



Municipality of Princeton

380 Witherspoon Street
Princeton, NJ 08540-3496

Department of Recreation

609-921-9480

www.princetonrecreation.com jmarrolli@princetonnj.gov

JOSEPH MARROLLI

Assistant Director

MEMORANDUM

TO: Bernie Hvozdovic, Administrator

FROM: Joseph Marrolli, Assistant Recreation Director

DATE: February 24, 2026

RE: **Princeton 2026 Turf Management Contract Extension Recommendation**

On March 24, 2025, Princeton awarded a contract to US Athletic Fields, Inc. for \$19,930.66 for the 2025 season for turf management services of specified grass areas at Community Park South, Farmview Fields, Greenway Meadows, Grover Park, Hilltop Park, Witherspoon St Municipal Complex, Monument Hall Municipal Complex and Smoyer Park.

In addition, the bidding documents solicited prices for the provision of additional services on an as-needed and as-directed basis, and specifically, (a) the completion of spot treatment for weed control, insect and grub control and disease control. Prices were solicited for this type of treatment on a per acre basis, and for up to 40 acres per type of treatment. This bidder proposed (a) \$4,555.20 for up to 40 acres. The total not to exceed amount would be up to \$4,555.20 for these additional services.

Under the contract, its term may be extended by the parties for up to two one-year terms subject to compliance with the provisions of N.J.S.A. 40A:11-15 (which requires that the contract extension be awarded by resolution of the council upon a finding by the council that the services are being performed in an effective and efficient manner) and the availability and appropriation of sufficient funds to meet the extended obligation.

At this time, the Recreation Department recommends that its contract with US Athletic Fields, Inc. be extended for an additional year to cover services for the 2026 season. The Recreation Department is satisfied with US Athletic Field, Inc.'s performance of services and its compliance with the contract requirements.

We have consulted with the Municipal Attorney's office and have been advised that, pursuant to the applicable law, Princeton may increase the contract amount subject to the extension not to exceed the change in the index rate for the 12 months preceding the most recent quarterly

calculation available at this time. The current rate is 2.5%. The Recreation Department, in consultation with the Finance Department, recommends that the contract amount be increased by 2.5% for 2026, as it is reasonable based on the services involved.

Based on the above, the total not to exceed contract amount for these services for 2026 would be \$25,941.47. This includes two (2) turf management applications for \$1,455.61 for the West Minster Choir College property.

Please contact either myself, Joseph Marrolli, Assistant Director of Recreation, or Evan Moorhead, Executive Director of Recreation, if you have any questions.

Joseph Marrolli

Joseph Marrolli, Assistant Recreation Director

Attachments

c: Jeff Grosser, Deputy Administrator
 Evan Moorhead, Executive Director of Recreation
 Dawn Mount, Municipal Clerk
 Sandra Webb, CFO
 Trishka Waterbury Cecil, Municipal Attorney