



# MUNICIPALITY OF PRINCETON

Department of Infrastructure  
& Operations

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## MEMORANDUM

**To:** Mayor and Council of Princeton  
**From:** Deanna Stockton *Deputy Administrator/Municipal Engineer*  
Dominick Itzi *Sewer Operations Manager*  
**Subject:** Professional Services Agreement with Arcadis U.S., Inc. for Construction Administration and Inspection  
Services Associated with the Hamilton Avenue Sewer Replacement Project  
**Date:** July 28, 2026

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Attached for Council's authorization at its August 10, 2026 meeting is a professional services agreement with Arcadis U.S., Inc. for construction administration and resident inspection services associated with the Hamilton Avenue Sewer Replacement Project, in an amount not to exceed \$318,610.

The Hamilton Avenue Sewer Replacement Project consists of approximately 2,700 linear feet of new sanitary sewer main construction within Hamilton Avenue, Moore Street, and Walnut Lane, including the reconnection and replacement of affected sewer laterals and the abandonment of aging sewer infrastructure that has reached the end of its useful life. The project is being funded through the New Jersey Water Bank (NJWB) Program at the New Jersey Infrastructure Bank (NJIB). NJIB partners with the New Jersey Department of Environmental Protection to jointly administer low-cost loans through the NJWB for projects with water quality benefits.

As a condition of funding, NJWB requires qualified engineering oversight throughout the construction phase. Arcadis, as the project design engineer, will provide construction administration services including contract management, review of contractor submittals and payment applications, change order review, project coordination, funding compliance assistance, and project closeout documentation. Arcadis will also provide full-time resident inspection services during active construction to ensure work is completed in accordance with the approved plans, specifications, and regulatory requirements.

The proposed fee is comprised of:

- Construction Administration Services: \$54,640
- Resident Inspection Services: \$243,970
- Community Coordination and Traffic Control Allowance: \$20,000

Thank you and please do not hesitate to contact me with any questions you may have.