



MUNICIPALITY OF PRINCETON

Department of Infrastructure
& Operations

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MEMORANDUM

To: Mayor and Council
From: James J. Purcell, PE, *Assistant Municipal Engineer*
Subject: Walnut Lane and Guyot Avenue Parking – Ordinance Amendment
Date: July 22, 2026

Attached for introduction at the July 27, 2026 Council meeting is an ordinance to modify on-street parking for faculty and staff, school bus pick-up and drop-off zone, and parent pick-up and drop-off zone for the Princeton Middle School along Walnut Lane and Guyot Avenue.

The construction of the improvements at Princeton Middle School will result in disruption of the parking for teachers and staff and student drop-off and pick-up, and a future need for additional teacher and staff parking. The current faculty and staff parking area will be utilized for construction, and school administration has rearranged the entrances and exits to the school in order to avoid conflicts between the construction activities and academic activities. This rearrangement necessitates the requested change of the student arrivals and departures logistics.

The Princeton Planning Board, as a condition of approval of the improvements at Princeton Middle School, directed Princeton Public Schools (PPS) to work with municipal staff to implement traffic safety improvements associated with the improvements. Engineering staff met with the PPS business administrator, PMS principal, the project construction manager, and other PPS staff to discuss the operational changes during construction and proposed modifications that would lead to safe access to the school. Following that discussion, PPS submitted a formal request for permanent changes to the parking and drop-off / pick-up locations.

The plan for staff and faculty parking and student drop-off and pick-up was reviewed by municipal staff, by the Traffic Safety Committee, and by the Infrastructure & Operations Committee. Parking on Guyot Avenue for a distance west of Walnut Lane and in front of PMS will be restricted to faculty and staff and buses in specific areas. The student drop-off and pick-up area along Walnut Lane adjacent to PMS will be rearranged to facilitate safer student circulation and access to the school building wings.

Proposed changes are:

- Designation of a portion (70 feet) of Guyot Avenue west of Walnut Lane for PMS faculty and staff parking during school hours
- Designation of a portion (291 feet) of Guyot Avenue east of Walnut Lane for PMS faculty and staff parking during school hours
- Designation of a portion (60 feet) of Guyot Avenue east of Walnut Lane and east of the faculty and staff parking for school bus only parking to accommodate after-school athletic programs
- Designation of a portion (120 feet) of the current school bus only zone as a student drop-off and pick-up zone during school hours
- Designation of the current student drop-off and pick-up zone as a school bus only zone in addition

to a portion of the current school bus only zone (490 feet)

- Designation of two accessible parking spaces on Guyot Avenue adjacent to but 25 feet from the mid-block crosswalk between the school northerly entrance and the north school parking lot to replace the current accessible spaces within the restricted crosswalk clear zone

The proposed parking and drop-off / pick-up zones are shown in the following graphic, where green represents faculty and staff parking, light blue is student drop-off / pick-up zone, orange is bus zone, and dark blue is accessible parking:



Please feel free to contact me if you have any questions.