



MUNICIPALITY ^{of} PRINCETON

Office of the Administrator

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CERTIFICATION OF EXTRAORDINARY UNSPECIFIABLE SERVICE

To: Mayor and Council
From: Bernard P. Hvozdovic, Jr., *Municipal Administrator*
Date: March 3, 2026
Subject: **Contract for Programs and Services for Senior Citizens**

This is to request your approval of a resolution authorizing a contract to be executed as follows:

- Vendor:** Center for Modern Aging Princeton (CMAP), formerly Princeton Senior Resource Center
- Cost:** One Hundred Ninety-Four Thousand, Nine Hundred Fifty Dollars and Zero Cents (\$194,950.00), to be paid in 4 quarterly installments of \$48,712.50
- Duration:** One year (January 1, 2026, to December 31, 2026), with the option to extend for two additional one-year terms
- Purpose:** To provide various programs and services to senior citizens and their families, said services to be provided at the Suzanne Patterson Building, 101 Poor Farm Road and various other outreach locations, as more fully set forth below

The requested contract would be awarded without the receipt of formal bids as an extraordinary unspecifiable service pursuant to N.J.S.A. 40A:11-5(1)(ii) and N.J.A.C. 5:34-2.3(b). I do hereby certify to the following:

1. The services requested require the vendor to provide an array of services and programs that support the specific needs of Princeton's aging adults and their families. The vendor is to provide a comprehensive resource center where aging adults and their families can find support, guidance and educational and social programs to help navigate life transitions and continue to be active, healthy and engaged in the community.

The services are provided to empower older adults in the diverse Princeton community to make informed choices and live healthy lives. This vendor offers affordable services, programs and opportunities that support, educate and engage aging adults and their families and caregivers. This vendor provides support and guidance to people aging in place and navigating life transitions. Further, the services are to provide a dynamic place where people gather and participate in activities that promote healthy aging towards physical, cognitive, social, emotional, spiritual and vocational well-being.

This vendor's programs include but are not limited to social and recreational activities, health and fitness classes, educational and enrichment programs, retirement planning and re-

employment programs, and volunteer activities. Support and guidance services include individual and family counseling and consultations, case management, assistance with transitions through life's changes, support and wellness groups, information and referral to community services, advocacy, assistance with benefit applications, and linkage to in-home support for older adults and caregivers. Programs and services provided include the following:

- Information and referral services, linkage to community resources and services tailored to the needs of older adults
- Counseling, consultation, and support services
- Emergency preparedness
- Recreational and social activities
- Volunteer visiting and homebound support
- Volunteer opportunities
- Education and enrichment programs
- Health promotion and screenings
- Crosstown Transportation Service Management
- Facility Management of Suzanne Patterson Center
- Collaboration with other Municipal Departments and community organizations

2. The contract meets the provisions of the statute and rules because, as demonstrated in Paragraph 1 above, the services are specialized in nature requiring expertise, extensive training and proven reputation in this area. The vendor must have experience working with the clientele and providing the requisite counseling, referrals (when necessary), support and programming. The vendor must have the expertise to provide these services in a manner that appropriately meets the needs of the clientele and community as a whole.
3. The services are of such a specialized and qualitative nature that their performance cannot be reasonably described by written specifications because the vendor is to provide an array of services and programs based on the specific needs of an aging community in Princeton. The needs are constantly fluctuating, making it difficult to quantify or specify the programs and services to be provided at a given time. The services and programs are provided based on the articulated needs of the clients. For these reasons, the services cannot be reduced to detailed specifications.
4. Multiple quotations were not solicited because it was impracticable to do so.
5. I have consulted with the Municipal Attorney's Office and reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspesifiable service in accordance with the requirements thereof.

Sincerely,



Bernard P. Hvozdovic, Jr.
Administrator
Municipality of Princeton

C: Sandy Webb, *Chief Financial Officer*
Sarah Ocicki, *Qualified Purchasing Agent*