



MUNICIPALITY PRINCETON

Department of Health &
Community Services
Health Department

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To: Mayor and Council
Bernard Hvozdovic, Jr., Administrator
Dawn Mount, Clerk

From: Jeffrey C. Grosser, Deputy Administrator | Health Officer

Date: March 9, 2026

Subject: Resolution Amending 2026 Deer Processing Services Agreement

This memorandum summarizes an amendment to the 2026 Deer Processing Services Agreement between the Municipality of Princeton and The Valley Butcher LLC in connection with Princeton's annual Deer Management Program.

Under the original agreement, the Vendor provides deer carcass receipt, field dressing, processing, recordkeeping, and delivery of venison to an approved food bank at a rate of \$165.00 per deer, for a total not to exceed \$20,625.00 (based on an estimated 115 deer).

Due to a higher-than-anticipated number of deer harvested during the 2026 program, this amendment increases the contract amount by no more than \$1,000.00 (not to exceed \$21,625.00) to cover the additional processing services required. All other terms and conditions of the agreement, including scope of services, indemnification, compliance requirements, and payment procedures, remain unchanged.

This amendment ensures continuity of processing services and donation of venison while maintaining compliance with the Local Public Contracts Law.

Sincerely,

Jeffrey C. Grosser, MHS, HO, CPM
Deputy Administrator/Health Officer