - Campus Dining chefs participate at the University Farmers Market, providing free samples of healthy, sustainable treats from local farms.
 - Campus Dining donated a Charlie Cart “mobile kitchen” to the Princeton Public Library.
 - Beginning in Fall 2022, the University partnered with local dining establishments to launch Pay with Points. This initiative allows students and employees to use their dining plan on campus and at 18 restaurants in town. From January 2025- December 2025, the university community spent more than \$369,000 at local businesses.
- **Service and Civic Engagement**
 - Through the Program for Community-Engaged Scholarship (ProCES) faculty and students integrate community engagement into their academic liberal arts experience by partnering with community organizations and community leaders in more than 80 Princeton University ProCES courses during the academic year.
 - In 2025 ProCES courses and programs included locally-based partnerships with: Sustainable Princeton, Princeton Farmers’ Market, Solidaridad, Penn Medicine Princeton Health, Zufall Clinic, the Princeton Mobile Food Pantry, Princeton Public Library, Historical Society of Princeton, Ying Hua International School, Witherspoon Jackson Historical and Cultural Society, Morven Museum & Gardens, Cornerstone Community Kitchen, YWCA Princeton’s English as a Second Language program, Municipality of Princeton, Princeton Community Japanese Language School, Arm in Arm, Kidney Disease Screening and Awareness Program, Princeton Community Homes, Princeton Community Housing, Committed and Faithful Princetonians, and Not In Our Town Princeton.
 - The Community Service Interclub Council (CSICC), a collaborative initiative of the eating clubs, coordinates volunteer activities undertaken by the clubs with numerous local organizations
 - The Pace Center for Civic Engagement undertakes a wide variety of programming in the local community including:
 - Community Action: More than 660 first-year and transfer students led by 130 upperclassmen partnered with approximately 60 campus and community partners in the Community Action (CA) program.
 - Fern Spruill, a long-time member of the Princeton community and former Community Partner-in-Residence, led CA students on tours of the community, introducing the history of the Black community in Princeton.
 - Students with a focus on sustainability partnered with Sustainable Princeton and Send Hunger Packing Princeton.
 - Students focusing on healthcare partnered with Bayard Rustin Center for Social Justice, Penn Medicine Princeton Health, Send Hunger Packing Princeton, and Princeton Health and Human Services.

- Students interested in youth development programming partnered with the Princeton Nursery School, Princeton Health and Human Services, and Princeton YMCA.
 - Community House: Student-driven mentoring programs provide academic and social-emotional literacy support services to the youth in the Princeton area.
 - Academic Success Today, a collaboration between Community House and Princeton's Department of Human Services, matches Princeton University student mentors with local youth participants at Princeton Middle School
 - Students volunteer at Princeton Nursery School, supporting the efforts of Princeton Community Health Connections, which serves to organize and execute interactive activities in Princeton community centers or schools regarding important health topics.
 - Community House coordinates monthly conversations with community partners to understand the current educational challenges and more effectively support youth in the community.
 - Student Volunteers Council (SVC): Supports student-led projects and volunteering groups with local nonprofit organizations.
 - CONTACT Princeton provides student volunteers to answer phone calls for a local crisis hotline and the national suicide hotline throughout Mercer County, including the Princeton community.
 - SVC continued to support the local Princeton community through the time, skills, knowledge, and commitment of Princeton University student volunteers. Organizations supported include: Penn Medicine Princeton Health program, Princeton First Aid and Rescue Squad (PFARS), Kidney Disease Screening and Awareness Program (KDSAP), Arm-in-Arm Princeton Food Pantry at Nassau Presbyterian Church, Princeton Alzheimer's Buddies at Maplewood at Princeton Assisted Living, Ballet & Books mentorship with the YMCA.
 - Summer Service Internships: Students participated in funded summer service internships in the Princeton community, engaging in hands-on, community-based experiences that connect learning with action and develop critical thinking, leadership and collaboration skills.
 - RISE (Recognizing Inequities and Standing for Equality) interns learned from and completed projects with Art Against Racism, Bayard Rustin Center, Lambent Data, and the Watershed Institute.
 - PICS (Princeton Internships in Civic Service) hosted interns with the following Princeton-based organizations: the Afghan Education Student Outreach Project, Center for Supportive Schools, Centurion, Housing Initiatives of Princeton, Institute for Citizens and Scholars, Princeton AlumniCorps, and the Princeton University Press
- **Community Engagement**
 - The Office of Community and Regional Affairs participates in community events throughout the year including Community Night Out, Trunk or Treat and Porchfest
 - In partnership with the Municipality of Princeton Human Services Department the Office of Community and Regional Affairs coordinates with campus colleagues to support the Back to

School Backpack Drive and supports local organizations with donations from the annual Hire Attire Clothing Drive

- The Princeton University Farmers' Market held in both the fall and spring brings local farm and food vendors to campus, giving small businesses the opportunity to sell their products to the campus and local community
- In 2025 the Office of Community and Regional Affairs partnered with Princeton Public Library to offer two author talks that were free and open to the public:
 - Dean of the College Michael Gordin discussed the Princeton Pre-Read *On the Fringe: Where Science Meets Pseudoscience* on September 16
 - Princeton University President Christopher L. Eisgruber discussed his new book *Terms of Respect: How Colleges Get Free Speech Right* on October 20

President's Annual "State of the University" Letter 2026: From Growth to Focus

by Christopher L. Eisgruber
Feb. 2, 2026

Ten years ago, Princeton University's Board of Trustees published a [strategic framework](#) to guide the institution into the future. As I prepared this annual letter to the community—the tenth in a series that began in 2017—I reread the framework and the mission statement included in it.

I was struck by how well the mission statement expresses the spirit of this University. The statement affirms Princeton's commitments to "world-class excellence across all of its departments," to "free inquiry," to "exceptional student aid programs ... that ensure Princeton is affordable to all," and to "welcome, support, and engage students, faculty, and staff with a broad range of backgrounds and experiences, and to encourage all members of the University community to learn from the robust expression of diverse perspectives."

Our community's dedication to these values has helped Princeton navigate issues foreseen in the strategic framework, such as the growing importance of technology to research universities and the world, and others we never imagined, such as a global pandemic that forced us to suspend the residential programs we cherish.

The strategic framework and the values expressed in it have shaped a period of remarkable, mission-driven growth. As I describe in the paragraphs that follow, those values will be equally crucial in the months and years to come, when changed political and economic circumstances require that we transition from a period of exceptional growth to one defined by steadfast focus on core priorities. That shift is necessary for multiple reasons, including because it will help Princeton to stand strong for its defining principles and against rising threats to academic freedom.

A Period of Historic Growth

The publication of Princeton's strategic framework in 2016 laid the foundation for a historic ten-year investment in people, program, and place. We have expanded the undergraduate student body, created a new transfer program focused on military veterans and community college students, improved undergraduate financial aid and graduate fellowships, launched new academic programs and strengthened existing ones, and invested boldly in facilities that support Princeton's academic and cocurricular programs.

The pace of construction on campus over the past five years has been among the fastest in the University's history, culminating in a joyous ribbon-cutting phase that has spanned the last two academic years. As I noted in last year's letter, we were "in the midst of an 18-month period in which the

University will open more than a dozen substantial new facilities and spaces that enhance the University's mission." This period of remarkable growth is now nearly complete.

Among these recent openings are several buildings along Ivy Lane: Briger Hall, which houses the High Meadows Environmental Institute, the Department of Geosciences, and the Department of Ecology and Evolutionary Biology; new buildings for the Omenn-Darling Bioengineering Institute and the Department of Chemical and Biological Engineering; and a Commons with a library and convening spaces.

Princeton's commitments to the physical and mental well-being of our community are manifest in the new Frist Health Center, the Class of 1986 Fitness and Wellness Center, and the Wilkinson Fitness Center in the Meadows Neighborhood. The Meadows Neighborhood is also the site of new housing that meets a critical need of our graduate student body, a racquet center that contains one of the largest convening spaces on campus, and Cynthia Lynn Paul '94 Field, home to Princeton's softball team.

The most energetically celebrated opening was that of the [Princeton University Art Museum](#), which received enthusiastic reviews from the international press as well as the campus community. I wrote in last year's letter that I expected the Museum to be "dazzling." I would now upgrade that assessment to "magical." If you have been inside, you know what I mean—and if not, a magnificent treat awaits you!

The Museum will bring people to Princeton who might otherwise never have visited Central New Jersey. Even more important, the Museum will transform the educational experiences available to everyone on campus. In the past, students might have graduated from Princeton without ever entering the Museum; few if any will pass it by in the future. The Museum's exhibits will inspire at least some students to explore courses and subjects they might otherwise have overlooked. Nor need one be a student or faculty member to benefit from the Museum: its spaces of learning, beauty, and serenity are free to all.

The 2016 strategic framework, the campus plan published in 2017, and other planning initiatives laid the foundation for the recently finished facilities and the programmatic investments that accompanied them. Bringing these projects from conception to completion required skill, imagination, persistence, and hard work. I am grateful to the Princetonians throughout our community who ensured that new initiatives and facilities were thoughtfully designed, adequately resourced, and carefully constructed.

I want to add special thanks to everyone who participated—as volunteers, donors, or staff—in the recently concluded [Venture Forward campaign](#). Venture Forward was a marvelous success by any standard; its fundraising totals were higher than any previous Princeton campaign. But Venture Forward avoided setting dollar targets: it focused on mission rather than numbers, and it emphasized engagement as well as giving.

Venture Forward's positive impact on Princeton will be felt for generations. The additional students we have welcomed, the aid packages and graduate fellowships that we have improved, the professorships that we have added, the ribbons we have cut, and the new beginnings that we have celebrated: none of these would have been possible without the time and generosity dedicated to Princeton by loyal alumni and friends, and I am grateful to all of them.

From Growth to Focus

In this year and years to come, Princeton will continue to invest in its campus and its community of scholars and students. Hobson College remains on schedule to finish in 2027, and we are in the early stages of construction for Eric and Wendy Schmidt Hall, which will house the Department of Computer Science and related programs, and a new quantum science facility.

As I said in last year's letter—quoting Princeton's seventeenth president, William G. Bowen—Princeton is always under construction. The University must evolve to meet new challenges and extend the frontiers of knowledge.

Princeton will continue to build, but more slowly in the years to come. I expect that observation will disappoint some readers, but it may come as a relief to others who had to wend their way around multiple construction projects on the central campus over the past five years.

The change that I am describing, however, goes beyond the pace of construction. It will affect everyone on campus. Princeton will continue to evolve, but in the future it will more often have to do so through efficiency and substitution rather than addition. That will be a major change for most Princetonians, in comparison to not only the past five years but the last three decades.

The principal cause for this transition is economic. It results from lowered expectations about the University's future endowment returns. To explain the change, I need to provide some detail about how Princeton's endowment supports its operating budget.

As I emphasized in last year's letter, the endowment operates like an annuity, not a savings account. The University spends around 5 percent of its endowment each year to support almost every aspect of its operations, including financial aid, graduate stipends, faculty and staff salaries, research equipment, construction projects, and building maintenance. (This year, the spend rate from the endowment is about 5.35 percent.)

The University's reliance on its endowment has grown dramatically over time. Endowment payout provided about 15 percent of the University's operating revenue in 1985. In 2016, when the Board published the University's strategic framework, the endowment supplied 55 percent of Princeton's operating revenue. Ten years later, that number stands at 65 percent.

Endowment dependence is mostly an enviable blessing, not a burden. It dramatically reduces our reliance on tuition and fees, thereby making both undergraduate and graduate education more affordable. The endowment also lessens the University's exposure to variations in other revenue sources over which we have less control. But for Princeton's financial model to succeed, the University must be able to sustain expenditures from the endowment indefinitely, for as long as the University exists. Endowment returns must be enough (on average) to cover the University's payout *and* keep up with inflation.

For example, if the University spends 5 percent per year, and if salaries and other costs rise by 3 percent per year, the University's investment earnings must exceed 8 percent per year on average to preserve the purchasing

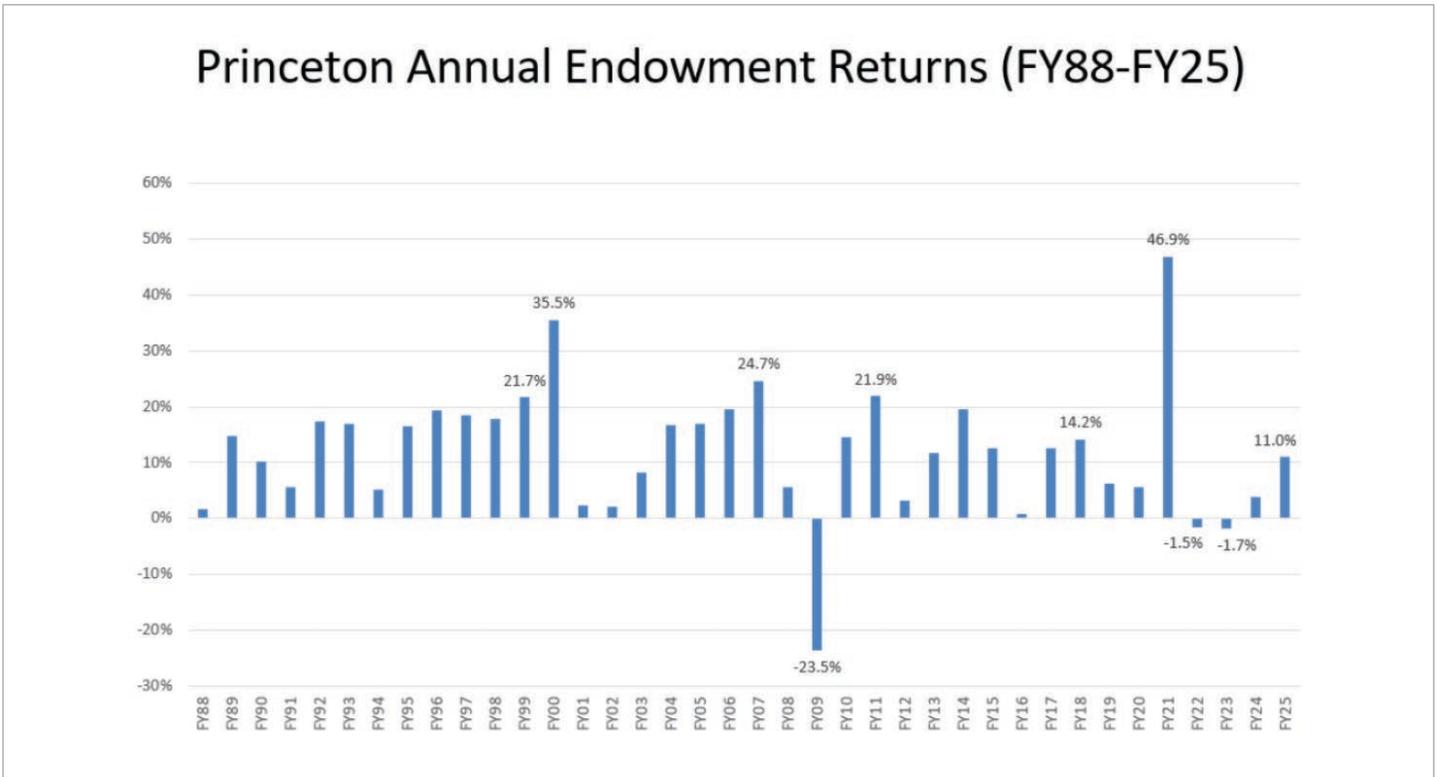
power of the endowment. If average earnings are higher, then that margin of return after payout and inflation can support new growth. That is the fortunate position that Princeton has enjoyed for more than three decades.

Declining Long-Term Return Expectations

Princeton needs to transition from *growth* to *focus* because long-term rates of return are steadily declining across university endowments. This decline has been hard to see because returns have been volatile. In other words, returns have not been a steady 8 percent or 10 percent; instead, they have been all over the map.

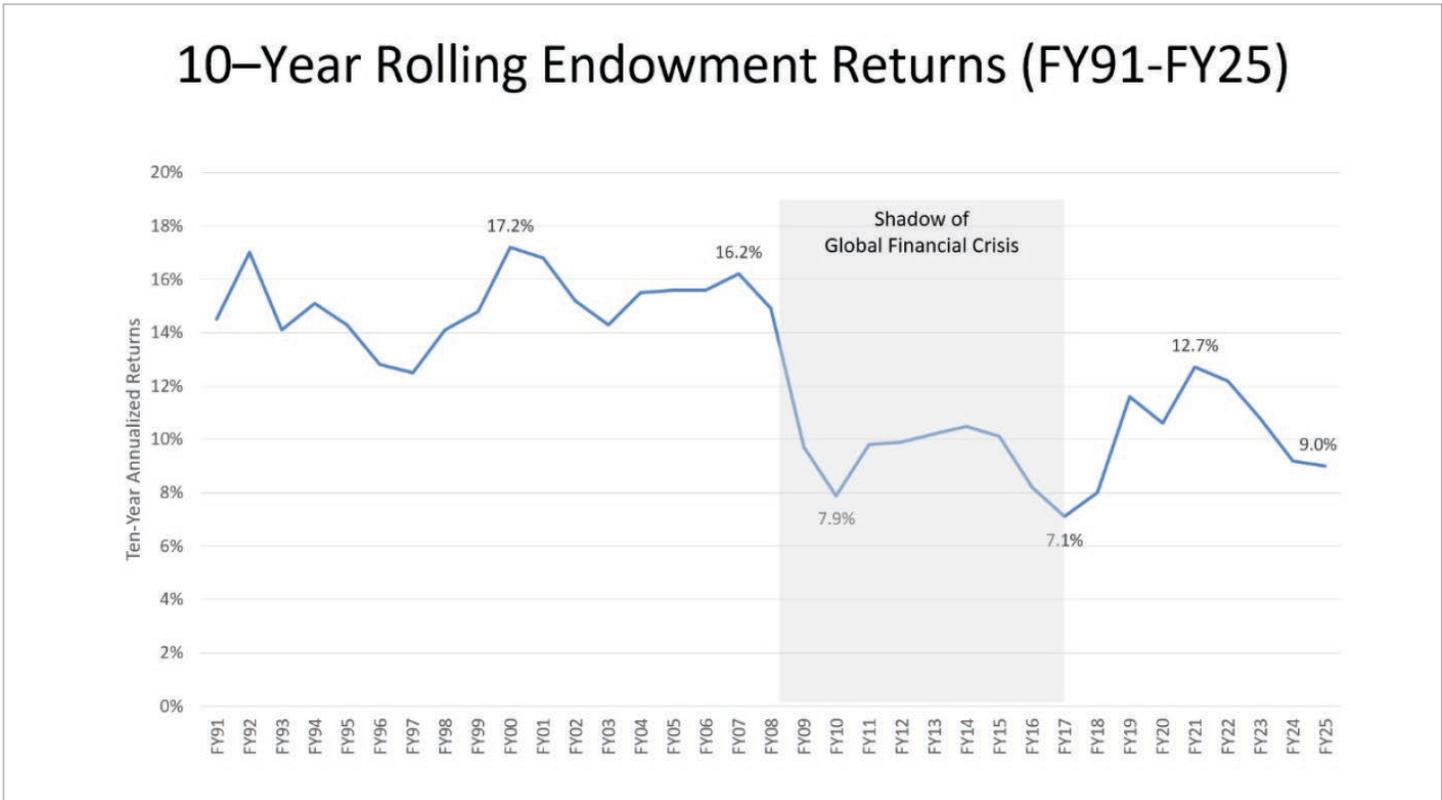
This volatility is immediately apparent from Graph 1, which shows Princeton's annual endowment returns since 1988. For example, in FY21 the University reported a 46.9 percent return, the highest in its history. It appeared that the University's financial model might have reached a new (and positive) inflection point.

Returns in the three years following FY21 were, however, among *the worst* that the University has had. For the first time, the University experienced consecutive years with negative returns; the three-year average over FY22-FY24 was the second worst in more than four decades, better only than the returns in the years surrounding the Global Financial Crisis in 2008-09 (and not by much).



Graph 1 - View an [accessible version](#) of this chart.

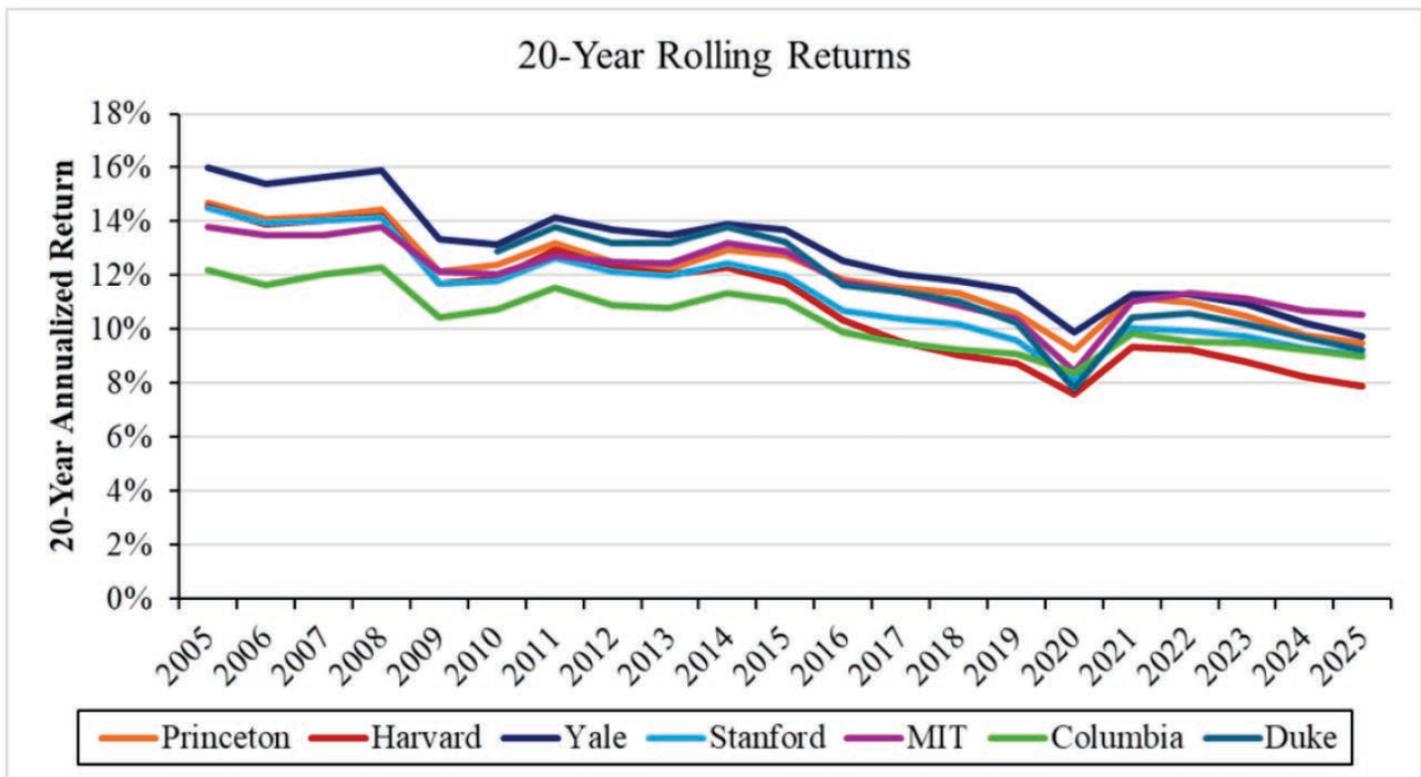
To see long-term trends, we need to look at multiyear averages rather than single-year results. Graph 2 shows ten-year rolling averages for Princeton's endowment returns. The ten-year average still jumps around significantly but, despite that volatility, the picture looks different (and less favorable) after the Global Financial Crisis (GFC) than before it.



Graph 2 - View an [accessible version](#) of this chart.

For example, the unprecedented 46.9 percent return in FY21 lifted the ten-year average to 12.7 percent. That number was the *highest* of the post-GFC period, but it was close to the *bottom* of the range for the ten-year average during the seventeen years from FY91 to FY08. Nevertheless, the 12.7 percent average briefly provided some reasons for optimism about the long-term future.

If we take an even longer view by moving from ten-year to twenty-year rolling averages, a much clearer pattern emerges. Graph 3 displays those averages at Princeton and several peers with large endowments. The twenty-year averages slope downward across all the universities. The top of the range today is below the bottom of the range in 2005.



Graph 3 - Data for fiscal years ending June 30

One of Princeton's most famed economics teachers explained this trend in a *Wall Street Journal* column published last July. Burt Malkiel, the Chemical Bank Chairman's Professor of Economics, Emeritus, described how universities have benefited from investment in long-term, illiquid assets.

When universities first adopted this strategy in the late 1980s, relatively few investors were willing to take on such illiquidity. Universities therefore had access to unusually attractive investment opportunities. Their success, however, spurred competition from others. More investors now chase a limited set of opportunities, and returns are therefore declining.[1]

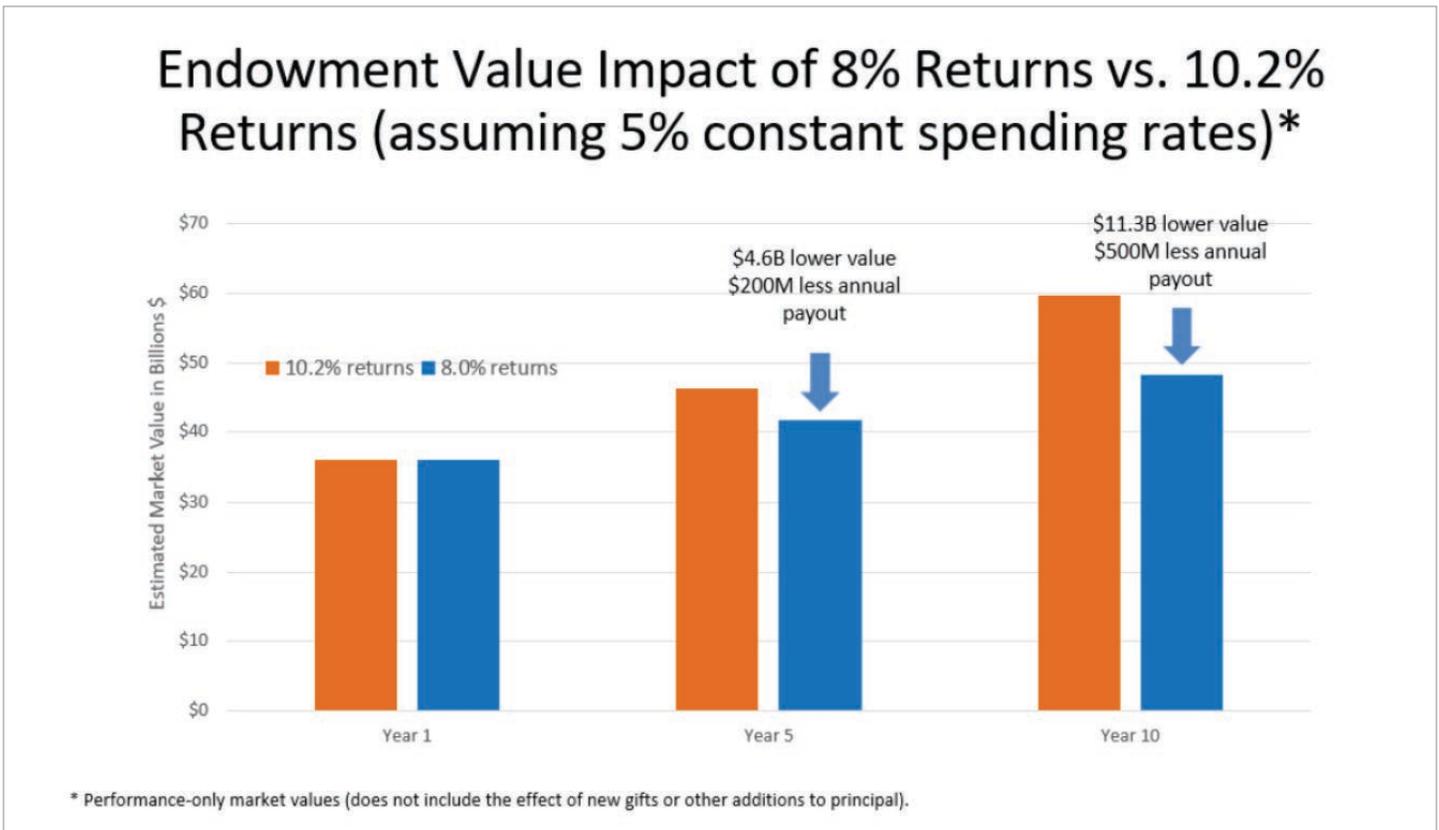
Strong Foundations and Hard Choices

We have great confidence in the investment team at the Princeton University Investment Company (Princo), and Princo remains committed to generating high long-term investment returns. We believe, however, that the decline in long-term returns will persist because—for the reasons that Professor Malkiel describes, among others—they reflect changing market fundamentals, not specific investment choices. Princeton has therefore adjusted its long-term return assumptions downward to 8.0 percent; as recently as three years ago, we were using a 10.2 percent long-term assumption.

This change makes a huge difference to how we think about growth at Princeton. A 10.2 percent return rate can support growth in addition to covering payout and typical rates of inflation. An 8 percent return rate will require us to get the payout rate down below 5 percent even to cover payout plus inflation.

Many readers will be familiar with the powerful effects that compound interest can have on retirement accounts. The same math applies to endowments. The difference between a 10.2 percent and an 8 percent return rate is therefore very

consequential. Graph 4 provides a schematic illustration of the impact. Over a ten-year period, a 2.2 percent reduction to expected returns would amount to a cut of more than \$11 billion—a reduction that exceeds the University’s last two capital campaigns *combined*.



Graph 4 - View an [accessible version](#) of this chart.

This illustration is highly simplified. When our financial and investment teams model budgetary scenarios, they incorporate market volatility, inflation, new gifts to the endowment, and other factors. They project statistical ranges of possibilities, not single points.

The simplified illustration nevertheless suffices to suggest the character of the changes we must make. The \$11 billion difference between the orange bar and the blue bar represents the endowment-driven capacity for growth that Princetonians have experienced for more than three decades, and which is unlikely to recur going forward.

I want to be clear about this: Princeton continues to enjoy formidable financial and other strengths. We will sustain our commitments to excellence in teaching and research, to affordability and access, and to academic freedom and our other defining values. We will continue to seize new opportunities, though our ability to do so will be even more dependent on philanthropy than it has been in the past.

We will, however, need to pursue our mission more efficiently, including through thoughtful decisions about when to eliminate or reduce existing programs. As we emerge from a period of rapid growth, we will have to look for areas where we can consolidate or cut, both to offset rising costs (including salaries and benefits) and to support the investments required for teaching and research excellence.

In sum, Princeton has strong financial foundations and excellent opportunities, but we must nevertheless make some hard budgetary choices in the months and years to come. We will be making these changes, moreover, not in response

to some dramatic, verifiable event—like the negative returns of 23.5 percent experienced during the Global Financial Crisis—but because of long-term trends and projections.

Could we be wrong about the projections? Of course we could. As Yogi Berra is said to have declared, “It’s tough to make predictions, especially about the future.” This topic is no exception to the great sage’s wisdom.

I can, however, say three things with certainty. First, even the 8 percent assumption we are now using might be considered aggressive. We could be wrong in either of two directions: we might be too pessimistic, but it is also possible that we are being too optimistic.

Second, as I noted earlier, Princeton’s economic model now depends more heavily than ever on the endowment. That dependence increases the costs of undue optimism about endowment returns. If our spend rate becomes too high, the University would have to make large budget cuts rapidly, which would involve (among other actions) large-scale layoffs. We are better off making hard choices now to reduce the likelihood of even more painful actions later.

Third, we face political threats to our financial model along with the economic ones that I have discussed thus far. These challenges relate both to our endowment and our research funding, which is the University’s second largest source of revenue. Indeed, the endowment and sponsored research grants together account for 83 percent of Princeton’s revenue. Over the past year, we asked units across the University to make 5-7 percent cuts to their budgets so that we could maximize support for key priorities amidst uncertainty about federal funding, endowment taxes, and other federal policies.

That initial round of reductions was spread across the University. The long-term endowment trends described in this memorandum are likely to require more targeted, and in some cases deeper, reductions over a multiyear period. Such choices will allow the University to evolve through substitution rather than addition; they will also add to Princeton’s capacity to deal with further policy challenges or economic headwinds that may arise.

We expect that budgetary and operational changes will begin in the coming months and occur over a multiyear period. As always, we will be guided by the values and principles set out in the University’s mission statement and strategic framework, including Princeton’s commitment to maintain world-class excellence across the arts and humanities, the social sciences, the natural sciences, and engineering. Planning will be led by Provost Jen Rexford and Executive Vice President Katie Callow-Wright; they will provide information and seek input through the ordinary administrative and governance processes of this University, as well as through memoranda to the community and town halls or other gatherings.

Standing Strong for Academic Freedom

Princeton and other universities have over the past year faced a variety of threats to research funding, the immigration status of community members, free speech, academic freedom, diversity and inclusion programs, and our endowments.

Addressing these issues has been a major priority for the University and for me personally. I stepped up my work with the Association of American Universities, met more often with Washington policymakers, and sought out opportunities to

communicate publicly about the principles that define this University and other great research institutions. We are in a crisis, and universities have an obligation to speak up.

While all of the issues that I have mentioned are important, universities and their leaders have a special responsibility to [defend academic freedom](#), which is crucial to the excellence of research and teaching. The principle is sometimes conflated with free speech, but academic freedom is distinct from free speech and even more directly connected to the core mission of universities.

Academic freedom enables researchers and teachers to pursue truth and advance knowledge in their fields and disciplines. It protects scholarship and teaching from interference by government officials, university administrators, donors, and anyone else who might want to substitute their will, preferences, opinions, or judgments in the place of academic standards.

People sometimes misunderstand academic freedom as allowing professors to say or do whatever they like. That is a mistake. Academic freedom does not insulate scholars from evaluation or accountability. On the contrary, it depends upon and presupposes a rigorous system for evaluating the quality of research.

Scholars' work is and must be judged all the time: when they submit articles for publication, when they seek appointment or promotion, and when they apply for funding from the government or other sponsors.

The point of academic freedom is not that scholars should be free to say what they like; it is instead that scholarly work should be evaluated through the good-faith application of academic norms and standards, not on the basis of what somebody in power—at the university or outside it—would like to hear.

The connection to academic standards, and to scholarly responsibility, explains why academic freedom is simultaneously distinct from free speech and more fundamental to what universities do.

Free speech rights permit everyone to express opinions, regardless of how those opinions were derived or how qualified the speaker is to pronounce them. They govern controversies like the ones about outside speakers and campus protests at colleges across the nation that have attracted so much attention in recent years.

Academic freedom, by contrast, recognizes the right and the responsibility of scholars to investigate questions and express judgments about matters within the scope of their learning and fields of research.

Free speech and academic freedom are complementary principles; both are essential to the life of a great university. It is academic freedom, however, that ultimately guarantees faculty members here and elsewhere the freedom to seek knowledge even when doing so may anger officials, disrupt industries, upset orthodoxies, or inflame controversies.

Research universities depend upon the capacity to pursue uncomfortable truths and publish controversial ideas. American universities have become world leaders in no small part because they have insisted on academic freedom and because our governments have, for the most part, respected it. If universities cede that right, they compromise not only their own missions but also the vital contributions they make to our country's health, culture, prosperity, and security.

I have accordingly been heartened by the strong support that Princeton faculty, students, staff, and alumni have given to academic freedom and higher education as part of our [Stand Up for Princeton and Higher Education](#) initiative. Your voices make a difference.

I am grateful for your partnership on academic freedom and so many other issues. You have strengthened this University at a time when its mission and values are more important than ever. Continued engagement and collaboration will be essential as we confront the challenges that I have described in this letter.

Finally, I promised in last year's letter to publish annually data that we collect through periodic surveys of our students and which helps us track progress toward our goals. The most recently updated data is available as an [appendix](#) to this letter.

I look forward to working with you as we build upon recent progress and carry forward this University's mission of scholarship, teaching, research, and service.

[1] Burton G. Malkiel, "Diminishing Returns for University Endowments," *The Wall Street Journal* (July 6, 2025).

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Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: 0026

Agenda Date: 3/23/2026

Agenda #: 1.

Mayor and Council of Princeton-Regular Meeting-October 27, 2025

Municipality of Princeton, NJ

*400 Witherspoon St
Princeton, NJ 08540*



Meeting Minutes - Draft

Monday, October 27, 2025

7:00 PM

<https://us02web.zoom.us/j/81617353349>

Webinar ID: 816 1735 3349

Main Council Chambers

Mayor and Council of Princeton

I. JOIN MEETING - PLEASE CLICK LINK BELOW:

<https://us02web.zoom.us/j/81617353349>

Webinar ID: 816 1735 3349

II. STATEMENT CONCERNING NOTICE OF MEETING

Notice of this meeting was provided in accordance with the requirements of the Open Public Meetings Act and State regulations governing public meetings, including the time, date and location of the meeting and clear and concise instructions to the public for accessing the meeting and making comments. In addition, the agenda and all related materials were posted electronically and made available to the public on Princeton's meeting portal in advance of the meeting.

III. LAND ACKNOWLEDGEMENT

"We gather today on the land of the Lenni Lenape. As members of the Princeton community, we aspire to show appreciation, respect, and concern for all peoples and our environment. We honor the Lenape and other Indigenous caretakers of these lands and waters, the elders who lived here before, the Indigenous today, and the generations to come"

Mayor Mark Freda read the Land Acknowledgement.

IV. ROLL CALL

Also Present: Deanna Stockton, Deputy Administrator/Municipal Engineer; Jeff Grosser, Deputy Administrator/Health Officer; Jim Purcell, Assistant Municipal Engineer; and Trishka Cecil, Municipal Attorney

Present: Council Member Brian McDonald, Council Member Michelle Pirone Lambros, Council Member David Cohen, Council Member Mia Sacks, Council Member Leticia Fraga, Council Member Leighton Newlin, and Mayor Mark Freda

V. PLEDGE OF ALLEGIANCE

The audience participated in the Pledge of Allegiance.

VI. SWEARING IN CEREMONY-Matthew Solovay, Chief of Police

Mayor Mark Freda read Captain Solovay's biography in recognition of his career and service leading up to his promotion as Chief of Police.

Councilwoman Leticia Fraga administered the Oath of Office to Chief Solovay while members of his family held the Bible.

VII. ANNOUNCEMENTS/REPORTS

Councilman Brian McDonald had no reports or announcements.

Councilwoman Michelle Pirone Lambros had no reports or announcements.

Councilman David Cohen gave a brief report on the Short-Term Rental Working Group. The group received several emails from constituents requesting that the decision regarding the primary residency requirement be revisited. Mr. Cohen reviewed some of the comments received that supported eliminating the residency requirement.

Council President Mia Sacks had no reports or announcements.

Councilwoman Leticia Fraga had no reports or announcements.

Councilman Leighton Newlin had no reports or announcements.

Mayor Mark Freda announced two changes to the agenda. Resolutions #25-359 (already adopted at a previous meeting) and #25-366 (included as part of Resolution #25-361) would be removed from the agenda.

Staff Reports:

Evan Moorhead, Recreation Director, provided a brief report on the Recreation Department's Summer Financial Assistance Program. Through a network of community partnerships, financial assistance for the summer of 2025 was provided to 160 Princeton youth, 50 Princeton families, and 30 adults and seniors. The total amount of subsidy provided by the Princeton Recreation Department, in partnership with other local agencies, exceeded \$133,000.00. Mr. Moorhead thanked the following agencies for their collaboration: the KoKo Fund, Parker Bear Fund, the Joe Fund, Princeton Children's Fund, Princeton Community Housing, Housing Initiatives of Princeton, Griggs Farm Association, the municipality's Academic Success Today program, and Send Hunger Packing Princeton, which covered the cost of day camp lunches for all financial aid participants and provided snacks for both the day and travel camps.

1. Chief of Police Monthly Report- September 2025

Lieutenant Chris Craven presented the September 2025 Chief of Police Monthly Report. Lt. Craven noted a typographical error in the report regarding metered parking summonses. The report indicated that 194 summonses were issued during the month of September; however, the correct number was 1,194 violations. He also reported that police administration met with Princeton Public School's Superintendent, Michael LaSusa, to discuss improvements to school safety protocols. Additionally, he noted the command staff met at the end of September to plan operations and staffing for the many special events scheduled in town from now until the end of the year.

VIII. PRESENTATION

1. Project Update on Princeton Shopping Center-Ryan Leming, Vice President-Development & Construction, EDENS

Ryan Leming, Vice President of Development and Construction for EDENS, provided Council with a brief presentation of the Princeton Shopping Center following the completion

of all redevelopment activity. Mr. Leming explained the process began in 2021 with the designation of redevelopment area and approval of the redevelopment plan. Building permits were issued in 2022 to begin the first phase of construction for Walgreens, which was completed in 2023. That phase paved the way for their development partners, Avalon. Redevelopment and renovation of the remainder of the shopping center were completed in late 2024, with Avalon opening in early 2025. Mr. Leming shared images highlighting the completed center, including Walgreens & Building D, Avalon, the North Harrison facade, the courtyard, the center lawn, playground, clock tower cabana, art work (murals), community events. He noted that when the process began, the shopping center had approximately 20 percent vacancy, representing about 50,000 square feet of empty space. Currently, all retail spaces have been filled.

IX. ORDINANCE INTRODUCTION

1. An Ordinance by the Municipality of Princeton Regulating Parking and Amending Chapter B17A Entitled “Land Use and Zoning” of the Municipality of Princeton to Create the Affordable Housing District-8 (AH-8) in Furtherance of the Fair Housing Act (Public Hearing: February 23, 2026)- Roll Call

RESULT: INTRODUCED ON FIRST READING

MOVER: Leticia Fraga

SECONDER: David Cohen

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

2. An Ordinance by the Municipality of Princeton Revising the Definition of “Minor Site Plan”; Modifying Certain Provisions Pertaining to Administrative Approvals and Zoning Permits; Updating the Checklist for Minor Site Plan Applications; and Amending the “Code of the Borough of Princeton, New Jersey, 1974” and the “Code of the Township of Princeton, New Jersey, 1968.” (Public Hearing: November 24, 2025)- Roll Call

RESULT: INTRODUCED ON FIRST READING

MOVER: Leighton Newlin

SECONDER: Mia Sacks

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

X. RESOLUTIONS

1. Resolution of the Mayor and Council of Princeton Approving Police Promotions for 2025

RESULT: ADOPTED

MOVER: Brian McDonald

SECONDER: Michelle Pirone Lambros

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

2. Resolution of the Mayor and Council of Princeton Authorizing Execution of the Second Addendum to the Brickhouse Road Pump Station Maintenance Agreement Between Washington Oaks Homeowners Association, Inc. and Municipality of Princeton

RESULT: ADOPTED

MOVER: Brian McDonald

SECONDER: David Cohen

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

3. Resolution of the Mayor and Council of Princeton Approving an “Adopt-a-Park” Agreement with the Marquand Park Foundation pursuant to New Jersey’s Adopt-a-Park Law, N.J.S.A. 40:12-20 et seq.

RESULT: ADOPTED

MOVER: Mia Sacks

SECONDER: Brian McDonald

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

4. Resolution of the Mayor and Council of Princeton Authorizing an Increase of \$54,250 to the Not to Exceed Amount for the Professional Services Agreement with Arcadis, U.S., Inc. for Hamilton Avenue Sanitary Sewer Replacement Engineering Design and Bid Phase Services for a New Not to Exceed Amount of \$463,920.00

RESULT: ADOPTED

MOVER: Mia Sacks

SECONDER: Leighton Newlin

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

5. Resolution of the Mayor and Council of Princeton Authorizing an Increase of \$36,900.00 to the Not to Exceed Amount for the Professional Services Agreement with WSP USA, Inc. for Engineering Services in Connection with the Design and Permitting of Rectangular Rapid Flashing Beacons at the Intersections of US Route 206 and Mansgrove Road and US Route 206 and Herrontown Road for a New Not to Exceed Amount of \$100,200.00 and Extending the Contract for the Length of Time

Necessary for the Completion of the Actual Construction

RESULT: ADOPTED

MOVER: David Cohen

SECONDER: Michelle Pirone Lambros

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

6. Resolution of the Mayor and Council of Princeton Authorizing an Increase of \$62,000.00 to the Not to Exceed Amount for the Professional Services Agreement with Greenbaum, Rowe, Smith & Davis, LLP for Legal Services Related to Affordable Housing, Planning, and Redevelopment for a New Not to Exceed Amount of \$262,000.00

RESULT: ADOPTED

MOVER: Leticia Fraga

SECONDER: Michelle Pirone Lambros

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

7. Resolution of the Mayor and Council of Princeton Appointing Alternate Municipal Prosecutors for Calendar Year 2025

RESULT: ADOPTED

MOVER: Leticia Fraga

SECONDER: Mia Sacks

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

8. Resolution of the Mayor and Council of Princeton Authorizing Change Order #1 to the Contract with A.N.A. Painting Corp. for Painting at 400 Witherspoon Street Utilizing Bergen County Cooperative Purchasing System Bid Contract #25-40 for an Increase of \$8,550.00 Resulting in a New Not to Exceed Contract Total of \$177,947.72

RESULT: ADOPTED

MOVER: Brian McDonald

SECONDER: Michelle Pirone Lambros

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

9. Resolution of the Mayor and Council of Princeton Authorizing the Submission of a Substantial Amendment of the 2023 Community Development Block Grant Program

Annual Action Plan

RESULT: WITHDRAWN

10. Resolution of the Mayor and Council of Princeton Amending the Contract with VOIP Networks for Telephone Services utilizing Sourcewell National Cooperative Purchasing Contract #120122-MBS from \$44,266.58 to \$53,266.58 Due to a Pricing Error

RESULT: ADOPTED

MOVER: Leighton Newlin

SECONDER: Brian McDonald

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

11. Resolution of the Mayor and Council of Princeton Authorizing and Amending Princeton Affordable Housing Program, Home Rehabilitation Loans 2025-3 and 2025-4 Not to Exceed \$19,990.00

RESULT: ADOPTED

MOVER: Leticia Fraga

SECONDER: Leighton Newlin

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

12. Resolution of the Mayor and Council of Princeton Authorizing an Amended License Agreement with Rider University

RESULT: ADOPTED

MOVER: Brian McDonald

SECONDER: Mia Sacks

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

13. Resolution of the Mayor and Council of Princeton Affirming Princeton's Race and Social Justice Work and Directing Municipal Departments to use Available Tools to Assist in the Elimination of Racial and Social Disparities Across Key Indicators of Success, Including Health, Criminal Justice, the Environment, Employment, and the Economy; and to Promote Equity Within Princeton and in the Delivery of Municipal Services

Councilman Leighton Newlin read the following prepared statement: *"Before we take this vote tonight, I want to pause and speak from the heart. This resolution - the Equity Toolkit - is more than policy or procedure. It's a statement about who we are and who we aspire to be as a community: a place where equity and inclusion are not just words on paper, but a way*

*of life. Many people have worked long and hard to bring us to this point - the CARES Committee, our staff, and community members who gave their time and their voices. I thank and commend them all. But tonight, I need to shine a light on someone very special - **my dear friend, Tommy Parker**. Tommy served as Chair of the Civil Rights Commission, and it was through his determination, leadership, and sense of justice that this effort was first set in motion. Tommy gave so much of himself - not for recognition, not for titles - but because he believed in people. He believed in fairness. He believed that Princeton could be better. He worked tirelessly, always with dignity, kindness, and that signature smile that could light up a room. Life has since dealt Tommy some painful blows. He's suffered two devastating strokes, and though he can no longer speak or share that booming laugh of his, his spirit is still here with us - in this room, in this work, in this moment. To Tommy's family and his many, many friends who continue to stand by him with love and care - know that Princeton remembers. We see him. We honor him. And we lift him up tonight with gratitude and love. Tommy Parker, this one's for you, my brother. Your work, your wisdom, your gift of giving live on in this community you helped build. "*

Linda Oppenheim, South Harrison Street, expressed appreciation for the municipality's acceptance of the Equity Toolkit and inquired about who would oversee its implementation.

Maria Juega, Grover Avenue, voiced enthusiasm for the initiative and requested that municipal staff develop a formal implementation plan. She also asked how the municipality intends to achieve the stated goals and suggested that these goals be considered in future planning for Westminster Choir College.

Wilma Solomon, 41 Tee Ar Place, thanked Council for the resolution and encouraged staff and others responsible for implementation to utilize the original report, which includes a list of organizations and resources available to support the effort.

RESULT: ADOPTED
MOVER: Leighton Newlin
SECONDER: Leticia Fraga

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

XI. CONSENT AGENDA

1. Resolution of the Mayor and Council of Princeton Authorizing the Payment of Bills and Claims

RESULT: ADOPTED
MOVER: Leticia Fraga
SECONDER: Brian McDonald

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

2. Resolution of the Mayor and Council of Princeton Authorizing Appointments to Boards, Commissions and Committees

RESULT: ADOPTED
MOVER: Leticia Fraga
SECONDER: Brian McDonald

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

3. Resolution of the Mayor and Council of Princeton Authorizing Princeton Affordable Housing Program, Home Rehabilitation Loan 2025-3 Not to Exceed \$10,000.00

RESULT: WITHDRAWN

4. Resolution of the Mayor and Council of Princeton Authorizing 2025 100% Exempt Disabled Veteran Property Tax for the Year 2025 On Block 7901 Lot 3

RESULT: ADOPTED
MOVER: Leticia Fraga
SECONDER: Brian McDonald

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

5. Resolution of the Mayor and Council of Princeton Authorizing a Sewer Refund for Block-4701 Lot-28 for the Tax Year 2025 of \$1,434.80

RESULT: ADOPTED
MOVER: Leticia Fraga
SECONDER: Brian McDonald

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

6. Resolution of the Mayor and Council of Princeton Authorizing Reimbursement of Qualified Private Communities for 2024 Services Pursuant to the New Jersey Municipal Services Act, N.J.S.A. 40:67-23.2 Et Seq.

RESULT: ADOPTED
MOVER: Leticia Fraga
SECONDER: Brian McDonald

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

7. Resolution of the Mayor and Council of Princeton Authorizing Community Options,

Inc. to Hold a Cupid's Chase 5K on Saturday, February 14, 2026

RESULT: ADOPTED

MOVER: Leticia Fraga

SECONDER: Brian McDonald

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin

XII. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

The Mayor and Council will take comments first from members of the public attending the meeting in person, then from members of the public attending the meeting via Zoom. Speakers will be limited to 3 minutes. No immediate action will be taken on any public comment issue.

IN-PERSON:

Please use the sign-up sheet on the podium. After everyone who signed up has had the opportunity to speak, the Mayor will invite any additional comments from members of the public. Please line up at the podium if you plan to speak.

ZOOM:

To make a comment or ask a question during the meeting via zoom, raise your hand using one of the following alternatives:

1. Windows or Mac platform: Click on "Participants" at the bottom of the screen, then click on "raise hand" (Windows shortcut: Alt+Y; Mac shortcut: Option+Y).
2. Android or iOS device: Click on "raise hand" in the bottom left corner of your screen.
3. Telephone: Press #9

Mayor Mark Freda opened public comment for items not on the agenda.

In Person:

Dom Canonica, who works and lives in Princeton and is a partner with Princeton Property Management Services, spoke regarding the benefits of short-term rentals.

Via "Zoom":

Aarna Vachhrajani, a Princeton resident and student at Princeton High School, requested that the municipality consider extending the from The Great Road to Ridgeview Road. She explained that the current conditions make it difficult and unsafe for pedestrians to access the downtown area. She outlined the benefits of a sidewalk extension and asked Council to make

the project a priority.

Seeing no additional members of the public wishing to speak, either in person or via "Zoom", Mayor Freda closed public comment for items not on the agenda.

XIII. ADJOURNMENT

A motion to adjourn at 8:28 p.m. was made by Councilman David Cohen, seconded by Councilwoman Michelle Pirone Lambros, and carried unanimously by all members present.

Respectfully submitted,

Dawn M. Mount
Municipal Clerk

adjourned

RESULT: ADJOURNED

MOVER: David Cohen

SECONDER: Michelle Pirone Lambros

Aye: Council Member McDonald, Council Member Pirone Lambros, Council Member Cohen, Council Member Sacks, Council Member Fraga, and Council Member Newlin



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: 0027

Agenda Date: 3/23/2026

Agenda #: 1.

Chief's February 2026 Monthly Police Report

**PRINCETON POLICE
DEPARTMENT
CHIEF'S MONTHLY REPORT**



**FEBRUARY
2026**

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Community Relations Bureau Monthly Report (CRB)

February 2026

Activities to Note:

- ❖ Sgt. Navas installed one (1) child safety seat for a Princeton resident.
- ❖ CRB addressed 112 snow removal complaints, and they conducted follow-ups on each complaint. Seven (7) summonses were issued due to non-compliance.
- ❖ CRB conducted 34 Community Policing events. One event at Community Park School generated significant social media traction.



- ❖ CRB conducted several foot patrol assignments.
- ❖ CRB conducted numerous building checks.
- ❖ CRB conducted over 20 school details.
- ❖ CRB went to the Littlebrook Elementary School to serve pizza to their students.



- ❖ CRB hosted “Smoothie with a Cop” at Tropical Smoothie Café.



- ❖ CRB joined a PADA meeting via zoom.
- ❖ CRB covered court for the month.
- ❖ CRB went to Princeton Middle School and assisted with their evacuation drill.
- ❖ CRB went to Princeton High School and met with their staff and assisted with their lockdown drill.
- ❖ CRB hosted a successful Media Breakfast, with representatives of the local media.

Princeton Police Department
Detective Bureau
Monthly Report –February 2026

Cases Assigned This Month	Open Investigations	Cases Closed This Month
45	23	26

Juvenile Report

Juvenile Petition	Station House Adjustment	Curb Side Warnings
0	0	0

Background Investigations

Solicitor	Firearms	PFARS	Dispatch	Megan’s Law Registrations	Other
1	12	0	1	2	1

Comparison

- Feb. 2026: 45 cases assigned Feb. 2025: 48 cases assigned
- YTD 2026: 103 cases assigned YTD: 2025: 96 cases assigned

Firearms

- February 2026: 18 February 2025: 7
- Total YTD 2026: 31 Total YTD 2025: 25
- Permit to Carry Feb. 2026: 1 Permit to Carry Feb. 2025: 0
- Permit to Carry YTD 2026: 3 Permit to Carry YTD 2025: 1

ARRESTS

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD</u>
<u>2026</u>	13	13											26
<u>2025</u>	12	11	10	11	14	11	20	11	15	24	14	13	166
<u>2024</u>	15	14	14	12	11	15	11	15	14	13	14	12	160
<u>2023</u>	11	11	16	16	13	15	17	17	8	8	9	9	150
<u>2022</u>	16	7	19	9	17	15	11	12	10	15	11	10	152
<u>2021</u>	5	9	4	4	4	6	8	11	11	11	17	10	100

POLICE CALLS FOR SERVICE

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD</u>
<u>2026</u>	3,957	3,787											7,744
<u>2025</u>	2,971	3,135	3,116	3,688	3,401	3,311	3,285	3,130	3,302	3,182	3,114	3,228	38,863
<u>2024</u>	3,410	3,153	3,355	3,986	4,310	3,785	3,413	3,385	3,349	3,438	2,945	2,777	41,306
<u>2023</u>	3,116	2,989	3,011	2,925	3,335	2,897	2,617	2,737	2,899	2,969	2,700	2,655	34,850
<u>2022</u>	2,696	2,709	3,029	3,069	3,197	3,186	2,710	2,612	2,999	3,399	2,914	2,768	35,288
<u>2021</u>	1,772	1,760	2,193	2,301	2,582	2,569	2,658	2,865	3,048	3,133	2,770	2,494	30,145

FEBRUARY OFFENSES

	<u>February 2021</u>	<u>February 2022</u>	<u>February 2023</u>	<u>February 2024</u>	<u>February 2025</u>	<u>February 2026</u>	<u>YTD 2026</u>
Assault/Aggravated	0	0	1	3	0	1	1
Assault/Simple	3	4	3	2	2	5	11
Burglary	1	2	1	2	3	0	0
Burglary to Vehicle	2	1	1	0	1	1	2
Criminal Mischief	3	5	5	3	12	2	8
CDS Possession – Marijuana	0	0	0	0	0	0	0
CDS Possession – Heroin	0	0	0	0	0	0	0
DUI	3	1	4	1	3	6	7
Robbery	0	0	1	1	0	0	0
Sexual Assault	1	0	0	0	0	2	2
Theft	10	8	13	10	11	14	23
TOTAL	23	21	29	22	32	30	53

FEBRUARY NON-CRIMINAL INCIDENTS

<u>NON-CRIMINAL INCIDENTS</u>	<u>February 2021</u>	<u>February 2022</u>	<u>February 2023</u>	<u>February 2024</u>	<u>February 2025</u>	<u>February 2026</u>	<u>YTD 2026</u>
Alarms Auto	0	0	0	1	0	0	0
Alarms Burglar	0	2	0	0	0	1	1
Alarms Commercial Burglar	16	21	17	18	11	20	39
Alarms Commercial Fire	24	25	21	18	23	35	56
Alarms Fire	1	4	4	6	2	2	4
Alarms Medical	17	8	11	11	6	11	30
Alarms Other	3	1	4	1	4	3	10
Alarms Panic	3	3	6	6	2	4	7
Alarms Residential Burglar	22	37	38	29	23	30	62
Alarms Residential Fire	6	7	13	12	14	16	33
Animal Complaints	17	16	17	29	12	14	25
Emotionally Disturbed Person	8	10	5	18	11	12	30
Fire (Other) Gas, Odor of Smoke	7	10	7	14	25	14	22
Fire Commercial	1	0	0	1	0	2	2
Fire Dwelling	0	0	1	0	0	0	2
Fire Vehicle	0	0	0	0	0	0	0
Firearms Applicant	19	14	7	10	3	12	30
Foot Patrol	19	81	42	39	122	44	112
Medical Call	134	110	182	180	189	177	371
Missing Person	1	2	1	4	1	2	3
Motor Vehicle Stop	9	458	553	747	476	698	1427
MVC Involving Injury	6	6	7	6	6	6	15
MVC No Injury	43	36	40	49	50	56	109
MVC No Report	5	9	9	1	5	7	17
MVC With Bicycle	0	0	0	1	2	0	0
MVC With Deer	3	1	2	2	3	3	5
MVC With Pedestrian	1	0	1	0	1	1	1
Noise Complaint	11	14	15	24	4	17	27
School Crossing	126	76	204	19	22	20	31
School Detail	0	42	32	60	32	54	121
Urinating in Public	0	0	0	1	0	1	2
Non-Criminal – TOTAL	502	993	1239	1307	1049	1262	2594

FEBRUARY SUMMONSES

<u>SUMMONS TYPE</u>	<u>February 2021</u>	<u>February 2022</u>	<u>February 2023</u>	<u>February 2024</u>	<u>February 2025</u>	<u>February 2026</u>	<u>YTD 2026</u>
All Other (ordinances/moving)	26	66	97	151	100	125	231
Careless Driving	22	9	30	34	33	31	72
Cell Phone	0	3	1	7	3	3	4
Driving While Intoxicated	3	1	4	1	3	6	7
Driving While Suspended	1	12	13	17	8	19	34
Failure to Exhibit Documents	1	8	15	22	5	11	18
Failure to Inspect	0	4	15	23	13	12	22
Failure to Wear Seatbelt	0	1	0	2	1	1	2
Failure to Yield to Pedestrian in Crosswalk	0	0	4	4	0	7	9
Maintenance of Lamps	0	3	3	13	7	7	13
Speeding	2	41	55	89	36	47	113
Uninsured Motorist	0	3	8	13	5	3	7
Unlicensed Driver	2	10	6	8	8	3	14
Unregistered Vehicle	1	27	41	56	41	51	99
Total Summonses	58	188	292	440	263	326	645

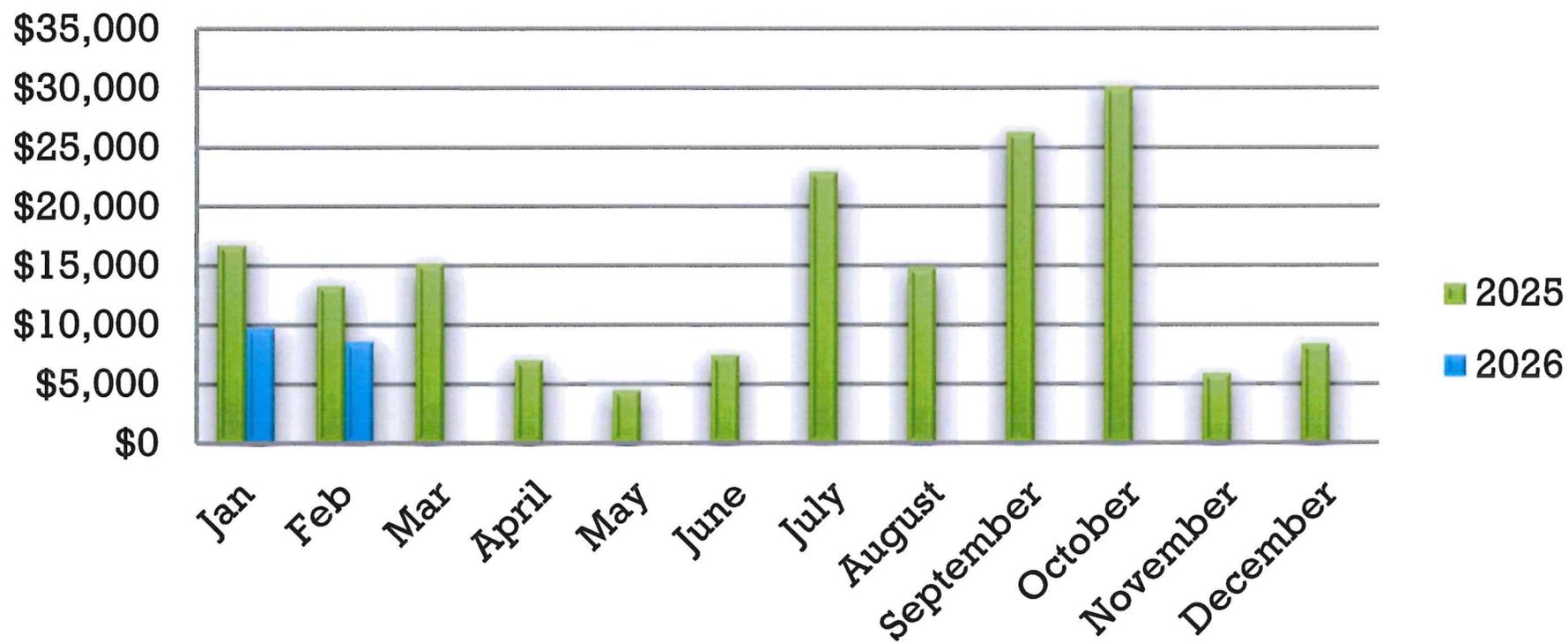
FEBRUARY PARKING VIOLATIONS

<u>PARKING ORDINANCE</u>	<u>February 2021</u>	<u>February 2022</u>	<u>February 2023</u>	<u>February 2024</u>	<u>February 2025</u>	<u>February 2026</u>	<u>YTD 2026</u>
Bus Zone	0	1	0	1	0	0	0
Loading Zone	14	42	64	82	70	80	189
Parking Within Designated Parking Stalls	1	11	15	6	43	57	91
No Parking Zones/Anytime	11	37	47	31	77	69	128
Park Between 2AM & 6AM 1hr Limit	0	0	0	207	118	75	169
Parking Limit 2 hrs Between 8AM & 6PM	0	15	114	24	24	58	99
Park Between 2AM & 6AM in Municipal Yard	0	0	0	0	0	0	0
Meters	151	1410	1406	756	1212	918	2071
Meter Feeding	0	0	2	0	0	0	0
Parking in Handicap Space	0	0	1	1	9	5	6
All Others	10	80	69	73	110	113	193
Total - Parking Violations	187	1596	1718	1181	1663	1375	2946

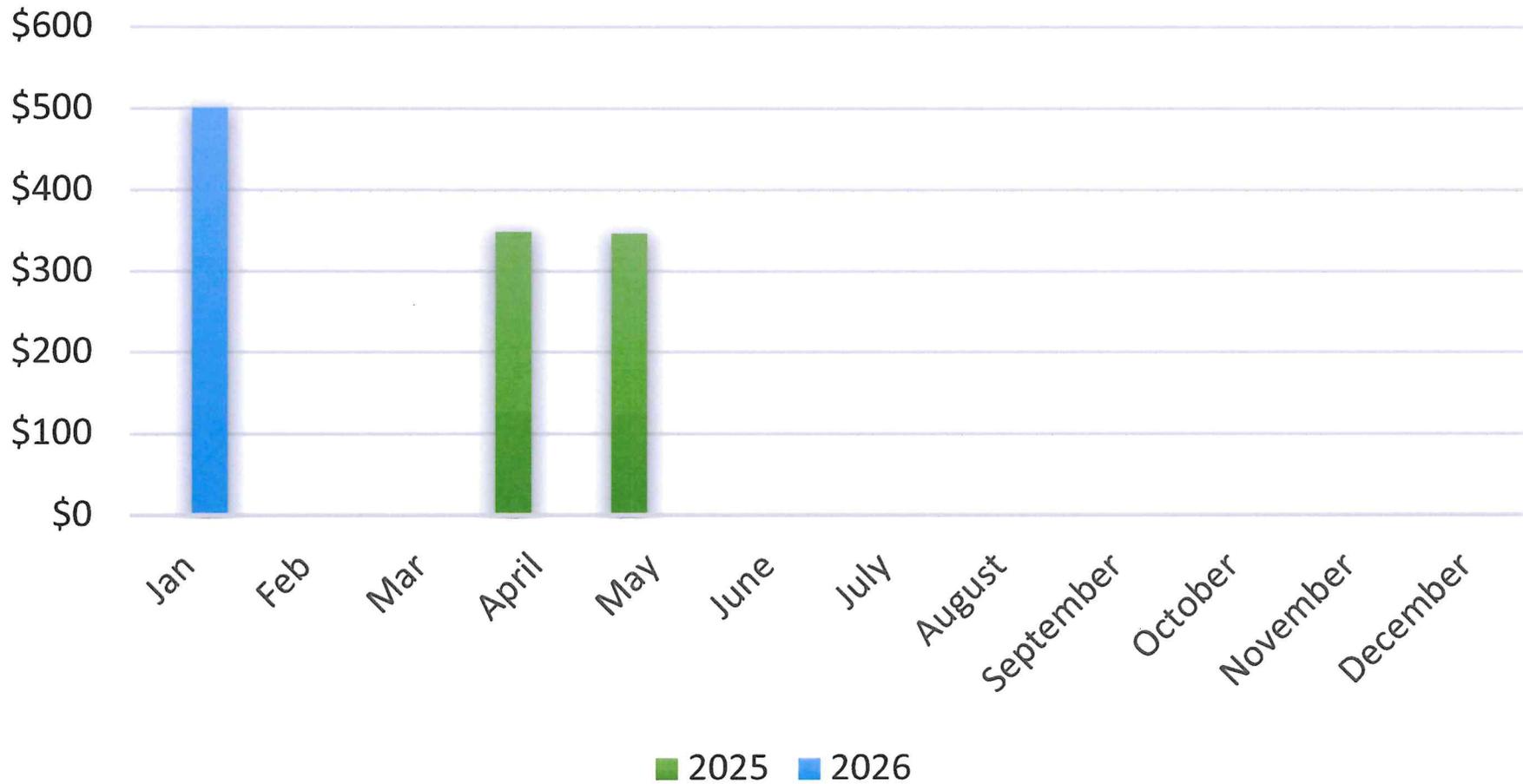
FEBRUARY ORDINANCE VIOLATIONS

<u>ORDINANCE VIOLATION</u>	<u>February 2021</u>	<u>February 2022</u>	<u>February 2023</u>	<u>February 2024</u>	<u>February 2025</u>	<u>February 2026</u>	<u>YTD 2026</u>
Bicycles/Skateboards Prohibited	1	0	0	0	0	0	0
Consumption of Alcohol in Park	0	0	0	0	0	0	0
Construction After Hours	0	0	0	0	0	0	0
Disorderly Conduct	0	1	0	0	0	0	0
Dog Without a Leash	0	0	0	0	0	0	0
False Alarm – 2 nd Offense	1	0	1	0	0	0	0
False Alarm – 3 rd Offense	0	0	1	0	0	0	0
False Alarm – 4 th Offense	0	0	0	0	0	0	0
Failure to Register Alarm	0	0	3	0	0	0	0
Failure to Remove Snow	0	0	0	0	0	0	0
Idling Vehicle	0	0	0	0	0	0	0
In Park After Hours	0	0	0	0	0	0	0
Left Turn Prohibited	0	1	0	1	0	0	0
Littering	0	0	0	0	0	0	0
Noise Complaint	0	0	0	0	0	0	0
No U-turn	0	0	0	0	0	0	0
Open Container	0	0	0	0	0	0	0
Other- Construction Work	0	0	0	1	0	0	0
Overweight Vehicle	0	3	10	0	0	1	1
Urinating in Public	0	0	0	0	0	1	2
TOTAL	2	5	15	2	0	2	3

Patrol Overtime



Detective Overtime





Princeton Police Department

1 Valley Road, Princeton, NJ 08540

Phone: 609-921-2100 Fax: 609-924-8197 Mun. Code: 1110

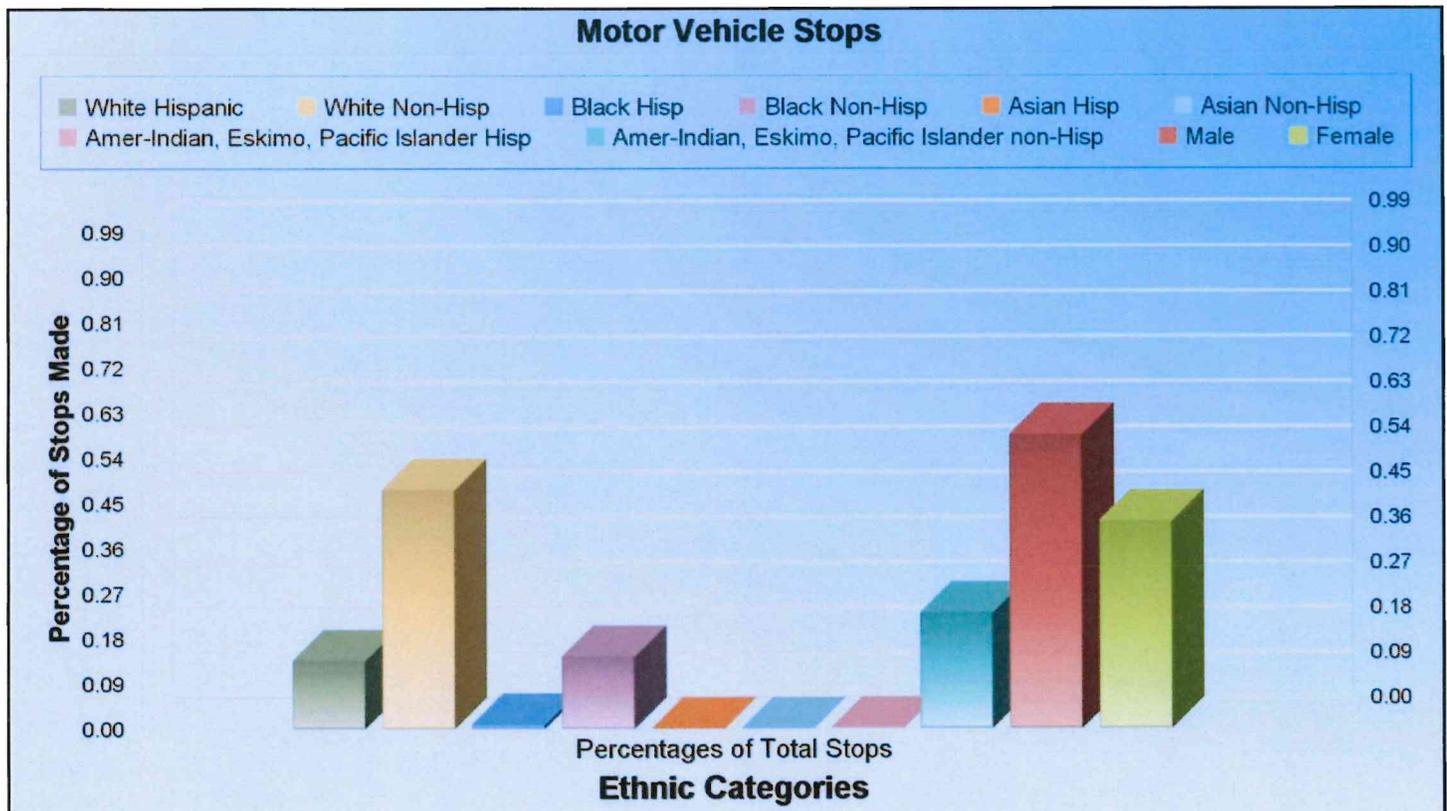
Gender & Ethnicity Report - MV Stops

Total MV Stops: 698

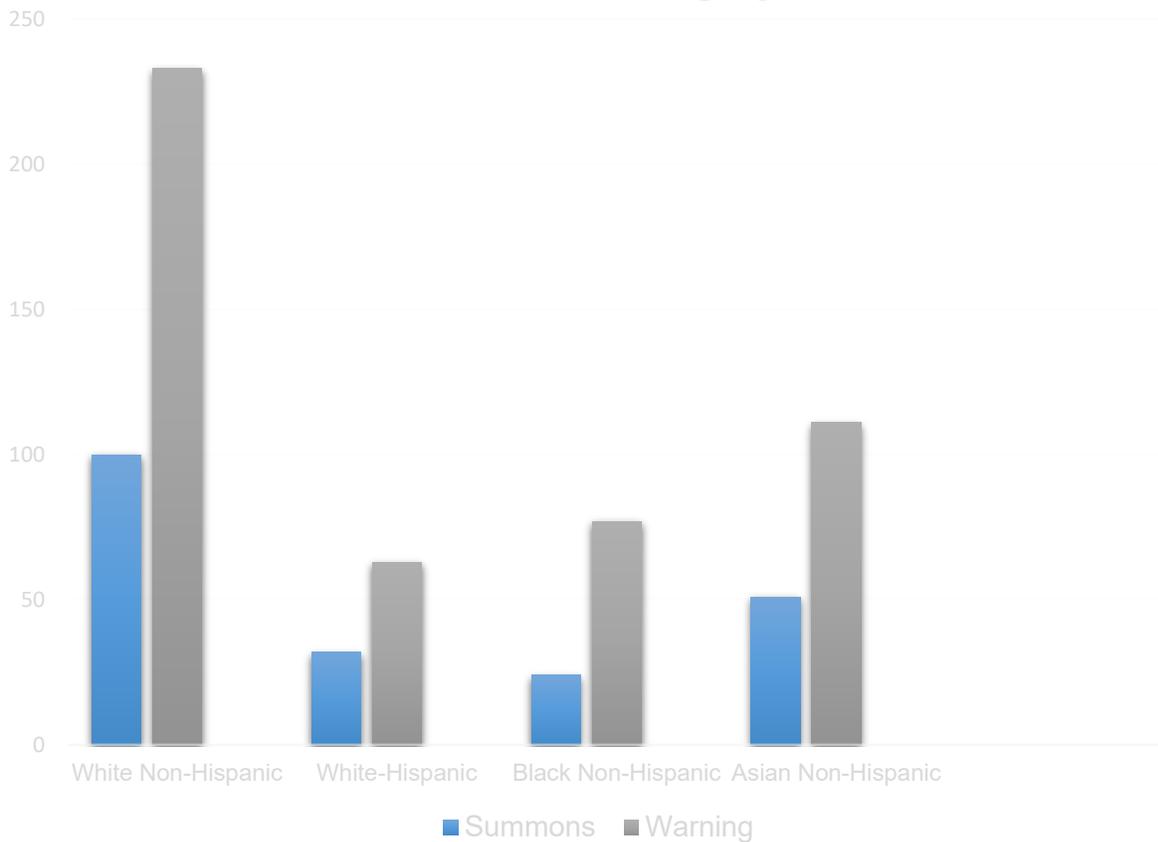


Gender / Ethnic breakdown shown in percentages of overall number of MV Stops

Race Code	Total #	Percentage
White Hisp.	95	13.61%
White Non Hisp.	333	47.71%
Black Hisp.	6	0.86%
Black Non-Hisp.	101	14.47%
Native Amer/Eskimo Hisp.	0	0.00%
Native Amer/Eskimo Non-Hisp.	0	0.00%
Asian Hisp.	1	0.14%
Asian Non-Hisp.	162	23.21%
Male	409	58.60%
Female	289	41.40%



FEBRUARY 2026
Summons vs. Warning by Race



Native American or Eskimo – a person having origins in any of the original peoples of the Americas and maintaining cultural identification through tribal affiliations or community recognition.

Asian or Pacific Islander – a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent or the Pacific Islands.

Black – a person having origins in any of the black racial groups of Africa

White – a person having origins in any of the original peoples of Europe, North Africa, or Middle East

**PRINCETON POLICE DEPARTMENT
FEBRUARY YEAR-TO-DATE 2021-2026 MVC Report**

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>		<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
<u>VEHICLES INVOLVED</u>	149	158	170	184	210	218	<u>ROAD CONDITIONS</u>						
							Dry:	62	70	71	70	91	82
<u>INJURIES INVOLVED</u>	13	9	15	13	14	18	Wet:	11	10	23	18	9	6
							Snow:	14	4	0	11	14	27
<u>CRASHES WITH INJURIES</u>	12	7	14	12	15	15	Ice:	1	7	0	4	3	7
							Other:	0	0	0	0	0	2
<u>PROPERTY DAMAGE ACCIDENT</u>	15	12	14	8	12	9	<u>TOTAL:</u>	88	91	94	103	117	124
							<u>CRASHES INVOLVING DEER</u>	7	6	5	4	6	5
							<u>SUMMONS ISSUED</u>	60	66	82	91	104	92
<u>DAYLIGHT/DARKNESS</u>							<u>CRASHES INVOLVING PEDESTRIANS</u>						
Daylight:	65	67	66	85	84	99	Injury:	4	0	1	1	4	1
Darkness:	23	24	28	18	33	25	Non-Injury:	0	0	1	0	0	0
Unknown:	0	0	0	0	0	0	Fatal:	0	0	0	0	0	0
<u>TOTAL:</u>	88	91	94	103	117	124	Other:	0	0	0	0	0	0
<u>NUMBER OF CRASHES BY DAY</u>							<u>CRASHES INVOLVING BICYCLISTS</u>						
Unknown:	0	0	0	0	0	0	Injury:	0	0	1	1	3	0
Monday:	10	9	11	8	17	15	Non-Injury:	0	0	0	0	0	0
Tuesday:	15	14	22	19	14	15	Fatal:	0	0	0	0	0	0
Wednesday:	11	21	14	24	16	21	Other:	0	0	0	0	0	0
Thursday:	6	10	18	24	21	16	<u>CRASHES INVOLVING MOTORCYCLES</u>						
Friday:	19	23	22	15	28	17	Injury:	0	0	0	0	0	0
Saturday:	17	9	3	8	15	25	Non-Injury:	0	0	0	0	0	0
Sunday:	10	5	4	5	6	15	Fatal:	0	0	0	0	0	0
<u>TOTAL:</u>	88	91	94	103	117	124	Other:	0	0	0	0	0	0
<u>TIMES OF DAY</u>							<u>FATAL CRASHES</u>	0	0	0	0	0	0
0001 - 0100:	0	1	1	2	0	2	<u>PRIVATE PROPERTY LOCATIONS</u>	14	8	0	0	12	14
0101 - 0200:	1	0	0	0	0	0	<u>WEATHER CONDITIONS</u>						
0201 - 0300:	0	2	0	1	0	1	Other:	0	0	0	1	1	0
0301 - 0400:	0	0	0	0	0	0	Snow:	13	8	0	12	14	26
0401 - 0500:	0	0	0	0	0	0	Rain:	2	4	14	10	1	3
0501 - 0600:	0	0	1	2	1	1	Clear:	73	79	80	80	101	95
0601 - 0700:	0	2	3	0	1	4	<u>TOTAL:</u>	88	91	94	103	117	124
0701 - 0800:	5	11	5	7	5	9							
0801 - 0900:	5	4	11	13	7	13							
0901 - 1000:	4	5	5	11	7	14							
1001 - 1100:	7	6	2	6	3	4							
1101 - 1200:	8	6	5	5	5	8							
1201 - 1300:	6	4	4	7	12	10							
1301 - 1400:	7	7	6	8	12	9							
1401 - 1500:	12	2	5	7	6	8							
1501 - 1600:	6	11	7	11	4	10							
1601 - 1700:	6	8	13	5	15	6							
1701 - 1800:	8	8	9	7	16	5							
1801 - 1900:	5	4	4	2	10	2							
1901 - 2000:	5	3	6	3	8	6							
2001 - 2100:	1	1	1	3	3	4							
2101 - 2200:	1	2	3	2	1	5							
2201 - 2300:	1	3	2	1	0	1							
2301 - 2400:	0	1	1	0	1	2							
Unknown:	0	0	0	0	0	0							
<u>TOTAL:</u>	88	91	94	103	117	124							

USE OF FORCE

2026

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>
Total Number of Use of Force Incidents	0	0											0
Persons against whom force was used	0	0											0
Total Number Officer use of Physical Force	0	0											0
Total Number Officer use of Mechanical Force	0	0											0
Total Officer Show of Force	2	0											2
Total Officer use of Deadly Force	0	0											0

January	26-03182 (SOF)
February	-
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	

(These totals do not reflect the NJSP NIBRS criteria, totals are Princeton Police policy totals only.)



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: 0028

Agenda Date: 3/23/2026

Agenda #: 2.

2025 Police Annual Report

PRINCETON POLICE DEPARTMENT



2025

Annual Report



ANNUAL REPORT

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MESSAGE FROM

CHIEF MATTHEW R. SOLOVAY

It is my privilege to present the Princeton Police Department's 2025 Annual Report, reflecting on a year marked by significant transition, innovation, and continued commitment to serving our community with Knowledge, Honor, Integrity, and Service. As we look back on the past year, I extend my sincere appreciation to the dedicated men and women of the department, our professional staff, and the community partners who support and strengthen our shared mission every day.

The year 2025 represented an important period of leadership transition for the department with the retirement of Chief Christopher Tash, whose service and leadership left a lasting impact on the organization and the Princeton community. Chief Tash's departure marked the close of a distinguished chapter, while also presenting an opportunity to build upon a strong foundation and continue advancing the department's vision and goals. The transition of leadership was handled carefully, ensuring organizational continuity, operational stability, and a continued focus on professionalism and community trust.

Throughout the year, the department made meaningful advancements in operations, technology, and officer wellness. A major initiative included the transition to a new police uniform, designed to improve comfort, durability, and functionality while maintaining a professional appearance. The updated uniform also incorporates enhanced accessibility features and medical and wellness benefits, supporting the physical demands of policing and the long-term health of our personnel.

The department also completed a comprehensive upgrade and replacement of its Axon Body Worn Camera system, reinforcing our commitment to transparency, accountability, and modern evidence management practices. In addition, the Princeton Police Department formally integrated the NJ ARRIVE Program into operations, strengthening our response to mental health-related calls through collaboration with clinical partners and emphasizing care, de-escalation, and appropriate resource deployment.

Preparedness and interagency collaboration remained a priority in 2025. The department conducted Active Shooter tabletop awareness programs with law enforcement partners from surrounding jurisdictions, enhancing regional coordination, communication, and readiness. We also initiated the pursuit of Public Safety Answering Point (PSAP) Accreditation through the New Jersey State Association of Chiefs of Police, a significant step toward formalizing best practices and standards within our communications operations.

Community engagement continued to evolve with the re-branding of the Safe Neighborhood Bureau to the Community Relations Bureau, better reflecting the bureau's mission and reinforcing the department's focus on outreach, partnership, and trust-building. Additionally, the implementation of drone technology into police operations expanded our capabilities in areas such as search and rescue, critical incidents, and situational awareness, while maintaining a strong emphasis on policy, training, and responsible use.

As we look ahead to 2026, the Princeton Police Department remains focused on strengthening community partnerships and engagement, enhancing traffic safety initiatives, and continuing to prioritize officer wellness. Achieving agency re-accreditation will be a key objective, reflecting our ongoing commitment to professional standards, accountability, and continuous improvement. Together with our community, we will continue working toward a safer, more connected, and resilient Princeton.

I appreciate you taking the time to review the 2025 Annual Report and for your continued support of the Princeton Police Department.



PRINCETON POLICE DEPARTMENT

MISSION STATEMENT AND CORE VALUES

Mission Statement

The Princeton Police Department mission is to protect the lives, property, and rights of all people; maintain an ethical environment of mutual respect, trust and dignity; foster a partnership with the community we serve; and, improve the quality of life for all within the community.

Core Values

The employees of the Princeton Police Department are committed to its mission. We are accountable for our actions and we conduct ourselves accordingly in pursuit of our core values of:

Honor: Always act with the utmost integrity, and be honest and truthful. Enforce the laws equally and without bias. Hold yourself and other members to the highest ethical standards.

Integrity: We place the highest value on honesty and an adherence to a strict code of ethics; we will always engage in behavior that is beyond ethical reproach to maintain public confidence.

Service: Putting responsibilities before self-interest, performing duties to meet the needs of others, promoting partnerships to identify and solve problems, doing what is right for the community.

Knowledge: We seek truth, awareness, and understanding through investigation, education and experience.

PRINCETON PUBLIC SAFETY COMMITTEE

Established by municipal ordinance No. 2012-22

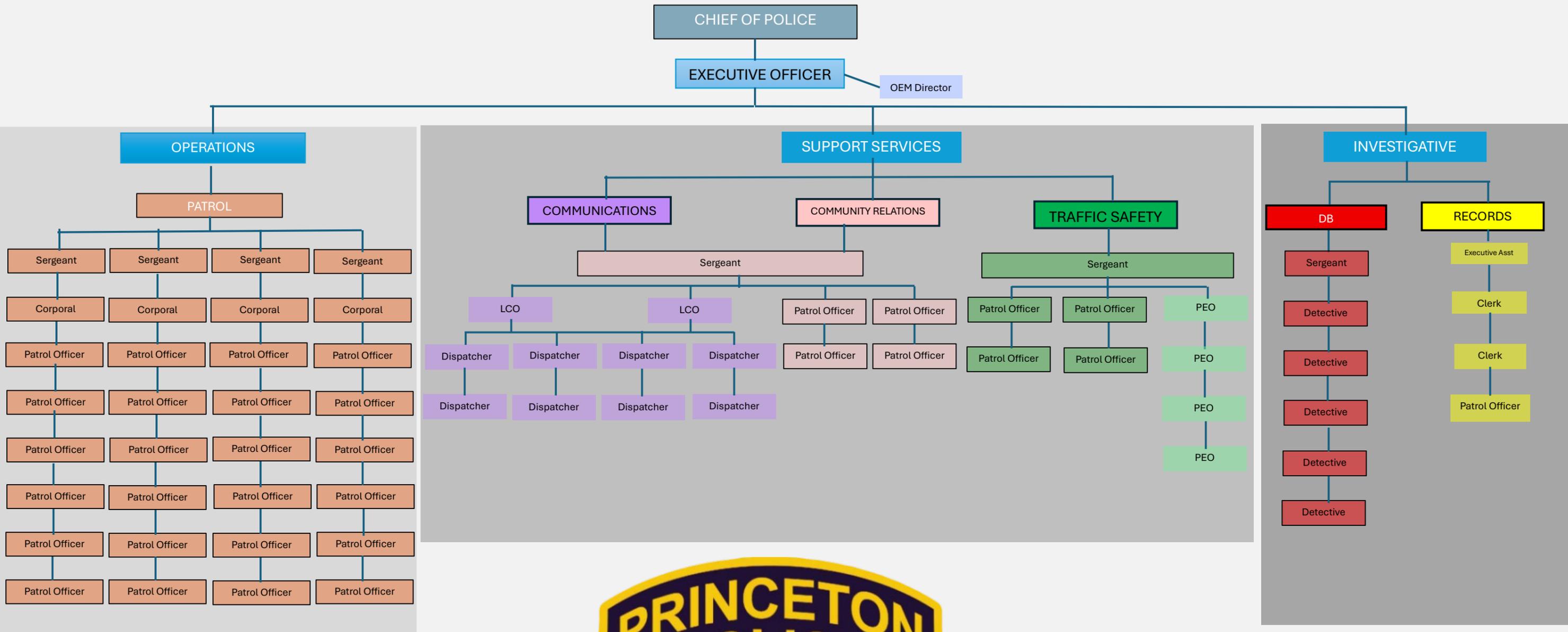
There is hereby established a public safety committee consisting of four members, including the mayor and administrator, both ex officio, and two members of the governing body. The terms of the appointed members shall expire on the first day of January following their appointments, but they shall serve after the expiration of their terms until their successors shall have been appointed and qualified. Any vacancy in any of the appointive offices shall be filled in like manner, but for the unexpired term only. One of the appointed members shall be designated as the police commissioner, and in that capacity such member shall be the chairperson of the public safety committee. The public safety committee shall have the powers and duties prescribed by law.

The Public Safety Committee convenes on a regular, typically monthly, basis with the Chief of Police to exchange information, coordinate activities, and discuss matters impacting public safety. Representatives from the Princeton Police Department, Princeton Fire Department, Princeton Fire Marshal's Office, Princeton Office of Emergency Management, and the Princeton First Aid and Rescue Squad all participate in these meetings. This collaborative structure allows all emergency services to share information, coordinate resources, and work cohesively toward maintaining public safety in Princeton. These meetings provide an opportunity for open dialogue on departmental operations, emerging trends, strategic priorities, and other issues of shared concern, helping ensure alignment, transparency, and collaborative problem-solving.

The representatives on the Public Safety Committee for 2025 were:

Mayor Mark Freda
Councilwoman Leticia Fraga (Chair)
Councilwoman Michele Pirone-Lambros
Town Administrator Bernard Hvozdovic





PRINCETON POLICE DEPARTMENT SWORN PERSONNEL CHANGES

The following police officers retired from the Princeton Police Department in 2025:

Chief Christopher Tash

Det. Jennifer Gering

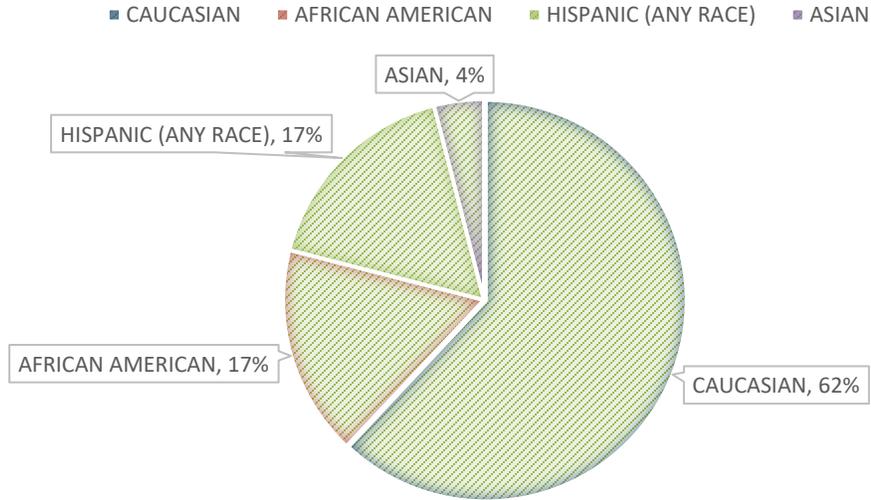


The 2025 PPD Recruitment Process resulted in the hiring of the following individuals-

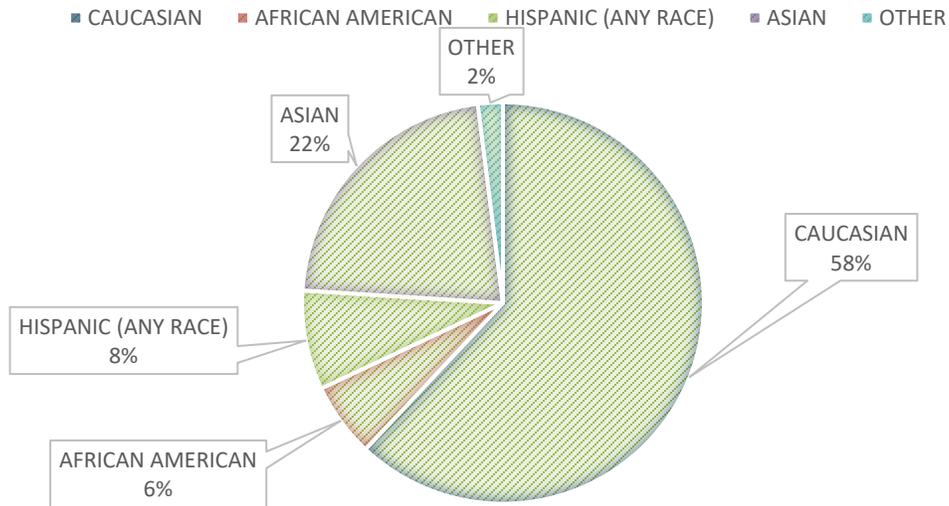
Ptl. Jordan Nitti
Ptl. Connor Luckie
Ptl. Nicole Carannante



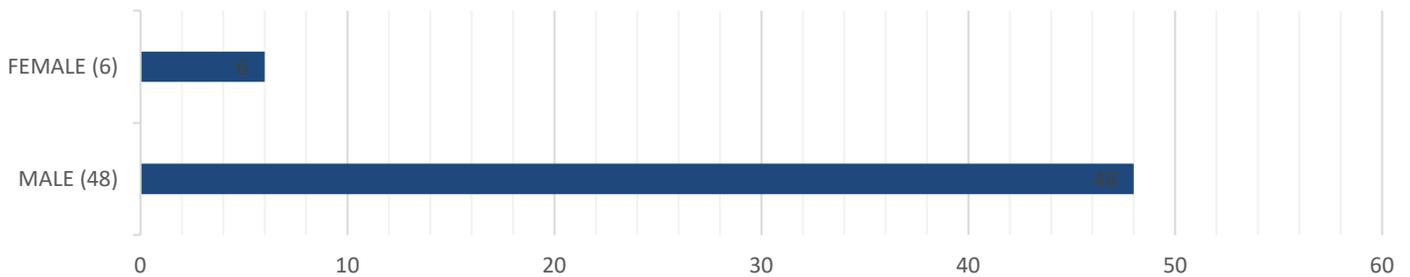
CURRENT SWORN OFFICERS



SERVICE POPULATION



SWORN OFFICERS (54)



RISK ASSESSMENT COMMITTEE

The Princeton Police Department remains committed to proactive and transparent reporting of enforcement activity, use-of-force incidents, and internal affairs matters. This information is published monthly on the department’s website and supplemented by comprehensive reports formally presented to the Mayor and Council during regularly scheduled public meetings. Together, these reporting mechanisms are designed to keep elected officials and community members informed, promote accountability, and provide meaningful insight into departmental operations.

Transparency is a cornerstone of public trust, particularly in addressing concerns regarding potential racial bias in law enforcement. The Princeton Police Department acknowledges these concerns and has engaged in ongoing, data-driven analysis of enforcement activity since 2017. To support this work, the department established the Risk Assessment Committee (RAC), a peer-review body tasked with identifying patterns and trends in policing actions through systematic evaluation.

The RAC focuses its review on categories of police activity that have been identified by advocacy organizations, including the American Civil Liberties Union (ACLU), as areas where discriminatory practices are most likely to emerge. This analysis is conducted at both the aggregate departmental level and the individual officer level, with the goal of identifying indicators that may suggest bias or require corrective action. Findings are reviewed on a regular basis by department leadership to ensure appropriate oversight, accountability, and continuous improvement.

Some of the areas of police interaction reviewed by the Risk Assessment Committee include:



Executive Officer

The Princeton Police Department is organized into three primary divisions—Operations, Investigative, and Support Services—each overseen by a division commander responsible for their respective areas. These commanders report to the Executive Officer (Captain), who reports directly to the Chief of Police. In addition to providing operational oversight and administrative coordination, the Executive Officer is charged with supervising the department’s Internal Affairs and Professional Standards function in strict compliance with directives issued by the New Jersey Attorney General’s Office. Captain Thomas Lagomarsino currently serves in the role of Executive Officer.

The Internal Affairs function plays a critical role in preserving public confidence and reinforcing the department’s ethical foundation. It provides a formal, consistent framework for the intake, investigation, and resolution of allegations of officer misconduct. Through objective, impartial review, this process ensures accountability while safeguarding fairness for both community members and department personnel.

In response to evolving expectations surrounding police accountability and transparency—particularly with respect to use-of-force incidents—the department adheres to clearly defined external review protocols. In the event of a serious use-of-force incident involving a Princeton Police Department officer, independent investigations are conducted by the Mercer County Prosecutor’s Office and the New Jersey Attorney General’s Office, as mandated by state law. This layered oversight structure promotes transparency, impartiality, and public trust.

Beyond mandated requirements, the Princeton Police Department has taken a proactive approach to internal oversight. The department implemented an early warning system prior to its adoption as a statewide requirement, reinforcing its commitment to identifying performance trends and potential concerns at an early stage. This policy, which is publicly accessible on the department’s website, establishes structured monitoring of work functions to support accountability and professional development. In addition, internal affairs activity summaries are published on a quarterly basis through the municipal website.

The following pages present internal affairs and use-of-force data compiled for calendar years 2023, 2024, and 2025. This information is made publicly available and is also submitted annually to the Mercer County Prosecutor’s Office and the New Jersey Attorney General’s Office for review and oversight.



INTERNAL AFFAIRS DISPOSITIONS

	SUSTAINED			EXONERATED			NOT-SUSTAINED			UNFOUNDED			ADMINISTRATIVELY CLOSED		
	2023	2024	2025	2023	2024	2025	2023	2024	2025	2023	2024	2025	2023	2024	2025
Excessive Force	0	0	0	0	4	0	0	0	0	0	0	0	0	0	0
Improper Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Search	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Criminal Violation	0	0	0	0	2	2	0	0	0	0	0	0	0	1	0
Differential Treatment	0	0	0	1	5	0	0	4	0	0	0	0	0	3	0
Demeanor	0	1	1	4	2	0	1	1	12	0	0	0	0	1	1
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Rule Infraction	2	4	1	4	1	0	2	0	1	0	0	0	0	1	0
Total	2	5	2	9	14	2	3	5	13	0	0	0	0	6	1

*2023- It should be noted that there were 12 total Internal Affairs Complaints, involving 14 officers

*2024- It should be noted that there were 19 total Internal Affairs Complaints, involving 30 officers

*2025- It should be noted that there were 15 total Internal Affairs Complaints, involving 18 officers

Sustained: The investigation disclosed sufficient evidence to prove the allegation against the officer by a preponderance of the evidence.

Exonerated: The alleged incident did occur, but the actions of the officer were justified, legal, and proper.

Not-Sustained: The investigation failed to disclose sufficient evidence to clearly prove or disprove the allegation.

Unfounded: The alleged incident did not occur.

Administratively Closed: Examples include situations where a complainant withdraws their complaint, or the subject officer terminates his or her employment prior to the conclusion of the internal affairs investigation.

USE OF FORCE SUMMARY REPORT

	TOTAL NUMBER OF USE-OF-FORCE INCIDENTS	WHITE NON-HISPANIC	WHITE HISPANIC	BLACK NON-HISPANIC	BLACK HISPANIC	NATIVE AMERICAN NON-HISPANIC	NATIVE AMERICAN HISPANIC	ASIAN NON-HISPANIC	ASIAN HISPANIC
2023	6	0	1	3	0	0	0	2	0
2024	4	4	0	0	0	0	0	0	0
2025	6	3	2	1	0	0	0	0	0

In 2023, 11 officers used physical force during 6 incidents.

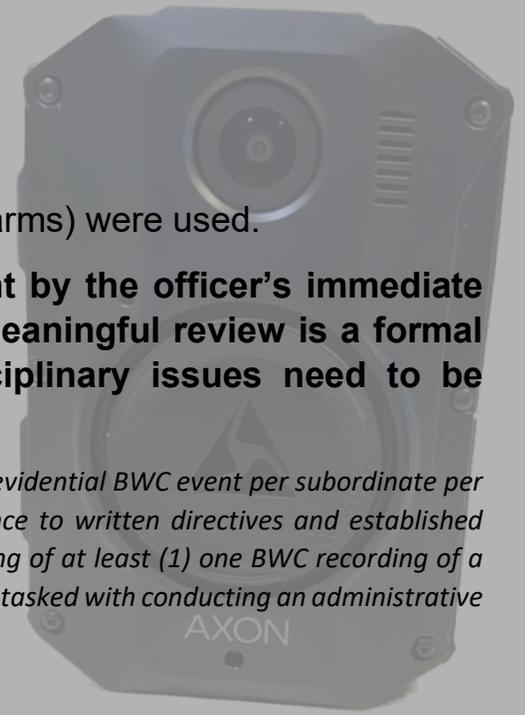
In 2024, 8 officers used physical force during 4 incidents.

In 2025, 16 officers used physical force during 6 incidents.

*There were no instances where mechanical force (baton and/or OC) or deadly force (firearms) were used.

Each of these use-of-force incidents prompted a meaningful review of the incident by the officer’s immediate supervisor, divisional commander, Internal Affairs, and the Chief of Police. The meaningful review is a formal documented process to determine whether policy, training, equipment, or disciplinary issues need to be addressed.

It should be noted that supervisors of the Princeton Police Department are tasked with randomly reviewing (1) one non-evidential BWC event per subordinate per calendar month in an effort to ensure the equipment is operating properly, to assess officers’ performance, adherence to written directives and established professional standards, and to identify other training needs. Additionally, patrol supervisors reviewed a random sampling of at least (1) one BWC recording of a motor vehicle stop for each of their subordinates for each month during 2025. The Operations Division Lieutenant was then tasked with conducting an administrative review of all.



Accreditation

The Princeton Police Department first achieved accreditation through the New Jersey State Association of Chiefs of Police (NJSACOP) in 2014, marking an important milestone in the department's commitment to professionalism, accountability, and best practices in modern policing. Since that time, the department has remained dedicated to maintaining compliance with the rigorous standards established by the accreditation program.

The NJSACOP accreditation process requires law enforcement agencies to demonstrate adherence to a comprehensive set of professional standards governing policies, procedures, operations, and administrative practices. Every three years, independent assessors conduct a detailed on-site review of the department's operations, including management practices, training, internal accountability systems, and support services. This process ensures that accredited agencies maintain a high level of organizational effectiveness and remain aligned with evolving policing standards.

The Princeton Police Department has successfully maintained its accredited status through multiple review cycles, most recently earning re-accreditation in June 2023. This achievement reflects the department's ongoing commitment to continuous improvement and professional excellence.

The department is currently operating within its next three-year accreditation cycle and is scheduled for its next review in 2026. Under the leadership of Chief Matt Solovay, who previously served as the department's Accreditation Manager, the agency remains focused on maintaining policies and procedures that are both conceptually sound and operationally effective, ensuring that the department continues to meet the high standards expected of an accredited law enforcement agency.



Princeton Police Training Summary

2025 Courses

As a New Jersey State Association of Chiefs of Police (NJSACOP) accredited law enforcement agency there is a robust in-service training schedule that is mandated for accreditation based on best practices in law enforcement. The Princeton Police Department not only adheres to the recommended schedule but mandates some training topics be delivered with increased frequency.

<u>TRAINING TOPIC</u>	<u>DELIVERED</u>
Active Shooter Response	(Quarterly)
CPR/Blood-Bourne Pathogen/First Aid	(Every two years January)
Criminal Justice Information Systems (CJIS)	(Every two years February)
Hazardous Materials Awareness	(Yearly March)
Right-to-Know	(Every two years March)
Field Training Officer Training Update/Review	(Every three years March)
Handling and Helping the Mentally Ill	(Yearly April)
De-Escalation Training	(Yearly April)
Firearms	(April & October)
Use-of-Force Training	(April & October)
Pursuit Training	(April & October)
Racially Influenced Policing	(Yearly May)
Legal Updates	(Yearly July)
Active Shooter Training	(Yearly July)
Ethics	(Yearly August)
Evaluation Training	(Every three years August)
Workplace Harassment Training	(Quarterly)
Oleoresin Capsicum (OC) Training	(Every two years August)
Baton Training	(Every two years August)
Prison Rape Elimination Act	(Yearly September)
Detention Facility Management	(Yearly September)
Domestic Violence	(Yearly November)
Diversity	(Yearly November)
Body Worn Camera Training	(Every three years)
Performance Evaluation Training	(Every three years)
Resiliency Training	(Yearly)
Defensive Tactics Training	(Yearly)



CLEAR Training

In addition to the listed required training, the NJ Attorney General's office has mandated all sworn police officers in the state of New Jersey attend annual "CLEAR" training (Community Law Enforcement Affirmative Relations). The CLEAR training usually consists of NJ Attorney General's Office approved training blocks of instruction to include: Cultural Diversity, De-Escalation Techniques and Strategies, Dealing with Individuals in Mental Health Crisis, and similar continuing education topics.

The goal of the Attorney General's Office is to create a library of approved topics/materials for use by law enforcement agencies for the annual CLEAR training. The modules are produced with subject area experts from law enforcement, clergy, mental health and other stakeholders.

The training requirement of the program for 2025 consisted of one course entitled, "Miranda Warnings-A Law Enforcement Update." This course was distributed by the Police Training Commission and made available through the Acadis online portal. All active officers from the police department completed the CLEAR training in 2025.

Resiliency Training

The Attorney General's Office has mandated that all law enforcement agencies appoint at least one Resiliency Program Officer (RPO), who will be responsible for implementing the NJRP-LE in their agency. The Princeton Police Department is in compliance with this directive as we have three (3) certified Resiliency Program Officers (RPOs). These RPOs are in communication with the county designated liaison (Det. Megan Flanagan MCPO), as well as the Acting Chief Resiliency Officer, David Leonardis, of the New Jersey Department of Criminal Justice. Our RPOs attended quarterly Resiliency Program meetings throughout 2025 and continue to offer our officers guidance and support services when applicable.

Furthermore, in 2025 the Princeton Police Department continued to provide in-service resiliency training to bring mental health awareness to agency personnel. The police department partnered with mental health professionals from Center at 353, who came into the police department and educated our officers on mental health. Center at 353 provides the Princeton community with mental health services through evidence based clinical practice and education as an independent non-profit.

RESILIENT



Continuing Education/Professional Development **Classes Attended by Princeton Police Officers**

The Princeton Police Department continued scheduling in-service training in 2025. The following Continuing Education/Professional Development training courses were attended by the officers of the Princeton Police Department:

Sworn Personnel

- Alcotest Operator Course
- Alcotest Recertification
- Drug Impaired Driving
- Active Shooter Incident Management (ASIM)
- Advanced Roadside Impaired Driving Enforcement
- Driving While Intoxicated/Standard Field Sobriety Test Training Course
- Alcotest Conversion Training Course
- Bicycle Patrol Course
- Emergency Medical Dispatch Training Course
- Mercer County Rapid Response Training
- Executive Protection Institute
- Law Enforcement Active Shooter Emergency Response
- DWI Essentials
- Patrol Response to Critical Incidents
- Concealed Carry Law
- CPR Instructor Course
- Drone Operator Course
- DCJ Rifle Instructor
- Retail Theft and Street Level Crime
- Case Law for Cops – The Street Edition
- New Jersey Women in Law Enforcement Conference
- Crisis Intervention Training
- Terminal Access Coordinator Training
- Effective Report Writing
- Case Law for Cops – Road Cop Essentials
- Practical Patrol Techniques
- Evidence Technician Course
- Case Law for Cops – The Basics
- NJSACOP Alcohol Beverage Control
- Financial Crimes Investigations

- Tackling Organized Crime: Retail Theft & Street Level Gangs
- Title 39: Traffic Law and Vulnerable Road Users
 - Title 39 Heavy Truck Familiarization
- Command Level Series: Front line Supervision
 - Advanced Patrol Tactics
 - Money Laundering
 - FBINA Leadership Seminar
 - LEEDS Conference
 - NJSP Missing Persons Seminar
 - NJOEM Basic Workshop
- Child Passenger Safety Technician Training
 - Defensive Tactics Instructor
- Targeted Violence Mass Casualty Hospital Response Workshop
 - Basic Crime Scene Investigation
 - NJ Juvenile Detective Conference
 - Sirchie CSI and Forensic Investigations
 - Film Ready New Jersey Program
 - Bulletproof Report Writing
 - MCPO Human Trafficking
 - MCPO Megan's Law training
- Case Law For Cops: Legal Update (Fall 2025)
 - Internal Affairs Investigator
 - Radar Instructor Refresher
 - Juvenile Law Update
 - Recruiting for Law Enforcement
 - Tactical Leadership
- Patrol Response to Critical Incidents
- Federal Bureau of Investigation National Academy, Session 294
- Budgeting and Financial Administration for the Chief Executive

VIRTUAL REALITY



SIMULATOR TRAINING

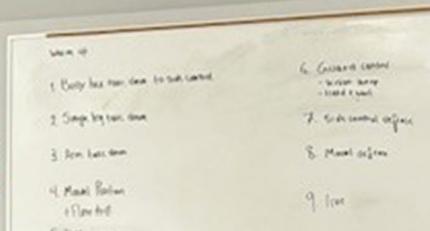
Virtual Reality (VR) simulator training is revolutionizing law enforcement training by offering a safe, controlled, and immersive environment for officers to develop critical skills.

This technology provides several key benefits:

- **Enhanced Decision-Making** – VR simulations allow officers to practice high-pressure scenarios, improving their ability to assess situations quickly and make sound decisions in real-time.
- **Realistic Scenario-Based Training** – Officers can engage in life-like situations, such as de-escalation encounters, active shooter responses, and crisis intervention, ensuring they are better prepared for incidents.
- **Risk-Free Environment** – Unlike traditional training, VR eliminates the risk of injury while allowing officers to make mistakes, learn from them, and refine their techniques without severe consequences.
- **Cost-Effective** – VR training reduces the need for extensive physical setups, live role-players, and ammunition, making it a more economical long-term training solution.
- **Consistency and Repetition** – Officers can repeatedly train on specific scenarios to improve performance, ensuring familiarization and standardized skill development.
- **Data-Driven Feedback** – VR systems can track performance metrics, providing officers with instant feedback on their decision-making, reaction times, and situational awareness.



Knowledge • Honor



PATROL BUREAU



The Patrol Bureau, a core component of the Operations Division, serves as the foundation of the Princeton Police Department's day-to-day policing mission. Operating 24 hours a day, 365 days a year, Patrol Bureau officers provide continuous public safety services to residents, businesses, and visitors throughout the community. As the most visible and accessible members of the department, patrol officers are often the first point of contact between the public and law enforcement and play a critical role in maintaining community safety, order, and trust.

Officers assigned to the Patrol Bureau are responsible for responding to both emergency and non-emergency calls for service, ensuring timely and professional assistance to those in need. Their duties include conducting proactive patrols designed to deter criminal activity, identify quality-of-life concerns, and enhance overall public safety. Patrol officers also perform preliminary investigations, collect evidence, and take appropriate enforcement or corrective action as necessary. In addition, they enforce motor vehicle laws, conduct traffic stops, investigate motor vehicle crashes, and work to improve roadway safety for all users.

Patrol Bureau officers routinely serve as first responders to medical emergencies, providing immediate assistance until advanced medical care arrives. Their role extends beyond traditional law enforcement functions and includes a wide range of community-oriented services that directly support residents' daily needs. These services include assisting with vehicle and residential lockouts, conducting welfare checks on vulnerable individuals, responding to burglar, fire, and panic alarms, addressing animal-related complaints, and assisting with school crossing details to ensure the safety of children and families.

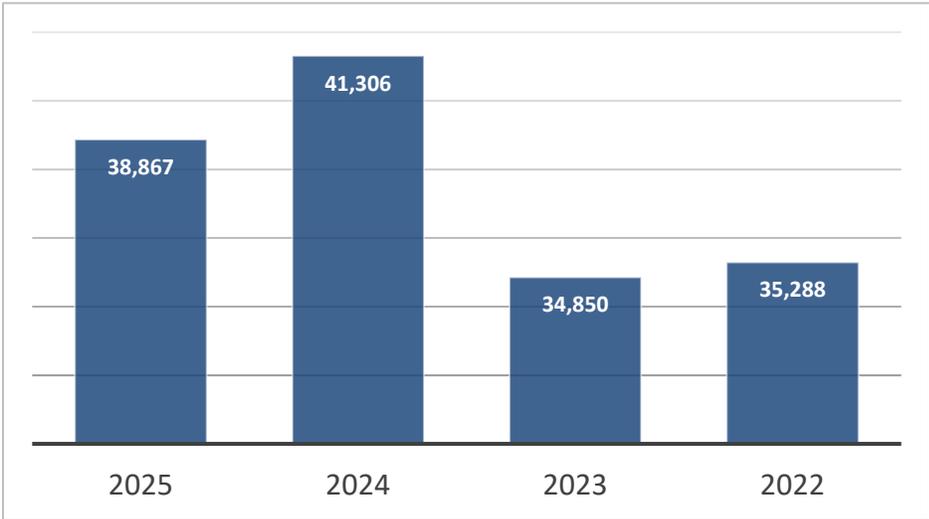
Through consistent presence, proactive engagement, and responsive service delivery, Patrol Bureau officers play a vital role in strengthening community relationships and promoting a safe and welcoming environment throughout Princeton. In 2025, the Operations Division, including the Patrol Bureau, was led by Lieutenant Christopher Craven.



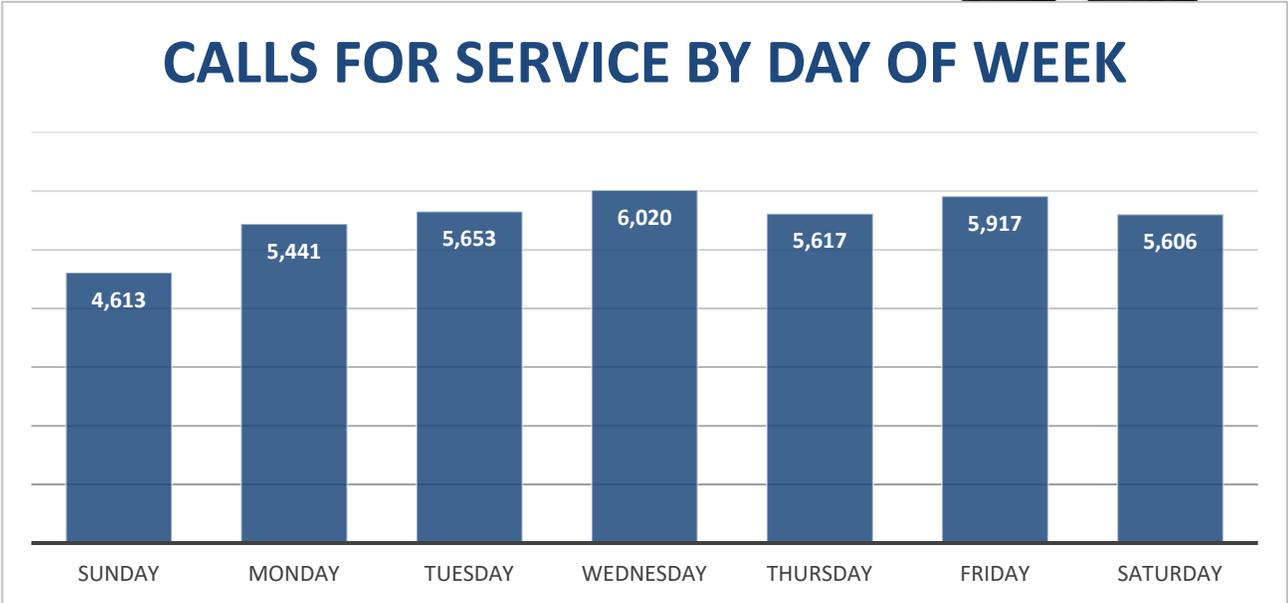
PATROL BUREAU

The department uses calls for service as a key metric to assess its level of interaction and service within the Princeton community. These calls can be externally generated—such as 9-1-1 emergencies, reports of crimes in progress, or motor vehicle crashes—or internally generated by officers, including traffic stops, clearing roadway hazards, or assisting stranded motorists encountered during patrols.

Yearly Calls for Service



CALLS FOR SERVICE BY DAY OF WEEK



Patrol Bureau

Calls for Service by Month



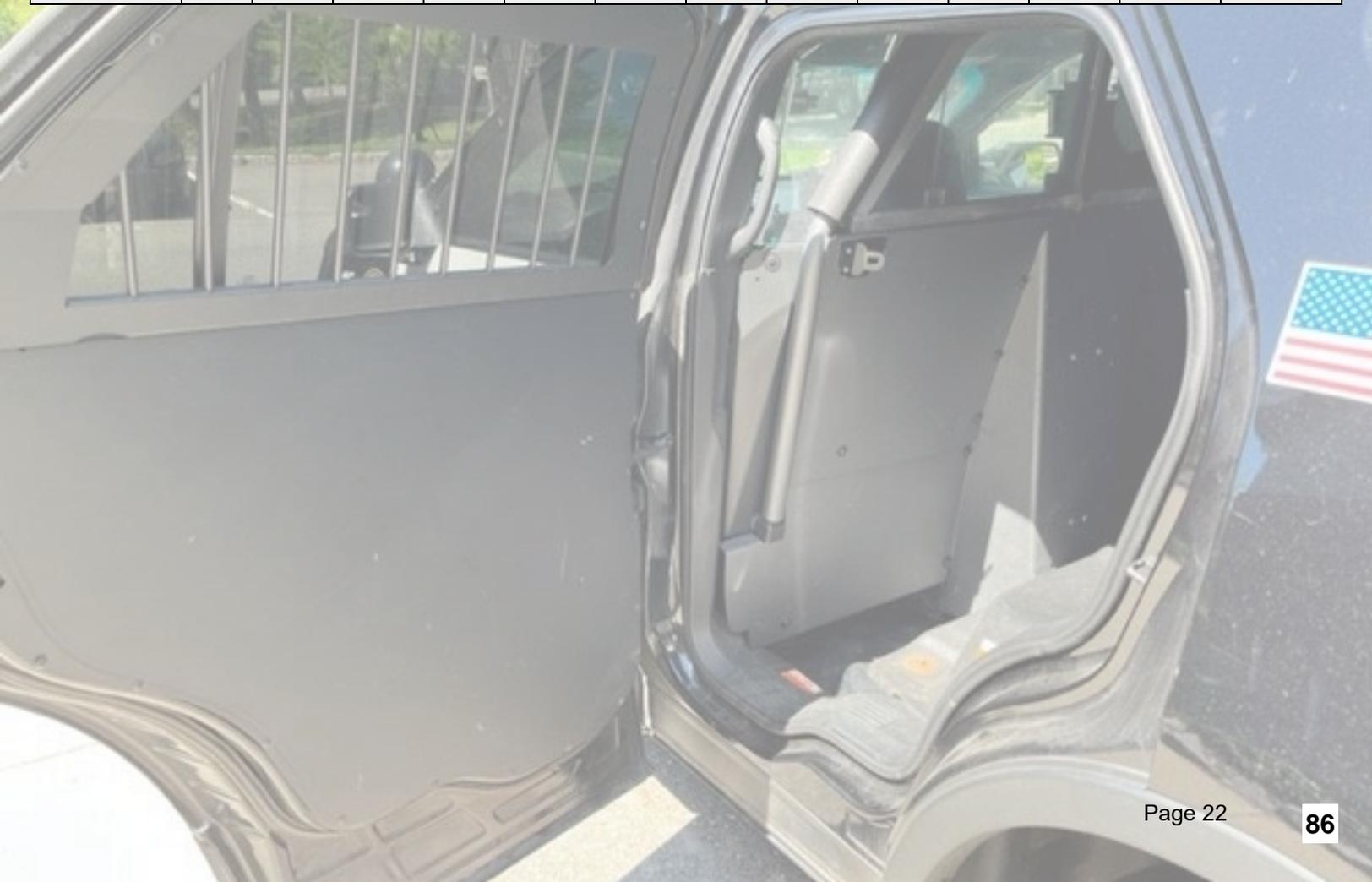
<u>CALLS FOR SERVICE</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
2021	1,772	1,760	2,193	2,301	2,582	2,569	2,658	2,865	3,048	3,133	2,770	2,494
2022	2,696	2,709	3,029	3,069	3,197	3,186	2,710	2,612	2,999	3,399	2,914	2,768
2023	3,116	2,989	3,011	2,925	3,335	2,897	2,617	2,737	2,899	2,969	2,700	2,265
2024	3,410	3,153	3,355	3,986	4,310	3,785	3,413	3,385	3,349	3,438	2,945	2,277
2025	2,971	3,135	3,116	3,688	3,401	3,311	3,287	3,130	3,303	3,182	3,115	3,228



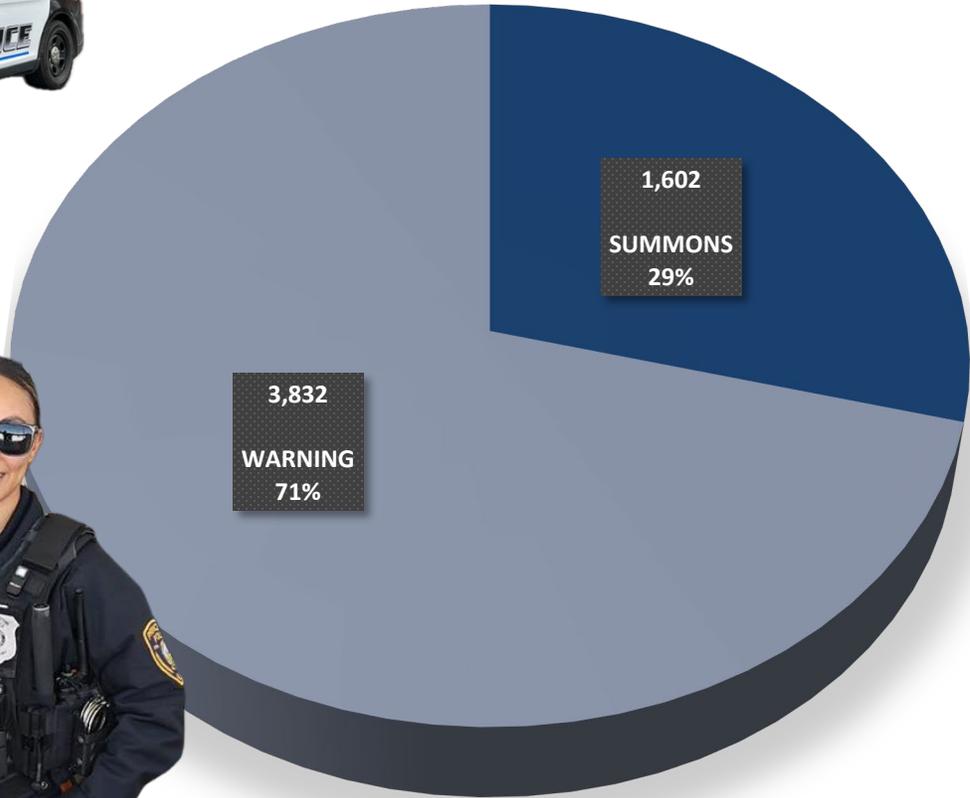
PATROL BUREAU



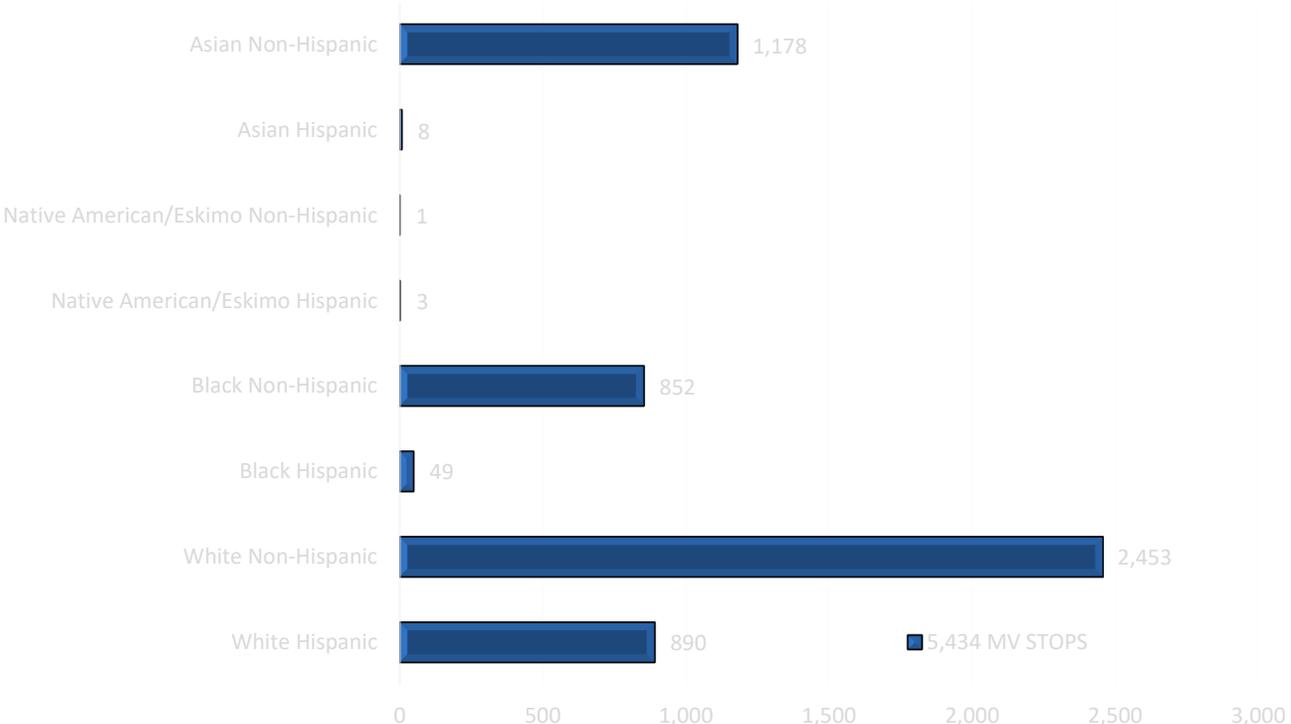
ARRESTS	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2021	5	9	4	4	4	6	8	11	11	11	17	10	100
2022	16	7	19	9	17	15	11	12	10	15	11	10	152
2023	11	11	16	16	13	15	17	17	8	8	9	9	150
2024	15	14	14	12	11	15	11	15	14	13	14	12	160
2025	12	11	10	11	14	11	20	11	15	24	14	13	166



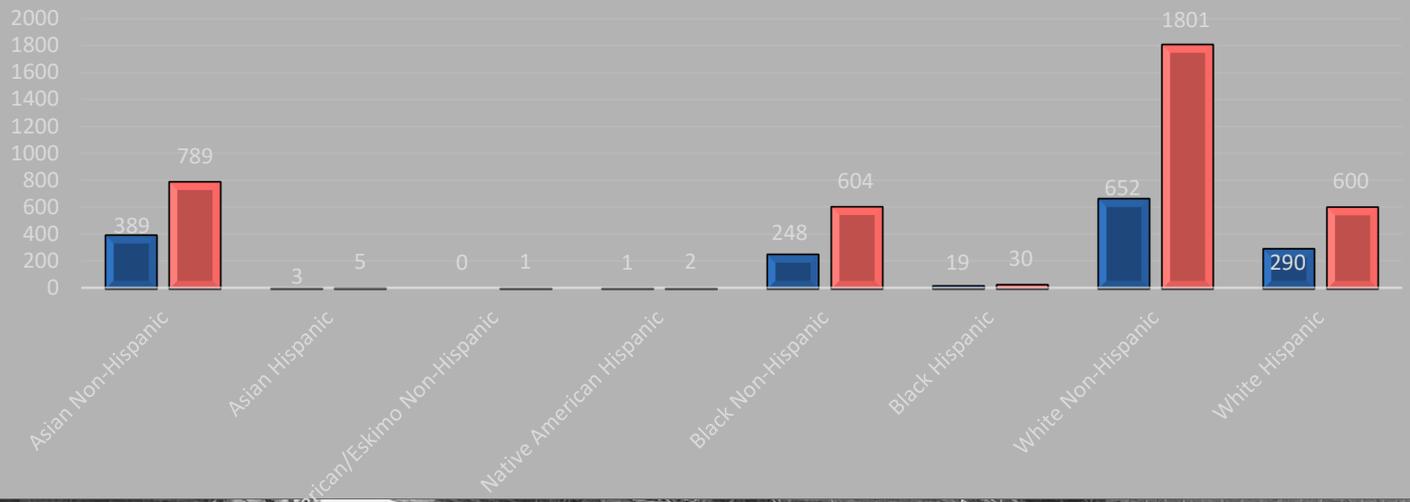
2025 MV STOP DATA



2025 MOTOR VEHICLE STOPS BY RACE



MOTOR VEHICLE STOP OUTCOME SUMMONS vs WARNING



DRONE OPERATIONS



In 2025, the Princeton Police Department integrated Unmanned Aerial Systems (UAS), commonly known as drones, into its operational capabilities. The use of drone technology has become increasingly common among public safety agencies due to its ability to provide rapid aerial perspectives, improve situational awareness, and support informed decision-making during critical incidents.

For the Princeton Police Department, drones serve as a valuable tool during search and rescue operations, emergency incidents, traffic investigations, and large public events, allowing officers to quickly assess conditions from above while enhancing safety for both responders and the community. The technology can also assist with scene documentation and investigative efforts by capturing aerial imagery that supports accurate reporting and analysis.

In a community like Princeton, where large gatherings, a vibrant downtown, and a major university environment present unique public safety considerations, the integration of drone technology provides an efficient and forward-thinking approach to supporting the department's mission of protecting and serving the community.





K-9 Unit



The Princeton Police Department's K-9 Unit consists of K-9 Ellie, a single-purpose explosive detection canine, and her handler, Corporal Steve Lattin. K-9 Ellie joined the department in 2020 and, shortly thereafter, successfully completed the New Jersey State Police Specialty Scent Detection Course, where she was trained to detect a wide range of explosive materials.

Corporal Lattin and K-9 Ellie are members of the New Jersey Detect and Render Safe Task Force, a collaborative partnership of state, county, and local law enforcement agencies that includes bomb squads and explosive detection K-9 teams. The task force is designed to provide a coordinated and consistent response to potential bomb threats and suspicious devices, while allowing agencies across the state to quickly mobilize specialized resources through a comprehensive mutual aid agreement.

Within Princeton, the K-9 Unit plays an important role in maintaining public safety. Corporal Lattin and K-9 Ellie routinely conduct explosive detection sweeps at large gatherings, public venues, and special events throughout the community. In 2025, the team performed numerous sweeps in support of Princeton University events, high-profile visits to the area—including those involving VIP dignitaries—and other public safety operations.

Beyond their operational duties, the K-9 Unit is also actively involved in community outreach. Corporal Lattin and K-9 Ellie frequently provide demonstrations for school students, as well as participants in the department's Youth Academy and Citizen Police Academy programs. They are also a visible presence at many major community events, including the Princeton Half Marathon, where they provide both security support and an opportunity for residents to interact with the department.

Through specialized training, regional collaboration, and community engagement, the K-9 Unit continues to serve as an important asset in protecting the Princeton community while strengthening the relationship between the police department and the public it serves.





In 2025, the Princeton Police Department adopted the New Jersey Attorney General’s ARRIVE Together Program, a statewide initiative designed to improve how law enforcement agencies respond to calls involving individuals experiencing mental health or behavioral health crises. ARRIVE Together—Alternative Response to Reduce Instances of Violence & Escalation—pairs law enforcement officers with trained mental health professionals to provide a coordinated, compassionate, and clinically informed response to situations that may otherwise be difficult for police to manage alone.

Under this program, Princeton Police Department officers work in partnership with mental health professionals who are specially trained to assess behavioral health needs, de-escalate tense situations, and connect individuals with appropriate treatment and support services. When calls for service involve individuals who may be experiencing a mental health crisis, officers have the ability to request the assistance of a mental health screener who can respond alongside them or provide immediate consultation. This collaborative approach allows for more effective communication with individuals in distress and increases the likelihood that they will receive appropriate care rather than solely a law enforcement response.

The adoption of the ARRIVE Together program represents another progressive and proactive step in the department’s commitment to modern, community-focused policing. By integrating behavioral health expertise into emergency response situations, the program helps reduce the likelihood of escalation, enhances officer and public safety, and ensures that individuals experiencing mental health challenges are met with understanding and support.

For the Princeton community, the benefits of this program are significant. Residents receive a more comprehensive response to behavioral health-related calls for service, ensuring that individuals in crisis are connected with the appropriate mental health resources and services available in Mercer County. The program also helps build trust between law enforcement and the community by demonstrating a commitment to addressing complex social issues with empathy, professionalism, and collaboration.

The Princeton Police Department recognizes that many calls for service involve underlying behavioral health challenges that require more than traditional law enforcement solutions. Through programs like ARRIVE Together, the department continues to evolve its response strategies by partnering with healthcare professionals and community service providers to deliver the most effective and compassionate response possible.

By embracing innovative programs such as ARRIVE Together, the Princeton Police Department remains committed to enhancing public safety while prioritizing the well-being of all members of the community.

Community Relations Bureau

2025

During the 2025 calendar year, the Princeton Police Department re-branded the Safe Neighborhood Bureau as the Community Relations Bureau. This change was intentional and reflects the department's continued evolution toward a broader, more inclusive community-focused policing model. While the bureau has long been dedicated to neighborhood safety and outreach, the updated name more accurately captures the scope of its mission, which extends beyond enforcement and crime prevention to include education, engagement, problem-solving, and direct support services for the community.

The Community Relations Bureau serves as a critical bridge between the police department and the public, with a primary focus on building trust, strengthening relationships, and fostering collaboration with residents, schools, houses of worship, businesses, and community organizations. Officers assigned to the bureau work proactively to address quality-of-life concerns, identify emerging issues, and promote open communication between the department and the diverse populations it serves.

A significant component of the bureau's mission is youth engagement and school safety. Community Relations Bureau officers maintain strong partnerships with both public and private schools throughout Princeton, providing age-appropriate educational presentations for students and staff, conducting safety and security assessments, and supporting school administrators in emergency preparedness planning. Officers also maintain a visible presence during school arrival and dismissal periods, reinforcing safety while fostering positive, informal interactions with students, parents, and school personnel.

The bureau's outreach efforts extend to faith-based institutions and other community gathering spaces. Officers regularly conduct security assessments at houses of worship and provide guidance on safety planning, emergency procedures, and crime prevention strategies tailored to each location's unique needs. These efforts are designed to support institutions in maintaining welcoming environments while enhancing preparedness and resilience.



SOCIAL MEDIA

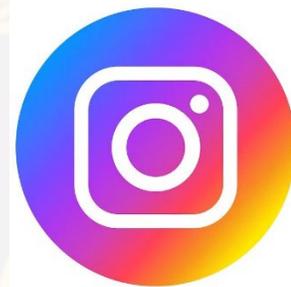
THE COMMUNITY RELATIONS BUREAU MANAGES THE CONTENT FOR THE PRINCETON POLICE DEPARTMENT'S SOCIAL MEDIA PLATFORMS, ENSURING TIMELY AND RELEVANT COMMUNICATION WITH THE COMMUNITY. CURRENTLY, THE DEPARTMENT UTILIZES FACEBOOK AND INSTAGRAM, ALONG WITH NIXLE, WHICH ALLOWS RESIDENTS TO OPT-IN FOR TARGETED ALERTS ABOUT COMMUNITY SERVICES AND EVENTS.

SOCIAL MEDIA HAS BECOME A CRUCIAL TOOL FOR REAL-TIME COMMUNICATION, ALLOWING US TO QUICKLY INFORM THE PUBLIC ABOUT EMERGENCIES, EVENTS, AND IMPORTANT UPDATES WITHIN OUR TOWN.

KEY BENEFITS OF OUR SOCIAL MEDIA PRESENCE:

1. STRENGTHENING TRUST & COMMUNITY RELATIONSHIPS – BY MAINTAINING AN OPEN DIALOGUE WITH RESIDENTS, WE FOSTER TRANSPARENCY, BUILD TRUST, AND REINFORCE A STRONG SENSE OF COMMUNITY.
2. SHOWCASING OUR OFFICERS & DEPARTMENT EFFORTS – SOCIAL MEDIA ALLOWS US TO HIGHLIGHT THE DEDICATION OF OUR OFFICERS AND THE WORK OF OUR DEPARTMENT, PROMOTING A DEEPER UNDERSTANDING OF LAW ENFORCEMENT'S ROLE.
3. ENCOURAGING TWO-WAY COMMUNICATION – RESIDENTS CAN ASK QUESTIONS, SHARE TIPS, AND ENGAGE IN MEANINGFUL DISCUSSIONS, CREATING A MORE INTERACTIVE AND INFORMED COMMUNITY.
4. PROVIDING CRITICAL REAL-TIME UPDATES – WHETHER ALERTING THE PUBLIC ABOUT MISSING PERSONS, ROAD CLOSURES, CRIMINAL ACTIVITY, OR SAFETY HAZARDS, SOCIAL MEDIA ENSURES THAT IMPORTANT INFORMATION REACHES THE COMMUNITY INSTANTLY.

BY LEVERAGING SOCIAL MEDIA, THE PRINCETON POLICE DEPARTMENT REMAINS PROACTIVE, ACCESSIBLE, AND ENGAGED, REINFORCING OUR COMMITMENT TO KEEPING THE COMMUNITY INFORMED AND SAFE.





CITIZEN'S POLICE ACADEMY



The Princeton Police Department **Citizen's Police Academy** is an invaluable program that fosters stronger relationships between law enforcement and the community by providing residents with an in-depth understanding of police operations. This is the third year that our agency supplied this innovative program, and it continues to receive rave reviews.

The 8-week course is designed to educate participants about the daily responsibilities of law enforcement officers, build trust and strengthen relationships, and encourage open dialogue between police and the community.

Key Benefits of the Citizen's Police Academy

Enhanced Community-Police Relations

The academy creates a bridge between law enforcement and the community by allowing participants to interact directly with officers, ask questions, and gain insight into police work. This transparency helps build mutual trust and respect, which is essential for effective community policing.

Education and Awareness

Many community members only see policing from an external perspective. The academy provides first-hand knowledge of police procedures, policies, and challenges. This education helps dispel myths and misconceptions about law enforcement, leading to greater understanding and informed discussions within the community.

Increased Public Safety

Graduates of the academy gain knowledge about crime prevention, traffic safety measures, and other law enforcement fields, empowering them to become proactive in their neighborhoods. Understanding how police respond to emergencies and crime allows participants to recognize suspicious activity, report crimes more effectively and take precautions to enhance their own safety and that of their community.

Recruitment and Career Insights

For individuals considering a career in law enforcement, the academy can serve as an informational and exploratory opportunity. By gaining hands-on experience and learning directly from officers, participants can determine if a career in policing or related fields aligns with their interests.

Promotes Transparency and Accountability

One of the most important aspects of modern policing is community trust. The academy provides an inside look at police operations, allowing citizens to understand policies on use-of-force, investigative procedures, internal affairs function, and department protocols. This insight reinforces the department's commitment to accountability, ethical policing, and public service.

Strengthens Communication Between Police and the Community

The open discussions in the academy create opportunities for officers to hear community concerns, feedback, and perspectives in a constructive setting. These conversations help law enforcement tailor their approach to better serve the unique needs of our community.

The Princeton Police Department Citizen's Police Academy is a valuable initiative that **enhances public trust, promotes safety, and fosters collaboration between law enforcement and the community**. By educating participants about police operations, the program empowers residents to become informed, engaged, and proactive partners in community policing.

Wheels Rodeo

The Princeton Wheels Rodeo was held again at the Community Park Pool Lot, where participants had the opportunity to challenge their skills and knowledge on our road course.



Community Night Out
Tuesday, August 5th
 5-8 pm at CP Pool

Come join the fun at Princeton's Annual Community Night Out. This free event offers a fun, family-oriented experience



Including...

- Free Pool Admission
- Free Food (While Supplies last)
- Dunk Tank, Inflatable Activities, Kids Activities
- Display of Emergency Vehicles and much more!!!





 Sponsored by the Princeton Police Department and Princeton Recreation Department. For more information, please visit www.princetonrecreation.com




Community Night Out is a free event and a great opportunity to connect with neighbors, meet your local first responders, and enjoy a fun, family-oriented evening full of activities, entertainment, and community spirit.

Community Night out!

Youth Academy

The Princeton Police Department Youth Academy is a program open to interested 6th, 7th, & 8th grade students. All participants have the opportunity to learn about Crime Scene Investigation, Fire Safety, and other topics.



They also had a chance to visit the NJ State Police Museum. They conducted drill training, physical fitness training, as well as an emergency vehicle operations course in a golf cart.

All City Dodgeball Tournament



SCHOOL VISITATIONS

The Community Relations Bureau maintains a strong commitment to school-based engagement by regularly visiting local schools and collaborating with students, teachers, and school staff. These visits establish a consistent and approachable police presence, foster positive relationships, and encourage open dialogue, helping students view officers as accessible, trusted partners in school safety and community well-being.



PRINCETON POLICE
Vacant House Program

GOING AWAY FOR A WEEKEND OR A HOLIDAY TRIP? LET US HELP KEEP YOUR HOME SAFE!

How to Apply

1. Fill out the vacant house check request form available on the Princeton Police Department's Website (Community Services)
2. Provide details such as your departure and return dates, emergency contact information, and any specific concerns.

VACANT HOUSES

The Community Relations Bureau continued to offer vacant home checks for residents upon request, providing an added layer of security and peace of mind while homeowners are away. Residents are encouraged to take advantage of this valuable service as part of the department's ongoing commitment to community safety.

COMMUNITY ENGAGEMENT

The Princeton Police Department is committed to fostering strong relationships with the community through proactive engagement and outreach. By participating in a wide range of community programs and initiatives, officers work to build trust, maintain open lines of communication, and strengthen collaborative partnerships. This approach to community policing enhances public safety and ensures that law enforcement efforts reflect the needs, concerns, and priorities of the people we serve.



Community Outreach



The Princeton Police Department continually seeks creative opportunities to strengthen connections with the community through informal outreach events such as “Coffee with a Cop.” These gatherings provide residents with a relaxed environment to meet officers, ask questions, and engage in open conversation about issues affecting the community. As these efforts have evolved, the department has expanded the concept to include events such as “Smoothie with a Cop” and “Matcha with a Cop,” helping attract a diverse group of participants and making engagement more accessible and inviting. These initiatives reflect the department’s ongoing commitment to building trust, fostering dialogue, and maintaining strong community relationships.

Thanksgiving Dinner @ Harriet Bryan House



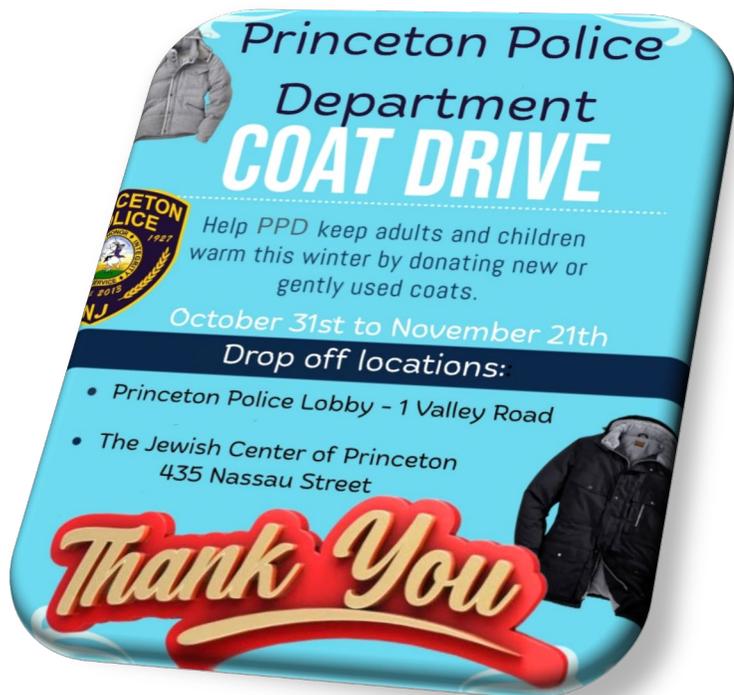
Each year during the Thanksgiving season, members of the Princeton Police Department proudly participate in the annual Thanksgiving celebration at the Harriet Bryan House.



This meaningful event brings officers together with members of our senior community to share a holiday meal and spend time in conversation and fellowship. Officers assist in serving Thanksgiving dinner and take the opportunity to connect with residents, reinforcing the department’s commitment to community engagement and support for Princeton’s older adults. The gathering has become a cherished tradition that reflects the strong relationship between the police department and the community it serves.

EACH YEAR, THE PRINCETON POLICE DEPARTMENT CONDUCTS A COAT DRIVE, ACCEPTING NEW OR GENTLY USED WINTER COATS, HATS, AND GLOVES.

WINTER COAT DRIVE



THESE DONATED COATS ARE BROUGHT TO THE PRINCETON UNITED METHODIST CHURCH AND ARE DISTRIBUTED TO THOSE IN NEED AT THE CORNERSTONE COMMUNITY KITCHEN "STORE".

A special thanks to all the community members who so generously donated their coats for a great cause. As you can see, we were able to fill an entire van to donate this year!

Operation Blue Angel

This free program is open to those who are 55 years of age or older and live alone, or will be alone for extended periods of time on a regular basis. This program is also for people with a medical condition(s) of any age that could lead to incapacitation and who live alone, or who are alone for extended periods of time on a regular basis.

The program consists of a lockbox, which is owned and maintained by the police department, which will be placed on the participant's residence by police personnel. The lockbox will contain a key to the residence (which the resident must supply). The key will only be accessed by responding police officers in the event of an emergency where officers cannot access the residence. The Operation Blue Angel program lockbox will not be accessed for lock-outs or any other non-emergent situation.



Recruitment



JOIN THE PRINCETON PD

SERVE YOUR COMMUNITY

THE PRINCETON POLICE DEPARTMENT IS SEEKING DEDICATED INDIVIDUALS WITH A PASSION FOR COMMUNITY SERVICE. EMBRACE A REWARDING CAREER THAT CHALLENGES YOU, OFFERS GROWTH, AND ALLOWS YOU TO MAKE A REAL DIFFERENCE IN THE LIVES OF THE COMMUNITY

BENEFITS & PERKS

- GREAT STARTING & TOP PAY
- NJSHBP HEALTH AND BENEFITS PLAN
- PFRS RETIREMENT SYSTEM
- EDUCATION REIMBURSEMENT
- SPECIALIZED UNITS
- EXTRA DUTY OPPORTUNITIES
- 12 HOUR PITMAN SCHEDULE
- UNIFORMS & DRY CLEANING PROVIDED

Start your journey and apply on **PoliceAPP**

During the 2025 calendar year, the Princeton Police Department initiated focused recruitment efforts designed to attract highly qualified individuals interested in pursuing a career in law enforcement with the department. The Recruitment Plan emphasizes building a diverse and professional workforce by seeking candidates whose racial and gender composition reflects the community the department serves. Through targeted outreach and inclusive recruiting strategies, the department aims to strengthen its workforce while maintaining the highest standards of professionalism and service.

The recruitment campaign was initiated through broad advertising of the application and hiring process. Outreach efforts included promotion on the department's website and social media platforms, as well as through local media and community organizations. The department also continued to utilize PoliceApp.com, which streamlined the application and document-handling process while expanding the overall reach of recruiting efforts.

The Support Services Division of the police department, commanded by Lt. Leonard Thomas, led the majority of formal community outreach associated with recruitment. These efforts included attending career fairs and distributing recruitment materials to community organizations, police academies, and other relevant institutions. This approach ensured consistent engagement with prospective applicants and strengthened connections with key recruitment partners.

Several years earlier, the department introduced a Recruitment Open House, which proved to be an effective tool for attracting and educating potential candidates. The event provided interested applicants with a behind-the-scenes look at the Princeton Police Department, including an overview of departmental operations, training expectations, and career opportunities. Building on its success, the department continued this initiative and hosted another Recruitment Open House in 2025.





Princeton Clergy Association

The Princeton Police Department places great importance on its strong partnership with the Princeton Clergy Association. Building meaningful relationships with faith leaders throughout the community is a key component of the department's community policing philosophy and reflects our commitment to open dialogue, trust, and collaboration. These partnerships help strengthen communication between law enforcement and the diverse congregations that make up Princeton's faith community.

One of the central pillars identified by The President's Task Force on 21st Century Policing is the importance of building trust and legitimacy. Engagement with faith leaders plays an important role in achieving this objective. Members of the Princeton Clergy Association serve as trusted voices within the community and often provide guidance, comfort, and support to individuals and families facing challenging circumstances. Maintaining a strong working relationship with these leaders helps ensure that the police department remains connected to the concerns and perspectives of the community we serve.

The department remains actively engaged with houses of worship throughout Princeton and provides additional attention and resources to support their safety and security. Officers regularly conduct security assessments, share safety guidance, and maintain open lines of communication with religious institutions to address potential concerns and enhance preparedness. These proactive efforts are designed to help ensure that houses of worship remain welcoming, safe, and secure spaces for worship and community gathering.

The Princeton Police Department deeply values the collaboration and ongoing dialogue we share with the Princeton Clergy Association. Their partnership, support, and commitment to the well-being of our community are invaluable. Together, through continued engagement and mutual respect, we work to foster a safe, inclusive, and connected community for all who live, work, and worship in Princeton.



PRINCETON S.A.F.E

SECURE AWARENESS FOR FIRST ENCOUNTERS REGISTRY



Keeping Special Needs Kids Safe



Princeton Police continue to endorse and register members of the community in the Princeton S.A.F.E. program.

This registry is for members of the community that are Autistic or have another communication disability which gives police quick access to critical information about a registered person in case of an emergency situation.

In 2025, the Princeton Police Department proudly partnered with educators from Riverside Elementary School to enhance our understanding of how to best interact with students with special needs. This collaboration provided our officers with valuable insights and training, equipping them with the skills to engage more effectively and compassionately with individuals with special needs. In turn, this partnership helped to foster a sense of comfort, trust, and familiarity between our officers and the special needs community, strengthening our commitment to inclusive and supportive policing.



TRAFFIC SAFETY BUREAU



The Traffic Safety Bureau plays a vital role in promoting safe and efficient roadways through a comprehensive approach that integrates traffic enforcement, public education, and traffic engineering principles. Staffed by highly trained officers with specialized expertise, the bureau focuses on proactive strategies and detailed collision analysis to enhance roadway safety, accountability, and data-driven decision-making.

In addition to traffic enforcement and crash investigations, the Traffic Safety Bureau (TSB) supports a range of operational and analytical functions. Officers deploy and monitor radar feedback signs throughout the community to evaluate traffic patterns, assess vehicle speeds, and support speed management initiatives. TSB also collects and analyzes crash data to identify trends, high-risk locations, and contributing factors, allowing the department to implement targeted enforcement and proactive safety measures.

TSB is responsible for maintaining and deploying variable message boards to provide real-time traffic information, safety messaging, and alerts to motorists. In support of impaired driving enforcement, the Traffic Safety Bureau coordinates with the New Jersey State Police to oversee the operation and maintenance of the Alcotest 9510 unit, ensuring accuracy, reliability, and compliance with evidentiary standards.

Beyond operational responsibilities, the Traffic Safety Bureau serves as a key liaison to the Traffic Safety Committee and the Pedestrian and Bicycle Advisory Committee. Through these partnerships, the bureau works collaboratively with municipal stakeholders to address roadway design, mobility concerns, and policies that enhance safety for motorists, cyclists, and pedestrians alike.

Through enforcement, analysis, education, and collaboration, the Traffic Safety Bureau remains committed to reducing traffic-related crashes, improving traffic flow, and fostering a safer transportation environment for all roadway users.



TRAFFIC SAFETY BUREAU

CRASH STATISTICS

	2021	2022	2023	2024	2025
Vehicles Involved	1,075	1,125	1,289	1,270	1,312
Total # of Injuries Sustained	110	110	129	112	106
MV Crashes with Reported Injury	89	87	97	93	94
Crashes with Property Damage	62	71	87	67	63
Summonses Issued	513	566	517	629	624
Crashes with Deer	24	20	28	28	29
Pedestrian Crashes	23	10	13	16	22
Pedestrians Injured	20	9	11	16	22
Pedestrians Killed	1	1	1	0	2
Bicyclist Crashes	9	5	13	16	12
Bicyclists Injured	6	5	12	12	12
Motorcycle Crashes	2	3	2	1	4
Fatal Crashes	2	2	2	0	2

The Princeton Police Department monitors motor vehicle crash data to identify trends, improve roadway safety, and guide enforcement efforts. In 2025, the department received 711 motor vehicle crash reports, involving 1,312 vehicles. Each crash was reviewed by the Traffic Safety Sergeant to assess contributing factors and identify patterns.

A total of 106 injuries were reported in 2025, continuing a downward trend from the prior two years. Crashes involving property damage declined to 63, while 624 motor vehicle summonses were issued, reflecting the department's emphasis on enforcement. Despite these improvements, two fatal motor vehicle crashes occurred in 2025, highlighting the ongoing risks on local roadways.

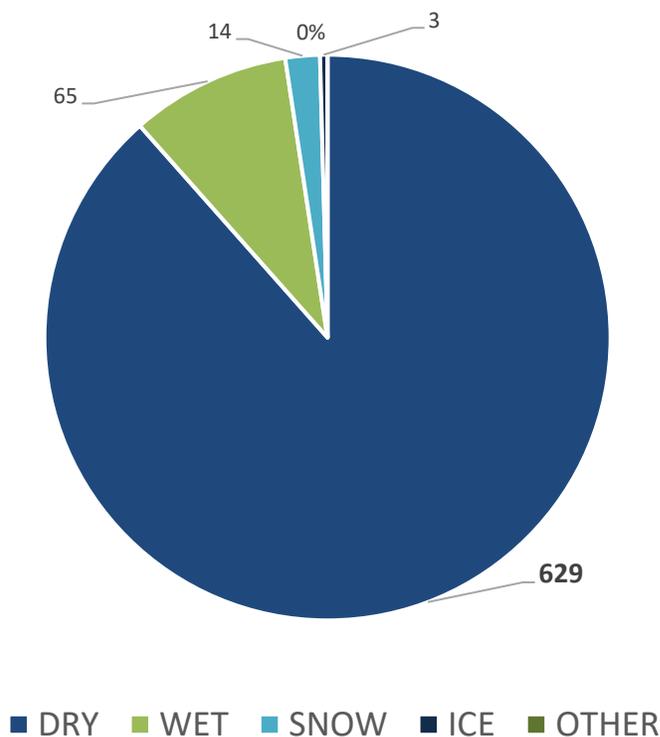
Pedestrian and bicyclist safety remained a key concern. In 2025, officers investigated 22 pedestrian crashes, resulting in 22 injuries and two fatalities. Bicycle-related crashes declined slightly; however, 12 bicyclists were injured, consistent with recent years.

The Traffic Safety Bureau conducted monthly Directed Enforcement operations based on crash data, citizen concerns, and officer observations. Enforcement locations were shared publicly through social media to promote transparency and community involvement. Through continued analysis, targeted enforcement, and collaboration, the department remains committed to improving roadway safety for all users.

MOTOR VEHICLE CRASHES BY DAY OF THE WEEK

YEAR	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2021	46	84	102	92	92	98	85
2022	51	75	101	116	108	95	69
2023	69	115	106	108	126	122	52
2024	83	85	126	102	112	110	80
2025	45	109	119	119	103	129	87

ROAD CONDITIONS AT TIME OF CRASH



Traffic Enforcement & Education

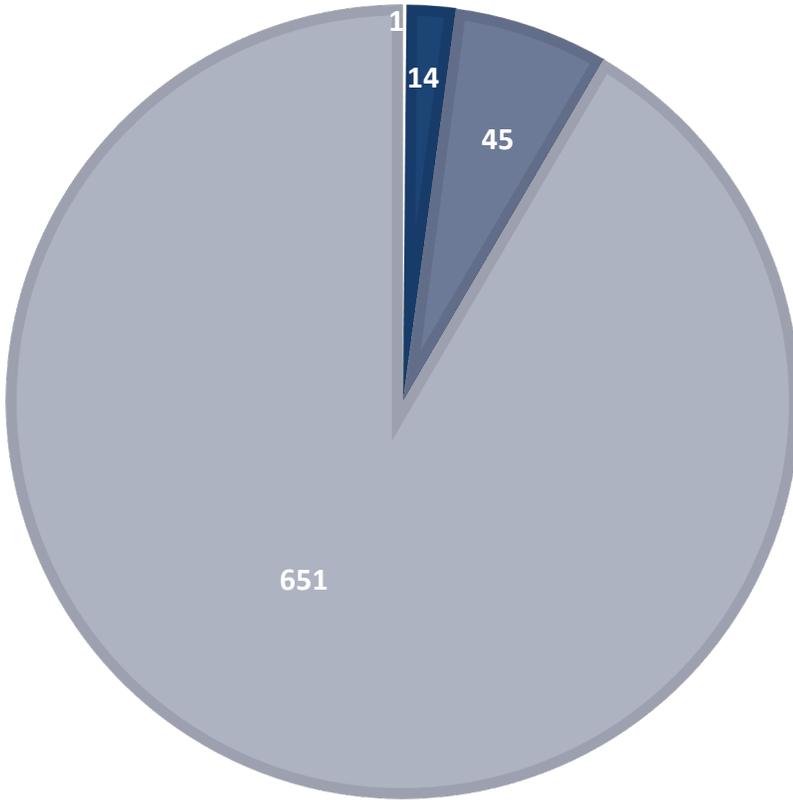
Traffic enforcement is a measure taken by law enforcement agencies to help limit motor vehicle accidents and eliminate poor driving behaviors.

The Traffic Safety Bureau is actively working to improve road safety by monitoring traffic patterns, enforcing speed limits, and addressing common driving issues. By using initiatives like Directed Enforcement Streets and radar details, they're not only responding to violations but also gathering data to target areas with high risk. By combining enforcement, education, and community partnerships, they're addressing issues from multiple angles.

The Directed Enforcement Streets initiative and radar details are part of a proactive strategy to not only catch violations but also understand when and where issues are most likely to occur.



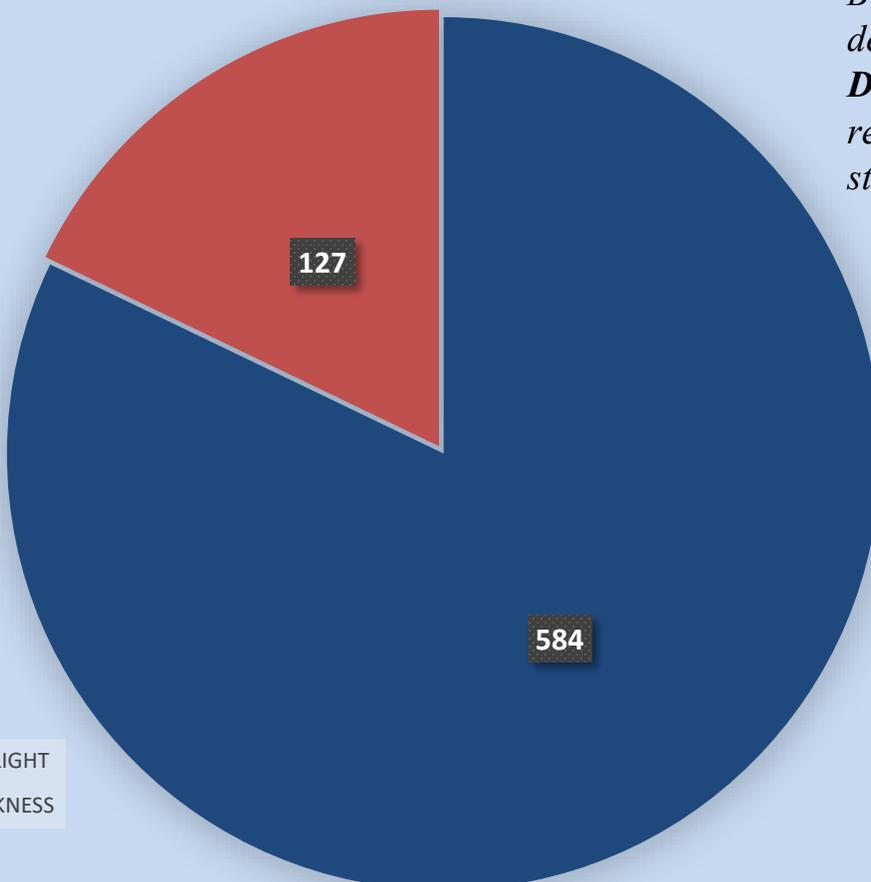
■ OVERCAST ■ SNOW ■ RAIN ■ CLEAR



WEATHER CONDITIONS AT TIME OF CRASH



LIGHTING CONDITIONS AT TIME OF CRASH



■ DAYLIGHT
■ DARKNESS

*In 2025, the Traffic Safety Bureau, in conjunction with the Patrol Bureau, initiated 1,459 traffic details associated with identified **Directed Enforcement Streets**, resulting in 1,559 motor vehicle stops.*

The Traffic Safety Bureau also oversees pedestrian and bicycle safety educational promotions and campaigns. In 2025, the Traffic Safety Bureau hosted the Brain Injury Alliance of New Jersey for training, to include surrounding municipalities, regarding vulnerable road users and applicable statutes. The educational campaigns aimed at pedestrians and cyclists show an effort to keep all road users safe, not just motorists.

MVAs with Bicyclists & Scooters



DATE	TIME	STREET	AGE	INJURY
1/24/25	8:27 AM	Washington Rd./Ivy Lane	19	Yes
2/12/25	8:04 PM	Washington Rd./Ivy Lane	19	Yes
2/18/25	12:16 PM	Nassau St./Vandeventer Ave.	39	Yes
5/1/25	4:23 PM	Witherspoon St./Franklin Ave.	18	Yes
5/20/25	5:16 PM	Ewing St./Franklin Ave.	11	Yes
6/12/25	5:39 PM	Moore St./Wiggins St.	14	Yes
6/21/25	5:12 PM	Washington Rd./Woodlands Way	36	Yes
9/19/25	5:17 PM	Hamilton Ave./Chestnut St.	13	No
10/1/25	9:29 PM	Witherspoon St./Spring St.	*	Yes
10/28/25	11:43 AM	Washington Rd./Ivy Lane	18	Yes
11/2/25	1:57 AM	**Prospect Ave./Washington Rd.	20	Yes
12/1/25	12:11 PM	Washington Rd./Nassau St.	22	Yes

*Bicyclist left the scene of the MVA, but was visibly injured

**Scooter MVA

In 2025, Princeton experienced 12 reported crashes involving bicyclists or scooter riders. These incidents occurred at various locations throughout the community and involved riders ranging in age from 11 to 39 years old.

Of the 12 incidents reported, 11 resulted in injuries, highlighting the significant vulnerability of cyclists and other micromobility users when sharing the roadway with motor vehicles. Only one incident resulted in no reported injuries.

Several crashes occurred along Washington Road, including locations at Ivy Lane, Woodlands Way, and Nassau Street, suggesting that this heavily traveled corridor continues to see a high level of bicycle activity. Other incidents took place at intersections such as Witherspoon Street and Franklin Avenue, Nassau Street and Vandeventer Avenue, Hamilton Avenue and Chestnut Street, and Moore Street and Wiggins Street, among others.



The data also shows that many of the riders involved were younger individuals, including several juveniles, reinforcing the importance of continued bicycle safety education for youth and families. Most crashes occurred during daytime and early evening hours, when both traffic and bicycle activity tend to be higher.

These incidents serve as a reminder that bicyclists are among the most vulnerable users of our roadways. The Princeton Police Department remains committed to working with municipal partners to promote roadway safety through education, enforcement, and engineering improvements, helping ensure that Princeton's streets remain safe for cyclists, pedestrians, and motorists alike.

MVAs with Pedestrians

DATE	TIME	STREET	AGE	
1/11/25	1724	Wiggins/Madison St.	46	Injury
1/24/25	1805	Paul Robeson Place/Witherspoon St.	51	Fatal*
1/26/25	2045	Washington/Faculty Road	20	Injury
2/11/25	1930	Nassau/South Tulane St.	23	Injury
3/11/25	1544	Sylvia Beach Way/Wiggins St.	74	Fatal
3/25/25	1732	South Harrison St.	39	Injury
3/27/25	0832	North Harrison St./Hamilton Ave.	16	Injury
5/9/25	0826	Nassau/South Harrison St.	28	Injury
5/11/25	0028	Witherspoon/Hulfish St.	22	Injury
5/18/25	1915	Bayard Lane/Birch Ave.	62	Injury
6/2/25	0819	Terhune/Mt. Lucas Road	19	Injury
6/2/25	1512	Nassau/Chestnut Street	91	Injury
6/14/25	1448	Stockton St./Library Place	76/81	Injury
8/15/25	0919	Hulfish/Chambers St.	35	Injury
8/17/25	1138	301 North Harrison St./Valley Rd.	31	No Injury
8/22/25	0839	Nassau/South Tulane St.	27	Injury
9/7/25	2137	Washington Rd./Ivy Lane	21	Injury
11/18/25	1837	Alexander St./Faculty Rd.	27	Injury
12/9/25	1756	Library Pl./Stockton St.	79	Injury
12/12/25	2332	Nassau/Moore St.	60	Injury
12/13/25	0930	Hamilton Ave./Moore St.	60	Injury
12/23/25	1805	301 North Harrison St.	24	Injury

In 2025, Princeton recorded 22 motor vehicle crashes involving pedestrians at locations throughout the community. These incidents involved pedestrians ranging in age from 16 to 91 years old, illustrating that roadway safety remains a concern for residents of all ages.

Of the reported incidents, the vast majority resulted in injuries, while two crashes were fatal. These tragic incidents highlight the serious risks pedestrians face when interacting with vehicular traffic and reinforce the importance of continued efforts to improve roadway safety for vulnerable users.

Several crashes occurred along major travel corridors and busy intersections, including areas along Nassau Street, Witherspoon Street, Washington Road, and North Harrison Street. Additional incidents occurred at locations such as Library Place, Stockton Street, Alexander Street, Bayard Lane, and Terhune Road, reflecting the wide distribution of pedestrian activity throughout Princeton.

The data also reflects that pedestrian crashes occur at a variety of times throughout the day, from morning hours through late evening. This pattern aligns with typical pedestrian activity levels, particularly in areas near downtown Princeton, residential neighborhoods, and locations with significant foot traffic.

Pedestrians are among the most vulnerable roadway users, and these incidents underscore the need for continued collaboration between law enforcement, municipal engineering, and community partners to enhance pedestrian safety. Through public education, targeted enforcement, and infrastructure improvements, Princeton remains committed to creating safer streets for everyone who lives, works, and travels in the community.

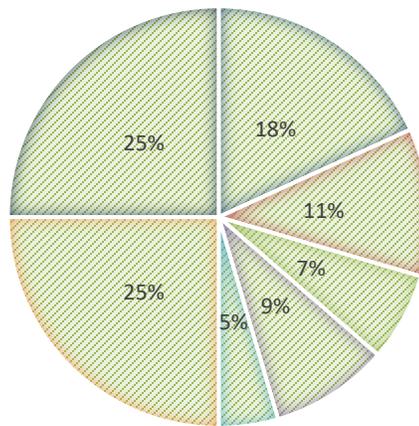
DWI Statistics

A review of the Princeton Police Department’s 2025 impaired driving data shows that 44 DWI-related incidents were recorded during the year, representing an increase from 34 incidents in 2024 and 36 incidents in 2023. This continued upward trend highlights the ongoing need for proactive strategies aimed at preventing impaired driving before it occurs.

DAY OF THE WEEK

■ Monday ■ Tuesday ■ Wednesday ■ Thursday ■ Friday ■ Saturday ■ Sunday

The majority of arrests took place during late-night and early-morning hours, particularly between 12:00 a.m. and 3:00 a.m., when a combined 24 incidents occurred.



The demographic breakdown shows that 33 of the arrestees were male and 11 were female. The age distribution indicates that impaired driving was most prevalent among individuals in their mid-30s to early-40s, with the 34–37 age group accounting for the highest number of arrests (10), followed by 38–41 (7 arrests).

While enforcement remains an important tool in addressing impaired driving, these statistics reinforce the value of proactive prevention initiatives. Programs such as Princeton PD Provides Your DD focus on preventing individuals from driving while impaired by offering safe transportation alternatives. By addressing the issue before someone gets behind the wheel, initiatives like this help reduce risk to motorists, pedestrians, and the community as a whole while complementing traditional enforcement efforts.

Together, enforcement, public education, and innovative prevention programs remain essential components of Princeton’s ongoing commitment to roadway safety and responsible decision-making.

PRINCETON PD PROVIDES YOUR DD

The **Princeton Police Department**, in partnership with **Uber**, proudly continues its “**Provides Your DD**” Program, an initiative aimed at reducing drunk driving within the **Town of Princeton**.

This program offers patrons of participating Princeton bars and restaurants a **free ride home** (up to **\$15 in value**) by simply scanning a **QR code**. The QR code is available at **all participating locations** and is active on **Thursday, Friday, and Saturday nights** between **8:00 p.m. and 2:00 a.m.** for destinations within Princeton.

To take advantage of the program, scan the QR code on posters at any of the listed locations or save it in advance for use on your next eligible ride. Enjoy all that Princeton has to offer, and let **us** help you get home safely!



Princeton PD Provides your DD

FREE late-night on demand transportation option for Princeton residents powered by Uber

1. Download the Uber app onto your smartphone and create an Uber account.
2. Scan QR code to receive voucher which grants you access to the free option.

Service available **Thursday, Friday and Saturday** from 8pm - 2am

*free rides home up to \$15 within the municipality of Princeton

Scan QR code for more information.



Uber



Participating Locations:

- **Roots Ocean Prime**
- **Agricola Eatery**
- **Mistral**
- **Yankee Doodle Tap Room**
- **Conte's Pizza**
- **Teresa's Pizza/Wine Bar**
- **Witherspoon Grill**
- **Winberie's Restaurant & Bar**
- **The Meeting House**
- **The Perch at Peacock Inn**
- **Mediterra Restaurant & Taverna**
- **Ivy Inn**
- **Metro North**
- **Alchemist & Barrister**
- **McCarter Theatre Center**
- **Triumph Brewing Company**
- **The Dinky Bar & Kitchen**

BENEFITS OF THE PROGRAM

The **Princeton PD Provides Your DD Program** is an innovative initiative designed to **prevent** impaired driving by offering residents and visitors a safe, responsible alternative to getting behind the wheel after consuming alcohol. Rather than focusing solely on enforcement, the program **emphasizes prevention and responsible decision-making**, reinforcing the Princeton Police Department's commitment to proactive public safety strategies.

Through the program, individuals who find themselves unable to safely drive can request a ride home, helping to remove impaired drivers from the road before a dangerous situation occurs. By providing this service, the department aims to reduce the risk of alcohol-related crashes, protect motorists and pedestrians, and encourage responsible choices within the community.

The program reflects a **progressive approach** to traffic safety—recognizing that while enforcement remains an important component of DWI prevention, education and practical alternatives can play an equally powerful role in keeping roadways safe. By creating a **convenient and accessible option** for individuals who may have consumed alcohol, the program supports responsible behavior and reinforces the message that planning ahead and making safe choices benefits everyone.

The continued success of the Princeton PD Provides Your DD Program is made possible through the generosity and support of the community. Donations from residents, businesses, and community partners help fund the program and ensure that this **important service remains available**. The Princeton Police Department extends its sincere appreciation to those who contribute and support the initiative, as their commitment helps make Princeton's roadways safer for all.





Parking Enforcement



The Traffic Safety Bureau oversees parking enforcement operations throughout the Town of Princeton, ensuring compliance with state parking regulations and local ordinances designed to promote safety, accessibility, and efficient use of limited curbside space. Parking Enforcement Officers play a vital role in maintaining traffic flow, supporting local businesses, and enhancing the overall experience for residents and visitors, particularly within high-demand areas of the community.

Parking Enforcement Officers are responsible for the daily enforcement of parking laws, including time-limited parking, permit regulations, loading zones, and accessible parking spaces. Their work helps prevent congestion, improves emergency vehicle access, and supports equitable parking availability across residential neighborhoods and the Central Business District.

In 2025, Parking Enforcement Officers issued 19,127 parking summonses, reflecting consistent enforcement efforts in response to ongoing parking demand and community needs. While enforcement is a key responsibility, officers also serve a customer-service function by assisting residents and visitors with parking questions and directing them to alternative parking options, garages, and permitted areas when available.



Through a balanced approach that combines enforcement, education, and public assistance, Parking Enforcement Officers contribute significantly to the Town's mobility, accessibility, and quality of life. Their presence supports compliance while reinforcing a welcoming and orderly environment throughout Princeton.



Crossing Guards



The Traffic Safety Bureau oversees and coordinates the Town of Princeton’s civilian School Crossing Guard Program, which plays an essential role in ensuring the safety of students traveling to and from school each day. In 2025, the program provided coverage at 18 designated school crossings throughout the community during both morning arrival and afternoon dismissal periods.

School Crossing Guards are stationed at key intersections near schools to safely guide students across roadways, monitor traffic conditions, and promote safe pedestrian behaviors. Their presence helps manage vehicle and pedestrian traffic during peak school travel times, reducing the risk of accidents and creating a safer environment for children, families, and motorists alike.

The Town of Princeton is also proud to participate in the New Jersey Safe Routes to School initiative, which encourages students to walk or bicycle to school safely. The School Crossing Guard Program directly supports this initiative by providing the supervision and safety measures necessary to promote active and healthy transportation options for students.

Beyond their traffic safety responsibilities, School Crossing Guards serve as trusted and familiar figures within the community. Their daily interaction with students, parents, and school staff reinforces a culture of safety and awareness around local schools. Through their dedication and vigilance, the program continues to play a vital role in protecting Princeton’s youngest residents and supporting safe routes to school.



Detective Bureau

The Detective Bureau is led by **Investigative Division Commander Lieutenant Dan Federico**, who oversees a team of five experienced detectives dedicated to investigating criminal activity and supporting the Princeton community. Following his promotion in **December 2025**, **Detective Sergeant Mike Strobel** assumed responsibility for the day-to-day supervision of the Detective Bureau and its investigative operations.

Detectives are responsible for crime scene processing, conducting follow-up and secondary investigations, and interviewing victims, witnesses, and suspects. The bureau also manages the collection, handling, and storage of evidence and plays a critical role in preparing cases for prosecution in coordination with the Mercer County Prosecutor's Office.

In addition to investigative responsibilities, the Detective Bureau oversees criminal intelligence management and conducts background investigations for firearms permit applicants, solicitors, and police personnel. The bureau is also responsible for registering Megan's Law offenders within Princeton and handling juvenile-related matters. Criminal investigations are reviewed and prioritized based on severity and solvability, with detectives applying specialized training and extensive experience to ensure thorough, professional, and effective case resolution.



STATISTICS

-489 Detective Workload Cases

-86 Total Firearms Permit Investigations Assigned

-239 Pieces of Property/Evidence Processed in 2024

Detective Bureau

The Detective Bureau plays a critical role in the Princeton Police Department's investigative mission and operates in direct support of the department's community oriented policing philosophy. In addition to conducting thorough criminal investigations, the bureau actively engages with the community to promote crime prevention, awareness, and victim support.

The bureau is responsible for conducting follow-up and secondary investigations, processing crime scenes, interviewing victims, witnesses, and suspects, and managing evidence collection and storage. Detectives also play a vital role in case preparation and coordination with the Mercer County Prosecutor's Office to support successful prosecution outcomes. Criminal investigations are reviewed and prioritized based on severity, solvability, and community impact.

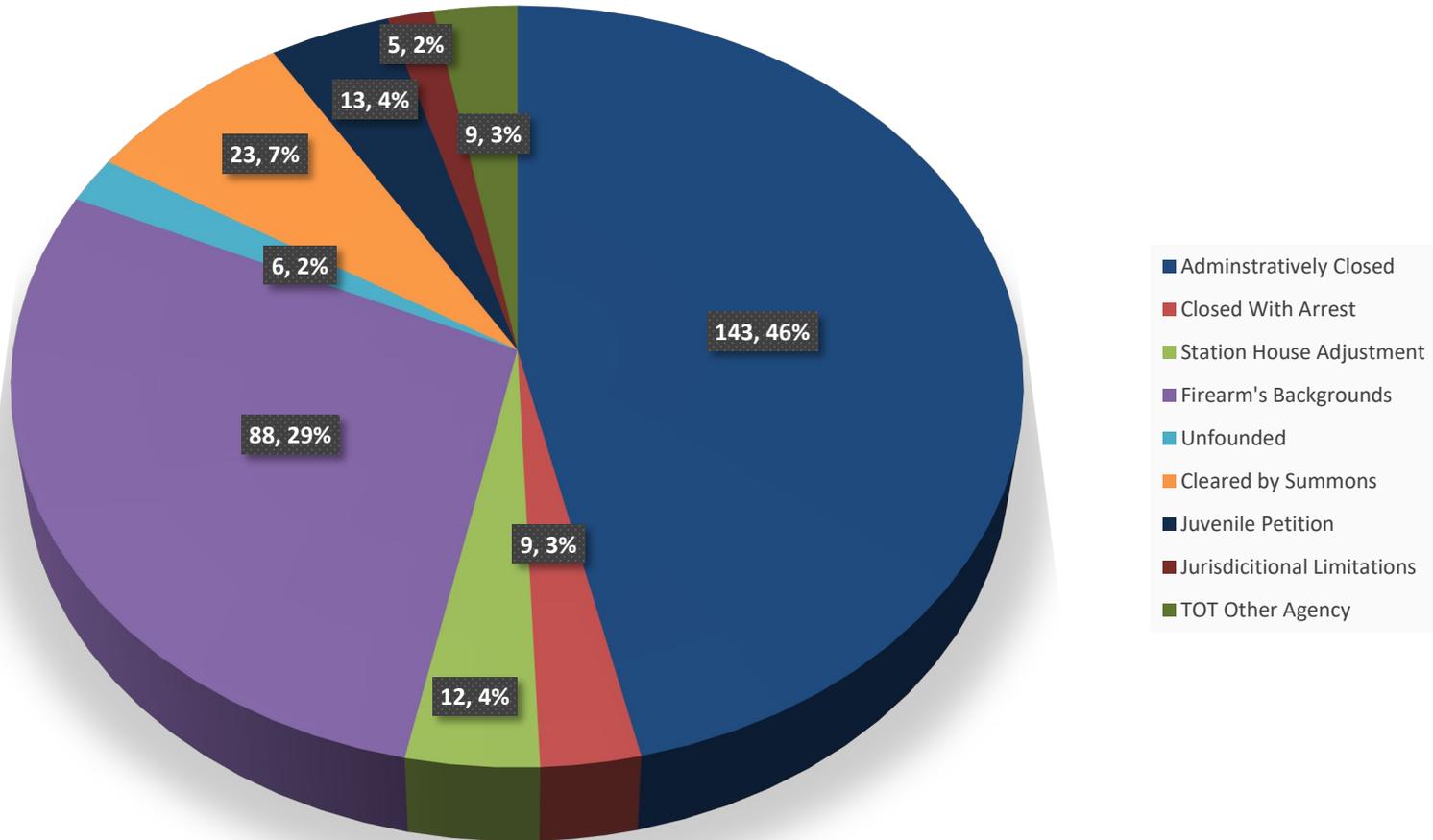
Utilizing modern investigative technology and analytical resources, detectives remain vigilant in identifying and addressing evolving crime trends, including offenses that extend beyond local or state boundaries. Their commitment to continuous training and the adoption of advanced investigative techniques has proven essential in resolving complex cases.

Beyond traditional investigations, the Detective Bureau oversees criminal intelligence management and conducts background investigations for firearms permit applicants, solicitors, and police personnel. The bureau is also responsible for Megan's Law offender registration within Princeton and the investigation of juvenile-related matters, ensuring compliance with statutory requirements while maintaining a balanced, community-focused approach.

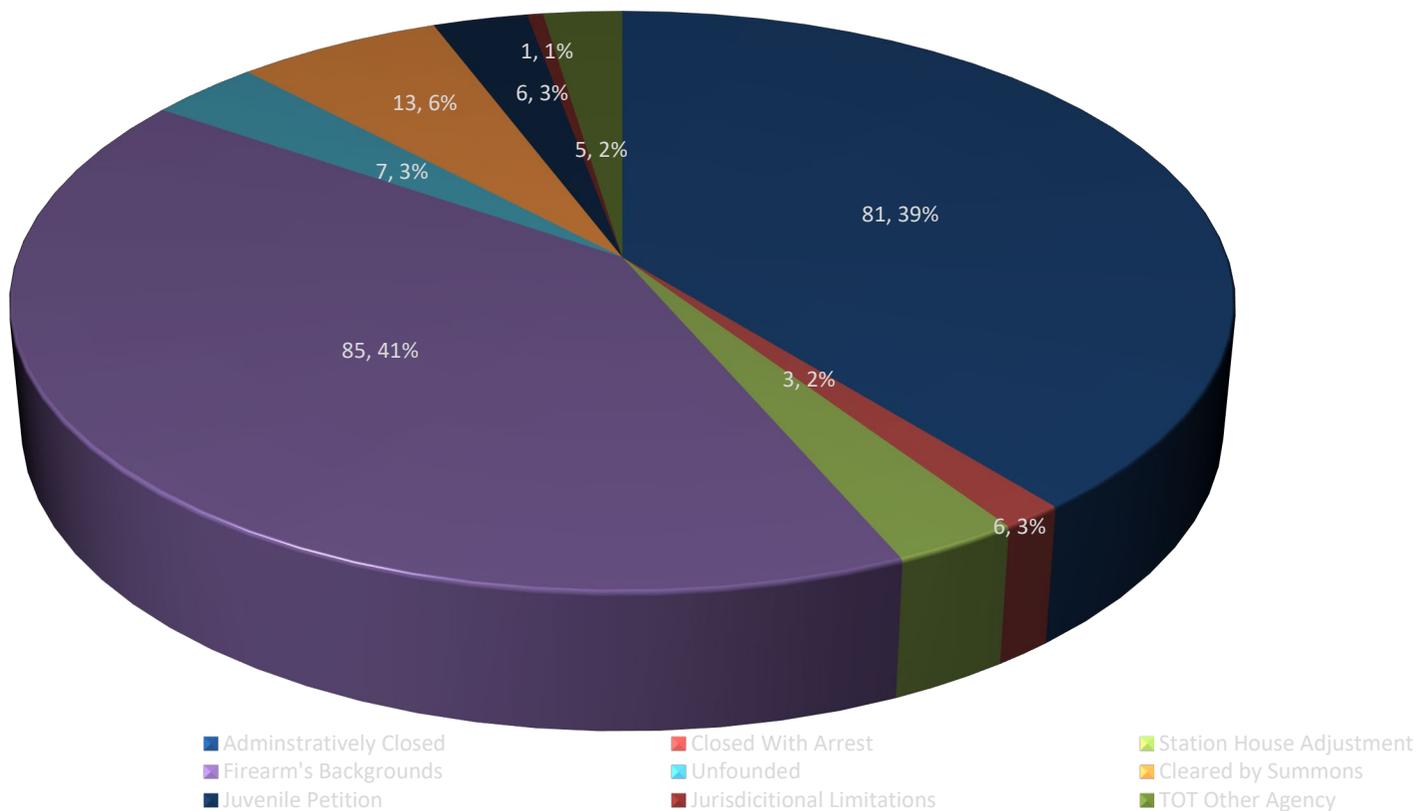
Through proactive collaboration, technological innovation, and community education, the Detective Bureau remains committed not only to solving crimes but also to strengthening public trust and helping residents protect themselves. Their work reflects a comprehensive approach to public safety that balances enforcement, prevention, and partnership.



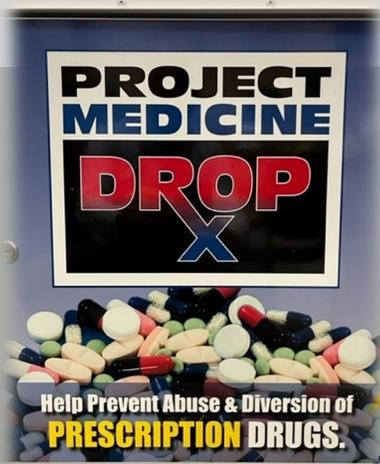
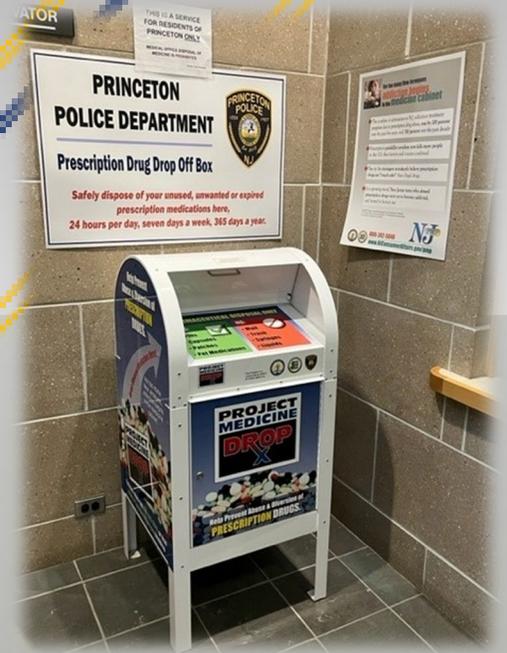
2024 Cases Assigned



2025 Cases Assigned



Project Medicine Drop



760 POUNDS OF MEDICATION WAS COLLECTED AND PROPERLY DISPOSED OF BY THE PRINCETON POLICE DEPARTMENT IN 2025



Records Bureau

The Records Bureau serves as the central hub for managing and maintaining the Princeton Police Department’s official documentation and public records. Open to the public Monday through Friday from 8:00 a.m. to 4:00 p.m., the bureau provides residents and other stakeholders with direct access to a variety of police-related documents. Requests can be submitted in person, by phone, or via email for materials such as motor vehicle crash reports, crime incident reports, clearance letters, temporary handicapped parking applications, and other documents.

Beyond public assistance, the Records Bureau performs a wide range of administrative and operational functions that support the daily activities of the police department and the broader criminal justice system. Staff members are responsible for processing, organizing, and maintaining criminal investigation records, motor vehicle crash reports, and summonses to ensure accurate documentation and efficient retrieval when needed.

The bureau also manages discovery requests from attorneys and prepares case documentation for both the Princeton Municipal Court and the Mercer County Prosecutor’s Office. Additionally, Records Bureau personnel process Open Public Records Act (OPRA) requests, which can range from simple document requests to complex inquiries requiring the review of multiple years of records.

In support of departmental operations, the Records Bureau assists patrol officers with administrative processes such as taxi licensing applications, including assigning case numbers, scheduling inspections, and reviewing documentation. The bureau also conducts record checks for outside law enforcement agencies, processing nearly 2,000 requests annually.

Another key responsibility of the bureau is the compilation and distribution of monthly statistical reports detailing police activity, including arrests, motor vehicle stops, DWI incidents, summonses, and local ordinance violations. These reports provide valuable operational insights for department leadership and are regularly shared with municipal officials, including the Mayor and Council.

In accordance with New Jersey state record retention requirements, the Records Bureau follows the established Records Retention and Disposition Schedule. Each year, staff compile and submit documentation to the State Division of Archives and Records Management (DARM) for approval to dispose of eligible records. Once authorization is received, records are securely destroyed, ensuring the department remains organized, compliant with state regulations, and able to efficiently manage its growing records system.

	2021	2022	2023	2024	2025
Handicapped Parking Placards	71	69	93	89	128
Firearms Permits Issued	167	152	89	108	86
Firearms ID Cards	82	81	41	49	44
Public Records Requests (OPRA)	999	943	860	839	1,108
Taxi Applications	3	4	4	1	1
Police Reports Processed	6,947	7,224	7,198	6,909	6,750

Communications

The Princeton Police Department's communications team consists of ten (10) dedicated Communications Officers. Working 12-hour shifts, they serve as the vital link between the community and emergency service providers, ensuring the seamless flow of critical information to keep Princeton safe.

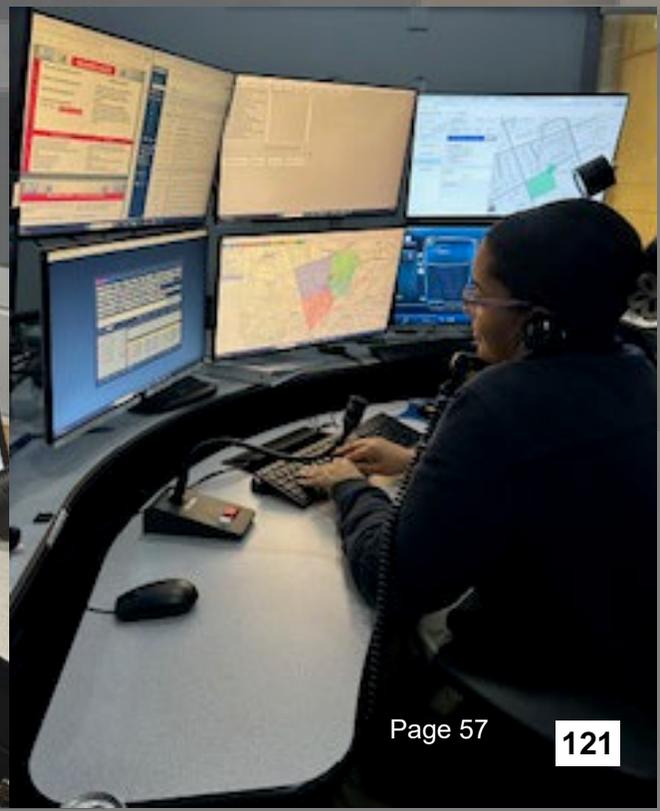
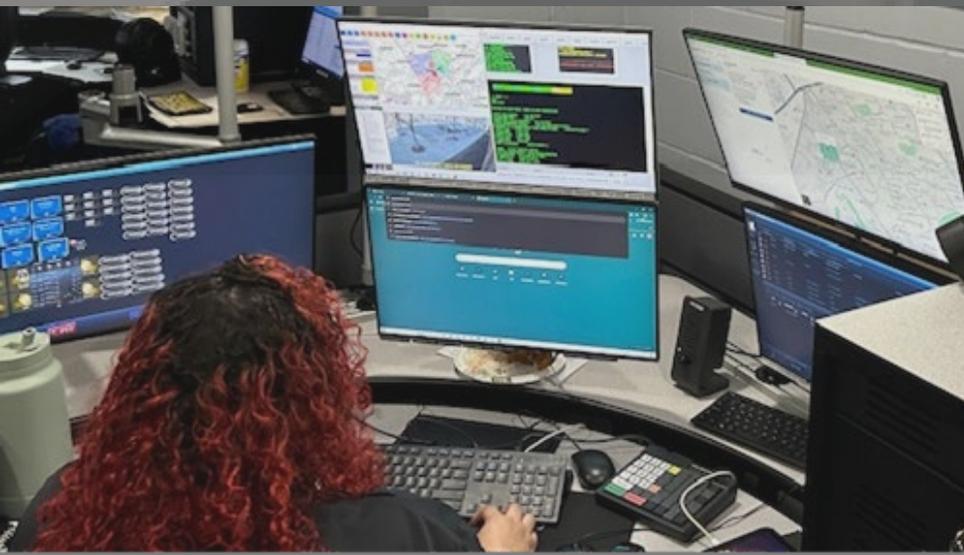


The Communications Bureau plays a vital role in public safety, serving as the primary point of contact for residents and visitors seeking police, fire, or emergency medical assistance. Staffed by trained public safety telecommunicators, the Communications Center operates 24 hours a day, seven days a week, ensuring that calls are answered promptly and that critical information is relayed quickly to first responders.

Communications personnel are responsible for receiving emergency and non-emergency calls, dispatching police, fire, and EMS resources, and coordinating responses to incidents throughout the community. Their work requires professionalism, accuracy, and the ability to remain calm while managing multiple calls and radio transmissions.

In 2025, the Communications Center handled 39,867 telephone calls, including 7,780 emergency 911 calls, 515 abandoned 911 calls, and a total of 34,952 non-emergency calls for service. Each call was managed with urgency and professionalism, ensuring that residents receive timely assistance and that responding units are provided with the information needed to address each situation safely and effectively.

Through their dedication and attention to detail, Communications personnel remain a critical link in the public safety system and an essential part of the department's ability to protect and serve the Princeton community for all.





Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: 0029

Agenda Date: 3/23/2026

Agenda #: 1.

Work Session Regarding Special Events by Lisa Maddox, Esq.



Special Events Ordinance

Council Work Session

March 23, 2026

Basis for New Special Events Ordinance

- Increase in public interest in hosting special events in Princeton
- Need for streamlined, uniform regulatory structure
- Public safety & welfare
- Cost-effective use of public resources
- Diversify locations for events to avoid overburdening specific neighborhoods

Events Subject to Ordinance

- Organized use of “outdoor municipal area”
- Requires municipal services (i.e., police, public works, etc.)
- Requires road and/or sidewalk closure
- Restricts public access/use of outdoor municipal area
- Merchandise/food/beverages will be offered/sold
- Involves use of temporary improvements or structures

What does ordinance require?

- File application
- Permit issued administratively
- Payment of fees to cover administrative, labor & any parking
- Licensee to strictly comply with permit conditions/limitations

What are exceptions under ordinance?

- “Spontaneous event”
- Sponsored by Princeton
- Permit issued by the Recreation Department under the existing park rules
- Co-sponsored by Princeton (*only exempt from fees*)

Other Relevant Updates

- Food trucks
 - ❖ Permitted when incidental to special event
 - ❖ Princeton will designate appropriate areas for food trucks during special events, to ensure public safety & protect local business interests during events
- Alcoholic beverages (Open Container)
 - ❖ Request to serve alcoholic beverages in outdoor municipal areas where event held
 - ❖ May be required to obtain permission from Division of ABC
- Creation of designated special event routes along public streets/roadways

Fees

- Will be based on Princeton's costs in administering & hosting special events

- Three categories:
 1. Application/Filing

 2. Special service

 3. Metered parking reservations

Application Fees

- Cover cost of administrative review
- Recommended tiered/graduated fee structure
 - Event w/ road closure(s) & impacts 1 or more intersections
 - Event w/ only 1 road closure & no impact to intersections
 - Event in area not impacting rights-of-way, i.e., Hinds Plaza
 - Block party

Special Service Fees

- Compensate/reimburse Princeton for labor costs:
 - Police officers
 - Fire & emergency services department personnel
 - Public Works - set up, clean up, perimeter containment
- Assessed on case-by-case basis, based on actual labor costs to Princeton
- Paid by the applicant/permit holder before permit issued

Metered Parking Spaces Reservation Fee

- Certain events require blocking street(s) with metered parking
- Impact:
 - ❑ Loss of public parking
 - ❑ Loss of revenue
- Pay cost for metered parking (\$30/day/parking space)



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: ORD 26-16

Agenda Date: 3/23/2026

Agenda #: 1.

An Ordinance by the Municipality of Princeton Designating Restricted Parking Spaces for Persons with Disabilities on Clay Street and Leigh Avenue, Updating Restricted Parking Spaces in Additional Locations, and Amending Section B19-30 of the "Code of the Borough of Princeton, New Jersey, 1964" and Section T11-11.1 of the "Code of the Township of Princeton, New Jersey, 1968"- Roll Call



MUNICIPALITY ^{of} PRINCETON

Department of Infrastructure
& Operations

400 Witherspoon Street

Princeton, NJ 08540

(609) 921-7077

engineering@princetonnj.gov

MEMORANDUM

To: Mayor and Council
From: James J. Purcell, P.E., *Assistant Municipal Engineer*
Subject: Restricted Parking Spaces Ordinance
Date: March 6, 2026

Attached for introduction by Council at the March 9, 2026 Council meeting is a proposed amendment to the ordinances regarding restricted parking spaces, formerly known as handicapped spaces.

Requests were received from residents with disabilities who live on Clay Street and Leigh Avenue for parking spaces for use by people with disabilities. These requests were reviewed by staff and the Traffic Safety Committee and determined to be necessary and feasible. The restricted spaces will not be for the exclusive use of the residents who requested them – they are accessible to anyone with a duly-issued disability placard from NJMVC. The residents are aware of this non-exclusivity.

In reviewing the ordinance related to restricted parking for the persons with disabilities, several other changes were determined to be necessary:

1. Revising the ordinance section title from “Handicapped Parking” to “Restricted Parking.” The term “handicapped” is outdated and obsolete, does not occur in the Americans with Disabilities Act standards, and is not term used in the Manual on Uniform Traffic Control Devices for signage. State law refers to these types of parking spaces as “Restricted,” therefore the title of the section is being revised to conform to state law and the other appropriate guidance.
2. Revising the number of restricted parking spaces in various locations. Over time, changes in the number of restricted parking spaces have occurred that have not been codified. This amendment will remedy this oversight by revising the number of spaces at the following locations:
 - a. Monument Hall Parking Lot – the restricted spaces at Monument Hall were not included in the ordinance and the amendment will now codify the four spaces in the main parking lot and the single space along the driveway (Monument Drive) near the front walkway.
 - b. Spring Street Municipal Garage. During the recent rehabilitation project, additional restricted spaces were designated on each level of the garage closest to the elevators – there are now twenty-one spaces in place of the nine in the code.
 - c. Princeton Municipal Complex Parking Lots. There are now four restricted parking spaces in the main lot off Witherspoon Street instead of two. The Community Park Pool parking lot was listed separately and has now been included as part of the Municipal Complex Parking Lots, with three restricted spaces instead of six.
3. Revising the numbers from numerals to text for consistency.
4. Deleting a redundant and unnecessary section 11.11.1(b) regarding parking in restricted spaces – this section is repetitive regarding public spaces and state law allows the enforcement action cited for private spaces.
5. Replacing “Witherspoon Alley” with “Tulane Yard.” Witherspoon Alley is an obsolete term no longer in use and not obvious to the general public.
6. Other revisions deemed obsolete or for consistency.

Please let me know if you have any questions.

Ordinance #2026-16

An Ordinance by the Municipality of Princeton Regulating Restricted Parking Spaces for Persons with Disabilities on Clay Street and Leigh Avenue and Amending Section B19-30 of the “Code of the Borough of Princeton, New Jersey, 1964” and Section T11-11.1 of the “Code of the Township of Princeton, New Jersey, 1968”

WHEREAS, Princeton has established restricted parking spaces for the exclusive use of persons with disabilities under the authority granted by N.J.S.A. 39:4-197.5; and

WHEREAS, Princeton has determined that there exists a need to establish additional restricted parking spaces in the municipality and specifically on Clay Street and Leigh Avenue; and

WHEREAS, sufficient space exists on Clay Street and on Leigh Avenue to accommodate restricted parking spaces; and

WHEREAS, the Engineering Department and the Council’s Traffic Safety Committee endorse the establishment of restricted parking spaces on these municipal streets.

NOW, THEREFORE BE IT ORDAINED by the Mayor and Council of Princeton as follows:

Section 1. Section 19-30 of Chapter 19 of the “Code of the Borough of Princeton, New Jersey (1974)” is hereby amended as follows (additions are underlined; deletions are [bracketed]):

Sec. 19-30. [Handicapped] Restricted Parking.

- (a) No person shall park a vehicle in any [designated handicapped] restricted parking space [as described] designated herein, unless said person has been issued a special vehicle identification card pursuant to N.J.S.A. 39:4-205 by the New Jersey Motor Vehicle Commission and unless [the _ handicapped]said person is either the driver or a passenger in that vehicle.
- (b) Any person parking [the] a vehicle in [the handicapped] a restricted parking space without a special vehicle identification card shall be liable for a fine of

\$250 for the first offense and for subsequent offenses, a fine of at least \$250 and up to 90 days community service on such terms and in such form as the court may deem appropriate or any combination thereof.

- (c) Restricted parking [S]spaces designated.
- (1) Palmer Square South, north side, one space 89 feet west of Palmer Square East.
 - (2) Parking yards.
Park Place West Yard, [2] two spaces [as designated by the borough engineer]
Maclean Street Yard, [2] two spaces [as designated by the borough engineer]
Princeton Station Lot, [5] five spaces
Princeton Station Retail Lot, [4] four spaces
Monument Hall Parking Lot, four spaces in the south parking lot and one space on Monument Drive
 - (3) Spring Street Municipal Parking Garage, [nine] twenty-one spaces total throughout the garage [as duly designated].
 - (4) [Witherspoon Alley] Tulane Yard, south side of the entrance driveway, one space [as designated by the borough engineer].
 - (5) Clay Street, north side, one space beginning at a point 311 feet east of the easterly curb line of John Street.

Section 2. Section 11-11.1 of Chapter 11 of the “Code of the Township of Princeton, New Jersey (1968)” is hereby amended as follows (additions are underlined; deletions are [bracketed]):

Section 11-11.1 [Handicapped] Restricted parking [zones]spaces.

- (a) No person shall park a vehicle in the following designated [handicapped] restricted parking [zones]spaces, unless said person has been issued a special vehicle identification card, pursuant to N.J.S.A. 39:4-205 by the New Jersey Motor Vehicle Commission and unless said person is either the driver or a passenger in that vehicle:

Community Park North. Two spaces, one [to be located] in the northeast corner of said lot, closest to the existing pedestrian path and one [to be located as the last parking stall on] in the northwest corner of said lot closest to the existing restrooms.

[Community Park Pool parking lot. The six spaces designated therein as handicapped spaces].

Community Park South. Two spaces [to be] located on the north side, one space [to be] located at the westerly most end of said lot and one space [to be] located at the easterly most end of said lot.

Franklin Avenue. One space located on the southern side abutting property known as 391 Franklin Avenue starting at a point 645 feet west from the westerly curblineline of Leavitt Lane and extending a distance of 20 feet therefrom.

Jefferson Road. Jefferson Road, East side, two spaces directly in front of house numbers 77 and 79.

Leigh Avenue, south side, one space beginning at a point 106 feet west of the westerly curblineline of Witherspoon Street.

Princeton [Township] Municipal Complex Parking Lots. Four spaces located in north parking lot closest to police building entrance, [and two] four spaces located in south parking lot closest to [Human Services building] the Community Room building entrance, and three spaces closest to the Community Park Pool entrance.

Valley Road Building front parking lot. Three spaces utilizing entire lot.

Valley Road Building parking lot. One space in visitors' lot closest to Witherspoon Street.

Witherspoon Street. East side, two spaces opposite intersection with Birch Avenue.

- (b) [No person shall park a vehicle in any space on public or private property appropriately marked for vehicles for the physically handicapped accessible unless said person has been issued a special vehicle identification card

pursuant to N.J.S.A. 39:4-205 by the New Jersey Motor Vehicle Commission.]

(b) [(c)] Any person parking a motor vehicle in a restricted parking space without a special vehicle identification card shall be liable to a fine of \$250 for the first offense and, for subsequent offenses, a fine of at least \$250 and up to 90 days community service on such terms and in such form as the court shall deem appropriate, or any combination thereof.

Section 3. The appropriate signs shall be posted to implement the requirements of this ordinance.

Section 4. All ordinances and resolutions or parts thereof inconsistent with this ordinance are repealed.

Section 5. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portion thereof.

Section 6. This ordinance shall be published as required by law.

The foregoing ordinance was introduced at a meeting of the Mayor and Council of Princeton held on March 9, 2026 and will be further considered for final passage after a public hearing thereon at a meeting of said Mayor and Council to be held March 23, 2026, beginning at 7:00 p.m.

Dawn M. Mount, Municipal Clerk

Mark Freda, Mayor

The purpose of this ordinance is to update provisions of both the Township and Borough Codes regulating restricted parking spaces for persons with disabilities and designated new restricted parking spaces on Clay Street and Leigh Avenue, with an endorsement from the Engineering Department and Traffic Safety Committee.



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: ORD 26-17

Agenda Date: 3/23/2026

Agenda #: 1.

An Ordinance by the Municipality of Princeton to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank ((N.J.S.A. 40A:4-45.14) (Public Hearing: April 27, 2026)-Roll Call

Ordinance #2026-17

An Ordinance by the Municipality of Princeton to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank ((N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of Princeton in the County of Mercer finds it advisable and necessary to increase its CY 2026 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council of Princeton hereby determines that a 3.5% increase in the budget for said year, amounting to \$1,740,965.45 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and Council of Princeton hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of Princeton, in the County of Mercer, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2026 budget year, the final appropriations of Princeton shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$1,740,965.45 and that the CY 2026 municipal budget for Princeton be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-097

Agenda Date: 3/23/2026

Agenda #: 1.

Resolution of the Mayor and Council of Princeton Authorizing Compliance with the United States Equal Employment Opportunity Commission's Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c. 183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964" as amended, 42 U.S.C. 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE, BE IT RESOLVED, that the Council of Princeton, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c. 183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution that the required affidavit to show evidence of said compliance.

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C. 183 OF
COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT
OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of
Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil
Rights Act of 1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY
COUNTY OF MERCER

We, members of the Council of Princeton being duly sworn according to law, upon our oath
depose and say:

1. We are duly elected members of the Council of Princeton in the County of Mercer;
2. Pursuant to P.L. 2017, c. 183, we have familiarized ourselves with the contents of the
United States Equal Employment Opportunity Commission's "Enforcement Guidance
on the Consideration of Arrest and Conviction Records in Employment Decisions
Under Title VII of the Civil Rights Act of 1964", as amended, 42 U.S.C. 2000e et
seq., (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the
consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced
enforcement guidance.

Sworn to and subscribed before me this
_____ day of _____
Notary Public of New Jersey

Dawn M. Mount, Clerk



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-098

Agenda Date: 3/23/2026

Agenda #: 2.

Resolution of the Mayor and Council of Princeton Introduction of the Municipal Budget for 2026 (Adoption of Budget Scheduled for April 27, 2026)

WHEREAS, the Municipal Budget of the Municipality of Princeton, County of Mercer for the Fiscal Year 2026 needs to be introduced.

BE IT RESOLVED, that the attached statement of revenues and appropriations shall constitute the Municipal Budget for the year 2026;

BE IT FURTHER RESOLVED that said Budget be published in Princeton Packet in the issue of March 27, 2026 and on the municipal website, under Public Notices, on March 24, 2026.

The Governing Body of the Municipality of Princeton does hereby approve the attached as the Budget for the year 2026.

Notice is hereby given that the Budget and Tax Resolution was approved by the Council of the Municipality of Princeton, County of Mercer, on March 23, 2026. A hearing on the Budget and Tax Resolution will be held on April 27, 2026 at 7:00 pm at which time and place objections to said Budget and Tax Resolution for the year 2026 may be presented by taxpayers or other interested persons.

Title	2025 Budget	2025 Actual	2026 Budget
Surplus Anticipated	11,750,000.00	11,750,000.00	12,750,000.00
Licenses: Alcoholic Beverages	60,000.00	64,022.80	60,000.00
Licenses: Other	85,000.00	98,172.00	85,000.00
Fees and Permits	425,000.00	505,887.21	425,000.00
Municipal Court	625,000.00	912,829.49	650,000.00
Interest and Costs on Taxes	475,000.00	563,081.62	500,000.00
Interest on Investments and Deposits	998,876.00	2,470,384.51	1,000,000.00
Utility Operating Surplus	1,800,000.00	1,800,000.00	2,100,000.00
Sewer Rentals	7,000,000.00	9,217,387.37	7,825,000.00
Princeton University - Additional	200,000.00	200,000.00	200,000.00
Fair Share - Princeton University	5,408,000.00	5,408,000.00	5,624,320.00
Life Hazard fees	115,000.00	123,748.38	109,000.00
Fire and Housing Inspection Fees	190,000.00	261,367.00	225,000.00
Institute for Advanced Study - Voluntary Contribution	250,000.00	250,000.00	250,000.00
Tenacre Foundation - Voluntary Contribution	500,000.00	500,000.00	500,000.00
PILOTS: Avalon Bay \$261,647 1st qtr * 4	991,452.00	1,231,655.05	994,000.00
PILOTS: Avalon Bay on Harrison \$200,045 1st qtr * 4			760,000.00
PILOTS: Terhune Urban Renewal \$131,815 * 2 + \$154,467 * 2			543,000.00
PILOTS: Princeton Community Village, Inc.	121,988.00	306,724.25	325,000.00
Energy Receipts Tax	2,481,665.00	2,481,664.65	2,481,665.00
Open Space /Garden State Trust Pilot Aid	5,979.00	5,979.00	5,979.00
Uniform Construction Code Fees	200,000.00	215,512.86	200,000.00
PU Lighting	7,654.00	7,654.00	7,654.00
PU Equip	20,000.00	20,000.00	20,000.00
Bonner Foundation	21,500.00	21,500.00	21,500.00
Bonner Foundation-Unappr	1,823.56	1,823.56	17,839.04
Clean Communities	78,839.80	78,839.80	
TJX Law Enforcement Grant			5,000.00
Pedestrian Safety			4,933.12
Community Development Block Grant	185,428.00	185,428.00	
NJ Association of County & City Health Officials	24,951.00	24,951.00	15,000.00
NJ DOH Vulnerable Populations Outreach			
NJ DOH Outbreak Preparedness	22,254.00	22,254.00	
NJ DOH Public Health Capacity	42,534.00	42,534.00	
Body Worn Cameras	108,014.00	108,014.00	
NJ Food Insecurity Issues Grant	60,000.00	60,000.00	
NJ DEP Community Deer Based Management	11,750.00	11,750.00	
NJ-DCA-DLGS Water-Sewer Stormwater Improvements	810,000.00	810,000.00	
Sustainable Jersey	15,000.00	15,000.00	
National Opioid Settlement	21,788.88	21,788.88	
National Opioid Settlement	4,711.61	4,711.61	139.65
Body Armor	4,057.46	4,057.46	4,890.30
Recycling Tonnage	36,854.44	36,854.44	
Theological Seminary - Voluntary Contribution	217,572.00	217,572.00	276,417.00
Elm Court PILOT	100,000.00	121,458.00	100,000.00
Chamber Street Land lease	141,000.00	141,630.00	141,000.00
Cable TV	250,000.00	250,000.00	250,000.00
SBRSA Industrial User Fee	34,000.00	23,688.22	34,000.00
Hotel/Motel Tax	460,000.00	722,061.19	600,000.00
Reserve for Premium on Bonds / Notes	200,000.00	200,000.00	866,889.90
Reserve for Debt Service	100,000.00	100,000.00	25,000.00
Assessment Trust Fund	200,000.00	200,000.00	200,000.00
Delinquent Taxes	1,100,000.00	2,059,912.01	1,500,000.00
Amount to be Raised by Taxation	41,432,138.47	44,258,995.86	43,384,471.60
	<u>79,394,831.22</u>	<u>88,138,894.22</u>	<u>85,087,698.61</u>

2026			
Princeton Budget Appropriations			
	2025	2025	2026
APPROPRIATIONS	Adopted	Expended	Requested
GENERAL GOVERNMENT			
Mayor & Council			
Salaries and Wages	87,847.00	87,847.00	91,360.00
Other Expenses	22,150.00	19,704.89	22,150.00
Administrative and Executive			
Salaries and Wages	384,875.00	368,645.00	399,830.00
Other Expenses	1,797,912.00	852,291.69	1,616,912.00
Hazardous Bus Routing			
Other Expenses	200,000.00	168,000.00	200,000.00
Municipal Clerk			
Salaries and Wages	331,658.00	288,784.00	327,027.00
Other Expenses	33,700.00	20,973.39	33,000.00
Human Resources (Personnel)			
Other Expenses	252,100.00	199,491.15	248,950.00
Elections			
Salaries and Wages	6,500.00	6,500.00	6,500.00
Other Expenses	45,150.00	28,388.39	45,200.00
Information Technology			
Salaries and Wages	279,108.00	284,309.00	300,512.00
Other Expenses	886,500.00	1,007,343.27	1,197,000.00
Call Center			
Salaries and Wages	89,299.00	89,299.00	92,871.00
Other Expenses	5,000.00	0.00	11,500.00
Financial Administration			
Salaries and Wages	732,983.00	732,982.00	760,894.00
Miscellaneous Other Expenses	29,500.00	25,105.89	28,000.00
Audit	66,300.00	0.00	68,000.00
Assessment of Taxes			
Salaries and Wages	215,006.00	215,006.00	223,607.00
Other Expenses	139,000.00	63,635.59	133,000.00
Collection of Taxes			
Salaries and Wages	244,864.00	244,865.00	256,997.00
Other Expenses	15,500.00	6,682.38	12,500.00
Legal Services and Costs			
Other Expenses	875,000.00	997,247.18	1,110,000.00
Municipal Prosecutor			
Other Expenses	78,000.00	78,000.00	78,000.00
Engineering Services and Costs			
Salaries and Wages	1,205,459.00	1,097,879.00	1,249,454.00
Other Expenses	43,000.00	49,192.49	48,000.00
Legal Services			
Defense of Tax Appeals	125,000.00	105,015.23	125,000.00
Municipal Court			

2026			
Princeton Budget Appropriations			
	2025	2025	2026
APPROPRIATIONS	Adopted	Expended	Requested
Salaries and Wages	503,608.00	503,608.00	506,956.00
Other Expenses	26,800.00	17,315.23	26,800.00
Public Defender			
Other Expenses	58,650.00	58,650.00	58,650.00
Public Buildings and Grounds			
Salaries and Wages	842,731.00	834,845.00	870,046.00
Other Expenses	300,000.00	340,212.95	490,000.00
Municipal Land Use Law			
Planning Board			
Salaries and Wages	570,742.00	426,365.00	548,508.00
Other Expenses	252,010.00	114,488.06	389,580.00
Environmental Commission			
Salaries and Wages	3,600.00	3,600.00	3,600.00
Other Expenses	3,350.00	1,523.09	3,350.00
Zoning Board			
Salaries and Wages	327,583.00	277,583.00	314,686.00
Other Expenses	25,500.00	6,115.68	25,500.00
Sustainable Princeton			
Other Expenses	109,000.00	99,916.63	150,000.00
Historic Sites Office			
Salaries and Wages	3,000.00	3,000.00	3,000.00
Other Expenses	46,820.00	11,590.51	61,900.00
Insurance			
Liability Insurance	901,524.00	846,574.00	1,095,000.00
Workers Compensation Insurance	324,293.00	324,293.00	590,000.00
Employee Group Insurance	6,568,700.00	5,377,623.80	7,375,996.00
Opt Out			195,002.00
PUBLIC SAFETY			
Fire			
Salaries and Wages	1,089,722.00	1,098,427.00	1,275,046.00
Other Expenses			
Fire Hydrant Service	675,000.00	603,674.76	675,000.00
Miscellaneous Other Expenses	296,100.00	263,634.18	284,500.00
Fire Facilities	130,500.00	108,816.94	160,500.00
LOSAP Alternative	25,000.00	0.00	25,000.00
Police			
Salaries and Wages	7,775,186.00	7,889,912.00	8,065,828.00
Other Expenses	500,400.00	363,375.13	600,400.00
Police Dispatch 911			
Salaries and Wages	785,965.00	809,831.00	780,416.00
Other Expenses	12,000.00	0.00	12,000.00
Fire Inspectors / Uniform Fire Safety			
Salaries and Wages	502,227.00	453,796.00	631,034.00

2026			
Princeton Budget Appropriations			
	2025	2025	2026
APPROPRIATIONS	Adopted	Expended	Requested
Other Expenses	30,000.00	26,308.07	28,250.00
Emergency Management Services			
Salaries and Wages	124,764.00	124,764.00	129,755.00
Other Expenses	21,500.00	15,382.41	14,250.00
Rental Housing Inspection			
Salaries and Wages	146,947.00	145,972.00	151,011.00
Contribution to First Aid and Rescue Squad	125,000.00	125,000.00	125,000.00
STREETS AND ROADS			
Road Repair and Maintenance			
Salaries and Wages	1,720,203.00	1,739,078.00	1,773,534.00
Other Expenses	539,250.00	596,425.93	600,000.00
Street Lighting			
Other Expenses	335,000.00	322,021.81	400,000.00
Vehicle Maintenance			
Salaries and Wages	419,625.00	419,625.00	430,123.00
Other Expenses	310,000.00	328,944.17	340,000.00
Maintenance of Sewerage Facilities			
Salaries and Wages	1,152,526.00	1,159,029.00	1,179,926.00
Other Expenses	300,000.00	295,813.38	315,000.00
Garbage and Trash Removal			
Other Expenses	2,785,000.00	2,774,838.69	2,885,000.00
HEALTH AND WELFARE			
Board of Health			
Salaries and Wages	632,375.00	609,726.00	763,098.00
Other Expenses	78,000.00	69,438.09	84,100.00
Other Expenses - Flu Program	19,000.00	19,000.00	19,000.00
Animal Control			
Salaries and Wages	102,148.00	102,148.00	105,954.00
Other Expenses	3,600.00	3,319.15	3,100.00
Save Boarding Costs & Animal Care			
Other Expenses	5,000.00	5,000.00	5,000.00
Deer Management Program			
Salaries and Wages	35,000.00	35,000.00	35,000.00
Other Expenses	223,000.00	123,017.90	226,066.00
Parks & Playgrounds			
Other Expenses	249,000.00	228,079.73	283,000.00
RECREATION AND EDUCATION			
Recreation Department			
Salaries and Wages	973,211.00	974,687.00	1,025,996.00
Other Expenses	50,500.00	47,832.42	59,000.00
Celebration of Public Events			
Other Expenses	3,500.00	1,818.62	3,500.00
Senior Citizens Program			

2026			
Princeton Budget Appropriations			
	2025	2025	2026
APPROPRIATIONS	Adopted	Expended	Requested
Salaries and Wages	10,000.00	10,000.00	10,000.00
Other Expenses	300,565.00	248,155.45	353,353.00
Department of Human Services			
Salaries and Wages	595,534.00	663,323.00	730,975.00
Other Expenses	137,200.00	142,584.60	114,120.00
Unclassified			
Salary & Wage Adjustment	250,000.00	0.00	0.00
Condominium Service Reimbursement	250,000.00	7,550.85	250,000.00
Utilities			
Gasoline	350,000.00	257,820.32	425,000.00
Telephone	285,000.00	305,180.99	320,000.00
Electric & Gas	300,000.00	272,808.69	590,000.00
Natural Gas	100,000.00	100,000.00	135,000.00
Water	25,000.00	25,086.04	75,000.00
Accumulated Sick Leave	300,000.00	21,724.64	0.00
Statutory Expenditures			
Contribution to:			
Social Security System	1,185,000.00	957,753.07	1,200,000.00
Police & Firemen's Retirement System	2,438,000.00	2,408,959.00	2,710,000.00
Public Employees Retirement System	1,940,000.00	1,927,387.75	1,920,000.00
Cons. Police & Firemen's Penion Fund	0.00	0.00	0.00
Defined Contribution Retirement Plan	40,000.00	29,123.32	40,000.00
State Unemployment Insurance	0.00	0.00	0.00
SUBTOTAL APPRS.: INSIDE CAP	49,741,870.00	45,545,685.59	53,762,673.00
OPERATIONS - EXCLUDED FROM CAP			
Maintenance of Free Public Library	4,975,094.00	4,975,094.00	4,975,094.00
Stony Brook Regional Sewerage Authority	5,178,000.00	5,052,924.00	5,484,315.00
Stony Brook Sewer Industrial User Fee	34,000.00	15,363.21	34,000.00
Group Insurance for Employees	738,606.00	738,606.00	1,070,004.00
Garbage & Trash Removal - OE			
Contribution to Affordable Housing			
Other Expenses	100,000.00	100,000.00	100,000.00
I/L-School District-Building Maintenance			348,834.30
Public and Private Programs Offset by Revenues			
Matching Funds for Grants			
Bonner Foundation	21,500.00	21,500.00	21,500.00
Bonner Foundation-Unappropriated	1,823.56	1,823.56	17,839.04
Princeton University - Fire	20,000.00	20,000.00	20,000.00
Princeton University Street Lighting	7,654.00	7,654.00	7,654.00
TJX Law Enforcement Grant			5,000.00
NJ - DCA - ARP - Firefighter Grant			
Pedestrian Safety			4,933.12

2026			
Princeton Budget Appropriations			
	2025	2025	2026
APPROPRIATIONS	Adopted	Expended	Requested
Body Worn Cameras	108,014.00	108,014.00	
Body Armor Grant	4,057.46	4,057.46	4,890.30
NJS - DOH - Outbreak Preparedness	22,254.00	22,254.00	
NJS - DOH - Public Health Capacity	42,534.00	42,534.00	
National Opioid Settlement	26,500.49	26,500.49	139.65
Community Development Block Grant	185,428.00	185,428.00	
Princeton Area Community Foundation			
NJ Association of County & City Health O	24,951.00	24,951.00	15,000.00
Clean Communities Program	78,839.80	78,839.80	
Recycling Tonnage Grant	36,854.44	36,854.44	
USDA - Food Waste Drop Off Program			
Princeton Public Schools-Human Services			
Food Insecurity Issues	60,000.00	60,000.00	
Community Deer Based Management	11,750.00	11,750.00	
NJ DCA DLGS Water/Sewer Stormwater I	810,000.00	810,000.00	
NJ - DCA - Local Recreational Improvements			
Sustainable Jersey Grant	15,000.00	15,000.00	
Capital Improvements			
Capital Improvement Fund	750,000.00	750,000.00	1,000,000.00
Municipal Debt Service			
Payment of Bond Principal	9,200,000.00	9,200,000.00	9,400,000.00
Interest on Bonds	2,400,000.00	2,377,545.25	2,200,000.00
Payment of Bond Anticipation Notes	0.00	0.00	0.00
Interest on Notes		0.00	1,850,000.00
Environmental Infrastructure Loan Program	1,110,000.00	537,648.37	1,025,000.00
Deferred Charges			
Def. Chrg. To Fut. Taxation - Unfunded	500,000.00	500,000.00	500,000.00
SUBTOTAL OUTSIDE CAP	26,462,860.75	25,724,341.58	28,084,203.41
RES. FOR UNCOLLECTED TAXES	3,190,100.47	3,190,100.47	3,240,822.20
TOTAL GENERAL APPROPRIATION	79,394,831.22	74,460,127.64	85,087,698.61

Affordable Housing Revenues - 2026

	<u>2025 Budget</u>	<u>2025 Realized</u>	<u>2026 Budget</u>
Contribution to Affordable Housing (General Budget)	100,000.00	100,000.00	100,000.00
Affordable Housing Fees	153,500.00	153,500.00	153,500.00
Reserve for Affordable Housing Section 10B340	331,509.00	331,509.00	420,414.00
	<u>585,009.00</u>	<u>585,009.00</u>	<u>673,914.00</u>

Affordable Housing Expenses - 2026

	<u>2025 Budget</u>	<u>2025 Expended</u>	<u>2026 Budget</u>
Salaries & Wages	125,619.00	72,071.62	118,561.00
Other Expenses (including fringe)	459,390.00	411,055.16	555,353.00
	<u>585,009.00</u>	<u>483,126.78</u>	<u>673,914.00</u>

Princeton

Parking Revenues - 2026

Parking Utility Budget

	2025 Budget	2025 Realized	2026 Budget
Surplus	975,000.00	975,000.00	975,000.00
Parking Fees	5,093,000.00	5,805,842.88	5,292,000.00
Interest	100,000.00	153,175.53	100,000.00
	6,168,000.00	6,934,018.41	6,367,000.00

Parking Expenses - 2026

	2025 Budget	2025 Expended	2026 Budget
Salaries & Wages	848,000.00	672,862.95	835,000.00
Other Expenses (including fringe)	1,873,000.00	1,758,647.21	2,130,000.00
Debt Service	897,000.00	890,700.00	857,000.00
DCFT - Unfunded	750,000.00	750,000.00	445,000.00
Turn Over to Current Fund	1,800,000.00	1,800,000.00	2,100,000.00
	6,168,000.00	5,872,210.16	6,367,000.00



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-099

Agenda Date: 3/23/2026

Agenda #: 1.

Resolution of the Mayor and Council of Princeton Authorizing the Award of a Professional Services Agreement to LRK Inc. for a Redevelopment Plan and Planning Services for the Franklin Maple Site for an Amount Not to Exceed \$50,000.00

WHEREAS, the Municipality of Princeton (“Princeton”) has a need for a redevelopment plan and planning services for the Franklin Maple Site; and

WHEREAS, LRK Inc. provided a proposal for these services for an amount not to exceed \$50,000.00; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, Princeton may award a contract for professional services without public advertising for bids; and

WHEREAS, this contract is not being awarded as a “fair and open” contract as defined in N.J.S.A. 19:44A-20.7; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5., Princeton may award a non-fair and open contract to a business entity if, during the preceding one-year period, that business entity has not made a contribution that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. to any municipal committee of a political party in that municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded; and

WHEREAS, LRK Inc. has completed and submitted the required pay-to-play forms which certify that LRK Inc. has not made any reportable contributions to a candidate committee in Princeton in the previous year, and that the contract will prohibit LRK Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Certified Financial Officer has certified that Princeton has appropriated sufficient funds for these services in account 01-201-21-180-283; and

WHEREAS, the term of this contract shall be twelve months.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, are hereby authorized and directed to enter into an agreement with LRK Inc. for a Redevelopment Plan and Planning Services for the Franklin Maple Site for an amount not to exceed \$50,000.00 without competitive bidding as a Professional Service in accordance with N.J.S.A. 40A:11-5(1)(a)(i).

2. The Term of this contract shall be for twelve months.
3. A copy of this Resolution, Pay-to-Play Forms, and contract will be kept on file in the Office of the Clerk.



MUNICIPALITY OF PRINCETON

Planning Department
400 Witherspoon Street
Princeton, NJ 08540
(609) 924-5366
planning@princetonnj.gov

MEMORANDUM

To: Princeton Mayor and Council
From: Justin Lesko, AICP, PP – Planning Director 
Date: March 20, 2026
Subject: **Professional Services Agreement with LRK, Inc. for a Redevelopment Plan and Planning Services for the Franklin Maple Site for an Amount Not to Exceed \$50,000**

Attached for Mayor and Council's authorization is a resolution to enter into a professional services agreement with LRK, Inc. for an amount not to exceed \$50,000. As seen in the February 6, 2026 letter from Jim Constantine, PP, Mr. Constantine and his firm will prepare a Redevelopment Plan for the Franklin Avenue and Maple Terrace sites (Block 21.04, Lots 2, 26 and 27).

The scope of work in this contract consists of four tasks:

- Task 1: Initial Investigation and Project Kick-Off
- Task 2: Prepare Conceptual Plan, 3-4 Massing Model, Development Standards, and Design Guidelines
- Task 3: Prepare Draft Redevelopment Plan
- Task 4: Prepare Final Redevelopment Plan for Introduction

The proposal does not include timelines for each task; however, the agreement shall expire twelve months from when it is signed, or sooner, per the professional services agreement. The Planning Department has successfully completed studies and other projects with LRK in recent years.

The three subject parcels are municipally-owned and front Franklin Avenue. Lot 27 is developed with a surface parking lot that previously served the Princeton Hospital. Lots 2 and 26 each contain ten residential units in buildings built at least seventy years ago. In recent years, they have been vacant.

Redevelopment of these parcels was included in the Municipality's Third Round Housing Plan Element and Fair Share Plan in 2020 and Fourth Round Housing Plan Element and Fair Share Plan in 2025. As stated in the Fourth Round Plan and in LRK's proposal, the Redevelopment Plan is expected to include 160 apartments, 80 of which will be designated affordable and 80 targeted for work force housing.

The Princeton Planning Board determined that these parcels met the statutory criteria of an Area-in-Need-of-Redevelopment in 2021 and 2025. On February 9, 2026, the Council adopted Resolution 26-54 which "concurs with the finding and recommendations of the Board and wishes to engage in the redevelopment of the Study Area utilizing the tools provided by the Redevelopment Law."

Please reach out if there are any questions or concerns regarding the scope of work to be performed under this agreement.

**PROFESSIONAL SERVICES AGREEMENT FOR A REDEVELOPMENT PLAN AND
PLANNING SERVICES FOR THE FRANKLIN MAPLE SITE**

THIS AGREEMENT (“Agreement” or “agreement”) is by and between THE MUNICIPALITY OF PRINCETON (“PRINCETON”), a municipal corporation of the state of New Jersey, 400 Witherspoon Street, Princeton, New Jersey, 08540 (hereinafter referred to as "PRINCETON") and LRK INC., 1218 Chestnut Street, 5th Floor, Philadelphia, Pennsylvania 19107 (hereinafter referred to as "CONSULTANT".)

WITNESS

WHEREAS, PRINCETON desires to obtain professional planning services in connection with redevelopment planning for the Franklin Maple Site; and

WHEREAS, on February 6, 2026, CONSULTANT provided a written proposal to PRINCETON for purposes of performing the sought-after professional services to PRINCETON, a copy of which is attached as Exhibit B hereto; and

WHEREAS, by resolution, the Council awarded an agreement for professional services to CONSULTANT without public bidding as authorized by law, in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW THEREFORE, IT IS AGREED by and between PRINCETON and CONSULTANT as follows:

1. Scope of Services.

- a. In consideration for payment of the cost set forth in Section 3 below, CONSULTANT shall use its best efforts to perform professional services and other related duties as set forth in the CONSULTANT’S proposal, a copy of which is attached hereto as Exhibit B and incorporated herein as if fully restated. Should there be any conflict between the terms of CONSULTANT’S proposal and this Agreement, the terms of this Agreement shall control.

2. Contract Term.

- a. This Agreement shall become effective upon the date of the final signature below.
- b. This Agreement shall expire twelve months from the effective date, unless terminated sooner pursuant to the termination provisions set forth in subsection 2c. below.
- c. The Agreement may be terminated by either party, by giving thirty (30) days advanced written notice to the other, to the address as set forth on page 1 above.

3. Compensation; Manner of Payment.

- a. The anticipated cost of CONSULTANT’S services as described herein shall not exceed fifty thousand dollars and zero cents (\$50,000.00), subject to annual budgetary appropriations.

- b. CONSULTANT shall bill PRINCETON monthly on municipal vouchers for services rendered and reimbursement for such expenses incurred during the prior month, based on the hourly rates and fees set forth in Exhibit B. CONSULTANT shall give written notice to PRINCETON when the CONSULTANT has billed eighty percent (80%) of the compensation set forth in paragraph 3a.
- c. PRINCETON agrees to pay CONSULTANT within thirty (30) days of receipt of invoice and an audited and approved signed voucher.

4. Terms and Conditions.

- a. CONSULTANT shall take note of and comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 regarding Affirmative Action/ Equal Employment Opportunity and the Americans with Disabilities Act. The parties hereby incorporate into this Agreement the Affirmative Action/Non-Discrimination addendum per the attached Exhibit A.
- b. CONSULTANT shall take note of and comply with the requirements of P.L. 2004, c.57 (N.J.S.A. 52:32-44 et seq.) regarding Business Registration and Sales and Use Tax. The parties hereby incorporate into this Agreement the Business Registration and Sales and Use Tax addendum per the attached Exhibit C.
- c. The Terms and Conditions printed on the purchase order issued by PRINCETON to CONSULTANT shall be incorporated into this agreement per the attached Exhibit D.

5. Political Contributions.

- a. This Agreement has been awarded to CONSULTANT based on the merits and abilities of CONSULTANT to provide the services as described herein. This Agreement was not awarded through a “fair and open process” as that phrase is defined in N.J.S.A. 19:44A-20.7. As such, CONSULTANT hereby certifies that CONSULTANT (including persons and other business entities having an interest in CONSULTANT, as defined by N.J.S.A. 19:44A-20.7) has neither made a contribution that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. (i.e., in excess of \$200.00), in the one (1) year period preceding the award of this Agreement nor will it make a reportable contribution during the term of this Agreement to any municipal committee of a political party if a member of that political party is serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded, or to any candidate committee of any person serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded.
- b. CONSULTANT is advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 if CONSULTANT receives in a calendar year \$50,000 or more in the aggregate through agreements or contracts with a public entity. It is CONSULTANT’S responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at (888) 313-3532 or www.elec.state.nj.us.

6. Insurance; Hold Harmless.

- a. Prior to commencing work, CONSULTANT shall furnish PRINCETON with a Certificate of Insurance as evidence that it has procured such commercial, automobile, workers' compensation, employer's and professional liability insurance coverage as is customary for the type and scope of services to be rendered under this Agreement. PRINCETON, and its officers, employees, agents and consultants, shall be listed as additional insured and as the certificate holder on such policies.
- b. CONSULTANT shall defend, indemnify and hold harmless PRINCETON, its officers, employees, agents and consultants from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the CONSULTANT'S acts or omissions, or those of its officers, employees, agents and consultants, in connection with this Agreement.
- c. It is also agreed that the acceptance of the final payment by the CONSULTANT shall be considered as a release in full of all claims against PRINCETON arising out of or by reason of performance or non-performance of the CONSULTANT'S obligations under this contract.

7. Complete Agreement.

- a. This Agreement and any attachments hereto or incorporated by reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written.

IN WITNESS WHEREOF, the parties have set their hand and seal the day and date first written above.

ATTEST:

THE MUNICIPALITY OF PRINCETON

By: _____
Dawn M. Mount, Municipal Clerk

By: _____
Mark Freda, Mayor

Date: _____

Date: _____

WITNESS:

LRK INC.

By: _____

By: _____
Authorized Representative

Date: _____

Date: _____

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127) N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICE AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at http://www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase and Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase and Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **N.J.A.C. 17:27-1 et seq.**

EXHIBIT B



Architects | Designers | Planners

1218 Chestnut Street
5th Floor
Philadelphia, PA 19107
267.804.7040

February 6, 2026

Municipality of Princeton

400 Witherspoon Street

Princeton, NJ 08540

**RE: Proposal for Professional Planning Services
Redevelopment Plan and Planning Services for Franklin Maple Site
Municipality of Princeton, New Jersey**

To Municipality of Princeton c/o Justin Lesko, Planning Director:

LRK is pleased to submit this Proposal for Professional Planning Services related to redevelopment planning for the **Franklin Maple Site** (“Site”). This letter serves as a proposal and agreement between **LRK Inc.** (“Architect” or “LRK”) and the **Municipality of Princeton** (“Client” or “Municipality” or “Princeton”), as defined by the Project Understanding and Scope of Basic Services outlined below:

PROJECT UNDERSTANDING

It is our understanding that the Client seeks assistance for redevelopment planning services and the preparation of a Redevelopment Plan for the Franklin Avenue and Maple Terrace Site, which consists of three (3) municipal-owned lots located on Franklin Avenue designated as Block 21.04, Lots 2, 26 and 27, comprising 3.2 acres with frontage on Franklin Avenue and Witherspoon Street.

Princeton has declared the site a redevelopment area and entered into an Affordable Housing and Development Agreement with Community Investment Strategies, Inc. (“CIS”), providing for CIS to develop, finance, construct, own, operate, and manage a new mixed-income rental community on municipally owned property), consisting of 160 apartment units, 80 of which will be new affordable family rental units and 80 of which will be targeted for workforce housing. The Municipality has already adopted the AHO-6 Affordable Housing Overlay-6 Zone ordinance for the site, which provides for the proposed development.

SCOPE OF BASIC SERVICES

Task 1. Initial Investigation and Project Kick-Off

LRK will work with the Client to review background information on the Project including survey, environmental information, applicable zoning ordinances, Area in Need of Redevelopment Study, and previous studies and recommendations for the Site. LRK will review available aerial orthophotography, parcel line data, land use data, existing conditions of the site, and assemble a base map for future tasks. LRK will attend a Project Kick-off Meeting with the Client to review



background information and to focus on key issues identified by the Client. LRK will walk the Site and surrounding context to gain a better understanding of existing conditions as well as the opportunities and constraints of the Site related to design issues including orientation, massing, access, and circulation.

Task 1 Fee: \$8,500

Task 2. Prepare Conceptual Plan, 3-D Massing Model, Development Standards, and Design Guidelines

LRK will work with the Client and CIS to confirm the project vision, review previous studies and recommendations for the Site in relation to the existing conditions and opportunities and constraints of the Site. LRK will prepare a preliminary conceptual plan showing uses, building footprints, circulation, open spaces, landscape elements, streetscape treatment, parking configurations, and other design features. The preliminary conceptual plan will be supplemented by a development program including proposed uses, building types, gross floor area, number/type of dwelling units, and number of bicycle and vehicular parking spaces. The preliminary conceptual plan will also be studied with a 3-D massing model (Sketchup models will be urban design-level building forms and not detailed architectural models) to help visualize the height, scale, and massing on the Site in relationship to its surroundings.

LRK will prepare draft development standards and design guidelines that will be informed and reflect the preliminary conceptual plan and 3-D massing model study. The draft development standards and design guidelines will address key issues identified by the Client.

LRK will meet with the Client in a video conference call to review the preliminary conceptual plan, 3-D massing model, and draft development standards and design guidelines. The Client will provide feedback and any potential revisions before LRK proceeds to Task 3.

Task 2 Fee: \$23,000

Task 3. Prepare Draft Redevelopment Plan

Following the Client meeting in Task 2, LRK will prepare a draft Redevelopment Plan in accordance with the New Jersey Local Redevelopment Housing Law (the “LRHL”).

Outline of Redevelopment Plan – it is anticipated that the Redevelopment Plan will be structured as follows:

1. Introduction – including an overview of the process to date, support for the project, and the stated purpose of the Redevelopment Plan
2. Redevelopment Statute – including a summary of the purpose of the LRHL and the redevelopment actions taken to date; that is, referencing the Redevelopment Study



3. Project Area Context – including an overview of the Site, property ownership, assessments, existing land use, and current zoning classification.
4. Relationship to Other Plans – as required by the LRHL, a brief analysis of the Redevelopment Plan’s relationship to the Municipality of Princeton zoning ordinance (i.e., clarifying if the zoning contained in the Redevelopment Plan serves as an overlay to the underlying zoning, or constitutes as superseding zoning), along with its relationship to the Municipality of Princeton Master Plan, the master plans of contiguous municipalities, to the comprehensive plan of Mercer County, and to the State Development and Redevelopment Plan.
5. Vision – including general and/or specific statements and graphics.
6. Concept Plan – including a color-rendered illustrative concept plan and select views from the 3-D massing model to help visualize the height, scale, and massing of buildings on the Site in relationship to its surroundings.
7. Zoning, Development Standards and Design Guidelines – including land use, bulk regulations, development standards, and design guidelines.
8. General Provisions – including administrative and technical provisions related to the LRHL, subject to the review and approval of the Municipality of Princeton.

Task 3 Fee: \$15,000

Task 4. Prepare Final Redevelopment Plan for Introduction

LRK will coordinate with the Client to review the draft Redevelopment Plan and make the necessary refinements at the direction of the Client. The Client shall provide the comments in the form of a single, consolidated red-line markup.

Task 4 Fee: \$3,500

ADDITIONAL SERVICES

Additional services shall consist of all services not included in the Basic Services as set forth above (including, but not limited to, additional internal meetings, and the preparation of presentation materials and attendance for introduction of the Redevelopment Plan at Municipal Council meeting, review of the Redevelopment Plan at Planning Board meeting, and adoption of the Redevelopment Plan at Municipal Council meeting). No work will be performed beyond the services noted above without an express written agreement between LRK and the Client. Additional Services will be billed either on a negotiated fixed fee or an hourly basis, based on the scope of additional services requested.



COMPENSATION

Based on the above Scope of Basic Services as outlined above, compensation shall be a fixed fee of **\$50,000**. Compensation for the above work will be completed by task, on a percentage of completeness basis and invoiced by month, payable to LRK.

Services performed on an hourly basis (that is, for the optional task(s) for ordinance adoption and any other additional services requested) per our current billing rates are valid until January 1st, 2027, as follows:

<u>Principal</u>	\$290 - \$375/hr.
Jim Constantine, PP	\$375/hr.
<u>Senior Associate</u>	\$165 - \$275/hr.
<u>Project Manager</u>	\$150 - \$235/hr.
Chris S. Cosenza, AICP, PP, LEED AP	\$230/hr.
<u>Design Staff</u>	\$100 - \$205/hr.
<u>Administration</u>	\$ 50/hr.

This Letter Agreement is subject to the Terms and Conditions set forth in Attachment A. Acceptance of this Agreement is also considered acceptance of the Terms and Conditions in Attachment A.

If this satisfactorily sets forth your understanding of the arrangement between our companies, please sign this Letter Agreement and Attachment A in the space provided and return it to me for full execution by LRK. A fully executed copy will be returned to you for your records. Receipt of this executed Agreement will authorize the Architect to begin work immediately on the Scope of Services set forth above.

If you have any questions or need additional information, please call me at 267.804.7040 or contact me by email at jconstantine@lrk.com.

Sincerely,

Jim Constantine, PP
LRK Inc.



Accepted By:
Municipality of Princeton

By: _____
Justin Lesko, AICP, PP

Date: _____

Accepted By:
LRK Inc.

By: _____
Jim Constantine, PP

Date: _____

pc: Chris S. Cosenza, AICP, PP, LEED AP
Todd Nations
File

Enc. Attachment A – Terms and Conditions of Agreement

EXHIBIT C

BUSINESS REGISTRATION AND SALES AND USE TAX REQUIREMENTS

A. Business Registration

P.L. 2004, c.57, as amended by P.L. 2009, C.315 (N.J.S.A. 52:32-44) requires VENDOR (also "CONTRACTOR") to provide PRINCETON with its business registration and that of any named subcontractors prior to the time this Agreement is awarded. In addition:

1. A Subcontractor named in the proposal made by CONTRACTOR shall provide a copy of its business registration to CONTRACTOR who shall provide it to PRINCETON as provided above. No Contract with a subcontractor shall be entered into by CONTRACTOR under this Agreement with PRINCETON unless the subcontractor first provides CONTRACTOR with proof of a valid business registration.
2. PRINCETON will retain the proof of business registration in an alphabetical file.
3. CONTRACTOR shall maintain and submit to PRINCETON a list of subcontractors and their addresses that may be updated from time to time during the course of the contract performance. A complete and accurate list shall be submitted before final payment is made for goods provided or services rendered under the Agreement.

B. Sales and Use Tax

1. For the term of this Agreement, CONTRACTOR and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.
2. CONTRACTOR shall include within its subcontracts the requirement that, for the term of this Agreement, the subcontractor and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.

Information on the law and its requirements is available by calling (609) 292-9292.

TERMS & CONDITIONSEXEMPTION

Princeton is exempted by statute from payment of all Federal, State, and Municipal excise, sales and other taxes.
FEDERAL I.D. 30-0746654

LEGAL REQUIREMENTS

The vendor agrees to comply with all statutes, rules and regulations and orders set forth by the State of New Jersey, Federal Government, and ordinances of Princeton.

STATE REQUIREMENT (BUSINESS REGISTRATION REQUIREMENT)

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract:

- 1) the contractor shall provide written notice to its subcontractors to submit proof of business registration to the contractor;
- 2) prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used;
- 3) during the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State. A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25.00 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609)292-9292

AUTHORIZATION TO PROCEED

Princeton shall not be responsible for materials delivered or services performed delivered without authority of its written order and properly signed and executed by authorized Princeton official (s).

QUALITY & QUANTITY

All materials or services furnished on this order must be as specified, and subject to Princeton officials' inspection and approval within a reasonable time after delivery at destination. Materials other than specified will be returned at the order must not be substituted without the review and approval of authorized Princeton official(s). Materials rejected will be returned at the vendor's risk and expense. Quantities and unit prices specified must be adhered to. In case of a change, it first requires Princeton approval or it will be paid at the quoted price and quantity.

ASSIGNMENT

Neither party shall assign or transfer this order or any interest therein or monies payable thereunder without the written consent of the other party and any assignment made without such consent shall be null and void, except that Princeton may assign this order and its interest therein to any affiliated corporation or to any corporation succeeding to Princeton's business without consent of vendor.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken with out regard to age, creed, color, national origin, ancestry marital status, affectional or sexualorientation, gender identity or expression, disability, national or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C.17:27.



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-100

Agenda Date: 3/23/2026

Agenda #: 2.

Resolution of the Mayor and Council of Princeton Authorizing the Award of a Professional Services Agreement to Phoenix Consulting Group, LLC for Executive Search Services for an Amount Not to Exceed \$15,500.00

WHEREAS, the Municipality of Princeton has a need for professional services to aid in an executive employment search for a Chief Financial Officer; and

WHEREAS, Phoenix Consulting Group, LLC provided a proposal for these services for an amount not to exceed \$15,500.00; and

WHEREAS, the Certified Financial Officer has certified that the Municipality of Princeton has appropriated sufficient funds for these services in account 01-201-20-111-283; and

WHEREAS, the term of this contract shall be twelve months.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, are hereby authorized and directed to enter into an agreement with Phoenix Consulting Group, LLC for Executive Search Services for \$15,500.00 without competitive bidding as a Professional Service in accordance with N.J.S.A. 40A:11-5(1)(a)(i).
2. The Term of this contract shall be twelve months.
3. A copy of this Resolution, Pay-to-Play Forms, and contract will be kept on file in the Office of the Clerk.

PROFESSIONAL SERVICES AGREEMENT FOR EXECUTIVE SEARCH SERVICES

THIS AGREEMENT (“Agreement” or “agreement”) is by and between THE MUNICIPALITY OF PRINCETON (“PRINCETON”), a municipal corporation of the state of New Jersey, 400 Witherspoon Street, Princeton, New Jersey, 08540 (hereinafter referred to as "PRINCETON") and PHOENIX CONSULTING GROUP, LLC, 275 Route 10 East, Succasunna, New Jersey 07876 (hereinafter referred to as "CONSULTANT".)

WITNESS

WHEREAS, PRINCETON desires to obtain Executive Search Services to aid in an employment search for a Chief Financial Officer; and

WHEREAS, on March 18, 2026, CONSULTANT provided a written proposal to PRINCETON for purposes of performing the sought-after professional services to PRINCETON, a copy of which is attached as Exhibit B hereto; and

WHEREAS, by resolution, the Council awarded an agreement for professional services to CONSULTANT without public bidding as authorized by law, in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW THEREFORE, IT IS AGREED by and between PRINCETON and CONSULTANT as follows:

1. Scope of Services.

- a. In consideration for payment of the cost set forth in Section 3 below, CONSULTANT shall use its best efforts to perform professional services and other related duties as set forth in the CONSULTANT’S proposal, a copy of which is attached hereto as Exhibit B and incorporated herein as if fully restated. Should there be any conflict between the terms of CONSULTANT’S proposal and this Agreement, the terms of this Agreement shall control.

2. Contract Term.

- a. This Agreement shall become effective upon the date of the final signature below.
- b. This Agreement shall expire twelve months from the effective date, unless terminated sooner pursuant to the termination provisions set forth in subsection 2c. below.
- c. The Agreement may be terminated by either party, by giving thirty (30) days advanced written notice to the other, to the address as set forth on page 1 above.

3. Compensation; Manner of Payment.

- a. The anticipated cost of CONSULTANT’S services as described herein shall not exceed fifteen thousand, five hundred dollars and zero cents (\$15,500.00), subject to annual budgetary appropriations.

- b. CONSULTANT shall bill PRINCETON monthly on municipal vouchers for services rendered and reimbursement for such expenses incurred during the prior month, based on the hourly rates and fees set forth in Exhibit B. CONSULTANT shall give written notice to PRINCETON when the CONSULTANT has billed eighty percent (80%) of the compensation set forth in paragraph 3a.
- c. PRINCETON agrees to pay CONSULTANT within thirty (30) days of receipt of invoice and an audited and approved signed voucher.

4. Terms and Conditions.

- a. CONSULTANT shall take note of and comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 regarding Affirmative Action/ Equal Employment Opportunity and the Americans with Disabilities Act. The parties hereby incorporate into this Agreement the Affirmative Action/Non-Discrimination addendum per the attached Exhibit A.
- b. CONSULTANT shall take note of and comply with the requirements of P.L. 2004, c.57 (N.J.S.A. 52:32-44 et seq.) regarding Business Registration and Sales and Use Tax. The parties hereby incorporate into this Agreement the Business Registration and Sales and Use Tax addendum per the attached Exhibit C.
- c. The Terms and Conditions printed on the purchase order issued by PRINCETON to CONSULTANT shall be incorporated into this agreement per the attached Exhibit D.

5. Insurance; Hold Harmless.

- a. Prior to commencing work, CONSULTANT shall furnish PRINCETON with a Certificate of Insurance as evidence that it has procured such commercial, automobile, workers' compensation, employer's and professional liability insurance coverage as is customary for the type and scope of services to be rendered under this Agreement. PRINCETON, and its officers, employees, agents and consultants, shall be listed as additional insured and as the certificate holder on such policies.
- b. CONSULTANT shall defend, indemnify and hold harmless PRINCETON, its officers, employees, agents and consultants from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the CONSULTANT'S acts or omissions, or those of its officers, employees, agents and consultants, in connection with this Agreement.
- c. It is also agreed that the acceptance of the final payment by the CONSULTANT shall be considered as a release in full of all claims against PRINCETON arising out of or by reason of performance or non-performance of the CONSULTANT'S obligations under this contract.

6. Complete Agreement.

- a. This Agreement and any attachments hereto or incorporated by reference represents the entire contract between the parties and shall take precedence over all other prior or existing

understandings or agreements, if any, whether oral or written.

IN WITNESS WHEREOF, the parties have set their hand and seal the day and date first written above.

ATTEST:

THE MUNICIPALITY OF PRINCETON

By: _____
Dawn M. Mount, Municipal Clerk

By: _____
Mark Freda, Mayor

Date: _____

Date: _____

WITNESS:

PHOENIX CONSULTING GROUP, LLC

By: _____

By: _____
Authorized Representative

Date: _____

Date: _____

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE **N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127)** **N.J.A.C. 17:27 et seq.**

GOODS, GENERAL SERVICE AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at http://www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase and Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase and Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **N.J.A.C. 17:27-1 et seq.**



March 18, 2026

Municipality of Princeton
Attn: Bernard Hvozdovic, Jr., Township Administrator
400 Witherspoon Street
Princeton, NJ 08540

Dear Mr. Hvozdovic:

We are pleased to offer the Municipality of Princeton (“Princeton”) our services to aid in your search for your new Chief Financial Officer.

We strongly believe in a partnership with the clients we serve and attempt to fully incorporate your input and considerations in all our actions.

We are extremely proud of the fact that our team of professionals are current in their fields at the highest levels. Our approach in conducting executive searches is based upon a practical-based work product, experience and qualifications, rather than theory through a questionnaire. Due to our experience in the field, we are more interested in the vetting process as to real life accomplishments in the chief financial officer field rather than theory.

We will want to know, for example, a candidate’s knowledge of:

- Fund balance strategies;
- Budgeting strategies;
- Ability to identify savings through various avenues such as through bond reissuance or refinancing or shared services;
- Familiarity with the issuance of notes and bonds; and
- The ability to effectively communicate and present financial information to the public

The Phoenix Consulting Group, LLC Executive Search Methodology

I. Confidentiality

In any executive search conducted by our firm, confidentiality is paramount. Our approach would be to receive resumes directly rather than have them arrive at town hall.

All respondents will be shared with the municipality along with a summary memo of the results. It is paramount that the staff members providing assistance maintain the

confidentiality of the process. There is the distinct possibility that an applicant may already be under employ with another jurisdiction and will not want that confidential information to get back sooner than it has to, in the event the application moves farther along.

II. Interview with the Princeton selection committee (if applicable)

Prior to advertising and determining the extent and breadth of our proposed reach, we will want to determine from Princeton exactly what they are seeking in a candidate. From our conversation, we will determine what is being sought after when evaluating the candidates. Our goal is to establish the “preferred candidate” credentials that will be used as the guideline for evaluating applicants.

Once Princeton has expressed their desires in the form of what the Chief Financial Officer candidate and hire will resemble, the advertisement stage would commence.

III. Breadth of Advertising

Princeton would need to advertise online in the New Jersey League of Municipalities website, the League Magazine. We will advertise through the Government Finance Officers Association website. We will also utilize alternative methods to further seek candidates such as social media and a zip code analysis of potential candidates within a certain radius of Princeton. We also partner with the Canning Group utilizing a database with over 5,000 contacts throughout the state of New Jersey to reach as many potential candidates as possible. We are also able to provide Princeton with a suggested job advertisement.

IV. Vetting of Responses (Approximately 1 - 2 weeks after close of resume solicitation)

We would highly recommend against the use of a written pre-screening questionnaire. In our experience, it tends to turn off candidates who might otherwise apply, as being too cumbersome. The initial vetting process should have as a goal of whittling the candidates down to approximately 3 to 5, candidates based upon the desired traits, experience, skills and educational elements desired at the initial consensus meeting establishing the preferred candidate credentials.

V. The Interviews (Approximately 1-2 weeks after completion of resume submittals)

We would recommend the interview be a two-part process.

The first round would be standard questions with our team. We will rank the candidates based upon four distinct areas which are: Communication, Preparation, Personnel Management and Technical Skills. Subsequent to the initial round and rankings, would be a second round with Princeton with the opportunity to identify one or more prime candidates.

It is at this point that based upon prior discussions with Princeton as to salary offers, skill sets, and a significant commitment by the candidate to Princeton and *vice versa* should be broached and discussed.

VI. The Employment Phase

Once Princeton has settled on a lead candidate, and if the terms are in agreement, we would be available for any additional assistance in the final offer.

It is important to note that throughout this process that Phoenix Consulting Group, LLC will be capable of assisting Princeton in the search process through our statewide contacts, our knowledge of the available candidates and our experience in search process in producing an outstanding candidate and member of the Princeton team.

Phoenix Consulting Group LLC Proposal for Services:

- | | |
|--|-----------------|
| I. Executive Search Services | \$15,500 |
| <ul style="list-style-type: none">a. Meet with Princeton – gain consensus on preferred candidate qualifications.b. Vetting to maximum 3 to 5 applicants.c. Two (2) rounds of interview to produce 1-3 candidates.d. Final one (1) round of interview if necessary.e. Negotiating salary and terms on behalf of Princeton if requested. | |

Respectfully,



Jon Rheinhardt

Jon Rheinhardt CCFO, CMFO, RPPO, QPA, CTC, MPA

EXHIBIT C

BUSINESS REGISTRATION AND SALES AND USE TAX REQUIREMENTS

A. Business Registration

P.L. 2004, c.57, as amended by P.L. 2009, C.315 (N.J.S.A. 52:32-44) requires VENDOR (also "CONTRACTOR") to provide PRINCETON with its business registration and that of any named subcontractors prior to the time this Agreement is awarded. In addition:

1. A Subcontractor named in the proposal made by CONTRACTOR shall provide a copy of its business registration to CONTRACTOR who shall provide it to PRINCETON as provided above. No Contract with a subcontractor shall be entered into by CONTRACTOR under this Agreement with PRINCETON unless the subcontractor first provides CONTRACTOR with proof of a valid business registration.
2. PRINCETON will retain the proof of business registration in an alphabetical file.
3. CONTRACTOR shall maintain and submit to PRINCETON a list of subcontractors and their addresses that may be updated from time to time during the course of the contract performance. A complete and accurate list shall be submitted before final payment is made for goods provided or services rendered under the Agreement.

B. Sales and Use Tax

1. For the term of this Agreement, CONTRACTOR and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.
2. CONTRACTOR shall include within its subcontracts the requirement that, for the term of this Agreement, the subcontractor and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.

Information on the law and its requirements is available by calling (609) 292-9292.

TERMS & CONDITIONSEXEMPTION

Princeton is exempted by statute from payment of all Federal, State, and Municipal excise, sales and other taxes.
FEDERAL I.D. 30-0746654

LEGAL REQUIREMENTS

The vendor agrees to comply with all statutes, rules and regulations and orders set forth by the State of New Jersey, Federal Government, and ordinances of Princeton.

STATE REQUIREMENT (BUSINESS REGISTRATION REQUIREMENT)

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract:

- 1) the contractor shall provide written notice to its subcontractors to submit proof of business registration to the contractor;
- 2) prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used;
- 3) during the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State. A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25.00 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609)292-9292

AUTHORIZATION TO PROCEED

Princeton shall not be responsible for materials delivered or services performed delivered without authority of its written order and properly signed and executed by authorized Princeton official (s).

QUALITY & QUANTITY

All materials or services furnished on this order must be as specified, and subject to Princeton officials' inspection and approval within a reasonable time after delivery at destination. Materials other than specified will be returned at the order must not be substituted without the review and approval of authorized Princeton official(s). Materials rejected will be returned at the vendor's risk and expense. Quantities and unit prices specified must be adhered to. In case of a change, it first requires Princeton approval or it will be paid at the quoted price and quantity.

ASSIGNMENT

Neither party shall assign or transfer this order or any interest therein or monies payable thereunder without the written consent of the other party and any assignment made without such consent shall be null and void, except that Princeton may assign this order and its interest therein to any affiliated corporation or to any corporation succeeding to Princeton's business without consent of vendor.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken with out regard to age, creed, color, national origin, ancestry marital status, affectional or sexualorientation, gender identity or expression, disability, national or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C.17:27.



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-101

Agenda Date: 3/23/2026

Agenda #: 3.

Resolution of the Mayor and Council of Princeton Ratifying a Professional Services Agreement Awarded to Maraziti Falcon, LLP for Legal Services in Connection with PCRD Litigation for an Amount Not to Exceed \$50,000.00

WHEREAS, in accordance with Resolution 25-14 adopted on January 7, 2025, the Qualified Purchasing Agent was delegated the authority to award contracts in compliance with the Pay to Play laws for contracts exceeding \$17,500.00 but below the bid threshold as established by N.J.S.A. 40A:11-3(c); and

WHEREAS, a contract with Maraziti Falcon, LLP for Legal Services in Connection with Litigation was authorized by the Qualified Purchasing Agent on February 20, 2026; and

WHEREAS, the Municipality of Princeton ("Princeton") desires to ratify a contract authorized by the Qualified Purchasing Agent for legal services in connection with PCRD litigation; and

WHEREAS, Maraziti Falcon, LLP has provided a proposal for 2026 for legal services in connection with PCRD litigation; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, Princeton may award a contract for professional services without public advertising for bids; and

WHEREAS, this contract is not being awarded as a "fair and open" contract as defined in N.J.S.A. 19:44A-20.7; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5., the Municipality of Princeton may award a non-fair and open contract to a business entity if, during the preceding one-year period, that business entity has not made a contribution that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. to any municipal committee of a political party in that municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded; and

WHEREAS, Maraziti Falcon, LLP has completed and submitted the required pay-to-play forms which certify that Maraziti Falcon, LLP has not made any reportable contributions to a candidate committee in the Municipality of Princeton in the previous year, and that the contract will prohibit Maraziti Falcon, LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Certified Financial Officer has certified that the Municipality of Princeton has appropriated sufficient funds for these services in account 01-201-20-155-279; and

WHEREAS, the term of this contract shall be twelve months.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipality of Princeton,

County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, are hereby authorized and directed to enter into an agreement with Maraziti Falcon, LLP for Legal Services in Connection with PCRD Litigation for an Amount Not to Exceed \$50,000.00 without competitive bidding as a Professional Service in accordance with N.J.S.A. 40A:11-5(1)(a)(i).
2. The Term of this contract shall be twelve months.
3. A copy of this Resolution, Pay-to-Play Forms, and contract will be kept on file in the Office of the Clerk.



MUNICIPALITY OF PRINCETON

Planning Department
400 Witherspoon Street
Princeton, NJ 08540
(609) 924-5366
planning@princetonnj.gov

MEMORANDUM

To: Princeton Mayor and Council
From: Justin Lesko, AICP, PP – Planning Director *jl*
Date: March 20, 2026
Subject: **Resolution of the Mayor and Council of Princeton Ratifying a Professional Services Agreement Awarded to Maraziti Falcon, LLP for Legal Services in Connection with PCRD Litigation for an Amount Not to Exceed \$50,000**

Attached for Mayor and Council's consideration is a resolution to authorize a professional services agreement with the Planning Board's redevelopment attorney, Maraziti Falcon, LLP, to continue representing the Board in litigation brought upon by the Princeton Coalition for Responsible Development (PCRD). On September 5th, 2024, the PCRD brought suit against the Planning Board's consistency determination of the Redevelopment Plan for Princeton Theological Seminary Properties, in addition to claims against the Mayor and Council of the Municipality of Princeton. On October 21st, 2025, the Court dismissed PCRD's complaint with prejudice. The PCRD has since appealed that decision.

Maraziti Falcon, LLP, has represented the Board on this matter since the suit was filed. This agreement for \$50,000 does not represent an increase in funds – as funds from the most recent contract are still available – rather it awards a contract for calendar year 2026. Maraziti Falcon's hourly rate is \$220 per hour.

The initial professional services agreement was awarded by the Qualified Purchasing Agent for \$25,000 and a term of one year in October 2024. An increase of \$40,000 was authorized by Mayor and Council in March 2025 followed by an additional increase of \$40,000 in July 2025, when PCRD amended their complaint after several of their claims were dismissed by the Court.

Please reach out if there are any questions or concerns regarding the scope of work to be performed under this agreement.

**PROFESSIONAL SERVICES AGREEMENT FOR LEGAL SERVICES IN CONNECTION
WITH LITIGATION**

THIS AGREEMENT ("Agreement" or "agreement") is by and between THE MUNICIPALITY OF PRINCETON ("PRINCETON"), a municipal corporation of the state of New Jersey, 400 Witherspoon Street, Princeton, New Jersey, 08540 (hereinafter referred to as "PRINCETON") and MARAZITI FALCON, LLP, 240 Cedar Knolls Road, Suite 301, Cedar Knolls, New Jersey 07927 (hereinafter referred to as "CONSULTANT".)

WITNESS

WHEREAS, PRINCETON desires to obtain legal services in connection with litigation involving the Princeton Coalition for Responsible Development, Inc.; and

WHEREAS, on February 12, 2026, CONSULTANT provided a written proposal to PRINCETON for purposes of performing the sought-after professional services to PRINCETON, a copy of which is attached as Exhibit B hereto; and

WHEREAS, the Qualified Purchasing Agent may award an agreement for professional services to CONSULTANT without public bidding as authorized by law, in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW THEREFORE, IT IS AGREED by and between PRINCETON and CONSULTANT as follows:

1. Scope of Services.

- a. In consideration for payment of the cost set forth in Section 3 below, CONSULTANT shall use its best efforts to perform professional services and other related duties as set forth in the CONSULTANT'S proposal, a copy of which is attached hereto as Exhibit B and incorporated herein as if fully restated. Should there be any conflict between the terms of CONSULTANT'S proposal and this Agreement, the terms of this Agreement shall control.

2. Contract Term.

- a. This Agreement shall become effective as of **January 1, 2026**, and shall expire on **December 31, 2026**, unless terminated sooner pursuant to the termination provisions set forth in subsection 2b. below.
- b. The Agreement may be terminated by either party, by giving thirty (30) days advanced written notice to the other, to the address as set forth on page 1 above.

3. Compensation; Manner of Payment.

- a. The anticipated cost of CONSULTANT'S services as described herein shall not exceed fifty thousand dollars and zero cents (\$50,000.00), subject to annual budgetary appropriations.
- b. CONSULTANT shall bill PRINCETON monthly on municipal vouchers for services

rendered and reimbursement for such expenses incurred during the prior month, based on the hourly rates and fees set forth in Exhibit B. CONSULTANT shall give written notice to PRINCETON when the CONSULTANT has billed eighty percent (80%) of the compensation set forth in paragraph 3a.

- c. PRINCETON agrees to pay CONSULTANT within thirty (30) days of receipt of invoice and an audited and approved signed voucher.

4. Terms and Conditions.

- a. CONSULTANT shall take note of and comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 regarding Affirmative Action/ Equal Employment Opportunity and the Americans with Disabilities Act. The parties hereby incorporate into this Agreement the Affirmative Action/Non-Discrimination addendum per the attached Exhibit A.
- b. CONSULTANT shall take note of and comply with the requirements of P.L. 2004, c.57 (N.J.S.A. 52:32-44 et seq.) regarding Business Registration and Sales and Use Tax. The parties hereby incorporate into this Agreement the Business Registration and Sales and Use Tax addendum per the attached Exhibit C.
- c. The Terms and Conditions printed on the purchase order issued by PRINCETON to CONSULTANT shall be incorporated into this agreement per the attached Exhibit D.

5. Political Contributions.

- a. This Agreement has been awarded to CONSULTANT based on the merits and abilities of CONSULTANT to provide the services as described herein. This Agreement was not awarded through a "fair and open process" as that phrase is defined in N.J.S.A. 19:44A-20.7. As such, CONSULTANT hereby certifies that CONSULTANT (including persons and other business entities having an interest in CONSULTANT, as defined by N.J.S.A. 19:44A-20.7) has neither made a contribution that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. (i.e., in excess of \$200.00), in the one (1) year period preceding the award of this Agreement nor will it make a reportable contribution during the term of this Agreement to any municipal committee of a political party if a member of that political party is serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded, or to any candidate committee of any person serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded.
- b. CONSULTANT is advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 if CONSULTANT receives in a calendar year \$50,000 or more in the aggregate through agreements or contracts with a public entity. It is CONSULTANT'S responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at (888) 313-3532 or www.elec.state.nj.us.

6. Insurance; Hold Harmless.

- a. Prior to commencing work, CONSULTANT shall furnish PRINCETON with a Certificate of Insurance as evidence that it has procured such commercial, automobile, workers' compensation, employer's and professional liability insurance coverage as is customary for the type and scope of services to be rendered under this Agreement. PRINCETON, and its officers, employees, agents and consultants, shall be listed as additional insured and as the certificate holder on such policies.
- b. CONSULTANT shall defend, indemnify and hold harmless PRINCETON, its officers, employees, agents and consultants from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the CONSULTANT'S acts or omissions, or those of its officers, employees, agents and consultants, in connection with this Agreement.
- c. It is also agreed that the acceptance of the final payment by the CONSULTANT shall be considered as a release in full of all claims against PRINCETON arising out of or by reason of performance or non-performance of the CONSULTANT'S obligations under this contract.

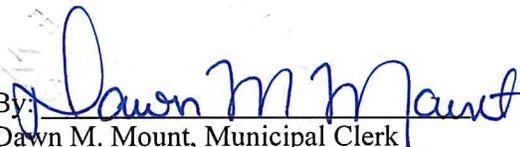
7. Complete Agreement.

- a. This Agreement and any attachments hereto or incorporated by reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written.

IN WITNESS WHEREOF, the parties have set their hand and seal the day and date first written above.

ATTEST:

THE MUNICIPALITY OF PRINCETON

By: 
Dawn M. Mount, Municipal Clerk

By: 
Mark Freda, Mayor

Date: 3/6/2026

Date: 3/6/2026

WITNESS:

MARAZITI FALCON, LLP

By: 
Administrative Assistant

By: 
Authorized Representative

Date: February 27, 2026

Date: February 27, 2026

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127)

N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICE AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at http://www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase and Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase and Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **N.J.A.C. 17:27-1 et seq.**

EXHIBIT B

MARAZITI
FALCON, LLP

JOSEPH J. MARAZITI, JR.
DIANE ALEXANDER¹
BRAD CARNEY
ANDREW M. BREWER
JOANNE VOS
ALYSE LANDANO HUBBARD
SARA UZATMACIYAN
GABRIELLE HARTMAN
COREY KATZELNICK

ATTORNEYS AT LAW

February 12, 2026
1100 WELLS ROAD
SUITE 301
CEDAR KNOLLS, NEW JERSEY 07927

PHONE: (973) 912-9008
FAX (973) 912-9007
www.mfblaw.com

Direct No. (973)912-6818

E-mail: jmaraziti@mfblaw.com

OF COUNSEL
CHRISTOPHER H. FALCON

¹ Also admitted in NY

February 12, 2026

Via Electronic Mail

Sarah Ocicki, Qualified Purchasing Agent
Finance Department
Municipality of Princeton
400 Witherspoon Street
Princeton, NJ 08540

**Re: 2026 Professional Legal Services Proposal
Defense of Litigation**

Dear Sarah Ocicki:

I am writing not only to submit the 2026 Professional Legal Services Proposal of Maraziti Falcon, LLP for the defense, on behalf of the Municipality of Princeton Planning Board in the matter entitled: Princeton Coalition For Responsible Development, Inc. v. Mayor & Council of the Municipality of Princeton and the Municipality of Princeton Planning Board.

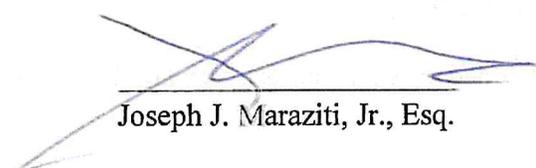
This matter has been appealed by the Plaintiff to the Appellate Division of the Superior Court of New Jersey. The Court has issued a Scheduling Order. The Plaintiff – Appellants Brief and Appendix is currently due on February 20, 2026; the Brief of the Planning Board is due on March 23, 2026. We are preparing the defense of the claims against the Municipality of Princeton Planning Board in that matter.

We propose a blended hourly rate of \$220.00 for all attorneys working on the matter. Paralegals and law clerks, if any, will be billed at the rate of \$100.00 per hour. Disbursements will include, but not be limited to electronic research (as billed to the firm), court costs and required fees, messenger and delivery fees, (using the least costly alternative). Support staff time is not billed separately. The Firm will comply with any of the Municipality's Terms and Conditions which may apply.

I anticipate that fees for legal services for the defense of this litigation will not exceed \$50,000 for calendar year 2026.

This proposal will supersede the proposals sent on December 12, 2025 and on February 11, 2026.

Very truly yours,



Joseph J. Maraziti, Jr., Esq.

Justin Lesko, AICP, PP, Planning Director

EXHIBIT C

BUSINESS REGISTRATION AND SALES AND USE TAX REQUIREMENTS

A. Business Registration

P.L. 2004, c.57, as amended by P.L. 2009, C.315 (N.J.S.A. 52:32-44) requires VENDOR (also "CONTRACTOR") to provide PRINCETON with its business registration and that of any named subcontractors prior to the time this Agreement is awarded. In addition:

1. A Subcontractor named in the proposal made by CONTRACTOR shall provide a copy of its business registration to CONTRACTOR who shall provide it to PRINCETON as provided above. No Contract with a subcontractor shall be entered into by CONTRACTOR under this Agreement with PRINCETON unless the subcontractor first provides CONTRACTOR with proof of a valid business registration.
2. PRINCETON will retain the proof of business registration in an alphabetical file.
3. CONTRACTOR shall maintain and submit to PRINCETON a list of subcontractors and their addresses that may be updated from time to time during the course of the contract performance. A complete and accurate list shall be submitted before final payment is made for goods provided or services rendered under the Agreement.

B. Sales and Use Tax

1. For the term of this Agreement, CONTRACTOR and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.
2. CONTRACTOR shall include within its subcontracts the requirement that, for the term of this Agreement, the subcontractor and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.

Information on the law and its requirements is available by calling (609) 292-9292.

TERMS & CONDITIONS
EXEMPTION

Princeton is exempted by statute from payment of all Federal, State, and Municipal excise, sales and other taxes.
FEDERAL I.D. 30-0746654

LEGAL REQUIREMENTS

The vendor agrees to comply with all statutes, rules and regulations and orders set forth by the State of New Jersey, Federal Government, and ordinances of Princeton.

STATE REQUIREMENT (BUSINESS REGISTRATION REQUIREMENT)

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract:

- 1) the contractor shall provide written notice to its subcontractors to submit proof of business registration to the contractor;
- 2) prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used;
- 3) during the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State. A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25.00 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609)292-9292

AUTHORIZATION TO PROCEED

Princeton shall not be responsible for materials delivered or services performed delivered without authority of its written order and properly signed and executed by authorized Princeton official (s).

QUALITY & QUANTITY

All materials or services furnished on this order must be as specified, and subject to Princeton officials' inspection and approval within a reasonable time after delivery at destination. Materials other than specified will be returned at the order must not be substituted without the review and approval of authorized Princeton official(s). Materials rejected will be returned at the vendor's risk and expense. Quantities and unit prices specified must be adhered to. In case of a change, it first requires Princeton approval or it will be paid at the quoted price and quantity.

ASSIGNMENT

Neither party shall assign or transfer this order or any interest therein or monies payable thereunder without the written consent of the other party and any assignment made without such consent shall be null and void, except that Princeton may assign this order and its interest therein to any affiliated corporation or to any corporation succeeding to Princeton's business without consent of vendor.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken with out regard to age, creed, color, national origin, ancestry marital status, affectional or sexual orientation, gender identity or expression, disability, national or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C.17:27.



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-102

Agenda Date: 3/23/2026

Agenda #: 4.

Resolution of the Mayor and Council of Princeton Authorizing the Award of an Extraordinary Unspecifiable Service Contract with RnD Consulting, LLC for Information Technology Support in 2026 for an Amount Not to Exceed \$100,000

WHEREAS, the Municipality of Princeton (Princeton) wishes to retain a qualified firm to provide “Information Technology Support Services” that will supplement its current IT operations as well as support the Police Department and ensure its IT systems are secure and functioning in compliance with all law enforcement and state regulatory standards; and

WHEREAS, said services are specialized and qualitative in nature, requiring expertise, extensive training, and proven reputation in the field of endeavor pursuant to N.J.S.A. 40A:11-2 (7) and it is not practicable to obtain additional proposals; and

WHEREAS, the Administrator, or their designee, has certified that this award meets the statutes and regulations governing the award of Extraordinary Unspecifiable Services contracts; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law, Princeton may award a contract for extraordinary unspecifiable services without public advertising for bids; and

WHEREAS, RnD Consulting, LLC (“RND”) has proposed to provide said services to be paid at an hourly rate of \$165.00 per hour; and

WHEREAS, RND has offered to provide IT support services for an amount not to exceed \$100,000.00, based on its hourly rate of \$165.00 per hour; and

WHEREAS, this contract is not being awarded as a “fair and open” contract as defined in N.J.S.A. 19:44A-20.7; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5., Princeton may award a non-fair and open contract to a business entity if, during the preceding one-year period, that business entity has not made a contribution that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. to any municipal committee of a political party in that municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded; and

WHEREAS, RND has completed and submitted the required pay-to-play forms which certify that RND has not made any reportable contributions to a candidate committee in Princeton in the previous year, and that the contract will prohibit RND from making any reportable contributions through the term of the contract; and

WHEREAS, the Certified Financial Officer has certified that Princeton has appropriated sufficient funds for these services in account 01-201-20-125-293; and

WHEREAS, the term of this contract shall be twelve months, from January 1, 2026, until December 31, 2026, with the option of two one-year extensions.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, is hereby authorized and directed to enter into an extraordinary unspecifiable services agreement with RnD Consulting, LLC for Information Technology Support Services in 2026 for an amount not to exceed \$100,000.00 without competitive bidding in accordance with N.J.S.A. 40A:11-5(1)(a)(ii).
2. The Term of this contract shall be twelve months, from January 1, 2026, until December 31, 2026, with the option of two one-year extensions. Services provided from January 1, 2026, until the date of this resolution are hereby ratified.
3. A copy of this Resolution and contract will be kept on file in the Office of the Clerk.

MUNICIPALITY OF PRINCETON

Consulting Services Contract for:

Information Technology Support Services

THIS AGREEMENT (“Agreement” or “agreement”), made this 23rd day of March, 2026, by and between the Municipality of Princeton, a municipal corporation of the State of New Jersey, with offices at 400 Witherspoon Street, Princeton, New Jersey, 08540 ("PRINCETON") and RnD Consulting LLC, with offices at 3812 Quakerbridge Rd, Ste. 207, Hamilton, New Jersey 08619 ("CONSULTANT").

WITNESS

WHEREAS, PRINCETON and CONSULTANT wish to enter into an agreement for the performance of “Information Technology Support Services” that will continue to supplement PRINCETON’s current IT operations as well as provide continued support to the Police Department and ensure its IT systems are secure and functioning in compliance with all law enforcement and state regulatory standards; and

WHEREAS, by resolution, the Council awarded an agreement for an extraordinary unspecifiable service to CONSULTANT without public bidding as authorized by law, in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW THEREFORE, IT IS AGREED by and between PRINCETON and CONSULTANT as follows:

1. Scope of Work. CONSULTANT hereby agrees to furnish the following information technology services:
 - a. Local municipal department computer support 24 hours a day 7 days a week. After business hours technology support shall be provided either remotely or in person depending on the issue being addressed.
 - b. Provide desktop and operating system software support, including vendor specific application software (Edmunds, Vital, Microsystems, UCCARS, and various health department and clerk department software), and network hardware (switches, firewalls, routers). CONSULTANT will also support software and services to manage virus, spyware, and spam issues, and can troubleshoot email/internet/phone connectivity issues. Replacement of hardware shall be performed as needed upon failure of existing device and or potential future issues.
 - c. CONSULTANT will also provide highly specific support to the police department to ensure their technology systems are secure in order to assure compliance with various law enforcement statutes and regulations.
 - d. CONSULTANT will provide specific project management and oversight outside of the scope of work of current Information Technology Department, on an as needed, as directed basis.

2. Time of Completion.
 - a. The work to be performed under this Agreement shall be commenced and completed as set forth by PRINCETON.
 - b. The term of this Agreement is (12) months, commencing on January 1, 2026, and terminating on December 31, 2026.
 - c. Princeton may extend the term for up to two additional, consecutive one year periods, subject to the agreement of both parties and compliance with the applicable provisions of the Local Public Contracts Law.
3. Contract Sum and Payment.
 - a. CONSULTANT's billing policy consists of hourly billing for work done either on-site, remotely, billable in quarter hour increments. The hourly rate is \$165/hour with a not to exceed amount of one hundred thousand dollars and zero cents (\$100,000.00.)
 - b. CONSULTANT shall bill PRINCETON monthly on municipal vouchers for services rendered during the prior month, based on the hourly rates set forth above.
 - c. PRINCETON agrees to pay CONSULTANT within thirty (30) days of receipt of an audited and approved voucher.
4. Terms and Conditions.
 - a. CONSULTANT shall take note of and comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 regarding Affirmative Action/Equal Employment Opportunity and the Americans with Disabilities Act. The parties hereby incorporate into this Agreement the Affirmative Action/Non-Discrimination addendum per the attached Exhibit A.
 - b. CONSULTANT shall take note of and comply with the requirements of P.L. 2004, c.57 (N.J.S.A. 52:32-44 et seq.) regarding Business Registration and Sales and Use Tax. The parties hereby incorporate into this Agreement the Business Registration and Sales and Use Tax addendum per the attached Exhibit B.
 - c. The Terms and Conditions printed on the purchase order issued by PRINCETON to CONSULTANT shall be incorporated into this agreement per the attached Exhibit C.
5. Political Contributions.
 - a. This Agreement has been awarded to CONSULTANT based on the merits and abilities of CONSULTANT to provide the services as described herein. This Agreement was not awarded through a "fair and open process" as that phrase is defined in N.J.S.A. 19:44A-20.7. As such, CONSULTANT hereby certifies that CONSULTANT (including persons and other business entities having an interest in CONSULTANT, as defined by N.J.S.A. 19:44A-20.7) has neither made a contribution that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. (i.e., in excess of \$200.00), in the one (1) year period

preceding the award of this Agreement nor will it make a reportable contribution during the term of this Agreement to any municipal committee of a political party if a member of that political party is serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded, or to any candidate committee of any person serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded.

- b. CONSULTANT is advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 if CONSULTANT receives in a calendar year \$50,000 or more in the aggregate through agreements or contracts with a public entity. It is CONSULTANT'S responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at (888) 313-3532 or www.elec.state.nj.us.

6. Insurance; Hold Harmless.

- a. Prior to commencing work, CONSULTANT shall furnish PRINCETON with a Certificate of Insurance as evidence that it has procured such commercial, automobile, workers' compensation, employer's and professional liability insurance coverage as is customary for the type and scope of services to be rendered under this Agreement. PRINCETON, and its officers, employees, agents and consultants, shall be listed as additional insured and as the certificate holder on such policies.
- b. CONSULTANT shall defend, indemnify and hold harmless PRINCETON, its officers, employees, agents and consultants from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the CONSULTANT'S acts or omissions, or those of its officers, employees, agents and consultants, in connection with this Agreement.
- c. It is also agreed that the acceptance of the final payment by the CONSULTANT shall be considered as a release in full of all claims against PRINCETON arising out of or by reason of performance or non-performance of the CONSULTANT'S obligations under this contract.

7. Complete Agreement.

This Agreement and any attachments hereto or incorporated by reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written.

[SIGNATURES APPEAR ON THE NEXT PAGE]

IN WITNESS WHEREOF, the parties have set their hand and seal the day and date first written above.

ATTEST:

THE MUNICIPALITY OF PRINCETON

By: _____
Dawn M. Mount, Municipal Clerk

By: _____
Mark Freda, Mayor

Date: _____

Date: _____

WITNESS:

CONSULTANT

By: _____

By: _____
Authorized Representative

Date: _____

Date: _____

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE **N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127)** **N.J.A.C. 17:27 et seq.**

GOODS, GENERAL SERVICE AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at http://www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase and Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase and Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **N.J.A.C. 17:27-1 et seq.**

EXHIBIT B

BUSINESS REGISTRATION AND SALES AND USE TAX REQUIREMENTS

A. Business Registration

P.L. 2004, c.57, as amended by P.L. 2009, C.315 (N.J.S.A. 52:32-44) requires VENDOR (also "CONTRACTOR") to provide PRINCETON with its business registration and that of any named subcontractors prior to the time this Agreement is awarded. In addition:

1. A Subcontractor named in the proposal made by CONTRACTOR shall provide a copy of its business registration to CONTRACTOR who shall provide it to PRINCETON as provided above. No Contract with a subcontractor shall be entered into by CONTRACTOR under this Agreement with PRINCETON unless the subcontractor first provides CONTRACTOR with proof of a valid business registration.
2. PRINCETON will retain the proof of business registration in an alphabetical file.
3. CONTRACTOR shall maintain and submit to PRINCETON a list of subcontractors and their addresses that may be updated from time to time during the course of the contract performance. A complete and accurate list shall be submitted before final payment is made for goods provided or services rendered under the Agreement.

B. Sales and Use Tax

1. For the term of this Agreement, CONTRACTOR and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.
2. CONTRACTOR shall include within its subcontracts the requirement that, for the term of this Agreement, the subcontractor and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.

Information on the law and its requirements is available by calling (609) 292-9292.

TERMS & CONDITIONS

EXEMPTION

Princeton is exempted by statute from payment of all Federal, State, and Municipal excise, sales and other taxes.
FEDERAL I.D. 30-0746654

LEGAL REQUIREMENTS

The vendor agrees to comply with all statutes, rules and regulations and orders set forth by the State of New Jersey, Federal Government, and ordinances of Princeton.

STATE REQUIREMENT (BUSINESS REGISTRATION REQUIREMENT)

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract:

- 1) the contractor shall provide written notice to its subcontractors to submit proof of business registration to the contractor;
- 2) prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used;
- 3) during the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State. A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25.00 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609)292-9292

AUTHORIZATION TO PROCEED

Princeton shall not be responsible for materials delivered or services performed delivered without authority of its written order and properly signed and executed by authorized Princeton official (s).

QUALITY & QUANTITY

All materials or services furnished on this order must be as specified, and subject to Princeton officials' inspection and approval within a reasonable time after delivery at destination. Materials other than specified will be returned at the order must not be substituted without the review and approval of authorized Princeton official(s). Materials rejected will be returned at the vendor's risk and expense. Quantities and unit prices specified must be adhered to. In case of a change, it first requires Princeton approval or it will be paid at the quoted price and quantity.

ASSIGNMENT

Neither party shall assign or transfer this order or any interest therein or monies payable thereunder without the written consent of the other party and any assignment made without such consent shall be null and void, except that Princeton may assign this order and its interest therein to any affiliated corporation or to any corporation succeeding to Princeton's business without consent of vendor.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken with out regard to age, creed, color, national origin, ancestry marital status, affectional or sexualorientation, gender identity or expression, disability, national or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C.17:27.



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-103

Agenda Date: 3/23/2026

Agenda #: 5.

Resolution of the Mayor and Council of Princeton Authorizing the Award of a Professional Services Agreement to Muller & Baillie, P.C. to Provide Legal Services in Connection with the Review of Development Applications in 2026 to be Paid Exclusively by Escrow Funds for an Amount Not to Exceed \$105,000.00

WHEREAS, the Municipality of Princeton (“Princeton”) has a need to retain the services of an attorney for purposes of providing legal services in connection with the review of development applications that come before the Planning Board; and

WHEREAS, the estimated cost of the development application review services is \$105,000.00, which amount will be fully funded by escrow applicants; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, Princeton may award a contract for professional services without public advertising for bids; and

WHEREAS, this contract is not being awarded as a “fair and open” contract as defined in N.J.S.A. 19:44A-20.7; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5., Princeton may award a non-fair and open contract to a business entity if, during the preceding one-year period, that business entity has not made a contribution that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. to any municipal committee of a political party in that municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded; and

WHEREAS, Muller & Baillie, P.C. has completed and submitted the required pay-to-play forms which certify that Muller & Baillie, P.C. has not made any reportable contributions to a candidate committee in Princeton in the previous year, and that the contract will prohibit Muller & Baillie, P.C. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available in the appropriate development escrow accounts 17-290-20-XXX-XXX to pay for said services.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, is hereby authorized and directed to enter into an agreement without competitive bidding as a Professional Services in accordance with N.J.S.A. 40A:11-5(1)(a)(i) with Muller & Baillie, P.C. to provide legal services in connection with the review of development applications for an amount not to exceed \$105,000.00.
2. The Term of this contract shall be from April 8, 2026, until December 31, 2026.

3. A copy of this Resolution, Pay-to-Play Forms, and contract will be kept on file in the Office of the Clerk.



MUNICIPALITY ^{of} PRINCETON

Planning Department
400 Witherspoon Street
Princeton, NJ 08540
(609) 924-5366
planning@princetonnj.gov

MEMORANDUM

To: Princeton Mayor and Council
From: Justin Lesko, AICP, PP – Planning Director *jl*
Date: March 20, 2026
Subject: **Professional Services Agreement with Muller & Baillie, P.C. to Provide Legal Services in Connection with the Review of Development Applications to be Paid Exclusively for Escrow Funds**

Attached for Mayor and Council's consideration is a resolution to enter into a professional services agreement with the law firm of Muller & Baillie to provide legal services in connection with the review of development applications before the Planning Board. The estimated cost of the development application review services is \$105,000 **to be paid fully by applicants out of the escrow they are required to post for each Planning Board application for development.** This estimate has been reduced from the \$125,000 authorized by Council last year and \$162,500 authorized in 2024. This contract is in addition to the professional service agreement awarded to Muller & Baillie, P.C. for general legal counsel services to the Planning Board for 2026 not-to-exceed \$40,000. This contract will run from April 8, 2026 to December 31, 2026 to align it with the general legal services contract.

Please reach out if there are any questions or concerns regarding the scope of work to be performed under this agreement.

**2026 PROFESSIONAL SERVICES AGREEMENT FOR LEGAL SERVICES IN
CONNECTION WITH THE REVIEW OF DEVELOPMENT APPLICATIONS**

THIS AGREEMENT (“Agreement” or “agreement”) by and between PRINCETON, a municipal corporation of the state of New Jersey, 400 Witherspoon Street, Princeton, New Jersey, 08540 (hereinafter referred to as "PRINCETON") and MULLER & BAILLIE, P.C., 196 Princeton-Hightstown Rd, Bldg. 1, Ste. 13, West Windsor, New Jersey 08550 (hereinafter referred to as "CONSULTANT".)

WITNESS

WHEREAS, PRINCETON desires to obtain legal services in connection with the review of development applications; and

WHEREAS, by resolution, the Council awarded an agreement for professional services to CONSULTANT without public bidding as authorized by law, in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW THEREFORE, IT IS AGREED by and between PRINCETON and CONSULTANT as follows:

1. Scope of Services.

- a. In consideration for payment of the cost set forth in Section 3 below, CONSULTANT shall use its best efforts to perform professional services and other related duties in connection with the aforementioned services. Should there be any conflict between the terms of CONSULTANT’S proposal and this Agreement, the terms of this Agreement shall control.

2. Contract Term.

- a. This Agreement shall become effective on **April 8, 2026**, and shall terminate on **December 31, 2026**, unless terminated sooner pursuant to the termination provisions set forth in subsection 2b. below.
- b. The Agreement may be terminated by either party, by giving thirty (30) days advanced written notice to the other, to the address as set forth on page 1 above.

3. Compensation; Manner of Payment.

- a. The anticipated cost of CONSULTANT’S services as described herein shall not exceed one hundred five thousand dollars and zero cents (\$105,00.00), subject to annual budgetary appropriations.
- b. CONSULTANT shall bill PRINCETON monthly on municipal vouchers for services rendered and reimbursement for such expenses incurred during the prior month, based on the hourly rate of two hundred ten dollars and zero cents (\$210.00) per hour. CONSULTANT shall give written notice to PRINCETON when the CONSULTANT has billed eighty percent (80%) of the compensation set forth in paragraph 3a.

- c. PRINCETON agrees to pay CONSULTANT within thirty (30) days of receipt of invoice and an audited and approved signed voucher.

4. Terms and Conditions.

- a. CONSULTANT shall take note of and comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 regarding Affirmative Action/ Equal Employment Opportunity and the Americans with Disabilities Act. The parties hereby incorporate into this Agreement the Affirmative Action/Non-Discrimination addendum per the attached Exhibit A.
- b. CONSULTANT shall take note of and comply with the requirements of P.L. 2004, c.57 (N.J.S.A. 52:32-44 et seq.) regarding Business Registration and Sales and Use Tax. The parties hereby incorporate into this Agreement the Business Registration and Sales and Use Tax addendum per the attached Exhibit B.
- c. The Terms and Conditions printed on the purchase order issued by PRINCETON to CONSULTANT shall be incorporated into this agreement per the attached Exhibit C.

5. Political Contributions.

- a. This Agreement has been awarded to CONSULTANT based on the merits and abilities of CONSULTANT to provide the services as described herein. This Agreement was not awarded through a “fair and open process” as that phrase is defined in N.J.S.A. 19:44A-20.7. As such, CONSULTANT hereby certifies that CONSULTANT (including persons and other business entities having an interest in CONSULTANT, as defined by N.J.S.A. 19:44A-20.7) has neither made a contribution that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. (i.e., in excess of \$200.00), in the one (1) year period preceding the award of this Agreement nor will it make a reportable contribution during the term of this Agreement to any municipal committee of a political party if a member of that political party is serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded, or to any candidate committee of any person serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded.
- b. CONSULTANT is advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 if CONSULTANT receives in a calendar year \$50,000 or more in the aggregate through agreements or contracts with a public entity. It is CONSULTANT’S responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at (888) 313-3532 or www.elec.state.nj.us.

6. Insurance; Hold Harmless.

- a. Prior to commencing work, CONSULTANT shall furnish PRINCETON with a Certificate of Insurance as evidence that it has procured such commercial, automobile, workers’ compensation, employer’s and professional liability insurance coverage as is customary for the type and scope of services to be rendered under this Agreement. PRINCETON,

and its officers, employees, agents and consultants, shall be listed as additional insured and as the certificate holder on such policies.

- b. CONSULTANT shall defend, indemnify and hold harmless PRINCETON, its officers, employees, agents and consultants from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the CONSULTANT’S acts or omissions, or those of its officers, employees, agents and consultants, in connection with this Agreement.
- c. It is also agreed that the acceptance of the final payment by the CONSULTANT shall be considered as a release in full of all claims against PRINCETON arising out of or by reason of performance or non-performance of the CONSULTANT’S obligations under this contract.

7. Complete Agreement.

- a. This Agreement and any attachments hereto or incorporated by reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written.

IN WITNESS WHEREOF, the parties have set their hand and seal the day and date first written above.

ATTEST:

PRINCETON, a municipal corporation of the State of New Jersey

Dawn M. Mount, Municipal Clerk

By: _____
Mark Freda, Mayor

Date: _____

Date: _____

WITNESS:

MULLER & BAILLIE, P.C.

By: _____
Authorized Representative

Date: _____

Date: _____

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127) N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICE AND PROFESSIONAL SERVICES CONTRACTS

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The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at http://www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase and Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase and Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **N.J.A.C. 17:27-1 et seq.**

EXHIBIT B

BUSINESS REGISTRATION AND SALES AND USE TAX REQUIREMENTS

A. Business Registration

P.L. 2004, c.57, as amended by P.L. 2009, C.315 (N.J.S.A. 52:32-44) requires VENDOR (also "CONTRACTOR") to provide PRINCETON with its business registration and that of any named subcontractors prior to the time this Agreement is awarded. In addition:

1. A Subcontractor named in the proposal made by CONTRACTOR shall provide a copy of its business registration to CONTRACTOR who shall provide it to PRINCETON as provided above. No Contract with a subcontractor shall be entered into by CONTRACTOR under this Agreement with PRINCETON unless the subcontractor first provides CONTRACTOR with proof of a valid business registration.
2. PRINCETON will retain the proof of business registration in an alphabetical file.
3. CONTRACTOR shall maintain and submit to PRINCETON a list of subcontractors and their addresses that may be updated from time to time during the course of the contract performance. A complete and accurate list shall be submitted before final payment is made for goods provided or services rendered under the Agreement.

B. Sales and Use Tax

1. For the term of this Agreement, CONTRACTOR and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.
2. CONTRACTOR shall include within its subcontracts the requirement that, for the term of this Agreement, the subcontractor and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.

Information on the law and its requirements is available by calling (609) 292-9292.

TERMS & CONDITIONS

EXEMPTION

Princeton is exempted by statute from payment of all Federal, State, and Municipal excise, sales and other taxes.
FEDERAL I.D. 30-0746654

LEGAL REQUIREMENTS

The vendor agrees to comply with all statutes, rules and regulations and orders set forth by the State of New Jersey, Federal Government, and ordinances of Princeton.

STATE REQUIREMENT (BUSINESS REGISTRATION REQUIREMENT)

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract:

- 1) the contractor shall provide written notice to its subcontractors to submit proof of business registration to the contractor;
- 2) prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used;
- 3) during the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State. A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25.00 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609)292-9292

AUTHORIZATION TO PROCEED

Princeton shall not be responsible for materials delivered or services performed delivered without authority of its written order and properly signed and executed by authorized Princeton official (s).

QUALITY & QUANTITY

All materials or services furnished on this order must be as specified, and subject to Princeton officials' inspection and approval within a reasonable time after delivery at destination. Materials other than specified will be returned at the order must not be substituted without the review and approval of authorized Princeton official(s). Materials rejected will be returned at the vendor's risk and expense. Quantities and unit prices specified must be adhered to. In case of a change, it first requires Princeton approval or it will be paid at the quoted price and quantity.

ASSIGNMENT

Neither party shall assign or transfer this order or any interest therein or monies payable thereunder without the written consent of the other party and any assignment made without such consent shall be null and void, except that Princeton may assign this order and its interest therein to any affiliated corporation or to any corporation succeeding to Princeton's business without consent of vendor.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken with out regard to age, creed, color, national origin, ancestry marital status, affectional or sexualorientation, gender identity or expression, disability, national or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C.17:27.



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-104

Agenda Date: 3/23/2026

Agenda #: 6.

Resolution of the Mayor and Council of Princeton Authorizing the Award of a Professional Services Agreement to Muller & Baillie, P.C. for Legal Services in Connection with PCRD Litigation for an Amount Not to Exceed \$30,000.00

WHEREAS, the Municipality of Princeton has a need for legal services in connection with PCRD litigation ; and

WHEREAS, Muller & Baillie, P.C. has provided their hourly rates for 2026 for legal services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, Princeton may award a contract for professional services without public advertising for bids; and

WHEREAS, this contract is not being awarded as a “fair and open” contract as defined in N.J.S.A. 19:44A-20.7; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5., the Municipality of Princeton may award a non-fair and open contract to a business entity if, during the preceding one-year period, that business entity has not made a contribution that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. to any municipal committee of a political party in that municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded; and

WHEREAS, Muller & Baillie, P.C. has completed and submitted the required pay-to-play forms which certify that Muller & Baillie, P.C. has not made any reportable contributions to a candidate committee in the Municipality of Princeton in the previous year, and that the contract will prohibit Muller & Baillie, P.C. from making any reportable contributions through the term of the contract; and

WHEREAS, the Certified Financial Officer has certified that the Municipality of Princeton has appropriated sufficient funds for these services in account 01-201-20-155-279; and

WHEREAS, the term of this contract shall be twelve months.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, are hereby authorized and directed to enter into an agreement with Muller & Baillie, P.C. for Legal Services in Connection with PCRD Litigation for an Amount Not to Exceed \$30,000.00 without competitive bidding as a Professional Service in accordance with N.J.S.A. 40A:11-5(1)(a)(i).

2. The Term of this contract shall be twelve months.
3. A copy of this Resolution, Pay-to-Play Forms, and contract will be kept on file in the Office of the Clerk.



MUNICIPALITY ^{of} PRINCETON

Planning Department
400 Witherspoon Street
Princeton, NJ 08540
(609) 924-5366
planning@princetonnj.gov

MEMORANDUM

To: Princeton Mayor and Council
From: Justin Lesko, AICP, PP – Planning Director *jl*
Date: March 20, 2026
Subject: **Professional Services Agreement with Muller & Baillie, P.C. for Legal Services in Connection with PCRD Litigation for an Amount Not to Exceed \$30,000**

Attached for Mayor and Council's consideration is a resolution to authorize a professional services agreement with the Planning Board's attorney, Muller & Baillie, P.C. to continue representing the Board in litigation brought upon by the Princeton Coalition for Responsible Development (PCRD) regarding the Princeton Master Plan. The suit by PCRD was initially filed in early 2024 after the late 2023 adoption of the Master Plan.

Muller & Baillie has represented the Board on this matter since the suit was filed. This agreement for \$30,000 does not represent an increase in funds – as funds from the most recent contract are still available – rather it awards a contract for an twelve months from execution. Muller & Baillie's hourly rate is \$220 per hour.

Please reach out if there are any questions or concerns regarding the scope of work to be performed under this agreement.

**PROFESSIONAL SERVICES AGREEMENT FOR LEGAL SERVICES IN CONNECTION
WITH PCRD LITIGATION**

THIS AGREEMENT (“Agreement” or “agreement”) is by and between THE MUNICIPALITY OF PRINCETON (“PRINCETON”), a municipal corporation of the state of New Jersey, 400 Witherspoon Street, Princeton, New Jersey, 08540 (hereinafter referred to as "PRINCETON") and MULLER & BAILLIE, P.C., 196 Princeton-Hightstown Road, Building 1, Suite 13, West Windsor, New Jersey 08550 (hereinafter referred to as "CONSULTANT").

WITNESS

WHEREAS, PRINCETON desires to obtain legal services in connection with PCRD litigation; and

WHEREAS, CONSULTANT provided hourly rates in writing to PRINCETON for purposes of performing the sought-after professional services to PRINCETON, a copy of which is attached as Exhibit B hereto; and

WHEREAS, by resolution, the Council awarded an agreement for professional services to CONSULTANT without public bidding as authorized by law, in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW THEREFORE, IT IS AGREED by and between PRINCETON and CONSULTANT as follows:

1. Scope of Services.

- a. In consideration for payment of the cost set forth in Section 3 below, CONSULTANT shall use its best efforts to perform professional services and other related duties in connection with the aforementioned services.

2. Contract Term.

- a. This Agreement shall become effective upon the date of the final signature below.
- b. This Agreement shall expire twelve months from the effective date, unless terminated sooner pursuant to the termination provisions set forth in subsection 2c. below.
- c. The Agreement may be terminated by either party, by giving thirty (30) days advanced written notice to the other, to the address as set forth on page 1 above.

3. Compensation; Manner of Payment.

- a. The anticipated cost of CONSULTANT’S services as described herein shall not exceed thirty thousand dollars and zero cents (\$30,000.00), to be paid at an hourly rate of two hundred twenty dollars and zero cents (\$220.00) subject to annual budgetary appropriations.

- b. CONSULTANT shall bill PRINCETON monthly on municipal vouchers for services rendered and reimbursement for such expenses incurred during the prior month, based on the hourly rates and fees set forth in Exhibit B. CONSULTANT shall give written notice to PRINCETON when the CONSULTANT has billed eighty percent (80%) of the compensation set forth in paragraph 3a.
- c. PRINCETON agrees to pay CONSULTANT within thirty (30) days of receipt of invoice and an audited and approved signed voucher.

4. Terms and Conditions.

- a. CONSULTANT shall take note of and comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 regarding Affirmative Action/ Equal Employment Opportunity and the Americans with Disabilities Act. The parties hereby incorporate into this Agreement the Affirmative Action/Non-Discrimination addendum per the attached Exhibit A.
- b. CONSULTANT shall take note of and comply with the requirements of P.L. 2004, c.57 (N.J.S.A. 52:32-44 et seq.) regarding Business Registration and Sales and Use Tax. The parties hereby incorporate into this Agreement the Business Registration and Sales and Use Tax addendum per the attached Exhibit C.
- c. The Terms and Conditions printed on the purchase order issued by PRINCETON to CONSULTANT shall be incorporated into this agreement per the attached Exhibit D.

5. Political Contributions.

- a. This Agreement has been awarded to CONSULTANT based on the merits and abilities of CONSULTANT to provide the services as described herein. This Agreement was not awarded through a “fair and open process” as that phrase is defined in N.J.S.A. 19:44A-20.7. As such, CONSULTANT hereby certifies that CONSULTANT (including persons and other business entities having an interest in CONSULTANT, as defined by N.J.S.A. 19:44A-20.7) has neither made a contribution that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. (i.e., in excess of \$200.00), in the one (1) year period preceding the award of this Agreement nor will it make a reportable contribution during the term of this Agreement to any municipal committee of a political party if a member of that political party is serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded, or to any candidate committee of any person serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded.
- b. CONSULTANT is advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 if CONSULTANT receives in a calendar year \$50,000 or more in the aggregate through agreements or contracts with a public entity. It is CONSULTANT’S responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at (888) 313-3532 or www.elec.state.nj.us.

6. Insurance; Hold Harmless.

- a. Prior to commencing work, CONSULTANT shall furnish PRINCETON with a Certificate of Insurance as evidence that it has procured such commercial, automobile, workers' compensation, employer's and professional liability insurance coverage as is customary for the type and scope of services to be rendered under this Agreement. PRINCETON, and its officers, employees, agents and consultants, shall be listed as additional insured and as the certificate holder on such policies.
- b. CONSULTANT shall defend, indemnify and hold harmless PRINCETON, its officers, employees, agents and consultants from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the CONSULTANT'S acts or omissions, or those of its officers, employees, agents and consultants, in connection with this Agreement.
- c. It is also agreed that the acceptance of the final payment by the CONSULTANT shall be considered as a release in full of all claims against PRINCETON arising out of or by reason of performance or non-performance of the CONSULTANT'S obligations under this contract.

7. Complete Agreement.

- a. This Agreement and any attachments hereto or incorporated by reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written.

IN WITNESS WHEREOF, the parties have set their hand and seal the day and date first written above.

ATTEST:

THE MUNICIPALITY OF PRINCETON

By: _____
Dawn M. Mount, Municipal Clerk

By: _____
Mark Freda, Mayor

Date: _____

Date: _____

WITNESS:

MULLER & BAILLIE, P.C.

By: _____

By: _____
Authorized Representative

Date: _____

Date: _____

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127) N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICE AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at http://www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase and Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase and Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **N.J.A.C. 17:27-1 et seq.**

EXHIBIT B

Sarah Ocicki

From: Justin Lesko
Sent: Thursday, October 9, 2025 4:15 PM
To: Sarah Ocicki
Subject: Fw: 2026 Proposed Budget for General Planning Board Services

Hi Sarah,

I asked Muller & Baillie for their 2026 rates for budget purposes. I think this will also be needed for when you set up the contract so I'm sharing it early.

Best,
Justin

Justin Lesko

Planning Director
Planning Department
Municipality of Princeton
400 Witherspoon Street | Princeton, NJ 08540
jlesko@princetonnj.gov
p: (609) 924-5366



OPEN PUBLIC RECORDS ACT NOTICE

E-mails exchanged with Princeton officials and/or employees are public records that may be subject to disclosure under the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq. Although there are several exceptions to OPRA's disclosure requirements, there should be no expectation that the contents of the e-mails or their attachments will remain private.

From: Gerald Muller <gmuller@mullerbaillielaw.com>
Sent: Thursday, October 9, 2025 1:03 PM
To: Justin Lesko <jlesko@princetonnj.gov>
Subject: 2026 Proposed Budget for General Planning Board Services

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe

Justin,

Our not to exceed amount for 2026 general Princeton Planning Board legal services is \$40,000.00. Please note, this amount does not include matters pertaining to escrow accounts or litigation matters.

Our firm's 2026 rate is \$220.00, billable in tenth of an hour increments.

EXHIBIT C

BUSINESS REGISTRATION AND SALES AND USE TAX REQUIREMENTS

A. Business Registration

P.L. 2004, c.57, as amended by P.L. 2009, C.315 (N.J.S.A. 52:32-44) requires VENDOR (also "CONTRACTOR") to provide PRINCETON with its business registration and that of any named subcontractors prior to the time this Agreement is awarded. In addition:

1. A Subcontractor named in the proposal made by CONTRACTOR shall provide a copy of its business registration to CONTRACTOR who shall provide it to PRINCETON as provided above. No Contract with a subcontractor shall be entered into by CONTRACTOR under this Agreement with PRINCETON unless the subcontractor first provides CONTRACTOR with proof of a valid business registration.
2. PRINCETON will retain the proof of business registration in an alphabetical file.
3. CONTRACTOR shall maintain and submit to PRINCETON a list of subcontractors and their addresses that may be updated from time to time during the course of the contract performance. A complete and accurate list shall be submitted before final payment is made for goods provided or services rendered under the Agreement.

B. Sales and Use Tax

1. For the term of this Agreement, CONTRACTOR and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.
2. CONTRACTOR shall include within its subcontracts the requirement that, for the term of this Agreement, the subcontractor and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.

Information on the law and its requirements is available by calling (609) 292-9292.

TERMS & CONDITIONSEXEMPTION

Princeton is exempted by statute from payment of all Federal, State, and Municipal excise, sales and other taxes.
FEDERAL I.D. 30-0746654

LEGAL REQUIREMENTS

The vendor agrees to comply with all statutes, rules and regulations and orders set forth by the State of New Jersey, Federal Government, and ordinances of Princeton.

STATE REQUIREMENT (BUSINESS REGISTRATION REQUIREMENT)

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract:

- 1) the contractor shall provide written notice to its subcontractors to submit proof of business registration to the contractor;
- 2) prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used;
- 3) during the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State. A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25.00 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609)292-9292

AUTHORIZATION TO PROCEED

Princeton shall not be responsible for materials delivered or services performed delivered without authority of its written order and properly signed and executed by authorized Princeton official (s).

QUALITY & QUANTITY

All materials or services furnished on this order must be as specified, and subject to Princeton officials' inspection and approval within a reasonable time after delivery at destination. Materials other than specified will be returned at the order must not be substituted without the review and approval of authorized Princeton official(s). Materials rejected will be returned at the vendor's risk and expense. Quantities and unit prices specified must be adhered to. In case of a change, it first requires Princeton approval or it will be paid at the quoted price and quantity.

ASSIGNMENT

Neither party shall assign or transfer this order or any interest therein or monies payable thereunder without the written consent of the other party and any assignment made without such consent shall be null and void, except that Princeton may assign this order and its interest therein to any affiliated corporation or to any corporation succeeding to Princeton's business without consent of vendor.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken with out regard to age, creed, color, national origin, ancestry marital status, affectional or sexualorientation, gender identity or expression, disability, national or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

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- Certificate of Employee Information Report
- Employee Information Report Form AA302

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C.17:27.



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-105

Agenda Date: 3/23/2026

Agenda #: 7.

Resolution of the Mayor and Council of Princeton Authorizing the Award of a Professional Services Agreement to Storm Water Management Consulting, LLC for Additional Hydrologic and Hydraulic Analyses and Operation and Maintenance Manual and Emergency Action Plan Updates for Lower Mountain, Regional Detention Basin G, and Smoyer Park Dams for an Amount Not to Exceed \$76,728.00

WHEREAS, the Municipality of Princeton has a need for professional engineering services to provide additional Hydrologic and Hydraulic Analyses and Operation and Maintenance Manual and Emergency Action Plan Updates for Lower Mountain, Regional Detention Basin G, and Smoyer Park Dams; and

WHEREAS, it has been determined that the value of the contract will exceed \$53,000; and

WHEREAS, Storm Water Management Consulting, LLC (“SWM”) provided a proposal for these services for an amount not to exceed \$76,728.00; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, Princeton may award a contract for professional services without public advertising for bids; and

WHEREAS, this contract is not being awarded as a “fair and open” contract as defined in N.J.S.A. 19:44A-20.7; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5., the Municipality of Princeton may award a non-fair and open contract to a business entity if, during the preceding one-year period, that business entity has not made a contribution that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. to any municipal committee of a political party in that municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded; and

WHEREAS, SWM has completed and submitted the required pay-to-play forms which certify that SWM has not made any reportable contributions to a candidate committee in the Municipality of Princeton in the previous year, and that the contract will prohibit SWM from making any reportable contributions through the term of the contract; and

WHEREAS, the Certified Financial Officer has certified that the Municipality of Princeton has appropriated sufficient funds for these services in account 04-215-24-014-076-335; and

WHEREAS, the term of this contract shall be twelve months.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, are hereby authorized and directed to enter into an agreement

with Storm Water Management Consulting, LLC for additional Hydrologic and Hydraulic Analyses and Operation and Maintenance Manual and Emergency Action Plan Updates for Lower Mountain, Regional Detention Basin G, and Smoyer Park Dams for an Amount Not to Exceed \$76,728.00 without competitive bidding as a Professional Service in accordance with N.J.S.A. 40A:11-5(1)(a)(i).

2. The Term of this contract shall be for twelve months.
3. A copy of this Resolution, Pay-to-Play Forms, and contract will be kept on file in the Office of the Clerk.



MUNICIPALITY OF PRINCETON

Department of Infrastructure
& Operations

400 Witherspoon Street

Princeton, NJ 08540

(609) 921-7077

engineering@princetonnj.gov

MEMORANDUM

To: Mayor and Council
From: Deanna Stockton, *Deputy Administrator*
Subject: Agreement with SWM Consulting LLC for Professional Engineer Services Related to Lower Mountain Lake, Regional Detention Basin G, and Smoyer Park Dams
Date: March 18, 2026

Council's consideration of the attached resolution to authorize a professional services agreement with Storm Water Management (SWM) Consulting LLC for dam inspection services at its March 23, 2026 Council meeting is appreciated.

The Municipality of Princeton owns and maintains the following five dams of various classes:

- Mountain Lakes Upper Dam (28-67) – Hazard Class III
- Mountain Lakes Lower Dam (28-68) – Hazard Class II
- Mountain Lake Upper Settling Pond – Hazard Class III
- Smoyer Park Dam (28-174) – Hazard Class II
- Regional Detention Basin G (28-134) – Hazard Class II

Class III are defined as Low-Hazard Potential. Failure of the dam is not expected to result in loss of life and/or significant property damage. Class II dams are defined as Significant-Hazard Potential. Failure of the dam may result in significant property damage; however, loss of life is not envisioned.

The New Jersey Department of Environmental Protection Bureau of Dam Safety requires that dam owners conduct regular and formal inspections and reporting on a prescribed interval. At this time, the following scope of work is proposed for the Lower Mountain Lake, Regional Detention Basin G, and Smoyer Park dams to maintain compliance with the requirements:

- Formal inspection
- Calculation and evaluation of each facility's performance based on the new Probably Maximum Precipitation and Spillway Design Storms
- Inspection Report preparation, including recommendations for improvements if needed, and submittal to the Bureau of Dam Safety
- Updates to the O&M Manuals and Emergency Action Plans

In consideration of the above, it is recommended that Princeton enter into a professional services agreement with SWM Consulting in the not to exceed amount of \$76,728.00 for the services specified.

Please contact me if you have any questions.

**PROFESSIONAL SERVICES AGREEMENT FOR ADDITIONAL HYDROLOGIC AND
HYDRAULIC ANALYSES AND OPERATION AND MAINTENANCE MANUAL AND
EMERGENCY ACTION PLAN UPDATES FOR LOWER MOUNTAIN, REGIONAL
DETENTION BASIN G, AND SMOYER PARK DAMS**

THIS AGREEMENT (“Agreement” or “agreement”) is by and between THE MUNICIPALITY OF PRINCETON (“PRINCETON”), a municipal corporation of the state of New Jersey, 400 Witherspoon Street, Princeton, New Jersey, 08540 (hereinafter referred to as "PRINCETON") and STORM WATER MANAGEMENT CONSULTING, LLC, 141 Mountain Road, Ringoes, New Jersey 08551 (hereinafter referred to as "CONSULTANT").

WITNESS

WHEREAS, PRINCETON desires to obtain professional engineering to provide additional Hydrologic and Hydraulic Analyses and Operation and Maintenance Manual and Emergency Action Plan Updates for Lower Mountain, Regional Detention Basin G, and Smoyer Park Dams; and

WHEREAS, on March 13, 2026, CONSULTANT provided a written proposal to PRINCETON for purposes of performing the sought-after professional services to PRINCETON, a copy of which is attached as Exhibit B hereto; and

WHEREAS, by resolution, the Council awarded an agreement for professional services to CONSULTANT without public bidding as authorized by law, in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW THEREFORE, IT IS AGREED by and between PRINCETON and CONSULTANT as follows:

1. Scope of Services.

- a. In consideration for payment of the cost set forth in Section 3 below, CONSULTANT shall use its best efforts to perform professional services and other related duties as set forth in the CONSULTANT’S proposal, a copy of which is attached hereto as Exhibit B and incorporated herein as if fully restated. Should there be any conflict between the terms of CONSULTANT’S proposal and this Agreement, the terms of this Agreement shall control.

2. Contract Term.

- a. This Agreement shall become effective upon the date of the final signature below.
- b. This Agreement shall expire twelve months from the effective date, unless terminated sooner pursuant to the termination provisions set forth in subsection 2c. below.
- c. The Agreement may be terminated by either party, by giving thirty (30) days advanced written notice to the other, to the address as set forth on page 1 above.

3. Compensation; Manner of Payment.

- a. The anticipated cost of CONSULTANT'S services as described herein shall not exceed seventy-six thousand, seven hundred twenty-eight dollars and zero cents (\$76,728.00), subject to annual budgetary appropriations.
- b. CONSULTANT shall bill PRINCETON monthly on municipal vouchers for services rendered and reimbursement for such expenses incurred during the prior month, based on the hourly rates and fees set forth in Exhibit B. CONSULTANT shall give written notice to PRINCETON when the CONSULTANT has billed eighty percent (80%) of the compensation set forth in paragraph 3a.
- c. PRINCETON agrees to pay CONSULTANT within thirty (30) days of receipt of invoice and an audited and approved signed voucher.

4. Terms and Conditions.

- a. CONSULTANT shall take note of and comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 regarding Affirmative Action/ Equal Employment Opportunity and the Americans with Disabilities Act. The parties hereby incorporate into this Agreement the Affirmative Action/Non-Discrimination addendum per the attached Exhibit A.
- b. CONSULTANT shall take note of and comply with the requirements of P.L. 2004, c.57 (N.J.S.A. 52:32-44 et seq.) regarding Business Registration and Sales and Use Tax. The parties hereby incorporate into this Agreement the Business Registration and Sales and Use Tax addendum per the attached Exhibit C.
- c. The Terms and Conditions printed on the purchase order issued by PRINCETON to CONSULTANT shall be incorporated into this agreement per the attached Exhibit D.

5. Political Contributions.

- a. This Agreement has been awarded to CONSULTANT based on the merits and abilities of CONSULTANT to provide the services as described herein. This Agreement was not awarded through a "fair and open process" as that phrase is defined in N.J.S.A. 19:44A-20.7. As such, CONSULTANT hereby certifies that CONSULTANT (including persons and other business entities having an interest in CONSULTANT, as defined by N.J.S.A. 19:44A-20.7) has neither made a contribution that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. (i.e., in excess of \$200.00), in the one (1) year period preceding the award of this Agreement nor will it make a reportable contribution during the term of this Agreement to any municipal committee of a political party if a member of that political party is serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded, or to any candidate committee of any person serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded.
- b. CONSULTANT is advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission

(ELEC) pursuant to N.J.S.A. 19:44A-20.27 if CONSULTANT receives in a calendar year \$50,000 or more in the aggregate through agreements or contracts with a public entity. It is CONSULTANT'S responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at (888) 313-3532 or www.elec.state.nj.us.

6. Insurance; Hold Harmless.

- a. Prior to commencing work, CONSULTANT shall furnish PRINCETON with a Certificate of Insurance as evidence that it has procured such commercial, automobile, workers' compensation, employer's and professional liability insurance coverage as is customary for the type and scope of services to be rendered under this Agreement. PRINCETON, and its officers, employees, agents and consultants, shall be listed as additional insured and as the certificate holder on such policies.
- b. CONSULTANT shall defend, indemnify and hold harmless PRINCETON, its officers, employees, agents and consultants from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the CONSULTANT'S acts or omissions, or those of its officers, employees, agents and consultants, in connection with this Agreement.
- c. It is also agreed that the acceptance of the final payment by the CONSULTANT shall be considered as a release in full of all claims against PRINCETON arising out of or by reason of performance or non-performance of the CONSULTANT'S obligations under this contract.

7. Complete Agreement.

- a. This Agreement and any attachments hereto or incorporated by reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written.

(SIGNATURES APPEAR ON FOLLOWING PAGE)

IN WITNESS WHEREOF, the parties have set their hand and seal the day and date first written above.

ATTEST:

THE MUNICIPALITY OF PRINCETON

By: _____
Dawn M. Mount, Municipal Clerk

By: _____
Mark Freda, Mayor

Date: _____

Date: _____

WITNESS:

STORM WATER CONSULTING, LLC

By: _____

By: _____
Authorized Representative

Date: _____

Date: _____

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127)

N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICE AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at http://www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase and Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase and Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **N.J.A.C. 17:27-1 et seq.**

SWM Consulting

Storm Water Management Consulting, LLC
141 Mountain Road P.O. Box 727 Ringoes, New Jersey 08551
Phone: 908-806-7700 Facsimile: 908-806-7721

March 13, 2026

Mr. James Purcell, PE
Assistant Municipal Engineer
Municipality of Princeton
400 Witherspoon Street
Princeton, New Jersey 08540

Re: Proposal for Additional Hydrologic and Hydraulic Analyses and
Operation and Maintenance Manual and Emergency Action Plan Updates
Lower Mountain, Regional Detention Basin G, and Smoyer Park Dams

Dear Mr. Purcell:

In accordance with your request, attached is Storm Water Management, LLC's (SWM Consulting) proposal to conduct the additional hydrologic and hydraulic analyses recommended in the April 2025 Formal Dam Inspection Reports for Lower Mountain Lake, Regional Detention Basin G, and Smoyer Park Dams in Princeton. The proposal also includes updates to the current Operation and Maintenance (O&M) Manuals and Emergency Action Plans (EAPs) for the three Dams.

In addition to the recommendations in the Formal Dam Inspection Reports, the proposal has been based upon recent discussions with the Bureau of Dam Safety (BDS) of the N.J. Department of Environmental Protection (NJDEP), including the BDS' new Probable Maximum Precipitation (PMP) software and updated criteria for evaluating and determining Spillway Design Storms (SDS) for the three Dams.

The proposed descriptions, estimated engineering hours, and estimated total charge for professional engineering services are presented below in Table 1. The total estimated charge is based upon an hourly rate of two hundred and thirty dollars (\$230.00) to be charged based upon the time required to complete the project tasks. As such, the estimated total charge of seventy-six thousand seven hundred twenty-eight dollars (\$76,728.00) will not be exceeded with prior approval of the Municipality of Princeton. Invoices for charges incurred will be submitted monthly and will include descriptions of the tasks performed.

Table 1
Proposed Scope of Work and Estimated Hours and Charges for Professional Engineering Services
Additional Analyses and Updates for Lower Mountain, Regional Detention Basin G, and Smoyer Park Dams
March 13, 2026

TASK NO.	TASK DESCRIPTION	SUBTASK NO.	SUBTASK DESCRIPTION	ESTIMATED ENGINEERING HOURS					
				LOWER MT.	SMOYER	SITE G	TOTAL		
1	HYDROLOGIC ANALYSIS	A	REVIEW DESIGN DATA, COMPUTATIONS, AND MODELS	1	1	1	3		
		B	COMPUTE NEW NJDEP PMP RAINFALLS	3	3	3	9		
		C	UPDATE DRAINAGE AREA CHARACTERISTICS	2	2	2	6		
		D	UPDATE DAM STAGE-STORAGE-DISCHARGE DATA	2	2	2	6		
		E	UPDATE DAM FAILURE CHARACTERISTICS	1	1	1	3		
		F	PERFORM DAM FLOOD ROUTINGS WITHOUT AND WITH DAM FAILURES	4	4	4	12		
		G	REVIEW AND SUMMARIZE RESULTS	2	2	2	6		
		SUBTOTAL - HOUR FOR TASK 1			15	15	15	45	
2	HYDRAULIC ANALYSIS	A	REVIEW DESIGN DATA, COMPUTATIONS, AND MODELS	1	1	1	3		
		B	UPDATE DOWSTREAM HYDRAULIC MODELS	8	8	8	24		
		SUBTOTAL - HOURS FOR TASK 2			9	9	9	27	
3	FAILURE/INUNDATION ANALYSIS	B	COMPUTE DOWNSTREAM WS PROFILES WITHOUT AND WITH DAM FAILURE	6	6	6	18		
		C	REVIEW RESULTS AND EVALUATE DOWNSTREAM IMPACTS	4	4	4	12		
		D	IDENTIFY DAM HAZARD CLASS	1	1	1	3		
		E	IDENTIFY SPILLWAY DESIGN STORM (SDS)	4	4	4	12		
		SUBTOTAL - HOURS FOR TASK 3			15	15	15	45	
4	MEETINGS AND REPORTS	A	PREPARE AND ATTEND REVIEW MEETING WITH PRINCETON	2	2	2	6		
		B	PREPARE AND ATTEND RESULTS REVIEW MEETING WITH NJDEP DAM SAFETY	4	4	4	12		
		C	FINAL ANALYSIS REPORT TO NJDEP DAM SAFETY	25	25	25	75		
		SUBTOTAL - HOURS FOR TASK 4			31	31	31	93	
SUBTOTAL - HOURS FOR TASKS 1 TO 4				70	70	70	210		
+ 20% CONTINGENCIES				14	14	14	42		
TOTAL - HOURS FOR TASKS 1 TO 4				84	84	84	252		
HOURLY RATE FOR PROFESSIONAL ENGINEERING SERVICES				\$230	\$230	\$230	\$230		
TOTAL - ESTIMATED MAXIMUM CHARGE FOR TASKS 1 TO 4				\$19,320	\$19,320	\$19,320	\$57,960		
5	EMERGENCY ACTION PLAN	A	REVIEW AND UPDATED EMERGENCY ACTION PLAN	12	12	12	36		
			UPDATE DOWNSTREAM INUNDATION MAP	4	4	4	12		
6	O&M MANUAL	A	REVIEW AND UPDATE O&M MANUAL	6	12	2	20		
		SUBTOTAL - HOURS FOR TASKS 5 AND 6			22	28	18	68	
		+ 20% CONTINGENCIES				4.4	5.6	3.6	13.6
		TOTAL - HOURS FOR TASKS 5 AND 6				26.4	33.6	21.6	81.6
HOURLY RATE FOR PROFESSIONAL ENGINEERING SERVICES				\$230	\$230	\$230	\$230		
TOTAL - ESTIMATED MAXIMUM CHARGE FOR TASKS 5 AND 6				\$6,072	\$7,728	\$4,968	\$18,768		
TOTAL - ESTIMATED MAXIMUM CHARGE FOR TASKS 1 TO 6				\$25,392	\$27,048	\$24,288	\$76,728		

Thank you for the opportunity to continue to assist Princeton in these important dam safety analyses. Please feel free to contact me at any time with any questions or comments you may have regarding our proposal.

Yours truly,

Storm Water Management Consulting, LLC

A handwritten signature in black ink, appearing to read "J. Skupien". The signature is stylized with large, overlapping loops for the letters.

Joseph J. Skupien, PE, PP
President

EXHIBIT C

BUSINESS REGISTRATION AND SALES AND USE TAX REQUIREMENTS

A. Business Registration

P.L. 2004, c.57, as amended by P.L. 2009, C.315 (N.J.S.A. 52:32-44) requires VENDOR (also "CONTRACTOR") to provide PRINCETON with its business registration and that of any named subcontractors prior to the time this Agreement is awarded. In addition:

1. A Subcontractor named in the proposal made by CONTRACTOR shall provide a copy of its business registration to CONTRACTOR who shall provide it to PRINCETON as provided above. No Contract with a subcontractor shall be entered into by CONTRACTOR under this Agreement with PRINCETON unless the subcontractor first provides CONTRACTOR with proof of a valid business registration.
2. PRINCETON will retain the proof of business registration in an alphabetical file.
3. CONTRACTOR shall maintain and submit to PRINCETON a list of subcontractors and their addresses that may be updated from time to time during the course of the contract performance. A complete and accurate list shall be submitted before final payment is made for goods provided or services rendered under the Agreement.

B. Sales and Use Tax

1. For the term of this Agreement, CONTRACTOR and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.
2. CONTRACTOR shall include within its subcontracts the requirement that, for the term of this Agreement, the subcontractor and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.

Information on the law and its requirements is available by calling (609) 292-9292.

TERMS & CONDITIONSEXEMPTION

Princeton is exempted by statute from payment of all Federal, State, and Municipal excise, sales and other taxes.
FEDERAL I.D. 30-0746654

LEGAL REQUIREMENTS

The vendor agrees to comply with all statutes, rules and regulations and orders set forth by the State of New Jersey, Federal Government, and ordinances of Princeton.

STATE REQUIREMENT (BUSINESS REGISTRATION REQUIREMENT)

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract:

- 1) the contractor shall provide written notice to its subcontractors to submit proof of business registration to the contractor;
- 2) prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used;
- 3) during the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State. A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25.00 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609)292-9292

AUTHORIZATION TO PROCEED

Princeton shall not be responsible for materials delivered or services performed delivered without authority of its written order and properly signed and executed by authorized Princeton official (s).

QUALITY & QUANTITY

All materials or services furnished on this order must be as specified, and subject to Princeton officials' inspection and approval within a reasonable time after delivery at destination. Materials other than specified will be returned at the order must not be substituted without the review and approval of authorized Princeton official(s). Materials rejected will be returned at the vendor's risk and expense. Quantities and unit prices specified must be adhered to. In case of a change, it first requires Princeton approval or it will be paid at the quoted price and quantity.

ASSIGNMENT

Neither party shall assign or transfer this order or any interest therein or monies payable thereunder without the written consent of the other party and any assignment made without such consent shall be null and void, except that Princeton may assign this order and its interest therein to any affiliated corporation or to any corporation succeeding to Princeton's business without consent of vendor.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken with out regard to age, creed, color, national origin, ancestry marital status, affectional or sexualorientation, gender identity or expression, disability, national or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C.17:27.



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-106

Agenda Date: 3/23/2026

Agenda #: 8.

Resolution of the Mayor and Council Authorizing the Award of a Bid Contract to CCM Contracting Inc. for 2026 Roadway Resurfacing for an Amount Not to Exceed \$1,935,072.17

WHEREAS, in response to a Notice to Bidders duly advertised pursuant to N.J.S.A. 40A:11-1 et seq. on July 18, 2025, Princeton received and publicly opened eight (8) bids for the 2026 Roadway Resurfacing bid; and

WHEREAS, Princeton discovered an error in addition in the bid submitted by Meco, Inc. which was resolved through Princeton’s bid tabulation in accordance with the Instructions to Bidders, resulting in the following submission:

1. \$1,935,072.17 from CCM Contracting Inc. of Green Brook, New Jersey
2. \$1,956,000.00 from L&L Paving Company, Inc. of Farmingdale, New Jersey
3. \$2,020,980.36 from Paving Plus, LLC of Glassboro, New Jersey
4. \$2,112,913.13 from Earle Asphalt Company of Wall, New Jersey
5. \$2,225,293.50 from Meco, Inc. of Clarksburg, New Jersey
6. \$2,339,896.26 from Black Rock Enterprises, LLC of Old Bridge, New Jersey
7. \$2,572,813.74 from Top Line Construction Corp. of Somerville, New Jersey
8. \$2,581,610.00 from S. Brothers Inc. of Manalapan, New Jersey

WHEREAS, department personnel and the Qualified Purchasing Agent have reviewed the bids and determined that the bid submitted by CCM Contracting Inc. is the lowest responsible and responsive bid; and

WHEREAS, the Certified Financial Officer certifies that Princeton has appropriated sufficient funds for these services in the following budget accounts:

04-215-24-014-075-322	\$5,471.55
04-215-22-019-076-342	\$16,949.63
04-215-24-014-076-337	\$44,838.00
04-215-25-007-076-332	\$1,500,000.00
04-215-24-014-076-339	\$193,476.87
04-215-22-019-076-340	\$30.00
04-215-21-021-076-328	\$150,932.33
04-215-19-021-076-345	\$9,843.79
04-215-17-037-076-324	\$13,530.00

NOW, THEREFORE, BE IT RESOLVED by the Council of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council are hereby authorized and directed to enter into an agreement with CCM Contracting Inc. for 2026 Roadway Resurfacing for an amount not to exceed \$1,935,072.17 in

accordance with the specifications, terms, and conditions within the Bid Documents.

2. The Contract and Bid Documents will be kept on file in the Office of the Clerk.



MUNICIPALITY PRINCETON

Department of Infrastructure
& Operations

400 Witherspoon Street

Princeton, NJ 08540

(609) 921-7077

engineering@princetonnj.gov

MEMORANDUM

To: Mayor and Council
From: James J. Purcell, PE, *Assistant Municipal Engineer*
Subject: Recommendation for Roadway Resurfacing Contract Award
Date: March 18, 2026

Attached for consideration by Princeton Council at its March 23, 2026 meeting is a resolution to award a construction contract to CCM Contracting Inc. for the 2026 Roadway Resurfacing project in an amount not to exceed \$1,935,072.17. CCM Contracting submitted the lowest responsive and responsible bid out of the eight bids received.

The following roads were selected for resurfacing based on the 2023 Roadway Inventory data, roadway classification, volume of traffic, and other considerations:

- Birch Avenue
- Bunn Drive
- Clay Street
- Ewing Street between Harrison Street and Franklin Avenue
- Franklin Avenue adjacent to the WCC Campus
- Greenhouse Court
- Hunter Road (milling only – to be paved by DPW)
- James Court
- John Street
- Lafayette Road between Hodge Road and its terminus (milling only – to be paved by DPW)
- Library Place between Mercer Street and Stockton Street
- Mercer Street (various locations between Lovers Lane and Nassau Street)
- Olden Street
- Race Street

The low bid amount of \$1,935,072.17 provided by CCM Contracting Inc. is below the Engineer's Estimate, and \$646,537.83 below the highest bidder. The Qualified Purchasing Agent has reviewed the submitted bid and finds the bid submission to be in order. A contract may be awarded to CCM Contracting Inc. of Green Brook, New Jersey as the lowest responsible and responsive bidder.

In consideration of the above, it is recommended that a contract be awarded to CCM Contracting Inc. in the low bid amount of \$1,935,072.17. This award is to be made per the attached Resolution. The Construction Agreement for this bid award is also attached. Please contact us if you have any questions.



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-107

Agenda Date: 3/23/2026

Agenda #: 9.

Resolution of the Mayor and Council of Princeton Authorizing an Amendment to the Professional Services Agreement with Clarke Caton Hintz, PC to Add Affordable Housing Monitoring Services and Increase the Contract Amount by \$42,000.00 for a New Not to Exceed Amount of \$52,000.00

WHEREAS, a contract with Clarke Caton Hintz, PC for Planning Services for Affordable Housing for an amount not to exceed \$10,000.00 and a term from January 1, 2026, to December 31, 2026, was authorized by the Qualified Purchasing Agent on December 15, 2025; and

WHEREAS, the Municipality of Princeton (“Princeton”) desires to add additional monitoring services and rename the contract to “Affordable Housing Monitoring Services”; and

WHEREAS, Clarke Caton Hintz, PC provided a proposal for the additional services for an amount not to exceed \$42,000.00, bringing the contract total to an amount not to exceed \$52,000.00; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, Princeton may award a contract for professional services without public advertising for bids; and

WHEREAS, this contract is not being awarded as a “fair and open” contract as defined in N.J.S.A. 19:44A-20.7; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5., the Municipality of Princeton may award a non-fair and open contract to a business entity if, during the preceding one-year period, that business entity has not made a contribution that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. to any municipal committee of a political party in that municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded; and

WHEREAS, Clarke Caton Hintz, PC has completed and submitted the required pay-to-play forms which certify that Clarke Caton Hintz, PC has not made any reportable contributions to a candidate committee in the Municipality of Princeton in the previous year, and that the contract will prohibit Clarke Caton Hintz, PC from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to pay for said services from 40-201-20-105-273.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, hereby authorize the first amendment to the agreement originally authorized by the Qualified Purchasing Agent on December 15, 2025, to the professional services agreement between the Municipality of Princeton and Clarke Caton Hintz,

PC for Planning Services for Affordable Housing to add additional Monitoring Services, rename the contract “Affordable Housing Monitoring Services,” and increase the not to exceed amount by \$42,000.00 for a new not-to-exceed amount of \$52,000.00.

2. All remaining provisions of the original agreement not otherwise amended by or inconsistent herewith shall remain in full force and effect.
3. This Resolution, when countersigned by Clarke Caton Hintz, PC, shall serve as the second amendment to the original agreement.

ATTEST:

THE MUNICIPALITY OF PRINCETON

By: _____

By: _____

ATTEST:

CLARKE CATON HINTZ, PC

By: _____

By: _____



Clarke Caton Hintz

Architecture

Planning

Landscape Architecture

December 9, 2025

VIA EMAIL

Bernard Hvozdovic Jr.
Administrator
Municipality of Princeton
400 Witherspoon St
Princeton, NJ 08540

Re: Proposal for 2026 Affordable Housing Planning Services

100 Barrack Street
Trenton NJ 08608
clarkecatonhintz.com
Tel: 609 883 8383
Fax: 609 883 4044

Dear Mr. Hvozdovic,

Pursuant to your request, this letter sets forth Clarke Caton Hintz’s (CCH’s) proposal for services to undertake work, as requested, for affordable housing monitoring. This includes the following:

- Housing Plan Element/Fair Share Plan Amendments**
- Spending Plan Amendments**
- Defense of Challenges**
- Assistance in Finalizing Ordinances**
- Monitoring Fourth Round Affordable Housing Credits**
- Testimony at Planning/ Zoning Board Meetings**
- Other Related Services**

Recommended Budget 2026:

\$42,000.00

John Hatch, FAIA
George Hibbs, AIA
Brian Slaugh, AICP
Michael Sullivan, AICP
Michael Hanrahan, AIA
Mary Beth Lonergan, AICP

Based on this anticipated scope articulated herein, a budget of \$42,000.00 in fees and reimbursables is recommended for 2026. Since many factors are unknown, and there may be influences beyond Princeton’s internal team that may require additional effort on our behalf, we cannot fully understand all the time that will be required. Therefore, this suggested budget may need to be supplemented in the future based on circumstances.

Charges will be billed monthly, on a time-and-materials basis, not to exceed \$42,000 without authorization from Princeton. Work undertaken in 2026 will be charged according to our 2026 schedule of hourly billing rates (attached).



Municipality of Princeton
Proposal for 2026 Affordable Housing Planning Services

Clarke Caton Hintz

We look forward to continuing to work with Princeton on your affordable housing planning needs. If you have any questions regarding this proposal, please do not hesitate to contact me.

Sincerely,
Clarke Caton Hintz, *by*



Michael F. Sullivan, ASLA, AICP
Principal

C: Sindy Sandoval (ssandoval@princetonnj.gov)
 Rhodalynn Jones (rjones@princetonnj.gov)
 Sarah Ocicki Sarah (socicki@princetonnj.gov)

Enclosure



CLARKE CATON HINTZ, PC
2026 PROFESSIONAL PLANNING FEE SCHEDULE

Clarke Caton Hintz

Architecture

Planning

Landscape Architecture

100 Barrack Street
 Trenton NJ 08608
 clarkecatonhintz.com
 Tel: 609 883 8383
 Fax: 609 883 4044

PLANNERS & LANDSCAPE ARCHITECTS

HOURLY RATE

	<u>Standard</u>	<u>Litigation</u>
Brian Slaugh, PP, AICP	\$205	\$250
Michael Sullivan, ASLA, AICP, PLA, PP	\$205	\$250
Mary Beth Lonergan, PP, AICP	\$195	\$240
David Robbins, AICP, CLARB, LEED	\$195	\$240
Elaine Clisham, PP, AICP	\$170	\$190
Donna Miller, PP, AICP, CFM	\$165	\$185
Tristan Harrison, PP, AICP	\$145	\$175
Isabel Rodriguez, PP, AICP	\$145	\$165
Eden Cohen, BA	\$145	\$165
Katharine Schumacher, MLA	\$145	\$165
Eric Harris, MCRP	\$130	\$160
Jason Pene, Jr., BSCEP	\$115	\$135
Staff (3.1 x direct salary – not to exceed \$110/hr)	\$90 to \$110	

NOTE: Standard rates shall be applicable for all services to public sector clients except for those related to litigation/contested matters in which case Expert rates shall apply. Time for off-premise work is billable on a portal-to-portal basis. Reimbursable expenses, including travel, copying, computer plotting and other reproducible items, postal charges, photography, subcontracted work and other expenses directly related to a specific project or application are billed at the firm's direct cost without mark-up for administration.

John Hatch, FAIA
 George Hibbs, AIA
 Brian Slaugh, AICP
 Michael Sullivan, AICP
 Michael Hanrahan, FAIA
 Mary Beth Lonergan, AICP



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-108

Agenda Date: 3/23/2026

Agenda #: 10.

Resolution of the Mayor and Council of Princeton Authorizing an Amendment to the Professional Services Agreement with Catholic Charities Diocese of Trenton for Behavioral Health and Community Services to Add Emergency Housing Services and Increase the Contract Amount by \$25,000.00 for a New Not to Exceed Amount of \$81,169.08

WHEREAS, by Resolution 26-5 adopted on January 7, 2026, the Municipality of Princeton (“Princeton”) authorized a Professional Services Agreement with Catholic Charities Diocese of Trenton for an amount not to exceed \$56,169.08 and a term from January 1, 2026, until December 31, 2026; and

WHEREAS, the Municipality of Princeton (“Princeton”) desires to add Emergency Housing services; and

WHEREAS, it is estimated that the cost of the additional services will not exceed \$25,000.00; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to pay for said services from 21-285-56-077-333.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, hereby authorize the first amendment to the agreement with Catholic Charities Diocese of Trenton for Behavioral Health and Community Services originally authorized by Resolution 26-5 on January 7, 2026, to add Emergency Housing services and increase the contract by an amount not to exceed \$25,000.00, resulting in an overall not to exceed amount of \$81,169.08.
2. All remaining provisions of the original agreement not otherwise amended by or inconsistent herewith shall remain in full force and effect.
3. This Resolution, when countersigned by Catholic Charities Diocese of Trenton, shall serve as the first amendment to the original agreement.

ATTEST:

THE MUNICIPALITY OF PRINCETON

By: _____

By: _____

ATTEST:

**CATHOLIC CHARITIES DIOCESE OF
TRENTON**

By: _____

By: _____



MEMORANDUM

To: Mayor and Council
From: Rhodalynn Jones, *Human Services Director*
Subject: Request to Amend Resolution with Catholic Charities – Emergency Hotel/Motel Assistance for Unhoused Individuals
Date: March 16, 2026

The Human Services Department is requesting approval from Mayor and Council to amend the existing resolution with Catholic Charities to include an additional not-to-exceed amount of \$25,000 from the Municipality's Emergency Fund designated to support unhoused individuals in need of temporary hotel or motel accommodations.

The Emergency Fund has historically been used by the department to secure short-term hotel or motel stays for individuals experiencing homelessness during urgent situations. However, the department has experienced ongoing challenges establishing new vendor partnerships with hotels and motels willing to work directly with the municipality. Many establishments have declined to serve as vendors because the municipality does not process payments via credit card, which is the method most hotels and motels require to secure reservations.

To address this operational barrier, the Human Services Department is proposing to utilize these Emergency Fund resources as pass-through funding to Catholic Charities, an organization that already maintains established relationships with a broader network of hotel and motel vendors and has the capacity to process reservations using payment methods accepted by these vendors.

Expanding our partnership with Catholic Charities will provide several key benefits:

- Access to a broader network of hotel and motel vendors that already work with Catholic Charities.
- Improved responsiveness during emergencies, ensuring that individuals can be placed quickly when shelter is needed.
- Greater flexibility when vacancies are limited, as the municipality has previously relied on a single vendor partner, which presented challenges when rooms were unavailable.
- Continuity of care for unhoused residents, allowing the department to maintain its commitment to providing safe temporary shelter during crisis situations.

Importantly, this request does not require additional funding beyond what has already been allocated within the Emergency Fund. Rather, it authorizes the department to utilize up to \$25,000 of the existing fund through Catholic Charities to administer hotel and motel placements on the municipality's behalf.

Approval of this amendment will strengthen the municipality's ability to respond effectively to urgent housing needs and ensure that individuals experiencing homelessness have access to safe temporary accommodations when other options are unavailable.

The Human Services Department respectfully requests Mayor and Council's approval to amend the resolution with Catholic Charities to include this additional not-to-exceed \$25,000 allocation from the Emergency Fund for this purpose.

Sincerely,

A handwritten signature in black ink, appearing to read "DJ", written in a cursive style.

Rhodalynn Jones, MPH
Human Services Director
Municipality of Princeton



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-109

Agenda Date: 3/23/2026

Agenda #: 11.

Resolution of the Mayor and Council of Princeton Authorizing Release of a Maintenance Guarantee in the Amount of \$111,314.00 and Inspection Escrow to Windy Top at Princeton, LLC for Windy Top Major Subdivision, Block 3001, Lots 1 & 2

WHEREAS, *Windy Top at Princeton, LLC* has made a formal request for release of the maintenance guarantee currently held by the Municipality of Princeton for public improvements in conjunction with the project known as *Windy Top Major Subdivision, Block 3001, Lots 1 & 2, 542 & 546 Snowden Lane*; and

WHEREAS, the Land Use Engineer has determined that the project is complete and the maintenance period has expired; and

WHEREAS, the Land Use Engineer recommends that the request for release of the maintenance guarantee in the amount of \$111,314.00, plus accrued interest, if any, covering the public improvements in conjunction with the project known as *Windy Top Major Subdivision, Block 3001, Lots 1 & 2, 542 & 546 Snowden Lane* be approved; and

WHEREAS, no further inspections of the public improvements will be required for the project known as *Windy Top Major Subdivision, Block 3001, Lots 1 & 2, 542 & 546 Snowden Lane* and the remaining escrow for inspections may be released to *Windy Top at Princeton, LLC*.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of Princeton that the request for release of the maintenance guarantee in the amount of \$111,314.00 and the remaining escrow for inspection fees, plus accrued interest, if any, covering the public improvements in conjunction with the project known as *Windy Top Major Subdivision, Block 3001, Lots 1 & 2, 542 & 546 Snowden Lane*, is approved and the release of the maintenance guarantee and escrow for inspections is authorized.



MUNICIPALITY OF PRINCETON

Department of Engineering & Infrastructure Operations
400 Witherspoon Street
Princeton, NJ 08540
(609) 921-7077
engineering@princetonnj.gov

MEMORANDUM

To: Bernard Hvozdovic, *Princeton Administrator*
From: James Purcell, P.E., *Assistant Municipal Engineer*
Subject: Release of Maintenance Guarantee
Windy Top at Princeton LLC
Preliminary and Final Major Subdivision
542 & 556 Snowden Lane
Block 3001, Lots 1 & 2, Zone R-2 T
Escrow #17-485
Date: March 12, 2026

- | | | | | | | | |
|-------------------------------------|-----------------------|--------------------------|------------|-------------------------------------|---------------|--------------------------|-----------|
| <input type="checkbox"/> | Performance Guarantee | <input type="checkbox"/> | Reduction | <input type="checkbox"/> | Release | <input type="checkbox"/> | Extension |
| <input checked="" type="checkbox"/> | Maintenance Guarantee | <input type="checkbox"/> | Acceptance | <input checked="" type="checkbox"/> | Release | <input type="checkbox"/> | Extension |
| <input checked="" type="checkbox"/> | Inspection Fees | <input type="checkbox"/> | Reduction | <input checked="" type="checkbox"/> | Release | | |
| <input type="checkbox"/> | Completion Time | <input type="checkbox"/> | Extension | <input type="checkbox"/> | Status Report | | |

This office received a request from the applicant to release the Maintenance Guarantee in reference to the above project. The information on file prior to this request is as follows:

Maintenance Guarantee:

Expiration Date:	n/a	Bond Amount:	\$111,314.00
Issued by:	Atlantic Specialty Insurance Company		
Bond No.:	800022728		
Cash Amount:	\$0.00		

Inspection Fees:

Amount:	\$1,037.02	Reduction:	
		Remainder:	

All work for the above referenced project has been satisfactorily completed and the maintenance period has expired. It is therefore recommended that the maintenance guarantee and the associated inspection fees, less completed inspection costs plus accrued interest, if any, be released.

If you have any questions concerning this matter, please feel free to contact us.

cc: Mayor and Council
Deanna Stockton, PE, Deputy Administrator
Dawn Mount, Municipal Clerk



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-110

Agenda Date: 3/23/2026

Agenda #: 12.

Resolution of the Mayor and Council of Princeton Authorizing a Final Change Order in the Amount of -\$124,025.82 and Authorizing a Final Payment of \$212,503.64, Resulting in a Final Contract Amount of \$3,565,087.31, and the Release of Performance Bond for the Phase III Roadway Improvements to Witherspoon Street project to Earle Asphalt Company and Acceptance of a Maintenance Bond in the Amount of \$534,763.10.

WHEREAS, pursuant to duly advertised Notice to Bidders in accordance with the New Jersey Public Contracts Law, *N.J.S.A.* 40A:11-1 et seq., four(4) bids were received, and a construction contract awarded to Earle Asphalt Company for the Phase III Roadway Improvements to Witherspoon Street project in Princeton, New Jersey for a contract amount of three million six hundred eighty-nine thousand one hundred thirteen dollars and thirteen cents (\$3,689,113.13); and

WHEREAS, the quantity of various bid items was reduced based on the field conditions including the use of three prefabricated raised crosswalks, resulting in a reduction of construction time and overall contract price; and

WHEREAS, the Engineering Department advises that the construction project is complete and recommends the approval of a final change order amount of -\$124,025.82, which results in a final contract amount of three million five hundred sixty-five thousand eighty-seven dollars and thirty-one cents (\$3,565,087.31); and

WHEREAS, the Engineering Department recommends final payment in the amount of \$212,503.64, and the release of the performance bond to Earle Asphalt Company; and

WHEREAS, Earle Asphalt Company has submitted an acceptable two-year Maintenance Bond in the amount of \$534,763.10; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of Princeton hereby approve the final payment in the amount \$212,503.64 and the release of the performance bond to Earle Asphalt Company for Phase III Roadway Improvements to Witherspoon Street in Princeton, New Jersey. The final revised contract amount shall be three million five hundred sixty-five thousand eighty-seven dollars and thirty-one cents (\$3,565,087.31).



MUNICIPALITY OF PRINCETON

Department of Infrastructure and Operations
400 Witherspoon Street
Princeton, NJ 08540
(609) 921-7077
engineering@princetonnj.gov

MEMORANDUM

To: Mayor, Administration, and Council
From: Deanna Stockton, P.E., C.M.E., *Deputy Administrator/Municipal Engineer*
Subject: Final Closeout for the Phase III Roadway Improvements to Witherspoon Street
Date: March 9, 2026

Final inspection of the above-referenced project improvements has been completed, and it is recommended that a final payment in the amount of \$212,503.64 be approved to close out the Phase III Roadway Improvements to Witherspoon Street construction contract with Earle Asphalt Company of Wall, New Jersey.

The amended contract amount is as follows:

Original Contract Amount	\$3,689,113.13
Total Amount Expended for the Project	\$3,565,087.31
Final Change Order Amount	(\$124,025.82)

The required closeout documents have been reviewed and accepted by the Engineering Department and transmitted to the Clerk's Office. We request that Princeton Council approve this final change order and release the Performance Bond in the amount of \$3,689,113.13 to Earle Asphalt Company of Wall, New Jersey.

A two-year maintenance period was established and became effective December 22, 2025, and Earle Asphalt Company has provided a Maintenance Bond K41762688M in the amount of \$534,763.10 as a guarantee.

Please contact me if you have any questions.



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-111

Agenda Date: 3/23/2026

Agenda #: 13.

Resolution of the Mayor and Council of Princeton Approving Emergency Temporary Appropriations for the 2026 Current Fund Budget

WHEREAS an emergent 2026 condition has arisen with respect to the 2026 Current Fund Budget, due to the lack of an adopted 2026 Current Fund Budget and no adequate provision has been made in the 2026 temporary budget for appropriations for the next several months, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned, and

WHEREAS, the total emergency temporary resolutions adopted in the year 2026 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including the original 2026 temporary budget and this resolution total \$61,410,835

NOW, THEREFORE, BE IT RESOLVED, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made as follows per the below listed appropriations in the amount of \$4,978,835

Public Employees Retirement System	\$1,920,000
Police & Firemen’s Retirement System	\$2,710,000
Interlocal Services Agreement - Princeton Public School	\$ 348,835

2. That the emergency temporary appropriation has been provided for in the 2026 Budget under the said title.

3. That one certified copy of this resolution be filed with the Director of the Division of Local Government Services.



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-112

Agenda Date: 3/23/2026

Agenda #: 1.

Resolution of the Mayor and Council of Princeton Authorizing the Payment of Bills and Claims

WHEREAS, Chief Financial Officer, Sandra Webb has forwarded the bills and claims received for payment by the Municipality of Princeton for review and approval by the Mayor and Council.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of Princeton approve the attached bill list.

List of Bills - Clearing Claims

Meeting Date: 03/23/2026 For bills from 03/10/2026 to 03/19/2026

Vendor	Description	Payment	Check Total
5059 - 188 L BROOKE HOMES, LLC	PO 48828 RELEASE OF BOND FOR 178 L. BROOKE HOMES	500.00	500.00
5228 - A.N.A. PAINTING CORP.	PO 48136 WESTMINSTER BRISTOL BUILDING PAINTING OF	8,945.22	8,945.22
2715 - AIRPOWER INTERNATIONAL, INC.	PO 48596 BASKET - SERVICE	290.00	290.00
5364 - AJ PERRI	PO 48829 RELEASE OF BOND FOR RIGHT OF WAY PERMIT	500.00	500.00
2034 - ALL HANDS FIRE EQUIPMENT, LLC	PO 48226 ARIZONE VORTEX RIGGING WORKSHOP TRAINING	3,500.00	3,500.00
2490 - ALL SAINTS CHURCH	PO 48852 RELEASE OF INSPECTION FEES FOR ALL SAINT	1,177.17	1,177.17
5271 - AMAZON CAPITAL SERVICES	PO 48557 Blanket 2026	23.70	23.70
2408 - AMERICAN FUTURE SYSTEMS	PO 48447 Black Binders for Employees	1,952.95	1,952.95
3390 - ANGELONE HOMES AND CONSULTING, LLC.	PO 48847 RELEASE OF BOND FOR ROW PERMIT FOR 92 GU	1,000.00	1,000.00
2630 - APRUZZESE, MCDERMOTT, MASTRO	PO 45381 2025 LABOR COUNSEL QPA & RESO 25-338	5,865.00	
	PO 48661 2026 LABOR COUNSEL LEGAL SERVICES	3,266.50	9,131.50
3190 - ARTHUR J. GALLAGHER RISK MGMT SERVICES	PO 48786 Environmental Liability 3/1/2026 to 2/28	83,794.00	83,794.00
57 - AT&T	PO 48867 Telephone - Acct 030 519 3823 001 - Bill	28.42	28.42
4048 - B & T TOOLS, INC.	PO 48166 BLANKET TOOLS/GARAGE SUPPLIES TV	686.25	686.25
5369 - BACK TO NATURE	PO 48919 Refund ENG25-57 70 Cleveland Ln FOR O	1,250.00	1,250.00
2642 - BEANS, FRED PARTS, INC	PO 48145 BLANKET PARTS TV	996.14	996.14
63 - BISH SALES & SERVICE INC	PO 48272 BLANKET	262.00	262.00
3315 - BOWMAN CONSULTING GROUP, LTD.	PO 45271 RESOLUTION 25-33: DESIGN SERVICES FOR TH	14,282.70	
	PO 47242 Traffic Engineering Review for Public Sc	4,073.00	18,355.70
463 - BRITTON INDUSTRIES, INC.	PO 48274 BLANKET	1,542.47	1,542.47
1037 - BROADCAST MUSIC INC.	PO 48888 Broadcast Music License	6.91	6.91
4430 - BUSINESS INFORMATION SYSTEMS INC	PO 48713 Invoice # 104263 Liberty Digital Reco	1,097.25	1,097.25
2159 - CAP & GOWN CLUB OF PRIN. UNIV.	PO 48850 RELEASE OF BALANCE OF INSPECTION FEES	813.38	813.38
4882 - CATHOLIC CHARITIES DIOCESE OF TRENTON	PO 48069 RESO 26-5 2026 BEHAVIORAL HEALTH AND COM	4,680.76	4,680.76
2685 - CHERRY VALLEY TRACTOR SALES INC.	PO 48138 BLANKET PARTS TV	339.57	339.57
1187 - CHRISTINA T C/F CEL/FIRSTTRUST	PO 48928 REDEMPTION FOR BL-6501 LT-8 CERT#25-0000	168,547.99	168,547.99
364 - CINTAS FIRST AID & SAFETY 105	PO 48706 BLANKET	486.36	
	PO 48707 BLANKET	4,223.69	
	PO 48709 BLANKET	659.67	5,369.72
3244 - CLARKE CATON HINTZ	PO 48813 RESO 25-36/25-251 AFFORDABLE HOUSING MON	1,252.00	1,252.00
1732 - COMCAST BUSINESS	PO 48866 Internet - Account 900019299 - Bill Date	3,267.97	3,267.97
263 - COMCAST CORPORATION	PO 48883 Comcast - Acct. 8499 05 310 0062793 - Bi	288.50	288.50
1872 - CONTES BAR/PIZZA	PO 48497 BLANKET - FOOD FOR YOUTH PROGRAMMING AND	105.00	
	PO 48872 CITIZENS' ACADEMY REUNION	150.00	255.00
4663 - CORPORATE BILLING	PO 48137 BLANKET PARTS/SERVICE TV	518.98	518.98
4604 - COSTELLO'S ACE HARDWARE	PO 48205 BLANKET/SUPPLIES	131.06	
	PO 48206 BLANKET/SUPPLIES	449.81	
	PO 48207 BLANKET/SUPPLIES	112.97	
	PO 48295 BLANKET	131.35	
	PO 48296 BLANKET	53.98	
	PO 48879 BLANKET 2026	41.97	921.14
117 - CRESTON HYDRAULICS INC.	PO 48140 BLANKET TV	13.41	13.41
3130 - CROWN CASTLE	PO 48923 ESCROW REFUND 17-290-20-024-451	5,031.33	5,031.33
1849 - CUSTOM BANDAG, INC.	PO 48139 BLANKET TIRES TV	130.22	130.22
4812 - DATA CENTER WAREHOUSE LLC	PO 48836 Q-155910	705.00	705.00
1833 - DELTA DENTAL PLAN OF N.J.	PO 48887 Acct #03114-00001 April 2026	17,216.09	17,216.09
4712 - DOGWOOD LAWN SERVICES LLC	PO 48287 BLANKET/2026 TRAILS MAINTENANCE FOR OPEN	3,840.00	3,840.00
5371 - DORIANNE AND SARAS AGARWAL	PO 48936 ESCROW REFUND 17-290-20-025-640	922.00	922.00
3835 - EASTERN WAREHOUSE DISTRIBUTORS	PO 48143 BLANKET PARTS/OILS TV	1,683.40	1,683.40
1582 - EDVIN RECINOS	PO 48795 2026 Eyeglass Reimbursement, 2/16/26	200.00	200.00
5370 - EILEEN BITTERLY	PO 48921 ESCROW REFUND 17-290-20-024-539	724.50	724.50
1620 - ELIZABETH KIM SCHULMAN	PO 48785 Reimbursement	425.04	425.04
3620 - ELRATH CONSTRUCTION	PO 48849 RELEASE OF BOND FOR ROW PERMIT - 15-17 E	500.00	500.00
4333 - ENTERPRISE FM TRUST	PO 48201 RESO 21-67 VEHICLE LEASE AGREEMENT YEAR	3,174.78	
	PO 48201 RESO 21-67 VEHICLE LEASE AGREEMENT YEAR	1,992.65	5,167.43
5196 - FARHAT SUBUHI ASHEER	PO 46964 RESOLUTION 25-238 COMMUNITY NEEDS ASSESS	2,240.00	2,240.00
3462 - FERRY, JAMES	PO 48819 REIMBURSE MEN'S BOGS MESA BOOTS	100.00	100.00
148 - FIRE & SAFETY SERVICES, LTD.	PO 48222 BLANKET - SERVICES	771.55	771.55
3016 - FIREFIGHTER ONE LLC.	PO 47475 17-FLEET-00807	3,669.52	
	PO 47476 CONTRACT FIRE-DEX T/O GEAR	12,215.50	15,885.02
371 - FIRST SECURITY MUNICIPAL ADVISORS, INC.	PO 48841 Financial Consultant for Bond Anticipati	13,000.00	13,000.00

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Vendor	Description	Payment	Check Total
1788 - FIUMENERO, MILDRED	PO 48885 Retiree 1st Qtr 2026 United	1,733.97	1,733.97
1786 - FLEET PRIDE	PO 48144 BLANKET PARTS/OILS TV	429.74	429.74
3549 - FMHUB, LLC	PO 48843 Electronic Posting & Distribution for Bo	500.00	500.00
4433 - FOVEONICS DOCUMENT SOLUTIONS	PO 48940 ANNUAL DOC SYNC	23,220.00	23,220.00
4879 - FP MAILING SOLUTIONS	PO 48055 POSTAGE LEASE 12/23/25 - 12/22/26 1 MONU	104.85	104.85
4705 - FRONTLINE PUBLIC SAFETY SOLUTIONS	PO 48761 COMMUNITY POLICING CONNECT	578.81	578.81
402 - FYR-FYTER SALES SERVICE INC.	PO 48302 BLANKET	500.68	500.68
1773 - GABRIELLI TRUCK SALES, LTD	PO 48146 BLANKET PARTS/SERVICE TV	1,707.04	1,707.04
158 - GALLS LLC	PO 48190 UNIFORMS	1,091.08	
	PO 48190 UNIFORMS	1,525.05	2,616.13
2246 - GENSERVE LLC	PO 47099 POWER MAINTENANCE AGREEMENT AUGUST 1, 20	205.00	
	PO 47099 POWER MAINTENANCE AGREEMENT AUGUST 1, 20	2,255.00	2,460.00
5365 - GOLD MEDAL SERVICE, LLC	PO 48830 RELEASE OF BOND FOR ROW PERMIT - 47 LEIG	500.00	500.00
1400 - GOVCONNECTION	PO 48837 77302352	106.47	106.47
168 - GPANJ, INC.	PO 48891 2026 ANNUAL MEMBERSHIP DUES SARAH OCICKI	125.00	125.00
4872 - GREATAMERICA FINANCIAL SERVICES	PO 48054 POSTAGE LEASE 12/23/25 - 12/22/26 400 WI	864.63	864.63
172 - GREATER MERCER TMA	PO 48064 RESO 25-414 TRANSPORTATION SERVICES FOR	8,340.00	8,340.00
1371 - GREENBAUM, ROWE, SMITH, DAVIS	PO 46277 RESO 25-114 & 25-202 & 25-356 & 26-74 LE	37,105.00	37,105.00
4863 - GREENMAN-PEDERSEN, INC.	PO 42375 RESOLUTION # 2023-358 + 25-271	1,800.00	1,800.00
5155 - GREENVIEW COMMONS ASSOCIATION	PO 47667 RESOLUTION # 2025-369	2,238.44	2,238.44
2169 - GRIFFIS, GREGORY W.	PO 48794 2026 Eyeglass Reimbursement, 1/28/2026	150.00	150.00
3680 - HARWILL CORP.	PO 48783 2026 PRINCETON MAP BOOKS	845.33	845.33
5372 - HELENA MAY	PO 48939 ESCROW REFUND 17-290-20-020-862	2,247.68	2,247.68
5350 - HUTCHINS HVAC INCORPORATED	PO 48702 BLANKET	1,470.94	1,470.94
3763 - INDEPENDENCE CONSTRUCTORS, INC.	PO 48266 2026 ANNUAL EVR TESTING WITH WRITTEN REP	1,800.00	1,800.00
3960 - INDUSTRIAL WELDING SUPPLY, INC.	PO 48149 BLANKET WELDING SUPPLIES TV	602.05	602.05
3780 - INSYNC MUNICIPAL SYSTEMS, INC.	PO 48892 2025 ACCESS TO FIRST BYTE	1,000.00	1,000.00
4810 - INTERCON TRUCK EQUIPMENT, INC	PO 48549 BLANKET PARTS TV	1,387.72	1,387.72
2690 - INTERSTATE BATTERY OF PRINCETON	PO 48150 BLANKET BATTERIES TV	289.90	289.90
4640 - INTERSTATE WASTE SERVICES, INC	PO 48486 RESO 26-39 SOLID WASTE & BULK WASTE COLL	127,137.08	127,137.08
2616 - J. HARRIS ACADEMY OF POLICE TRAININ	PO 48463 OFFICER TRAININGS	1,190.00	1,190.00
4211 - JAMES PURCELL	PO 48670 REIMBURSEMENT FOR MEMBERSHIP TO ASCE FOR	311.00	311.00
201 - JAMMER DOORS	PO 45501 BLANKET/BUILDINGS AND GROUNDS MAINTENANC	556.00	556.00
2282 - JOHN F MCCARTHY III	PO 48712 Special Parking Session Thursday Februar	750.00	750.00
780 - JOHN KOCHIS LANDSCAPING	PO 48832 BOND RELEASE FOR ROW PERMIT - FINAL 20%	200.00	200.00
4507 - JOHNSON, MARK	PO 48821 CONSTRUCTION OFFICIAL COURSE	450.00	450.00
3607 - JONES, MATTHEW	PO 48793 2026 Eyeglass Reimbursement, 2/11/2026	200.00	200.00
5366 - JOSEPH MORGAN	PO 48844 RELEASE OF BOND FOR ROW PERMIT - 152 CLO	1,000.00	1,000.00
4890 - JUSTIN HOOKS	PO 48789 CONFERENCE REIMBURSEMENT	502.21	502.21
4888 - KG LAW GROUP LLC	PO 48487 RESO 26-40 MUNICIPAL PROSECUTOR	3,600.00	
	PO 48487 RESO 26-40 MUNICIPAL PROSECUTOR	1,200.00	4,800.00
1619 - KING, CHRISTOPHER	PO 48800 2026 MEDICAL REIMBURSEMENT	591.02	591.02
5162 - KINSMAN GARDEN INC	PO 48658 BLANKET	294.37	294.37
4726 - KYLE ESPOSTI	PO 48822 PLUMBING INSPECTOR HHS	550.00	550.00
2903 - KYOCERA DOCUMENT SOLUTIONS	PO 48465 2026 Blanket - Kyocera	244.33	244.33
3166 - LAHOVICH, STEVE	PO 48815 CONFERENCE REIMBURSEMENT	239.03	239.03
5355 - LAKESIDE AUTO SERVICE LLC	PO 48685 TOW FOR STOLEN RECOVERY	449.00	449.00
227 - LANGUAGE LINE SERVICES	PO 48493 BLANKET / INTERPRETING SERVICES	200.60	
	PO 48603 TELEPHONE TRANSLATION SERVICES	282.55	483.15
4084 - LATTIN, STEPHEN	PO 48787 BOARDING FOR K-9 ELLIE	183.60	183.60
4607 - Law Office of Douglas Herring LLC	PO 48488 RESO 26-41 PUBLIC DEFENDER	1,200.00	1,200.00
1407 - LAW OFFICE OF KAREN L. CAYCI LLC.	PO 48863 YACHUAN LI - 15 HILLSIDE	5,780.00	5,780.00
228 - LAWSON PRODUCTS, INC	PO 48153 BLANKET PARTS/SUPPLIES TV	791.85	791.85
4041 - LB-HONEY BADGER, SB MUNI CUST FOR	PO 48916 REDEMPTION ON BL-9901 LT-3 CERT#25-00008	44,100.24	44,100.24
5132 - LEXIPOL, LLC	PO 48718 TRG ONLINE TRAINING	12,249.36	
	PO 48798 PSAP ACCREDITATION	7,000.00	19,249.36
4672 - LOBIANCO, VERA	PO 48737 2026 PUBLIC HEALTH NURSING SERVICES	5,000.00	5,000.00
379 - MAGIC TOUCH CONSTRUCTION CO IN	PO 48335 BLANKET-ELECTRICAL BUILDINGS AND GROUNDS	520.00	
	PO 48337 BLANKET/ELECTRICAL SEWER 298 RIVER ROAD	1,617.57	
	PO 48342 BLANKET/PLUMBING FIRE FACILITIES ESCNJ 2	561.77	2,699.34
3919 - MAIN ACCESS SYSTEMS	PO 48838 #22402	350.00	
	PO 48875 BLANKET	589.50	9,998.66

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Vendor	Description	Payment	Check Total
1570 - MAJESTIC OIL COMPANY	PO 48343 BLANKET	20,049.65	20,049.65
1100 - MASON, GRIFFIN & PIERSON	PO 48060 RESO 26-32 2026 MUNICIPAL ATTORNEY	3,607.50	
	PO 48060 RESO 26-32 2026 MUNICIPAL ATTORNEY	45,641.38	49,248.88
5124 - MAVIS TIRE SUPPLY LLC	PO 48155 BLANKET SERVICE TV	190.00	190.00
1555 - MAYFLOWER CLEANERS LLC	PO 48753 LAUNDRY/DRY CLEANING	1,828.40	1,828.40
1554 - MCAA OF NJ - c/o AMANDA PRINZO, CMCA	PO 48816 Municipal Court Administrators Associati	200.00	200.00
1553 - MCCAFFREYS MARKET	PO 48434 BLANKET - FOOD	53.92	
	PO 48498 BLANKET - FOOD, WATER, & SUPPLIES FOR PR	260.82	
	PO 48607 BLANKET	130.43	445.17
3942 - MCCARTHY ASSOCIATES LIMITED	PO 48922 ESCROW REFUND 17-290-20-021-110	467.01	467.01
286 - MCCD&CA ASSOC. - ATTN. SONIA WHITTAKER	PO 48817 Mercer County Court Directors and Court	130.00	130.00
265 - MCMANIMON SCOTLAND BAUMANN	PO 48840 Princeton Shopping Center	7,455.33	
	PO 48840 Princeton Shopping Center	1,777.50	
	PO 48840 Princeton Shopping Center	314.70	9,547.53
266 - MCMASTER-CARR	PO 48157 BLANKET PARTS/SUPPLIES TV	48.56	48.56
282 - MERCER COUNTY IMPROV AUTHORITY	PO 48348 BLANKET/TRASH TONNAGE	47,857.77	47,857.77
5203 - MFS CONSULTING ENGINEERS & SURVEYOR CORP	PO 46991 CONTRACT PHOTOGRAMMETRIC MAPPING OF N HA	8,700.00	
	PO 46992 CONTRACT PHOTOGRAMMETRIC MAPPING OF N HA	13,200.00	
	PO 47061 PHOTOGRAMMETRIC MAPPING OF HAMILTON AVE.	7,600.00	29,500.00
289 - MGL FORMS-SYSTEMS, LLC	PO 48649 2026 Clerks Printing & Permits	128.00	128.00
4965 - MINDING YOUR MIND	PO 48894 PREVENTION GUEST PROGRAM SPEAKER - 3/10/	1,000.00	1,000.00
2871 - MOODY'S INVESTORS SERVICE, INC.	PO 48845 Rating for Bond Anticipation Note Sale W	10,500.00	10,500.00
993 - MOTOROLA SOLUTIONS INC	PO 48697 PORTABLE RADIO BATTERY IMPRES 2 LI-ION R	1,704.00	1,704.00
4792 - MY FSA LINK, LLC	PO 48512 Blanket 2026 - Cobra Dental	295.50	295.50
1489 - NAPA AUTO PARTS	PO 48160 BLANKET PARTS TV	18.49	18.49
4600 - NASSAU ELECTRIC LLC - PRINCETON	PO 48228 BLANKET/CONTRACTED SERVICES	1,490.49	1,490.49
338 - NC JEFFERSON PLUMBING HEATING & A/C	PO 48231 BLANKET / CONTRACTED PLUMBING SERVICES	288.04	
	PO 48781 EMERGENCY REPAIR TO SANITARY LINE - REC	3,986.91	4,274.95
5291 - NELSON-WEISS INC.	PO 48779 RAILING DESIGN - CP NORTH STAGE	600.00	600.00
832 - NEW JERSEY AMERICAN WATER	PO 48818 Water - SOC - Acct 1018-210051252446 - B	3,918.60	
	PO 48818 Water - SOC - Acct 1018-210051252446 - B	458.32	4,376.92
832 - NEW JERSEY AMERICAN WATER	PO 48823 Westminster Properties - Bundled Acct.#1	4,140.51	4,140.51
1033 - NEW JERSEY AMERICAN WATER	PO 48907 HILLTOP PARK ACCT: 1018-210022731613	627.21	627.21
2470 - NEW JERSEY ASSOCIATION OF CHIEFS OF	PO 48541 ADVANCED INTERNAL AFIARS INVESTIGATION L	449.00	449.00
330 - NEW JERSEY WATER ENVIRONMENT	PO 48671 JEFF TORRES - NEW JERSEY WATER ENVIRONME	121.00	
	PO 48672 KYLE MILLER - NEW JERSEY WATER ENVIRONME	121.00	
	PO 48673 DOMINICK ITZI - NEW JERSEY WATER ENVIRON	121.00	
	PO 48674 CONFERENCE REGISTRATIONS	480.00	843.00
3170 - NJ ADVANCE MEDIA, LLC	PO 45829 2025 Advertising - Blanket	64.56	
	PO 48648 2026 Advertising & Public Notices for th	447.08	511.64
4071 - NJ ARBORISTS CHAPTER ISA	PO 48598 TAYLOR SAPUDAR 2026 GARDEN STATE CONFERE	2,120.00	2,120.00
5329 - NJ EZ PASS	PO 48826 EZ PASS TOLL INVOICE VIOLATION # B20255	66.00	66.00
4975 - NRTCTA	PO 48853 Enhancing Tax Office Efficiency with Adv	20.00	20.00
1426 - OGLESBY, VICTORIA	PO 48870 1st Qtr 2026 Retiree Medical - Rider Uni	1,562.52	1,562.52
474 - ONE CALL CONCEPTS, INC.	PO 48350 BLANKET	342.00	342.00
5125 - ONE WATER CONSULTING LLC	PO 46156 RESOLUTION 25-94 STONY BROOK WATERSHED M	1,894.14	1,894.14
4824 - ORIEL HOMES LLC	PO 48839 RELEASE OF BOND FOR ROW PERMIT -95 CEDAR	500.00	500.00
4205 - OSTERGAARD ASSOCIATES	PO 44071 BLANKET FOR PROFESSIONAL REVIEW	871.75	871.75
1635 - PA MUNICIPAL, INC.	PO 45652 BLANKET/DPW MATERIALS	700.80	700.80
370 - PCH DEVELOPMENT CORPORATION	PO 48111 2026 ADMINISTRATIVE AGENT SERVICES FOR A	12,116.00	12,116.00
808 - POLAR INC.	PO 48365 BLANKET	34.95	
	PO 48366 BLANKET	35.95	70.90
1358 - POTTS, WILLIAM R	PO 48859 Retiree - Supplemental Aetna - 1st Qtr 2	3,595.05	3,595.05
5087 - PRESERVATION DESIGN PARTNERSHIP	PO 45222 RESOLUTION 24-366 DESIGN GUIDELINES FOR	38,000.00	38,000.00
4529 - PRINCETON AIR CONDITIONING, LLC	PO 48874 HISTORIC PRESERVATION APPLICATION FEE RE	150.00	150.00
1348 - PRINCETON HYDRO, LLC	PO 42106 (Contract #1: Reso 23-313 + 24-85) (Cont	429.95	429.95
3891 - PRINCETON PROPERTY HOLDINGS CORP.	PO 48937 ESCROW REFUND 17-290-20-019-804	407.74	407.74
593 - PRINCETON PUBLIC SCHOOLS	PO 48925 Interlocal Shared Services Agreement for	348,834.30	348,834.30
1277 - PRINCETON SUPPLY CORPORATION	PO 48371 BLANKET	1,733.36	
	PO 48717 BLANKET	481.49	2,214.85
3068 - PRINCETON TIMBER FRAMES INC.	PO 48831 RELEASE OF BOND FOR ROW PERMIT - 252 GUY	1,000.00	1,000.00
628 - PRINCETON UNIVERSITY	PO 48846 RELEASE OF BOND FOR ROW PERMIT - 61-91 P	20,107.29	

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Vendor	Description	Payment	Check Total
	PO 48851 RELEASE OF INSPECTION FEES FOR 185 NASSA	33,744.42	53,851.71
603 - PSE&G CO	PO 48906 GROVER PARK ACCT: 6637125105	717.58	717.58
445 - PSE&G CO - SUMMARY ACCOUNT	PO 48914 WESTMINSTER - Electric and Gas - Acct. 4	3,115.69	3,115.69
4086 - REMINGTON & VERNICK ENGINEERS, INC	PO 47445 RESOLUTION 25-320 SANITARY SEWER GIS UPD	705.00	705.00
1204 - RIGGINS INC.	PO 48375 BLANKET	6,808.78	6,808.78
5261 - ROBERT GRIGGS PLUMBING AND HEATING	PO 48746 RELEASE OF BOND FOR 57 N. TULANE STREET	1,000.00	1,000.00
4204 - ROBERT HELMRICH, MD	PO 48820 2026 MEDICAL DIRECTOR AND PEDIATRICIAN S	2,000.00	2,000.00
1296 - RODRIGUEZ, MANUEL	PO 48811 2025 Eyeglass Reimbursement, 8/16/2025	200.00	200.00
3227 - ROGERS, KYLE	PO 48909 ANNUAL CLOTHING ALLOWANCE (NOT TO EXCEED	400.00	400.00
4105 - RUBINA, MARINA	PO 48938 ESCROW REFUND 17-290-20-023-311	353.90	353.90
5361 - SABRINA O'CONNOR	PO 48772 REIMBURSEMENT FOR SCHOOL TRAVEL	234.90	234.90
5362 - SAL ELECTRIC CO., INC.	PO 48764 BRISTOL CHAPEL FIRE ALARM SYSTEM UPGRADE	13,590.00	13,590.00
1274 - SANDUSKY, GREGORY	PO 46103 2024-2025 TAX MAP MAINTENANCE	2,184.00	2,184.00
1272 - SAVALLI, PETER J.	PO 48913 Retiree Medicare -Jan-Feb-Mar 2026	4,164.92	4,164.92
4006 - SCARINCI & HOLLENBECK LLC	PO 47515 RESOLUTION 25-339 & 26-67 ENVIRONMENTAL	110,872.50	110,872.50
1907 - SIG SAUER, INC.	PO 48576 ARMORER CERTIFICATION - FEBRUARY 27, 202	345.00	345.00
2469 - SPEEDPRO IMAGING MERCER COUNTY, INC	PO 48864 QUOTE/ ESTIMATE # 9410	170.00	170.00
702 - STAPLES BUSINESS ADVANTAGE	PO 48778 Allison Cortez Business Cards	51.99	
	PO 48855 Michelle Pirone Lambros Business Cards	51.99	103.98
5359 - STEPHEN BERGENFIELD	PO 48749 RELEASE OF PERFORMANCE BOND FOR ROW-25-	400.00	400.00
761 - STROBEL, MICHAEL	PO 48827 2026 MEDICAL REIMBURSEMENT	900.00	900.00
989 - SUBURBAN PROPANE	PO 48391 BLANKET	860.37	860.37
1211 - SUSTAINABLE PRINCETON	PO 48061 RESO 26-33 - 2026 SERVICES RELATED TO SU	12,500.00	12,500.00
2906 - SYNATEK, LP	PO 48416 BLANKET	955.50	955.50
3059 - T & M ASSOCIATES	PO 48071 RESO 26-8 2026 LANDFILL MONITORING, GROU	13,304.87	13,304.87
3384 - TAX COLLECTORS & TREASURERS ASSOC.	PO 48842 Membership Dues for Sandra Webb	125.00	125.00
5197 - TAYLOR GRIBBIN	PO 48792 2026 Eyeglass Reimbursement, 2/5/2026	150.00	150.00
3741 - TAYLOR SAPUDAR	PO 48790 CONFERENCE REIMBURSEMENT	134.72	134.72
5160 - THE ELM GROUP	PO 48700 PREPARATION AND APPLICATION FOR PCP AIR	4,615.65	4,615.65
5009 - THE IVY CLUB	PO 48897 RELEASE OF INSPECTION FEES FOR MINOR SUB	5,252.10	5,252.10
5118 - TOPOLOGY NJ, LLC	PO 45953 RESOLUTION 25-67 PLANNING SERVICES FOR W	1,350.00	
	PO 47825 RESO 25-390 PLANNING SERVICES/PRELIMINAR	7,150.00	8,500.00
1182 - TOUCHTONE COMMUNICATIONS	PO 48865 Acct 6099212100 - Interexchange Carrier	185.94	185.94
960 - TRANS UNION RISK	PO 48518 MONTHLY CHARGES - ACCT #: 582727	520.30	520.30
838 - TRAP ROCK INDUSTRIES, LLC	PO 48728 BLANKET	807.87	807.87
4836 - TRENTON RENEWABLE POWER, LLC	PO 48544 BLANKET	242.45	242.45
5339 - TRI-TECH FORENSICS, INC	PO 48187 BLOOD SPECIMEN COLLECTION KIT 25/PACK	40.91	40.91
1167 - TRIUS INC.	PO 48169 BLANKET PARTS TV	878.90	878.90
2592 - UNIFIRST CORPORATION	PO 48633 BLANKET - UNIFORMS FOR PUBLIC WORKS	2,430.77	
	PO 48634 BLANKET - UNIFORMS FOR PARKING	586.19	
	PO 48635 BLANKET - UNIFORMS FOR SOC	935.58	3,952.54
923 - UNITED PARCEL SERVICE	PO 48904 Acct. 6AF535 - Service Charge - 3/7/26	175.52	175.52
211 - UNITED SITE SERVICES	PO 48204 BLANKET/MISC. RENTAL	95.63	95.63
5335 - USA ARCHITECTS, PLANNERS & INTERIOR DESI	PO 48047 RESO 25-411 FACILITIES PROGRAMMING/CONCE	141,375.64	141,375.64
1278 - VAN CLEEF ENGINEERING ASSOC.	PO 47584 CONTRACT - LAND USE ENGINEERING SERVICES	6,105.00	6,105.00
3397 - VARI SALES CORPORATION	PO 48290 Blanket 2026	814.40	814.40
408 - VECTOR SECURITY	PO 48400 BLANKET	372.62	372.62
962 - VERIZON	PO 48604 TELEPHONE EXPENSE	403.04	403.04
20 - VERIZON	PO 48929 Phone - Acct. 358-359-586-001-58 - Bill	969.20	969.20
4895 - VERIZON COMMUNICATIONS INC.	PO 48583 VEHICLE TRACKING SUBSCRIPTIONS: SOC & PW	2,264.73	2,264.73
959 - VERIZON WIRELESS	PO 48889 Acct #642046325-00001 - Wireless - Bill	6,886.11	6,886.11
4658 - VIKING PEST CONTROL	PO 48586 BLANKET	2,666.50	2,666.50
1151 - VILLAGE OFFICE SUPPLY	PO 48580 PRINTING	2,583.54	2,583.54
1146 - VOIP NETWORKS	PO 48890 Phone System - Acct #CORP-000105 - Bill	375.00	375.00
4959 - WALTER R. EARLE BURLINGTON, INC	PO 48617 DPW ASPHALT AND PAVING MATERIALS	276.25	
	PO 48641 DPW ASPHALT AND PAVING MATERIALS	263.50	
	PO 48656 BLANKET-CONTRACT 24-FLEET-93147	3,094.05	3,633.80
5333 - WAYNE ADVERTISING AGENCY, INC	PO 48920 ESCROW REFUND 17-290-20-025-613	423.01	423.01
2 - WB MASON CO	PO 45601 BLANKET - SUPPLIES (CK09MERCER2023-13)	23.68	
	PO 48407 BLANKET	339.65	
	PO 48408 BLANKET	496.23	
	PO 48439 BLANKET - SUPPLIES	2,743.87	

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Vendor	Description	Payment	Check Total
	PO 48446 BLANKET / OFFICE SUPPLIES 2026 HEALTH DE	25.64	
	PO 48456 BLANKET OFFICE SUPPLIES FOR POLICE DEPAR	650.96	
	PO 48496 BLANKET OFFICE SUPPLIES FOR MUNICIPAL CO	342.27	
	PO 48505 BLANKET FOR ENGINEERING - 2026	342.57	
	PO 48506 BLANKET FOR 2026- ZONING	150.10	
	PO 48574 BLANKET OFFICE SUPPLIES	13.47	
	PO 48777 Printer Ink	35.94	5,164.38
5095 - WEATHER WORKS CONSULTING METEOROLOGIST,	PO 48881 SEWER DEPARTMENT WEATHER MONITORING SYST	1,650.00	1,650.00
3154 - WELCOMING AMERICA, INC.	PO 48655 2026 WELCOMING AMERICA NETWORK MEMBERSHI	1,000.00	1,000.00
3677 - WELLS FARGO VENDOR FIN SERV.	PO 48466 2026 Blanket - Wells Fargo	2,958.97	2,958.97
764 - WHITE BUFFALO INC.	PO 48068 RESO 25-321 SPECIALIZED DEER MANAGEMENT	22,897.60	22,897.60
1130 - WILEY'S PAVING	PO 48848 BOND RELEASE FOR ROW -37 HARRISON ST -	500.00	500.00
1049 - WINNER FORD OF CHERRY HILL	PO 46669 RESOLUTION 25-178 POLICE VEHICLES	48,737.00	48,737.00
2677 - WIRELESS ELECTRONICS, INC.	PO 48854 LABOR - FOUND BAD HDMI DISPLAY CABLE	735.00	735.00
8 - WITMER ASSOCIATES INC.	PO 48438 BLANKET - SUPPLIES	528.69	528.69
998 - WM CORPORATE SERVICES, INC.	PO 48752 BLANKET/CONTRACT NO.T2665	9,222.20	9,222.20
1118 - YORK FENCE COMPANY	PO 48412 BLANKET	1,985.00	1,985.00
3432 - ZAMPINI, JOHN	PO 48714 DEER MANAGEMENT SERVICES SUPPORTING ANIM	6,540.00	6,540.00
TOTAL			1,836,041.48

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-192-08-105-002	OTHER FEES & PERMITS - ENGINEERING			1,250.00	
01-192-08-105-011	OTHER FEES & PERMITS - PLANNING			150.00	
01-201-20-105-200	PERSONNEL - OE	6,530.05			
01-201-20-110-200	MAYOR & COUNCIL OE	340.49			
01-201-20-111-200	ADMINISTRATIVE & EXECUTIVE OE	411,142.83			
01-201-20-120-200	MUNICIPAL CLERK OE	575.08			
01-201-20-125-200	INFORMATION TECHNOLOGY - OE	7,526.27			
01-201-20-125-233	COMPUTER EXPENSE-SOFTWARE MAINT AND FEES	685.28			
01-201-20-130-200	FINANCE ADMINISTRATION OE	250.00			
01-201-20-145-200	COLLECTION OF TAXES OE	500.00			
01-201-20-155-200	LEGAL SERVICES & COSTS OE	46,356.08			
01-201-20-165-200	ENGINEERING SERVICES OE	719.57			
01-201-20-175-200	HISTORIC PRESERVATION COMMITTEE - OE	1,404.00			
01-201-21-180-200	REGIONAL PLANNING BD. - TWP - OE	13.47			
01-201-21-181-200	SUSTAINABLE PRINCETON	12,500.00			
01-201-21-185-200	ZONING COSTS - OE	150.10			
01-201-23-210-200	LIABILITY INSURANCE OE	83,794.00			
01-201-23-220-200	EMPLOYEE GROUP INSURANCE OE	26,594.15			
01-201-25-240-200	POLICE OE	33,242.53			
01-201-25-265-200	FIRE OE	7,888.03			
01-201-25-267-200	FIRE FACILITIES OE	1,961.57			
01-201-25-275-200	MUNICIPAL PROSECUTOR OTHER EXPENSES	3,600.00			
01-201-26-290-200	ROAD REPAIRS & MAINTENANCE OE	10,279.62			
01-201-26-305-200	GARBAGE & TRASH REMOVAL OE	184,217.05			
01-201-26-310-200	PUBLIC BUILDINGS & GROUNDS OE	9,309.40			
01-201-26-315-200	VEHICLE MAINT. - ADMIN. OE	12,510.57			
01-201-27-330-200	BOARD OF HEALTH OE	7,025.64			
01-201-27-331-200	SUZANNE PATTERSON CENTER OE	8,340.00			
01-201-27-340-200	ANIMAL CONTROL OE	141.97			
01-201-27-343-200	DEER MANAGEMENT PROGRAM - OE	29,437.60			
01-201-27-345-200	HUMAN SERVICES OE	6,098.57			
01-201-28-370-200	JOINT RECREATION BOARD OE	1,217.95			
01-201-28-375-200	PARK MAINTENANCE OE	3,094.84			
01-201-31-440-200	TELEPHONE OE	9,130.26			
01-201-31-445-200	WATER OE	2,009.74			
01-201-31-455-200	SEWER FACILITIES OPERATING OE	11,292.50			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-31-460-200	GASOLINE OE	26,858.43			
01-201-43-490-200	MUNICIPAL COURT OE	1,840.12			
01-201-43-495-200	PUBLIC DEFENDER OE	1,200.00			
01-203-20-105-200	(2025) PERSONNEL - OE		20.00		
01-203-20-111-200	(2025) ADMINISTRATIVE & EXECUTIVE OE		35.94		
01-203-20-120-200	(2025) MUNICIPAL CLERK OE		64.56		
01-203-20-145-200	(2025) COLLECTION OF TAXES OE		500.00		
01-203-20-155-200	(2025) LEGAL SERVICES & COSTS OE		153,842.50		
01-203-20-165-200	(2025) ENGINEERING SERVICES OE		8,289.00		
01-203-20-175-200	(2025) HISTORIC PRESERVATION COMMITTEE - OE		425.04		
01-203-21-180-200	(2025) REGIONAL PLANNING BD. - TWP - OE		4,073.00		
01-203-23-220-200	(2025) EMPLOYEE GROUP INSURANCE OE		4,364.92		
01-203-25-240-200	(2025) POLICE OE		49,369.60		
01-203-25-265-200	(2025) FIRE OE		23.68		
01-203-25-267-200	(2025) FIRE FACILITIES OE		615.00		
01-203-26-290-200	(2025) ROAD REPAIRS & MAINTENANCE OE		700.80		
01-203-26-310-200	(2025) PUBLIC BUILDINGS & GROUNDS OE		1,065.00		
01-203-27-345-200	(2025) HUMAN SERVICES OE		2,240.00		
01-203-31-455-200	(2025) SEWER FACILITIES OPERATING OE		1,230.00		
01-204-55-900-001	Accounts Payable			40,238.44	
01-214-55-900-062	THIRD PARTY LIENS PAYABLE-REDEMPTIONS			80,648.23	
01-260-05-100	DUE TO CLEARING/CLAIMS			0.00	1,450,923.47
01-286-55-000-005	RES - FOR TAX SALE PREMIUM			132,000.00	
TOTALS FOR	CURRENT FUND	969,777.76	226,859.04	254,286.67	1,450,923.47
02-213-44-915-301	FOOD WASTE RECYCLING			242.45	
02-213-44-967-301	NATIONAL OPIOID SETTLEMENT			1,000.00	
02-260-05-100	DUE TO CLEARING/CLAIMS			0.00	1,242.45
TOTALS FOR	GRANT FUND	0.00	0.00	1,242.45	1,242.45
04-215-16-020-000-000	Ordinance 2016-20 Various Imprv			141,375.64	
04-215-22-018-000-000	Ordinance 2022-18 NJ I-Bank			2,229.95	
04-215-22-019-000-000	Ordinance 2022-19 Various Capital Improvements			13,304.87	
04-215-23-021-000-000	Ordinance 2023-21 Various Capital Improvements			5,077.99	
04-215-24-014-000-000	Ordinance 2024-14 Various Capital Improvements			62,161.86	
04-215-24-034-000-000	Ordinance 2024-34 Acq of Westminster			39,955.33	
04-215-25-007-000-000	Ordinance 2025-07 Various Capital Improvements			705.00	
04-260-05-100	DUE TO CLEARING/CLAIMS			0.00	264,810.64
TOTALS FOR	GENERAL CAPITAL FUND	0.00	0.00	264,810.64	264,810.64
05-201-02-007-200	PARKING OE	2,220.62			
05-203-02-007-200	(2025) PARKING OE		205.00		
05-260-05-100	DUE TO CLEARING/CLAIMS			0.00	2,425.62
TOTALS FOR	PARKING UTILITY OPERATING FUND	2,220.62	205.00	0.00	2,425.62
12-201-20-125-200	OPEN SPACE - OTHER EXPENSE - PARK MAINT	6,889.94			
12-260-05-100	DUE TO CLEARING/CLAIMS			0.00	6,889.94
TOTALS FOR	OPEN SPACE FUND	6,889.94	0.00	0.00	6,889.94
17-260-05-100	Due To Claims/Clearing			0.00	87,700.78
17-290-20-000-000	PROFESSIONAL FEES			18,134.67	
17-290-30-000-000	CERTIFICATE OF OCCUPANCY/STREET OPENINGS			7,600.00	
17-290-40-000-000	PERFORMANCE GUARANTEE			20,107.29	
17-290-50-000-000	INSPECTION FEES			41,858.82	
TOTALS FOR	ESCROW	0.00	0.00	87,700.78	87,700.78

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
21-201-12-110-200	CONSTRUCTION EXPENSES - OE	2,992.65			
21-260-05-100	DUE TO CLAIMS/CLEARING			0.00	4,942.65
21-285-56-072-333	P.O.A.A. COURT TRUST			1,950.00	
TOTALS FOR	TRUST FUND	2,992.65	0.00	1,950.00	4,942.65

40-201-20-105-200	AFFORDABLE HOUSING BOARD OE	17,105.93			
40-260-05-100	DUE TO CLAIMS/CLEARING			0.00	17,105.93
TOTALS FOR	AFFORDABLE HOUSING UTILITY	17,105.93	0.00	0.00	17,105.93

Total to be paid from Fund 01 CURRENT FUND	1,450,923.47
Total to be paid from Fund 02 GRANT FUND	1,242.45
Total to be paid from Fund 04 GENERAL CAPITAL FUND	264,810.64
Total to be paid from Fund 05 PARKING UTILITY OPERATING FUND	2,425.62
Total to be paid from Fund 12 OPEN SPACE FUND	6,889.94
Total to be paid from Fund 17 ESCROW	87,700.78
Total to be paid from Fund 21 TRUST FUND	4,942.65
Total to be paid from Fund 40 AFFORDABLE HOUSING UTILITY	17,105.93

	1,836,041.48

Checks Previously Disbursed

310	PRINCETON PUBLIC SCHOOLS	PO# 48767	8,153,423.00	3/10/2026
316	DEPOSITORY TRUST CO/CHASE	PO# 48742	161,000.00	3/16/2026
317	NJSHBP ACT	PO# 48926	575,920.74	3/17/2026
318	NJSHBP ACT	PO# 48927	238,134.77	3/17/2026

			9,128,478.51	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	9,128,478.51	1,450,923.47	10,579,401.98
Fund 02 GRANT FUND		1,242.45	1,242.45
Fund 04 GENERAL CAPITAL FUND		264,810.64	264,810.64
Fund 05 PARKING UTILITY OPERATING FUND		2,425.62	2,425.62
Fund 12 OPEN SPACE FUND		6,889.94	6,889.94
Fund 17 ESCROW		87,700.78	87,700.78
Fund 21 TRUST FUND		4,942.65	4,942.65
Fund 40 AFFORDABLE HOUSING UTILITY		17,105.93	17,105.93

BILLS LIST TOTALS	9,128,478.51	1,836,041.48	10,964,519.99
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Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-113

Agenda Date: 3/23/2026

Agenda #: 2.

Resolution of the Mayor and Council of Princeton Authorizing Membership in The Interlocal Purchasing System

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, The Interlocal Purchasing System (“TIPS”), hereinafter referred to as the “Lead Agency”, is a National Cooperative Purchasing Program offered by Region VIII Education Service Center, located in Pittsburg, Texas (Camp County), that offers participation through membership and utilization of competitively bid and awarded vendor contracts in a cooperative purchasing program; and

WHEREAS, the Municipality of Princeton desires to participate in The Interlocal Purchasing System Cooperative Purchasing Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipality of Princeton, County of Mercer, State of New Jersey, pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Mayor and Council are hereby authorized to enter into an Interlocal Agreement with Region 8 Education Service Center for membership in The Interlocal Purchasing System.



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-114

Agenda Date: 3/23/2026

Agenda #: 3.

Resolution of the Mayor and Council of Princeton Authorizing Appointments to Boards, Commissions and Committees

BE IT RESOLVED by the Mayor and Council of Princeton:

The following appointments are hereby made:

Name and Board	Term	Expires
<u>Board of Health</u>		
Richard Strauss	3 year	1/1/2029



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-115

Agenda Date: 3/23/2026

Agenda #: 4.

Resolution of the Mayor and Council of Princeton Authorizing the Arts Council of Princeton to Hold their Annual Princeton Porchfest on Saturday, April 25, 2026

WHEREAS, the Arts Council of Princeton has requested permission from the Mayor and Council of Princeton to hold their Annual Princeton Porchfest on Saturday, April 25, 2026 from 12:00 p.m. to 6:00 p.m.; and

WHEREAS, a complete application was filed with the Municipal Clerk, and the Clerk forwarded the application to the Chief of Police; and

WHEREAS, after giving due consideration to the recommendation of the Chief of Police, the final determination as to whether a permit shall be issued shall be made by the Council; and

WHEREAS, the Chief of Police's findings are that the conduct of the event will not substantially interrupt the safe and orderly movement of other traffic contiguous to its route, the concentration of participants will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such assembly area, and the concentration of persons, animals, and vehicles at the assembly point of the parade will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such assembly area.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton that the Governing Body does hereby approve and give permission for the Arts Council of Princeton to hold their annual Princeton Porchfest on Saturday, April 25, 2026 from 12:00 p.m. to 6:00 p.m. contingent upon adherence to the provisions set forth by the Princeton Police Department including but not limited to traffic control and security.



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-116

Agenda Date: 3/23/2026

Agenda #: 5.

Resolution of the Mayor and Council Authorizing the Spirit of Princeton to hold the Memorial Day Parade on May 23, 2026

WHEREAS, the Spirit of Princeton has requested permission from the Mayor and Council of Princeton to hold their annual Memorial Day Parade on Saturday, May 23, 2026 from 10:00 a.m. to 11:00 a.m.; and **ROAD CLOSURES??**

WHEREAS, a complete application was filed with the Municipal Clerk, and the Clerk forwarded the application to the Chief of Police; and

WHEREAS, after giving due consideration to the recommendation of the Chief of Police, the final determination as to whether a permit shall be issued shall be made by the Council; and

WHEREAS, the Chief of Police's findings are that the conduct of the event will not substantially interrupt the safe and orderly movement of other traffic contiguous to its route, the concentration of participants will not duly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such assembly area, and the concentration of persons, animals, and vehicles at the assembly point of the parade will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such assembly area.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of Princeton, that the Governing Body does hereby approve and give permission for the Spirit of Princeton to hold their annual Memorial Day Parade (route is Princeton Ave, to Nassau Street to Monument Hall) on Saturday May 23, 2026 from 10:00 a.m. to 11:00 a.m. contingent upon adherence to the provisions set forth by the Princeton Police Department including but not limited to traffic control and security.



Municipality of Princeton, NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-26-117

Agenda Date: 3/23/2026

Agenda #: 6.

Resolution of the Mayor and Council of Princeton Authorizing Princeton Multisport to Hold their 2nd Annual Princeton TriAthlon on Saturday, June 6, 2026

WHEREAS, Princeton Multisport has requested permission from the Mayor and Council of Princeton to hold their 2nd Annual Princeton Triathlon on Saturday, June 6, 2026 from 7:00 a.m. to 9:30 a.m. **The event will require the closure of Paul Robeson Place (Wiggins to Chambers) from 9:00 a.m. to 6:00 p.m.; and**

WHEREAS, a complete application was filed with the Municipal Clerk, and the Clerk forwarded the application to the Chief of Police; and

WHEREAS, after giving due consideration to the recommendation of the Chief of Police, the final determination as to whether a permit shall be issued shall be made by the Council; and

WHEREAS, the Chief of Police's findings are that the conduct of the event will not substantially interrupt the safe and orderly movement of other traffic contiguous to its route, the concentration of participants will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such assembly area, and the concentration of persons, animals, and vehicles at the assembly point of the parade will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such assembly area.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton that the Governing Body does hereby approve and give permission for the Princeton Multisport to hold their 2nd Annual Princeton TriAthlon on Saturday, June 6, 2026 from 7:00 a.m. to 9:30 a.m. contingent upon adherence to the provisions set forth by the Princeton Police Department including but not limited to traffic control and security.