



MUNICIPALITY OF PRINCETON

Department of Health &
Community Services
Health Department

1 Monument Hall
Princeton, NJ 08540
(609) 497- 7608

healthdepartment@princetonnj.gov

MEMORANDUM

To: Bernard Hvozdovic, *Administrator*
Dawn Mount, *Clerk*
From: Jeffrey C. Grosser, MHS, HO, *Deputy Administrator/Health Officer*
Subject: Interim Health Officer Services for East Windsor Township – Agreement Extension
Date: September 23, 2025

Bernie,

I am writing to inform you that I will be providing interim health officer services to the Township of East Windsor as part of a shared services agreement recently approved by their governing body through Resolution R2025-149.

This agreement is a continuation of the previous agreement that spanned March 17, 2025 – June 30, 2025. Under this new agreement, which is retroactive to July 1, 2025, and extends through October 31, 2025, I will continue to serve as East Windsor's Interim Health Officer while they continue to search for a full-time candidate. During this time, East Windsor will continue to deliver public health services with their own staff, who will report to me for all public health and statutory matters. I will also coordinate with their staff and governing body to ensure seamless public health oversight and regulatory compliance.

The Municipality of Princeton will receive a monthly fee of \$1,000 for these services, not to exceed a total of \$4,000. This collaborative effort reflects our ongoing commitment to supporting neighboring communities and strengthening public health infrastructure across Mercer County.

Please let me know if you have any questions regarding this arrangement.
Best Regards,

Jeffrey C. Grosser
Deputy Administrator/Health Officer