



Municipality of Princeton

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Department of Recreation
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JOSEPH MARROLLI
Assistant Director
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MEMORANDUM

TO: Bernie Hvozdovic, Administrator

FROM: Joseph Marrolli, Assistant Recreation Director

DATE: February 20, 2026

RE: **Princeton 2026 Mowing Contract Extension Recommendation**

On March 24, 2025, Princeton awarded a contract to US Athletic Fields, Inc. for \$96,009.00 for the 2025 season for mowing and trimming services of specified grass areas the following locations: Farmview Fields, Greenway Meadows Park, Community Park North, Mountain Lakes Lower Earthern Dam, Marquand Park, Turning Basin, Monument Hall Municipal Complex, Hilltop Park, Smoyer Park, Harrison St Park, Quarry Park, SOC-River Rd Site and Fieldwood/Griggs.

In April of last year, US Athletic provided an additional quote of \$18,900 for mowing the Westminster Choir College property. This means the total amount of the mowing contract from 2025 totaled \$114,909.

Under the contract, its term may be extended by the parties for up to two, one-year terms, subject to compliance with the provisions of N.J.S.A. 40A:11-15 (which requires that the contract extension be awarded by resolution of the council upon a finding by the council that the services are being performed in an effective and efficient manner) and the availability and appropriation of sufficient funds to meet the extended obligation.

At this time, the Recreation Department recommends that its contract with US Athletic Fields, Inc. be extended for an additional year to cover services for the 2026 season. The Recreation Department is satisfied with US Athletic Field, Inc.'s performance of services and its compliance with the contract requirements.

We have consulted with the Municipal Attorney's office and have been advised that, pursuant to the applicable law, Princeton may increase the contract amount subject to the extension not to exceed the change in the index rate for the 12 months preceding the most recent quarterly calculation available at this time. The current index rate is 2.5%. The Recreation Department,

in consultation with the Finance Department, recommends that the contract amount be increased by 2.5% for 2026, as it is reasonable based on the services involved.

Based on the above, the total not to exceed contract amount for these services for 2026 would be \$ \$117,781.73

We respectfully request that the Council approve the enclosed resolution for the purpose of extending the contract for 2026.

Please contact either myself, Joseph Marrolli, Assistant Director of Recreation, or Evan Moorhead, Executive Director of Recreation, if you have any questions.

Joseph Marrolli

Joseph Marrolli, Assistant Recreation Director

Attachments

c: Jeff Grosser, Deputy Administrator
 Evan Moorhead, Executive Director of Recreation
 Dawn Mount, Municipal Clerk
 Sandra Webb, CFO
 Trishka Waterbury Cecil, Municipal Attorney