

MEMORANDUM

TO: The Mayor and Council of the Municipality of Princeton
FROM: Greenbaum, Rowe, Smith and Davis LLP
DATE: June 18, 2026
RE: Resolution to Authorize a License Agreement with McCarter Theatre Center

The Mayor and Council of the Municipality of Princeton are being asked to approve a resolution (the “**Resolution**”) to authorize a license agreement (the “**License Agreement**”) between the Municipality of Princeton (the “**Municipality**”) and McCarter Theatre Center (“**McCarter**”). McCarter, a non-profit, 501(c)(3) corporation, provides a variety of educational and community-based services, including youth summer camps that offer theatre training and performance opportunities to campers. *A copy of the License Agreement is attached to the Resolution as Exhibit A.*

The License Agreement will grant McCarter a revocable, non-exclusive license to hold summer youth camps, as follows:

<u>Program Hours</u>		<u>Licensed Area</u>
August 3, 2026 to August 7, 2026	8:00 A.M. to 4:30 P.M.	Gilson Performing Center and the Laura Lee Thompson McClure Classroom
August 10, 2026 to August 14, 2026	8:00 A.M. to 4:30 P.M.	Gilson Performing Center and the Laura Lee Thompson McClure Classroom
August 17, 2026 to August 21, 2026	8:00 A.M. to 4:30 P.M.	The Playhouse, Gilson Performing Center, Nancy Simmons Classroom and Laura Lee Thompson McClure Classroom
August 24, 2026 to August 28, 2026	8:00 A.M. to 4:30 P.M.	The Playhouse, Gilson Performing Center, Nancy Simmons Classroom and Laura Lee Thompson McClure Classroom

(the “**License**”). The License Agreement authorizes the Municipal Administrator to administratively approve requests from McCarter to expand the Program Hours during the term of the License Agreement in exchange for McCarter’s payment of an additional fee.

In consideration of the Municipality’s grant of the License, McCarter has agreed to pay the Municipality \$4,0000.00, post a security deposit in the amount of \$1,000.00, provide insurance in accordance with the terms of the License Agreement, and indemnify the Municipality from and against any and all costs, losses, expenses, or claims arising from McCarter’s use of the property.

The License Agreement is for the term commencing August 3, 2026 and terminating August 28, 2026, unless otherwise terminated sooner by the Municipality by providing McCarter with ten (10) days written notice.