



Princeton NJ

Mayor and Council of Princeton

Meeting Agenda

400 Witherspoon St
Princeton, NJ 08540

Tuesday, May 27, 2025

7:00 PM

Main Council Chambers

I. JOIN MEETING - PLEASE CLICK LINK BELOW:

<https://us02web.zoom.us/j/86095587002>
Webinar ID: 860 9558 7002

II. STATEMENT CONCERNING NOTICE OF MEETING

Notice of this meeting was provided in accordance with the requirements of the Open Public Meetings Act and State regulations governing public meetings, including the time, date and location of the meeting and clear and concise instructions to the public for accessing the meeting and making comments. In addition, the agenda and all related materials were posted electronically and made available to the public on Princeton's meeting portal in advance of the meeting.

III. LAND ACKNOWLEDGEMENT

"We gather today on the land of the Leni Lenape. As members of the Princeton community, we aspire to show appreciation, respect, and concern for all peoples and our environment. We honor the Lenape and other Indigenous caretakers of these lands and waters, the elders who lived here before, the Indigenous today, and the generations to come"

IV. ROLL CALL

V. PLEDGE OF ALLEGIANCE

VI. PROCLAMATION

1. [0039](#) A Proclamation Honoring Jennifer Gering on the Occasion of Her Retirement

VII. ANNOUNCEMENTS/REPORTS

1. [0038](#) Annual Report on the Center for Modern Aging Princeton- Drew Dyson, PhD, CEO

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

The Mayor and Council will take comments first from members of the public attending the meeting in person, then from members of the public attending the meeting via Zoom. Speakers will be limited to 3 minutes. No immediate action will be taken on any public comment issue.

IN-PERSON

Please use the sign-up sheet on the podium. After everyone who signed up has had the opportunity to speak, the Mayor will invite any additional comments from members of the public. Please line up at the podium if you plan to speak.

ZOOM

To make a comment or ask a question during the meeting via zoom, raise your hand using one of the following alternatives:

1. Windows or Mac platform: Click on “Participants” at the bottom of the screen, then click on “raise hand” (Windows shortcut: Alt+Y; Mac shortcut: Option+Y).
2. Android or iOS device: Click on “raise hand” in the bottom left corner of your screen.
3. Telephone: Press #9

IX. ORDINANCE PUBLIC HEARING

Anyone wishing to comment on or ask a question about an ordinance(s) listed below for public hearing and adoption can do so by either in person or Zoom. In person use the sign-up sheet on the podium. To make a spoken comment, either click on "Participants" and use the "raise hand" function, or- if attending by telephone- press *9. When it is your turn to speak the meeting host will unmute you and the Mayor will recognize you.

1. [ORD 2025-10](#) An Ordinance by the Municipality of Princeton Designating Stop Intersections Within the Boundaries of the Former Township, Establishing a New Stop Intersection on Jefferson Road at Terhune Road, and Amending Chapter 11 of the “Code of the Township of Princeton, New Jersey, 1968”- Roll Call

X. RESOLUTIONS

1. [R-25-185](#) Resolution of the Mayor and Council of Princeton Authorizing the Execution of a Pledge Agreement With The Tenacre Foundation In The Sum Amount of \$500,000.00 Annually for the years 2025 thru 2029
2. [R-25-186](#) Resolution of the Mayor and Council of Princeton Authorizing the Purchase of One (1) 2025 Ford 450 Regular Cab Vehicle and Equipment from Ciocca Ford of Flemington for \$102,283.25 utilizing New Jersey State Contract 24-FLEET-88820

3. [R-25-187](#) Resolution of the Mayor and Council of Princeton Authorizing the Award of a Contract to Gabrielli Truck Sales for One (1) 2025 Kenworth T480 Dump Truck for \$277,155.95 utilizing Sourcewell National Cooperative Purchasing Contract #032824-KTC
4. [R-25-188](#) Resolution of the Mayor and Council of Princeton Authorizing the Award of a Contract to Gabrielli Truck Sales for Two (2) 2025 Kenworth T480 Compactor Trucks for \$598,941.18 utilizing Sourcewell National Cooperative Purchasing Contract #032824-KTC
5. [R-25-189](#) Resolution of the Mayor and Council of Princeton Authorizing an Increase of \$34,352.64 to the Not to Exceed Amount for the Professional Services Agreement with Johnson, Mirmiran & Thompson, Inc. for Documentation of Maintenance Holes in Flood Hazard Areas for a New Not to Exceed Amount of \$79,883.52
6. [R-25-190](#) Resolution of the Mayor and Council of Princeton Authorizing the Award of a Contract to SHI for the Annual Barracuda Backup Server and Web Security Gateway Appliances Subscription for \$61,320.48 utilizing the New Jersey Cooperative Purchasing Alliance Contract #CK04 24-38
7. [R-25-191](#) Resolution of the Mayor and Council of Princeton Authorizing Site License Agreements with Crown Castle Fiber LLC for Two Locations, Specifically 8 Winant Road and 188 Jefferson Road
8. [R-25-192](#) Resolution of the Mayor and Council of Princeton Authorizing the Award of a Professional Services Agreement to Arcadis U.S., Inc. for Construction Engineering Services in Connection with Three Mini-System #36 Sewer Rehabilitation Projects for an Amount Not to Exceed \$541,327.00
9. [R-25-193](#) Resolution of the Mayor and Council of Princeton Authorizing an Increase of \$100,000.00 to the Not to Exceed Amount for the Professional Services Agreement with Scarinci Hollenbeck, LLC for Special Environmental Legal Services for a New Not to Exceed Amount of \$265,000.00
10. [R-25-194](#) Resolution of the Mayor and Council of Princeton Authorizing the Sale of Surplus Personal Property No Longer Needed for Public Use by Auction on GovDeals
11. [R-25-195](#) Resolution of the Mayor and Council of Princeton Authorizing the Acceptance of Donations in Furtherance of Possible Design and Construction of a New Nassau Street Kiosk

XI. CONSENT AGENDA

1. [R-25-196](#) Resolution of the Mayor and Council of Princeton Authorizing the Payment of Bills and Claims
2. [R-25-197](#) Resolution of the Mayor and Council of Princeton Authorizing 2025 2nd Quarter Refunds of \$50,891.91 Overpayments

XII. ADJOURNMENT



Princeton NJ

Staff Report

400 Witherspoon St
Princeton, NJ 08540

File #: 0039

Agenda Date: 5/27/2025

Agenda #: 1.

A Proclamation Honoring Jennifer Gering on the Occasion of Her Retirement



Proclamation

Office of the Mayor
Municipality of Princeton

A PROCLAMATION HONORING JENNIFER GERING ON THE OCCASION OF HER RETIREMENT

WHEREAS, the Municipality of Princeton is proud to recognize Jennifer Gering, Detective in the Department of Police, for her dedication to public service on the occasion of her retirement; and

WHEREAS, Jennifer began her career with Princeton Township on July 23rd, 2007 in the role of Patrol Officer in the Parol Bureau; and

WHEREAS, Jennifer was later assigned to the Safe Neighborhood Bureau and the Detective Bureau, serving as the Department's Juvenile Detective; and

WHEREAS, Jennifer, through her unwavering dedication and distinguished service, has been a tireless advocate for special victims of crime; she has honorably fulfilled the roles of the Department's Domestic Violence Liaison, LGBTQ Liaison, and Chairperson of the Princeton Alcohol and Drug Alliance, fostering trust, inclusivity, and support within the community; and

WHEREAS, Jennifer has advanced the Department's mission by serving as a Resiliency Police Officer, promoting officer wellness and mental health; she also serves as an Evidence Technician and a nationally certified Child Safety Seat Technician, ensuring public safety with the highest standards of professionalism; and she continues her commitment to public service as a Physical Fitness Instructor at the Mercer County Police Academy; and

WHEREAS, Jennifer has dedicated 17 years to serving the Municipality of Princeton and her retirement will be effective June 1st, 2025; and

WHEREAS, Jennifer Gering has served the community of Princeton with pride, and upon the occasion of her retirement, is deserving of recognition and the highest commendation.

NOW, THEREFORE, BE IT RESOLVED, I, Mark Freda, Mayor of Princeton and the Council of Princeton, County of Mercer, State of New Jersey, extend the Municipality's humble expression of appreciation and sincerest congratulations, to Jennifer Gering. We offer our best wishes for a long, happy, and healthy retirement.

GIVEN UNDER MY HAND AND SEAL
THIS 27th DAY OF MAY 2025

MARK FREDA
Mayor



Princeton NJ

Staff Report

400 Witherspoon St
Princeton, NJ 08540

File #: 0038

Agenda Date: 5/27/2025

Agenda #: 1.

Annual Report on the Center for Modern Aging Princeton- Drew Dyson, PhD, CEO



Princeton NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: ORD 2025-10

Agenda Date: 5/27/2025

Agenda #: 1.

An Ordinance by the Municipality of Princeton Designating Stop Intersections Within the Boundaries of the Former Township, Establishing a New Stop Intersection on Jefferson Road at Terhune Road, and Amending Chapter 11 of the “Code of the Township of Princeton, New Jersey, 1968”- Roll Call



MUNICIPALITY ^{of} PRINCETON

Department of Infrastructure
& Operations

400 Witherspoon Street

Princeton, NJ 08540

(609) 921-7077

engineering@princetonnj.gov

MEMORANDUM

To: Mayor and Council of Princeton
From: James J. Purcell, *Assistant Municipal Engineer*
Subject: Ordinance to Designate Stop Intersections
Date: May 12, 2025

An ordinance to designate stop intersections within the boundaries of the former Township of Princeton is scheduled for introduction at the May 12, 2025 Council meeting. Stop intersections within the boundaries of the former Township of Princeton were designated by resolution of the former Township Committee in the past, as permitted by N.J.S.A. 39:4-140. Since consolidation of the Township and Borough, new stop intersections within the former Borough have been designated by ordinance of the Council. In order to ensure consistency moving forward, it is prudent to ensure that all stop intersections in the municipality are designated by ordinance.

In addition, a study of the intersection of Jefferson Road with Terhune Road recommended that the Jefferson Road approaches be stop conditions, in addition to the Terhune Road approaches. The Engineering Department and the Traffic Safety Committee concur with that recommendation. The number of crashes at this intersection has led the municipality to implement increasing interventions to alert motorists to use caution. Those have included oversized stop signs, double stop signs, stop ahead pavement markings, rumble strips, advance warning signs, retroreflective sheeting on sign posts, and additional sign placards indicating that cross traffic does not stop. These interventions have been implemented in accordance with the guidance from the Federal Highway Authority for a systematic approach to the application of low-cost, proven safety countermeasures. Crashes continue to occur and the introduction of a four-way stop at this intersection is the next step to reducing crashes.

The Traffic Safety Committee, therefore, recommends that this ordinance be adopted and that the new stop condition on Jefferson Road at Terhune Road be included.

Please contact me if you have any comments or questions.

ORDINANCE #2025-10

**AN ORDINANCE BY THE
MUNICIPALITY OF PRINCETON
DESIGNATING STOP
INTERSECTIONS WITHIN THE
BOUNDARIES OF THE FORMER
TOWNSHIP AND AMENDING
CHAPTER 11 OF THE “CODE OF THE
TOWNSHIP OF PRINCETON, NEW
JERSEY, 1968”**

WHEREAS, as permitted by N.J.S.A. 39:4-140, stop intersections within the boundaries of the former Township of Princeton were and are designated as such by resolution of the Township Committee; and

WHEREAS, since consolidation of the Township of Princeton and Borough of Princeton, new stop intersections within the former Borough have been designated by ordinance of the Council; and

WHEREAS, to ensure consistency moving forward, the Council seeks to ensure that all stop intersections in the municipality are designated by ordinance; and

WHEREAS, at this time the Engineering Department also recommends the inclusion of a new stop intersection in the municipality on Jefferson Road in both directions at Terhune Road.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of Princeton as follows:

Section 1. Chapter 11 of the “Code of the Township of Princeton, New Jersey, 1968,” entitled “Motor Vehicles and Traffic,” is hereby amended by adding a new section 11-6.3 thereto which shall read as follows:

Sec. 11-6.3 Stop Intersections.

- (a) Stop intersections designated. The following intersections in the municipality are hereby designated as stop intersections, pursuant to N.J.S.A. 39:4-140 and N.J.S.A. 39:4-197:

STOP DESIGNATED ON:	AT ITS INTERSECTION WITH:
Abernathy Drive	Snowden Lane
Abernathy Drive	Magnolia Lane
Adams Drive	Riverside Dr. East (N)
Adams Drive	Riverside Dr. East (S)
All Saints Road	Van Dyke Road
Andrews Lane	Cherry Hill Road
Arreton Road	US Route 206
Audubon Lane	Province Line Road
Audubon Lane	Rosedale Road
Autumn Hill Lane	Autumn Hill Road
Autumn Hill Road	Herrontown Road
Baker Court	Dodds Lane
Balcort Drive	Cherry Hill Road
Balsam Lane	Riverside Drive West
Balsam Lane	Sycamore Road
Basin Street	Alexander Street
Battle Road (EB)	Olden Lane
Battle Road (WB)	Olden Lane
Bayard Lane	Mountain Ave
Beech Hill Circle	Woods Way
Benjamin Rush Lane	Hutchinson Drive (E)
Benjamin Rush Lane	Hutchinson Drive (W)
Bertrand Drive	Dodds Lane
Bertrand Drive	Herrontown Road
Billie Ellis Lane	Cherry Valley Road
Birch Avenue	US Route 206
Birch Avenue	Witherspoon Street
Bogart Court	Drakes Corner Road
Bouvant Drive	Cherry Hill Road
Bouvant Drive	Stuart Road
Braeburn Drive	Snowden Lane
Braeburn Drive	Meadowbrook Drive
Breary Road	Tarkington Court
Brickhouse Road	Hutchinson Drive
Broadripple Drive	Overbrook Drive
Broadripple Drive	Magnolia Lane
Brookstone Drive	Wendover Drive

STOP DESIGNATED ON:	AT ITS INTERSECTION WITH:
Brookstone Drive	Fairway Drive
Bullock Drive	Wilkinson Way
Burr Drive	McComb Road
Burr Drive	Campbell Woods Way
Caldwell Drive	Herrontown Road
Caldwell Drive	Bertrand Drive
Campbell Woods Way	Mount Lucas Road
Carnahan Place	Henry Ave
Carnegie Drive	Princeton-Kingston Road (NJ 27)
Carnegie Drive	Prospect Avenue
Carriage Way	US Route 206
Castle Howard Court	Prospect Ave
Cedar Lane	Sycamore Road
Cherry Hill Road	Cherry Valley Road
Christopher Drive	Rosedale Road
Christopher Drive	Ettl Circle
Clearview Avenue	Grover Ave
Clearview Avenue	North Harrison Street
Clover Lane	Overbrook Drive
Clover Lane (NB)	Abernathy Drive
Clover Lane (SB)	Abernathy Drive
Clover Lane	Deer Path (S)
Concord Lane	Bertrand Drive
Concord Lane	Dodds Lane
Coniston Court	Pretty Brook Road
Constitution Drive (EB)	Independence Drive
Constitution Drive (WB)	Independence Drive
Cradlerock Road	Pretty Brook Road
Crestview Drive	Cherry Hill Road
Crooked Tree Lane	Herrontown Road
Cuyler Road	Jefferson Road
Cuyler Road	Ewing Street
Davies Drive	Cherry Hill Road
Davies Drive	Arreton Road
Deer Path	Clover Lane
Deer Path	Rollingmead
Dempsey Avenue (NB)	Cuyler Road
Dempsey Avenue (SB)	Cuyler Road
Dempsey Avenue	Terhune Road
Derwent Drive	Windermere Way
Derwent Drive	Grassmere Way
Dodds Lane	Princeton-Kingston Road (NJ27)

STOP DESIGNATED ON:	AT ITS INTERSECTION WITH:
Dodds Lane	Shadybrook Lane
Dogwood Hill	Mount Lucas Road
Dogwood Lane	Longview Road
Dogwood Lane	Lake Drive
Dorann Avenue	Grover Ave
Dorann Avenue	Tee-Ar Place
Drakes Corner Road	Province Line Road
Drakes Corner Road	Great Road
Duffield Place	Bayard Lane
Duffy Place	US Route 206
Duffy Place	Cherry Valley Road
Ettl Circle (ext.)	Ettl Circle
Ettl Circle (ext.)	Province Line Road
Evergreen Circle	Prospect Ave
Ewing Street	US Route 206
Ewing Street	North Harrison Street
Fairway Drive	Wendover Drive
Fairway Drive	Rosedale Road
Farrand Road	US Route 206
Finley Road	Stuart Road West
Finley Road	Pheasant Hill Road
Fitch Way	Petit Place
Fleming Way	Hutchinson Drive (N)
Fleming Way	Hutchinson Drive (S)
Florence Lane	Glen Drive
Foulet Drive	Cherry Hill Road
Franklin Avenue	Walnut Lane
Fredrick Court	Drakes Corner Road
Gallup Road	Mercer Road (E)
Gallup Road	Mercer Road (W)
George Drive	Cherry Valley Road
George Drive	Meetinghouse Court
Glen Drive	Mountain Ave
Grasmere Way	Windermere Way
Grasmere Way	Pretty Brook Road
Great Road	Great Road East (N)
Great Road	Great Road East(S)
Greenhouse Court	Greenhouse Drive
Greenhouse Drive	Mercer Road
Greenway Terrace	Brookstone Drive
Greenway Terrace	Wendover Drive
Griggs Drive	Cherry Valley Road

STOP DESIGNATED ON:	AT ITS INTERSECTION WITH:
Grover Avenue	Terhune Road
Grover Avenue	Franklin Ave
Gulick Road	Shadybrook Lane (N)
Gulick Road	Shadybrook Lane (S)
Guyot Avenue	Witherspoon Street
Guyot Avenue	Moore Street
Guyot Avenue (EB)	Walnut Lane
Guyot Avenue (WB)	Walnut Lane
Guyot Avenue	Ewing Street
Hageman Lane	Drakes Corner Road
Hale Drive	Mercer Road
Hardy Drive	Stuart Drive
Harris Road	Valley Road
Harris Road (NB)	Henry Avenue
Harris Road (SB)	Henry Avenue
Harris Road	Franklin Avenue
Haslet Avenue	Olden Lane
Haslet Avenue	Springdale Road
Heather Lane	Cherry Valley Road
Heather Lane	Great Road
Hemlock Circle	Philip Drive (N)
Hemlock Circle	Philip Drive (S)
Henry Avenue	Witherspoon Street
Henry Avenue (EB)	Jefferson Road
Henry Avenue (WB)	Jefferson Road
Herrontown Circle	Herrontown Road (E)
Herrontown Circle	Herrontown Road (W)
Herrontown Road	River Road
Hickory Court	Walnut Avenue
Hillside Avenue	Cherry Valley Road
Hillside Avenue	US Route 206
Hillside Road	Walnut Avenue
Hillside Road	Ewing Street
Hilltop Drive	US Route 206
Howe Circle	Riverside Drive
Hun Road	Edgerstoune Road
Hun Road	Russell Road (S)
Hunt Drive	Winfield Road
Hutchinson Drive	US Route 206
Hutchinson Drive	Mercer Road
Independence Drive	US Route 206
James Court	Glen Drive

STOP DESIGNATED ON:	AT ITS INTERSECTION WITH:
Jefferson Road	Valley Road
Jefferson Road (SB)	Terhune Road
Jefferson Road (NB)	Terhune Road
Journey's End Lane	Terhune Road
Katie's Pond Road	Cradle Rock Road
Kimberly Court	Glen Drive
Knoll Drive	Longview Drive
Knoll Drive	Lake Drive
Lake Drive	Hartley Avenue
Lake Drive	Riverside Drive
Lambert Drive East	Rosedale Road
Lambert Drive West	Rosedale Road
Laurel Circle	Ewing Street
Laurel Road	Mount Lucas Road
Laurel Road (NB)	Jefferson Road
Laurel Road (SB)	Jefferson Road
Leabrook Lane	Snowden Lane
Leabrook Lane	Braeburn Drive
Leicester Court	Fleming Way
Leonard Court	Drakes Corner Road
Linden Lane (SB)	Franklin Avenue
Linwood Circle	Leabrook Lane (N)
Linwood Circle	Leabrook Lane (S)
Littlebrook Road North	Rollingmead
Locust Lane	Princeton-Kingston Road (NJ 27)
Longview Drive	Riverside Drive
Longview Drive (NB)	Lake Drive
Longview Drive (SB)	Lake Drive
Loomis Court	Walnut Lane
Maclean Circle	Hartley Avenue
Magnolia Lane	Overbrook Drive
Magnolia Terrace	Terhune Road
Maidenhead Road	George Drive
Maidenhead Road	Trewbridge Court
Mansgrove Road	US Route 206
Marion Road East	Shadybrook Lane
Marion Road West	Shadybrook Lane
Mason Drive	Woodside Lane (N)
Mason Drive	Woodside Lane (S)
Maxwell Lane	Einstein Drive
Maxwell Lane	Mercer Road
Maybury Hill Road	Snowden Lane

STOP DESIGNATED ON:	AT ITS INTERSECTION WITH:
McComb Road	Bunn Drive
McCosh Circle	Hartley Avenue
Meadowbrook Drive	Terhune Road
Meadowbrook Drive	Meadowbrook Drive
Monroe Lane	Grover Avenue
Monroe Lane	Randall Road
Montadale Circle	Montadale Drive
Montadale Drive	Crestview Drive
Morgan Place	Mountain Avenue
Mount Lucas Road	Cherry Hill Road
Mount Lucas Road (NB)	Jefferson Road
Mount Lucas Road (SB)	Jefferson Road
Neil Court	Benjamin Rush Lane
Newlin Road	Olden Lane
Newlin Road	Springdale Road
North Road	Great Road
North Road	Pretty Brook Road
Oakland Street	Walnut Ave
Oakland Street	Ewing Street
Ober Road	Olden Lane
Ober Road	Springdale Road
Old Orchard Lane	Mount Lucas Road
Overbrook Drive	Snowden Lane
Pardee Circle	Lambert Drive
Pardoe Road	Mountain Ave
Pardoe Road	Wilson Road
Parkside Drive	Quaker Road
Parkside Drive	Mercer Road
Pettit Place	Ridgeview Road
Pheasant Hill Road	Prettybrook Road
Pheasant Hill Road	Province Line Road
Philip Drive (NB)	Riverside Drive
Philip Drive (SB)	Riverside Drive
Philip Drive	Prospect Ave
Poe Road	Shadybrook Lane
Poe Road	Princeton- Kingston Road (NJ 27)
Poor Farm Road	Mount Lucas Road
Poor Farm Road	Bunn Drive
Potter's Run	Carriage Way
Prentice Lane	Snowden Lane
Pretty Brook Road	Province Line Road
Pretty Brook Road	Great Road

STOP DESIGNATED ON:	AT ITS INTERSECTION WITH:
Prince William Court	Prospect Ave
Prospect Avenue (EB)	Riverside Drive East
Prospect Avenue (WB)	Riverside Drive East
Prospect Avenue (EB)	Riverside Drive West
Prospect Avenue (WB)	Riverside Drive West
Prospect Avenue	Princeton-Kingston Road (NJ 27)
Puritan Court	Wendover Drive
Quaker Road (NB)	Mercer Road
Quaker Road (SB)	Mercer Road
Quaker Road	US Route 206
Race Street (NB)	Birch Avenue
Race Street (SB)	Birch Avenue
Race Street	Leigh Avenue
Randall Road	Terhune Road
Randall Road	Grover Avenue
Random Road	Roper Road
Random Road	Poe Road
Red Hill Road East	Mt Lucas Road
Redding Circle	Mt Lucas Road
Ridgeview Circle	Ridgeview Road
Ridgeview Road	Great Road
Ridgeview Road	Cherry Hill Road
Riverside Drive East	Princeton-Kingston Road (NJ 27)
Rodney Court	Wilkinson Way
Rollingmead	Snowden Lane
Roper Road	Princeton- Kingston Road
Roper Road	Littlebrook Road
Ross Stevenson Circle	Mt Lucas Road
Running Cedar Road	Cradle Rock Road
Russell Road	Hun Road
Russell Road (EB)	Winant Road (W)
Russell Road (WB)	Winant Road (W)
Russell Road	Winant Road (E)
Shady Brook Lane	Princeton-Kingston Road (NJ 27)
Snowden Lane	Herrontown Road
Southern Way	Cedar Lane
St. Clair Court	Wilkinson Way
Stetson Way	Gallup Road (E)
Stetson Way	Gallup Road (W)
Stone Cliff Road	Christopher Drive (E)
Stone Cliff Road	Christopher Drive (W)
Stone Cliff Road (NB)	Stone Cliff Road

STOP DESIGNATED ON:	AT ITS INTERSECTION WITH:
Stonewall Circle	Davies Drive (E)
Stonewall Circle	Davies Drive (W)
Stony Brook Lane	Province Line Road
Stuart Close	Stuart Road West
Stuart Road	Cherry Hill Road
Stuart Road	Great Road
Stuart Road East	Mt. Lucas Road
Stuart Road West	Province Line Road
Sycamore Road	South Harrison Street
Sycamore Road	Riverside Drive
Talbot Lane	Gallup Road (E)
Talbot Lane	Gallup Road (W)
Tee-Ar Place	Clearview Ave
Tee-Ar Place (SB)	Franklin Ave
Terhune Road	Mt Lucas Road
Terhune Road (EB)	Jefferson Road
Terhune Road (WB)	Jefferson Road
Thanet Circle	Terhune Road
Trewbridge Court	Maidenhead Road
Turner Court	Terhune Road
Tyson Lane	Poe Road
Van Dyke Road	Snowden Lane
Van Marter Court	Maidenhead Road
Veblen Circle	Maxwell Lane
Vernon Circle	Riverside Drive East
Walker Drive	Christopher Drive
Walker Drive	Ettl Circle
Walnut Lane (NB)	Valley Road
Walnut Lane (SB)	Valley Road
Walnut Lane (NB)	Terhune Road
Walnut Lane (SB)	Terhune Road
Walnut Lane (NB)	Cuyler Road
Walnut Lane (SB)	Cuyler Road
Warren Court	Fleming Way
Westerly Road	Great Road
Westerly Road	Pardoe Road
Wheatsheaf Lane	Snowden Lane
White Oak Drive	Bouvant Drive
White Pine Lane	Roper Road
Wilkinson Way	Hutchinson Drive (N)
Wilkinson Way	Hutchinson Drive (S)
Winant Road	Edgerstoune Road (E)

STOP DESIGNATED ON:	AT ITS INTERSECTION WITH:
Winant Road (NB)	Edgerstoune Road (W)
Winant Road (SB)	Edgerstoune Road (W)
Windy Top Court	Snowden Lane
Winant Road	Tarkington Court
Windermere Way	Pretty Brook Road
Winfield Road	Great Road
Wittmer Court	Shady Brook Lane
Woodhull Lane	Maidenhead Road
Woodhull Lane	Cherry Valley Road
Woods Way	Crooked Tree Lane
Woodside Lane	Riverside Drive
Woodside Lane	Prospect Ave
Worths Mill Lane	Hale Drive

Notes:

Where stop conditions exist at both intersection approaches, they are noted by direction of travel (NB, EB, SB, WB); for example, Russell Road (EB) indicates that a stop condition exists for vehicles traveling east approaching the intersection.

Where a street intersects another at more than one location, the intersections are noted by locational reference (N, E, S, W); for example, Winant Road (W) indicates the westerly intersection.

Section 2. The appropriate signs shall be posted in accordance with the Manual on Uniform Traffic Control Devices to implement the requirements of this ordinance.

Section 3. All ordinances or resolutions or parts thereof inconsistent with this ordinance are repealed to the extent of such inconsistency.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portion thereof.

Section 5. This ordinance shall take effect upon its adoption and publication in accordance with law, and if necessary, also upon approval of the Commissioner of the New Jersey Department of Transportation.

Dawn M. Mount, Clerk

Hon. Mark Freda, Mayor

STATEMENT OF PURPOSE: The purpose of the ordinance is to formally adopt all stop intersections in the boundaries of the former Township of Princeton which had been previously approved by resolution, and to add a new stop intersection on Jefferson Road at Terhune Road to the new Code section designating stop intersections in the boundaries of the former Township.



Princeton NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-25-185

Agenda Date: 5/27/2025

Agenda #: 1.

Resolution of the Mayor and Council of Princeton Authorizing the Execution of a Pledge Agreement With The Tenacre Foundation In The Sum Amount of \$500,000.00 Annually for the years 2025 thru 2029

WHEREAS, the Tenacre Foundation, a non-profit corporation of the State of New Jersey (hereinafter referred to as “Tenacre”) is a Christian Science organization formed exclusively for religious purposes and for charitable and educational purposes in furtherance of Tenacre’s religious mission; and

WHEREAS, Princeton has recognized for a number of years Tenacre’s tax-exempt status as a religious organization pursuant to *N.J.S.A. 54:4-3.6*; and

WHEREAS, notwithstanding their charitable status, Tenacre for at least the past twenty years has made voluntary contributions to Princeton in recognition of the municipal services provided by Princeton to Tenacre; and

WHEREAS, Tenacre entered into a Pledge Agreement in May 2020 with Princeton to pledge the payment of the sum of \$500,000.00 annually through 2024 to Princeton in recognition of the municipal services provided by Princeton to Tenacre; and

WHEREAS, Tenacre wishes to renew the Pledge Agreement and extend its commitment to Princeton to contribute the sum of \$500,000.00 annually for 2025 through 2029.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton as follows:

1. The Mayor and Clerk of Princeton are hereby authorized and directed to execute a Pledge Agreement, a copy of which is attached, whereby Tenacre pledges to voluntarily gift to Princeton the sum of \$500,000.00 annually for the years 2025 - 2029.

2. A certified true copy of this resolution upon its adoption shall be furnished to Tenacre, care of their attorneys, Christopher S. Tarr, Esq., Stevens & Lee, 100 Lenox Drive, Suite 200, Lawrenceville, New Jersey 08648.

PRINCETON – TENACRE FOUNDATION
PLEDGE AGREEMENT

This agreement (“Agreement”) is entered into on this 27th day of May, 2025 by and between Princeton, a municipal corporation of the State of New Jersey, having its principal offices located at 400 Witherspoon Street, Princeton, New Jersey, 08540 (hereinafter referred to as “Princeton”) and the Tenacre Foundation, a non-profit corporation of the State of New Jersey, having its principal offices located at 953 The Great Road, Princeton, New Jersey, 08542 (hereinafter referred to as “Tenacre”).

WITNESS

WHEREAS, Tenacre is a Christian Science organization formed exclusively for religious purposes and for charitable and educational purposes in furtherance of Tenacre’s religious mission; and

WHEREAS, Princeton is the municipality wherein the Tenacre campus is located and as such provides municipal services to Tenacre including police protection, fire protection services and other municipal services; and

WHEREAS, in recognition of these services, Tenacre in entered into a Pledge Agreement whereby Tenacre agreed to donate and gift to Princeton annually the sum of \$500,000.00 for the years 2020 through 2024; and

WHEREAS, Tenacre and Princeton wish to renew this Pledge Agreement.

NOW THEREFORE, in consideration of \$1.00 and good and other valuable consideration and the mutual promises set forth hereinbelow, Princeton and Tenacre agree as follows:

1. **Recognition of Tenacre's Tax Exempt Status:** Princeton hereby recognizes that the real property listed herein below is being actually and exclusively utilized by Tenacre, a non-profit corporation organized and existing under the laws of the State of New Jersey, for tax exempt purposes and is therefore exempt from real property taxes pursuant to *N.J.S.A. 54:4-3.6*. Princeton recognizes Tenacre as a Christian Science organization formed and operated exclusively for religious purposes and for charitable and educational purposes in furtherance of its religious mission. Specifically, Princeton acknowledges and recognizes that the mission of Tenacre is being furthered by activities taking place within the properties herein listed below:

<u>Address</u>	<u>Tax Map Block and Lot</u>
(a) 914 The Great Road	Bl. 1801, Lot 2
(b) 906 The Great Road	Bl. 1801, Lot 3
(c) 1036 The Great Road	Bl. 1901, Lot 11
(d) 1002 The Great Road	Bl. 1901, Lot 12
(e) 970 The Great Road	Bl. 1901, Lot 13
(f) 920 The Great Road	Bl. 1901, Lot 15
(g) 884 The Great Road	Bl. 3501, Lot 9
(h) 856 The Great Road	Bl. 3501, Lot 10
(i) 953 The Great Road	Bl. 3601, Lot 1
(j) 930 Stuart Road	Bl. 3601, Lot 1
(k) 940 The Great Road	Bl. 1901, Lot 14
(l) 1288 Stuart Road	Bl. 3602, Lot 6

2. **Voluntary Gift:** Notwithstanding Tenacre's real property tax-exempt status of the above-referenced lots or any additional lots or properties that Tenacre may acquire and/or use for

its exempt purpose, Tenacre pledges to make an annual gift to Princeton not only in recognition of specific municipal services provided by Princeton to Tenacre but as a corporate, non-profit resident that wishes to contribute to the betterment of the Princeton community:

- a. 2025: \$500,000.00.
- b. 2026: \$500,000.00.
- c. 2027: \$500,000.00.
- d. 2028: \$500,000.00.
- e. 2029: \$500,000.00.

Tenacre wishes to make said annual contributions to Princeton on or before June 30 of each year.

3. **Change in Tax Status of Properties:** If any of the above-referenced properties change in tax status either by virtue of sale or change of use by Tenacre or any subsequent owner, Tenacre shall immediately notify Princeton of said change. Princeton thereafter reserves the right to review the real property tax status of said property to determine whether or not the real property tax exemption for said property(s) should continue during the term of this Agreement.

IN WITNESS WHEREOF, the parties have hereunder set their hand and seal the day and date first written above.

**Princeton, a Municipal Corporation of the State
of New Jersey**

Dawn M. Mount
Municipal Clerk

Mark Freda, Mayor

Tenacre Foundation

Brian Stock, President and
Chief Executive Officer



Princeton NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-25-186

Agenda Date: 5/27/2025

Agenda #: 2.

Resolution of the Mayor and Council of Princeton Authorizing the Purchase of One (1) 2025 Ford 450 Regular Cab Vehicle and Equipment from Ciocca Ford of Flemington for \$102,283.25 utilizing New Jersey State Contract 24-FLEET-88820

WHEREAS, Princeton wishes to purchase one (1) 2025 Ford 450 Regular Cab Vehicle with snowplow, salt spreader, and upfitting to be used as a Mason Dump Truck by the Recreation Department; and

WHEREAS, the desired vehicle is available on State Contract 24-FLEET-88820 by the State of New Jersey, Department of the Treasury, Division of Purchase and Property (“Division”); and

WHEREAS, the Division contract term is October 4, 2024, through October 3, 2027, and was awarded to Ciocca Ford of Flemington (“Ciocca”), at 215 US Highway 202, Flemington, New Jersey 08822; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, Princeton may, without publicly advertising for bids, purchase any goods or services under any contract for such goods and services entered into on behalf of the Division; and

WHEREAS, Ciocca provided a proposal for the desired vehicle and equipment in the amount of \$102,283.25; and

WHEREAS, the Certified Financial Officer has certified that Princeton has appropriated sufficient funds for this equipment in account 04-215-25-007-121-337.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, is hereby authorized and directed to enter into an agreement with Ciocca Ford of Flemington, 215 US Highway 202, Flemington, New Jersey 08822 for one (1) 2025 Ford 450 Regular Cab Vehicle with snowplow, salt spreader, and upfitting to be used as a Mason Dump Truck by the Recreation Department for \$102,283.25 without public bidding as permitted by law.
2. A copy of this Resolution and the contract will be kept on file in the Office of the Clerk.

CIOCCA FORD OF FLEMINGTON

215 US HIGHWAY 202, FLEMINGTON, NJ 08822

PHONE: (908) 782-3673 / FAX: (908) 782-7305

Rick Hungerford – rhungerford@cioccadealerships.com

CUSTOMER

PRINCETON

2025 FORD 450 REGULAR CAB/CHASSIS 4X4 DRW STATE CONTRACT T2102/24-FLEET-88820

STANDARD EQUIPMENT

Powertrain

7.3 LITER ENGINE

10 SPEED AUTO TRANSMISSION

Fuel Tank Capacity: 35.0gal.

Suspension/Handling

Front Mono-beam non-independent suspension

Rear rigid axle leaf suspension with HD shocks

Hydraulic power-assist steering

Body Exterior

2 doors

Black door mirrors

Black bumpers

Trailer sway control

Roof Clearance Lights

Convenience

Manual air conditioning

Manual tilt steering wheel

Manual telescopic steering wheel

Day-night rearview mirror

Front cupholders

Passenger visor vanity mirror

Upfitter Switches

Seats and Trim

Seating capacity of 3

Front 40-20-40 vinyl split-bench seat

2 KEY FOBs

4-way driver seat adjustment

Manual driver lumbar support

4-way passenger seat adjustment

Center front armrest with storage

Entertainment Features

AM/FM stereo radio with 2 speakers

Fixed antenna

Lighting, Visibility and Instrumentation

Front reading lights

Tachometer and Oil pressure gauge

Outside temperature display

Low tire pressure warning

Trip odometer

Safety and Security

4-wheel ABS brakes

Brake assist

4-wheel disc brakes

AdvanceTrac w/Roll Stability Control

Dual front impact airbags

Dual seat mounted side impact airbags

Manually adjustable front head restraints

Sync radio with blue tooth

POWER WINDOWS

POWER LOCKS

HEATED POWER MIRRORS

Base Price

\$ 54,976.00

FACTORY OPTIONS

		\$	-
512	Spare Tire, Jack and Wheel	\$	350.00
18B	Cab Steps	\$	320.00
473	Snow Plow Package		included
76C	Exterior Back-up Chime	\$	220.00
52B	Trailer Brake Controller (not available with Trailer Towing Package)	\$	300.00
X8L	Axle, Limited Slip 4.88 Ratio	\$	395.00
THB	225/70Rx19.5G Traction Tires	\$	190.00
extra	Certain paint colors are extra charge ie gree, yellow, orange	\$	660.00
43C	120V/400W Outlet	\$	75.00
59H	HIGH MOUNT STOP LAMP	\$	100.00
86M	DUAL BATTERY		included
67B	410 AMP ALTERNATOR	\$	115.00
	STATE CONTRACT DISCOUNT 3%	\$	(81.75)
Options Total		\$	2,643.25

ADDITIONAL TRUCK EQUIPMENT

Snow Plow

Boss 9' Super Duty	\$	9,490.00
Snow Deflector for Boss Plow	\$	495.00

Dump Bodies

3-4 Yard Dump Body, 9' Long Electric/Hydraulic Hoist 60" CA	\$	9,990.00
STATE CONTRACT		
1/4 cab shield		
INSTALL ALUMINUM TARP SYSTEM WITH MESH TARP	\$	420.00
Drop Down Sides - not available in Stainless Steel Body	\$	3,490.00
Steel Stone Shields in Front of Rear Wheels	\$	449.00
18" x 18" x 36" Underbody Aluminum Toolbox	\$	995.00
Ball/Pintle Combo on Reinforced Steel Plate	\$	895.00
Stainless Steel Body Upgrade from Mild Steel, additional	\$	7,490.00

Spreaders

SALT DOG UNDER TAILGATE STAINLESS STEEL SPREADER	\$	8,490.00
5" CLEAR LED SEALEED RUBBER FLOOD LIGHTS - 2 LIGHTS	\$	295.00

Safety Lighting

DOT 8 Amber LED's, 4 in Cab Shield, 2 at Rear of Body - Dump Body Only	\$	1,895.00
2 IN FRONT GRILLE	\$	-
	\$	-

Accessories

7 Way RV Trailer Plug	\$	125.00
Molded HD Vinyl Floor Mats, Front	\$	145.00

Options Total	\$	44,664.00
Total Price with Options	\$	102,283.25

Exterior Color

GEM GREEN

Interior Color

MED DARK

SLATE VINYL

Date4/29/2025

Quote is good for 60 Days

Please sign here to accept



Municipality of Princeton

380 Witherspoon Street
Princeton, NJ 08540-3496

Department of Recreation

609-921-9480

www.princetonrecreation.com

Evan Moorhead

Executive Director

emoorhead@princetonnj.gov

DATE: May 7, 2025
TO: Mayor Mark Freda and Members of Princeton Council
FROM: Evan Moorhead, Executive Director of Recreation
RE: Purchase of Compactor Trash Truck

Dear Mayor Freda and Members of Council,

Attached is a resolution for your review regarding the purchase of a 2025 Ford F450 Mason dump truck for use by the Recreation Department. This truck will be replacing a 2007 Ford F350 that has well exceeded its useful life expectancy. The current vehicle has significant rust throughout the unit and repair costs would far exceed the value of the truck.

This truck is critical to the the Recreation Department's daily operations and is used for transporting mulch, compost, baseball infield mix, stone, organic waste, disposing of large bulk trash, as well as pulling trailers with equipment and during snow/ice operations.

This purchase was approved in the 2025 capital budget (\$110,000 – Account 04-215-25-007-121-337). Through a state contract approved vendor the cost of the unit is \$102,283.25.

Please let me know if you have any questions.

Thank you.

Evan Moorhead

Cc:

Bernie HvozdoVIC, Municipal Administrator

Dawn Mount, Municipal Clerk

Sandy Webb, CFO

Jeff Grosser, Deputy Administrator

Tim Vanatta, Municipal Fleet Manager



Staff Report

File #: R-25-187

Agenda Date: 5/27/2025

Agenda #: 3.

Resolution of the Mayor and Council of Princeton Authorizing the Award of a Contract to Gabrielli Truck Sales for One (1) 2025 Kenworth T480 Dump Truck for \$277,155.95 utilizing Sourcewell National Cooperative Purchasing Contract #032824-KTC

WHEREAS, Princeton has a need to procure a dump truck with snowplow and sander; and

WHEREAS, this vehicle is available on Sourcewell National Cooperative (“Sourcewell”) Contract #032824-KTC; and

WHEREAS, the Sourcewell contract expires on July 9, 2028, and was awarded to Kenworth Trucks & Parts; and

WHEREAS, Gabrielli Truck Sales is an authorized dealer for Kenworth Trucks & Parts equipment; and

WHEREAS, pursuant to N.J.S.A. 52:34-6.2 b. (3), Princeton may make purchases through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process within the State of New Jersey, or within any other state; and

WHEREAS, Gabrielli Truck Sales provided a proposal for the desired vehicle in the amount of \$277,155.95; and

WHEREAS, Princeton has documented the required due diligence to determine that the use of the cooperative purchasing agreement shall result in cost savings after all factors, including charges for service, material, and delivery, have been considered; and

WHEREAS, Princeton has reviewed the Sourcewell contract and determined that it meets New Jersey’s “fair and open” standards; and

WHEREAS, Princeton has obtained statutory required forms and confirmed that Cherry Valley Tractor Sales complies with New Jersey requirements; and

WHEREAS, in accordance with guidance from the State of New Jersey, an advertisement notifying the public of the intent to award a contract was published on May 16, 2025; and

WHEREAS, the Certified Financial Officer has certified that Princeton has appropriated sufficient funds for these goods in account 04-215-25-007-075-320.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Princeton, County of

Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, is hereby authorized and directed to enter into an agreement with Gabrielli Truck Sales for one (1) Kenworth T480 Dump Truck for \$277,155.95 without public bidding as permitted by law.

2. A copy of this Resolution, Pay-to-Play Forms, Documented Due Diligence, and the contract will be kept on file in the Office of the Clerk.



2306 Route 130 N Dayton, NJ 08810

Bill To:

TIM VANATTA
MUNICIPALITY OF PRINCETON
DEPARTMENT OF PUBLIC WORKS
1 MONUMENT DR PRINCETON NJ

Comments:

As per attached specifications
CHASSIS: 182091

Quote

Date: 4/21/2025
Quote ID#: 20250421MPSA-2
Contract Name: Sourcewell
Contract #: 032824-KTC
Customer Sourcewell ID: 202154
Quote Valid Until: 5/21/2025

Prepared By: Colin Keim
Cell: 862-266-3904
Email: Ckeim@gabriellitruck.com

Description		
2025 KENWORTH T480 4X2 AS PER ATTACHED SPECIFICATIONS		
Sourcewell Member Locally Added Items/Equipment These item included: Diesel Fuel, DEF Fluid, Floor Mats, Dealer Prep & Detail Vehicle for Delivery, Inspections-Safety & Emissions, PTO-Transmission & Engine Parameter Settings-ECM Programming, and Sourcewell Allowable Body Equipment Fee/Upcharge of 5%		
EQUIPMENT PROVIDED EQUIPMENT AS FOLLOWS: 10' X 36" SIDES TELESCOPING HOIST STAINLESS DUMP BODY TARP RAIL FULL LENGTH BOTH SIDES 10" 7 GA. 201-28 BOLT ON EXTENSION PAN (2) 24" X 36" STAINLESS SPLASH GUARDS 1/2 X 84" CAB GUARD D/A TAILGATE FLOOR: 1/4" HARDOX SIDES: 7 GA 201-28 FED 108 LIGHT KIT w/REFLECTORS & WIRING HARNESS Front: 7 GA 201-28 (1) OVAL S/T/T IN EACH REAR CORNER POST 7 GA 201-28 TAILGATE SIDE BOARDS*** SHOVEL HOLDER STAINLESS STEEL*** SLIDE OUT LADDER WITH GRAB HANDLES 4 HEAD LED AMBER OVAL STROBES IN CAB SHIELD 2 IN REAR ON SEPARATE SWITCH*** 2 MID MOUNT ON BODY (USE FRONT STROBE SWITCH)*** STAINLESS STEEL SPASH SHIELD RUBBER FLAPS REAR SS LINES*** FORCE AMERICA STAINLESS STEEL VT35 CENTRAL HYDRAULICS WITH HOT SHIFT PTO, TXV LOAD SENSE PISTON PUMP, 5100EX SPREADER CONTROL WITH PATROL COMMANDER DUAL JOYSTICK 25 TON PINTLE HOOK ON 3/4" PLATE WITH SAFETY "D" DRINGS TEKONSHA ELECTRIC BRAKE CONTROLLER WITH SPEC TRAILER PLUG AERO ELECTRIC TARP SYSTEM WITH WIND DEFLECTOR AND MESH TARP BUYERS SS STAINLESS STEEL UNDER TAILGATE SALT SPREADER WITH DIRECT DRIVE AUGER AND SPINNER MOTORS (BOLT ON SANDER PLATES TO TAILGATE) (2) LED SPREADER WORK LIGHTS BUYERS OR HENKE QCP DROP PIN HITCH TRUCK PORTION 3" X 10" LED BOSS PLOW LIGHTS ON RAISED BRACKETS MODIFY FRONT GRILL TO ALLOW FOR A STATIONARY STYLE GRILL FURNISH AND INSTALL UNDERBODY 18 X 18 X 24 ALUMINUM DIAMOND PLATE TOOLBOX WITH DROP DOWN DOOR BUYERS 11' X 42" FULL TRIP SNOW PLOW DROP PIN WITH OSCILLATING SWIVEL, 4IN CYLINDERS, MARKERS, RUBBER FLAP, MUSHROOM SHOES. PAINTED BLACK Extended Warranty - PX-9 PLAN 5 YEAR/100K MILES Extended Warranty - 5YR/150 MI - AFTERTREATMENT (CARB) DELIVERY TO PRINCETON DPW GARAGE Additional Options and Extended Warranties available upon request. OPTIONS ARE IN ADDITION TO BASE TOTAL		
TOTAL		\$ 277,155.95

Signature: _____

Date: _____

Print Name: _____

Title: _____

Terms and Conditions:

This Quotation is valid for the build quarter noted on this quotation.
Chassis will only be allocated upon receipt of a signed purchase order.

If a Purchase order is received after allocation is sold out the entity will be notified and given option to cancel the order or pay the difference. This quotation is subject to the addition of any Federal, State or Local Government requirements. Due to current market conditions and the supply shortages any additional surcharges enforced by the chassis or body manufacture shall be paid in full or the entity will have the option to cancel the purchase order.

Any applicable Tariffs imposed on the products provided in this proposal prior to final delivery and acceptance will be invoiced to the customer. All documentation and supporting information will be provided.

Remit Purchase Order To : 239 Bergen Turnpike Ridgefield Park, NJ 07660



AGREEMENT FOR PURCHASE OF ONE 2025 KENWORTH T480 DUMP TRUCK

THIS AGREEMENT ("Agreement" or "agreement") is between PRINCETON, a municipal corporation of the state of New Jersey, 400 Witherspoon Street, Princeton, New Jersey, 08540 (hereinafter referred to as "PRINCETON") and Gabrielli Truck Sales, 2306 Route 130 N, Dayton, New Jersey 08810 (hereinafter referred to as "VENDOR").

WITNESS

WHEREAS, PRINCETON has a need to purchase a 2025 Kenworth T480 Dump Truck with snowplow and sander; and

WHEREAS, on April 21, 2025, PRINCETON received a proposal from VENDOR to provide said goods to PRINCETON for the cost of \$277,155.95; and

WHEREAS, by resolution, the governing body of the Municipality of Princeton awarded a contract to VENDOR without public bidding as authorized by law pursuant to N.J.S.A. 52:34-6.2 b. (3) and in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW THEREFORE, IT IS AGREED by and between PRINCETON and VENDOR as follows:

1. Scope of Services.

- a. In consideration for payment of the cost set forth in Section 3 below, VENDOR shall deliver to PRINCETON a 2025 Kenworth T480 Dump Truck, with all standard manufacturer's warranties. The specifications for these goods are detailed in VENDOR'S proposal, a copy of which is attached hereto as Exhibit B and incorporated herein as if fully restated. Should there be any conflict between the terms of VENDOR'S proposal and this Agreement, the terms of this Agreement shall control.
- b. VENDOR's proposal, and the provision of goods and services provided pursuant thereto, are (and shall at all times) be consistent with the terms of the Sourcewell Cooperative Purchasing System Contract #032824-KTC, the terms and conditions of which are incorporated herein as if fully restated.

2. Contract Term.

- a. This Agreement shall become effective upon the date of the final signature below and shall terminate upon PRINCETON's acceptance of the equipment and payment to vendor.

3. Compensation.

- a. PRINCETON agrees to pay VENDOR the total sum of two hundred seventy-seven thousand, one hundred fifty-five dollars and ninety-five cents (\$277,155.95). The specific costs attributable to all options on the vehicles are detailed in Exhibit B.
- b. PRINCETON agrees to pay VENDOR within 30 days of the delivery of the equipment, invoice, and executed purchase order to PRINCETON, and PRINCETON's acceptance of the equipment.

4. Terms and Conditions.

- a. VENDOR shall take note of and comply with the requirements of N.J.S.A. 10:5-31 et seq. and

N.J.A.C. 17:27 regarding Affirmative Action/ Equal Employment Opportunity and the Americans with Disabilities Act. The parties hereby incorporate into this Agreement the Affirmative Action/Non-Discrimination addendum per the attached Exhibit A.

- b. VENDOR shall take note of and comply with the requirements of P.L. 2004, c.57 (N.J.S.A. 52:32-44 et seq.) regarding Business Registration and Sales and Use Tax. The parties hereby incorporate into this Agreement the Business Registration and Sales and Use Tax addendum per the attached Exhibit C. PRINCETON will retain the proof of business registration in the file where documents relating to the contract are maintained.
- c. The Terms and Conditions printed on the purchase order issued by PRINCETON to VENDOR shall be incorporated into this agreement.
- d. Only manufactured and farm products of the United States, wherever available, shall be used in connection with this contract, pursuant to N.J.S.A. 40A:11-18.

5. Political Contributions.

- a. This Agreement has been awarded to VENDOR based on the merits and abilities of VENDOR to provide the goods or services as described herein. As this Agreement was awarded through a National Cooperative Purchasing System, VENDOR hereby certifies that VENDOR (including persons and other business entities having an interest in VENDOR, as defined by N.J.S.A. 19:44A-20.7), its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. (i.e., in excess of \$200.00), in the one (1) year period preceding the award of the contract nor will it make a reportable contribution during the term of this Agreement to any municipal committee of a political party if a member of that political party is serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded, or to any candidate committee or joint candidates committee of any person serving in an elective public office of Princeton when the contract is awarded.
- b. VENDOR is advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 (P.L.2005, c.271, §3) if VENDOR receives contracts in excess of \$50,000 from public entities in a calendar year. It is VENDOR's responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at (888) 313-3532 or www.elec.state.nj.us.

6. Hold Harmless.

- a. VENDOR shall defend, indemnify, and hold harmless PRINCETON, its officers, employees, agents, and consultants from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with VENDOR'S negligent or wrongful acts or omissions, or those of its officers, employees, agents and consultants, in connection with this Agreement.
- b. It is also agreed that the acceptance of the final payment by VENDOR shall be considered as a release in full of all claims against PRINCETON arising out of or by reason of performance or non-performance of VENDOR'S obligations under this contract.

7. Document Retention; State Comptroller

- a. VENDOR shall maintain all documentation related to products, transactions or services under

this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request.

8. Contract Documents; Complete Agreement.

- a. The Contract Documents as defined herein are incorporated into this Agreement and made a part hereof by reference. The Contract Documents shall include this Agreement and all exhibits attached hereto, along with the following:
 - i. Sourcewell Contract.
 - ii. VENDOR'S Certification of Investment Activities in Iran, Certification of Non-Involvement in Prohibited Activities in Russia or Belarus and Pay to Play Forms/Disclosures.
- b. This Agreement and any attachments hereto or incorporated by reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written above.

ATTEST:

**PRINCETON, a municipal corporation of
the State of New Jersey**

By: _____
Dawn M. Mount, Municipal Clerk

By: _____
Mark Freda, Mayor

Date: _____

Date: _____

WITNESS:

GABRIELLI TRUCK SALES

By: _____

By: _____
Authorized Representative

Date: _____

Date: _____

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127)

N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICE AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at http://www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase and Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase and Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **N.J.A.C. 17:27-1 et seq.**

EXHIBIT B



2306 Route 130 N Dayton, NJ 08810

Bill To:

TIM VANATTA
MUNICIPALITY OF PRINCETON
DEPARTMENT OF PUBLIC WORKS
1 MONUMENT DR PRINCETON NJ

Comments:

As per attached specifications
CHASSIS: 182091

Quote

Date: 4/21/2025
Quote ID#: 20250421MPSA-2
Contract Name: Sourcewell
Contract #: 032824-KTC
Customer Sourcewell ID: 202154
Quote Valid Until: 5/21/2025

Prepared By: Colin Keim
Cell: 862-266-3904
Email: Ckeim@gabriellitruck.com

Description		
2025 KENWORTH T480 4X2 AS PER ATTACHED SPECIFICATIONS		
Sourcewell Member Locally Added Items/Equipment These item included: Diesel Fuel, DEF Fluid, Floor Mats, Dealer Prep & Detail Vehicle for Delivery, Inspections-Safety & Emissions, PTO-Transmission & Engine Parameter Settings-ECM Programming, and Sourcewell Allowable Body Equipment Fee/Upcharge of 5%		
EQUIPMENT PROVIDED EQUIPMENT AS FOLLOWS: 10' X 36" SIDES TELESCOPING HOIST STAINLESS DUMP BODY TARP RAIL FULL LENGTH BOTH SIDES 10" 7 GA. 201-2B BOLT ON EXTENSION PAN [2] 24" X 36" STAINLESS SPLASH GUARDS 1/2 X 84" CAB GUARD D/A TAILGATE FLOOR: 1/4" HARDOX SIDES: 7 GA 201-2B FED 108 LIGHT KIT w/REFLECTORS & WIRING HARNESS Front: 7 GA 201-2B (1) OVAL S/T/T IN EACH REAR CORNER POST 7 GA 201-2B TAILGATE SIDE BOARDS*** SHOVEL HOLDER STAINLESS STEEL*** SLIDE OUT LADDER WITH GRAB HANDLES 4 HEAD LED AMBER OVAL STROBES IN CAB SHIELD 2 IN REAR ON SEPARATE SWITCH*** 2 MID MOUNT ON BODY (USE FRONT STROBE SWITCH)*** STAINLESS STEEL SPASH SHIELD RUBBER FLAPS REAR SS LINES*** FORCE AMERICA STAINLESS STEEL VT35 CENTRAL HYDRAULICS WITH HOT SHIFT PTO, TXV LOAD SENSE PISTON PUMP, 5100EX SPREADER CONTROL WITH PATROL COMMANDER DUAL JOYSTICK 25 TON PINTLE HOOK ON 3/4" PLATE WITH SAFETY "D" DRINGS TEKONSHA ELECTRIC BRAKE CONTROLLER WITH SPEC TRAILER PLUG AERO ELECTRIC TARP SYSTEM WITH WIND DEFLECTOR AND MESH TARP BUYERS SS STAINLESS STEEL UNDER TAILGATE SALT SPREADER WITH DIRECT DRIVE AUGER AND SPINNER MOTORS (BOLT ON SANDER PLATES TO TAILGATE) (2) LED SPREADER WORK LIGHTS BUYERS OR HENKE QCP DROP PIN HITCH TRUCK PORTION 3" X 10" LED BOSS PLOW LIGHTS ON RAISED BRACKETS MODIFY FRONT GRILL TO ALLOW FOR A STATIONARY STYLE GRILL FURNISH AND INSTALL UNDERBODY 18 X 18 X 24 ALUMINUM DIAMOND PLATE TOOLBOX WITH DROP DOWN DOOR		
BUYERS 11' X 42" FULL TRIP SNOW PLOW DROP PIN WITH OSCILLATING SWIVEL, 4IN CYLINDERS, MARKERS, RUBBER FLAP, MUSHROOM SHOES. PAINTED BLACK		
Extended Warranty - PX-9 PLAN 5 YEAR/100K MILES		
Extended Warranty - 5YR/150 MI - AFTERTREATMENT (CARB)		
DELIVERY TO PRINCETON DPW GARAGE		
Additional Options and Extended Warranties available upon request OPTIONS ARE IN ADDITION TO BASE TOTAL	TOTAL	\$ 277,155.95

Signature: _____

Date: _____

Print Name: _____

Title: _____

Terms and Conditions:

This Quotation is valid for the build quarter noted on this quotation.
Chassis will only be allocated upon receipt of a signed purchase order.

If a Purchase order is received after allocation is sold out the entity will be notified and given option to cancel the order or pay the difference. This quotation is subject to the addition of any Federal, State or Local Government requirements. Due to current market conditions and the supply shortages any additional surcharges enforced by the chassis or body manufacture shall be paid in full or the entity will have the option to cancel the purchase order.

Any applicable Tariffs imposed on the products provided in this proposal prior to final delivery and acceptance will be invoiced to the customer. All documentation and supporting information will be provided.

Remit Purchase Order To : 239 Bergen Turnpike Ridgefield Park, NJ 07660



EXHIBIT C

BUSINESS REGISTRATION AND SALES AND USE TAX REQUIREMENTS

A. Business Registration

P.L. 2004, c.57, as amended by P.L. 2009, C.315 (N.J.S.A. 52:32-44) requires VENDOR (also "CONTRACTOR") to provide PRINCETON with its business registration and that of any named subcontractors prior to the time this Agreement is awarded. In addition:

1. A Subcontractor named in the proposal made by CONTRACTOR shall provide a copy of its business registration to CONTRACTOR who shall provide it to PRINCETON as provided above. No Contract with a subcontractor shall be entered into by CONTRACTOR under this Agreement with PRINCETON unless the subcontractor first provides CONTRACTOR with proof of a valid business registration.
2. PRINCETON will retain the proof of business registration in an alphabetical file.
3. CONTRACT shall maintain and submit to PRINCETON a list of subcontractors and their addresses that may be updated from time to time during the course of the contract performance. A complete and accurate list shall be submitted before final payment is made for goods provided or services rendered under the Agreement.

B. Sales and Use Tax

1. For the term of this Agreement, CONTRACTOR and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.
2. CONTRACTOR shall include within its subcontracts the requirement that, for the term of this Agreement, the subcontractor and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.

Information on the law and its requirements is available by calling (609) 292-9292.

TERMS & CONDITIONS**EXEMPTION**

Princeton is exempted by statute from payment of all Federal, State, and Municipal excise, sales and other taxes.
FEDERAL I.D. 30-0746654

LEGAL REQUIREMENTS

The vendor agrees to comply with all statutes, rules and regulations and orders set forth by the State of New Jersey, Federal Government, and ordinances of Princeton.

STATE REQUIREMENT (BUSINESS REGISTRATION REQUIREMENT)

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract:

- 1) the contractor shall provide written notice to its subcontractors to submit proof of business registration to the contractor;
- 2) prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used;
- 3) during the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State. A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25.00 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609)292-9292

AUTHORIZATION TO PROCEED

Princeton shall not be responsible for materials delivered or services performed delivered without authority of its written order and properly signed and executed by authorized Princeton official (s).

QUALITY & QUANTITY

All materials or services furnished on this order must be as specified, and subject to Princeton officials' inspection and approval within a reasonable time after delivery at destination. Materials other than specified will be returned at the order must not be substituted without the review and approval of authorized Princeton official(s). Materials rejected will be returned at the vendor's risk and expense. Quantities and unit prices specified must be adhered to. In case of a change, it first requires Princeton approval or it will be paid at the quoted price and quantity.

ASSIGNMENT

Neither party shall assign or transfer this order or any interest therein or monies payable thereunder without the written consent of the other party and any assignment made without such consent shall be null and void, except that Princeton may assign this order and its interest therein to any affiliated corporation or to any corporation succeeding to Princeton's business without consent of vendor.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to **N.J.S.A. 10:5-31 et seq.** as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with **N.J.A.C. 17:27-5.2** or a binding determination of the applicable county employment goals determined by the Division, pursuant to **N.J.A.C. 17:27-5.2**.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C.17:27**.



MUNICIPALITY OF PRINCETON

Department of Infrastructure
& Operations

400 Witherspoon Street

Princeton, NJ 08540

(609) 497-7657

Tvanatta@princetonnj.gov

MEMORANDUM

To: Mayor and Council
From: Tim Vanatta, Fleet Supervisor
Subject: Purchase of DPW Replacement Dump Truck
Date: April 30, 2025

The Department of Public Works is requesting the purchase of one new Kenworth T480 dump truck with snowplow and sander. This truck will be replacing a 2007 International that has accumulated well over 5,000 hours of use and is currently out of service due to its condition.

Unit	Mfg Year	Vehicle Make	Vehicle Model	Current Miles as of Report Date	Current Hours as of Report Date	Anticipated Replacement Year
PW20	2022	KENWORTH	T-470	4,368	437	2034
PW22	2023	KENWORTH	T-480	4,905	544	2034
PW23	2023	KENWORTH	T-480	3,298	413	2035
PW25	2016	INTERNATIONAL	7400	10,697	1,205	2028
PW26	2017	INTERNATIONAL	7400	13,189	1,444	2029
PW27	2024	KENWORTH	T-480	962	133	2036
PW28	2022	KENWORTH	T-470	3,201	337	2034
PW29	2017	INTERNATIONAL	7400	11,973	1,490	2029
PW39	2023	KENWORTH	T-480	2,701	326	2035
PW40	2023	KENWORTH	T-480	2,287	263	2035
PW42	2007	INTERNATIONAL	7400	52,950	5,943	2023
PW43	2023	KENWORTH	T-480	5,714	633	2035
PW44	2018	INTERNATIONAL	7400	10,624	1,383	2030
PW45	2018	INTERNATIONAL	7400	9,976	1,207	2030

The replacement truck will be used by the Public Works Department for snow removal operations, paving operations and road material hauling. The council has approved \$285,000 for this purchase in the 2025 capital budget.

Please feel free to contact Tim Vanatta, Fleet Supervisor, with any questions



Staff Report

File #: R-25-188

Agenda Date: 5/27/2025

Agenda #: 4.

Resolution of the Mayor and Council of Princeton Authorizing the Award of a Contract to Gabrielli Truck Sales for Two (2) 2025 Kenworth T480 Compactor Trucks for \$598,941.18 utilizing Sourcewell National Cooperative Purchasing Contract #032824-KTC

WHEREAS, Princeton has a need to procure a two (2) compactor trucks; and

WHEREAS, these vehicles are available on Sourcewell National Cooperative (“Sourcewell”) Contract #032824-KTC; and

WHEREAS, the Sourcewell contract expires on July 9, 2028, and was awarded to Kenworth Trucks & Parts; and

WHEREAS, Gabrielli Truck Sales is an authorized dealer for Kenworth Trucks & Parts equipment; and

WHEREAS, pursuant to N.J.S.A. 52:34-6.2 b. (3), Princeton may make purchases through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process within the State of New Jersey, or within any other state; and

WHEREAS, Gabrielli Truck Sales provided a proposal for the desired vehicles in the amount of \$299,470.59 each, for a total purchase price of \$598,941.18; and

WHEREAS, Princeton has documented the required due diligence to determine that the use of the cooperative purchasing agreement shall result in cost savings after all factors, including charges for service, material, and delivery, have been considered; and

WHEREAS, Princeton has reviewed the Sourcewell contract and determined that it meets New Jersey’s “fair and open” standards; and

WHEREAS, Princeton has obtained statutory required forms and confirmed that Cherry Valley Tractor Sales complies with New Jersey requirements; and

WHEREAS, in accordance with guidance from the State of New Jersey, an advertisement notifying the public of the intent to award a contract was published on May 16, 2025; and

WHEREAS, the Certified Financial Officer has certified that Princeton has appropriated sufficient funds for these goods in account 04-215-25-007-075-319.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, is hereby authorized and directed to enter into an agreement with Gabrielli Truck Sales for two (2) Kenworth T480 Compactor Trucks for \$598,941.18 without public bidding as permitted by law.

2. A copy of this Resolution, Pay-to-Play Forms, Documented Due Diligence, and the contract will be kept on file in the Office of the Clerk.



2306 Route 130 N Dayton, NJ 08810

Bill To:

TIM VANATTA
MUNICIPALITY OF PRINCETON
DEPARTMENT OF PUBLIC WORKS
1 MONUMENT DR PRINCETON NJ

Comments:

As per attached specifications
CHASSIS 193269-193270

Quote

Date: 4/21/2025
Quote ID#: 20250421MPRL-2
Contract Name: Sourcewell
Contract #: 032824-KTC
Customer Sourcewell ID: 202154
Quote Valid Until: 5/21/2025

Prepared By: Colin Keim
Cell: 862-266-3904
Email: Ckeim@gabriellitruck.com

Description		
2025 KENWORTH T480 6X4 AS PER ATTACHED SPECIFICATIONS		
Sourcewell Member Locally Added Items/Equipment These item included: Diesel Fuel, DEF Fluid, Floor Mats, Dealer Prep & Detail Vehicle for Delivery, Inspections-Safety & Emissions, PTO-Transmission & Engine Parameter Settings-ECM Programming, and Sourcewell Allowable Body Equipment Fee/Upcharge of 5% HA DEHART PROVIDED EQUIPMENT PACKAGE AS FOLLOWS:		
(1) New Way 25 Yard Rear Loader Cobra Magnum Body Floor ¾", AR 400 Hopper Liner and Back ¾"100K Ejection Panel Face 7GA 80K (1) Full Body Weld Inside Vs Stitched (1) Shovel/Broom Rack Access Door 30"x 30" (1) Access Doorsteps (Ladder with Handles) (1) Acrylic Urethane Enamel Hunter Green All LED Body Lights, Including Reverse and License Plate are Standard (1) Strobe Light Package (2 Round Lights Mounted Upper Tailgate) (1) Strobe Light Package (2 Round Lights Mounted Lower Tailgate) (1) Strobe Light Package (2 Round Lights Mounted Front of Body) Center Mount Brake I.D. Cluster (1) Brush Guard, Lights for Upper Light Bar (1) 1 Camera, 5.6" Monitor, Flat Screen with Audio (1) Warranty, 1 Year Hydraulic, 2 Year Cylinder (standard), 2 Year Body (ILO standard 1 yr) (1) Complete Mount at factory (1) Auto Trans (Hot Shift with Overspeed), Gear Pump/Pack on the go (1) Pack at Elevated Idle w/hot-shift PTO Safety Shut Down Curbside Driver Alert Buzzer Curbside (1) Driver Alert Buzzer Street Side Interlock on Front Access Door Frame Mounted Hydraulic Tank Induction Hardened Slide Rods Induction Hardened Sweep Rods (1) Nylon Sleeves on Hoses Zinc Clear Hydraulic Tubes (1) Guards to Protect Roof Hoses /Pipes Quick Disconnect Pressure Port at Front Valve Rubber Mud Flaps in Front of Rear Axles (1) Cup Holder - Mounted to Side of Tailgate (1) Fire Ext, 10lb. and (1) Triangle, Safety, Roadside		
Extended Warranty - 5YR/150 MI - AFTERTREATMENT (CARB)		
Extended Warranty - BASIC VEHICLE 5 YEAR/100,000 MILES		
Extended Warranty - PX-9 PLAN 5 YEAR/100K MILES		
DELIVERY TO PRINCETON DPW GARAGE		
Additional Options and Extended Warranties available upon request OPTIONS ARE IN ADDITION TO BASE TOTAL		
BASE TOTAL		\$ 299,470.59

Signature: _____

Date: _____

Print Name: _____

Title: _____

Terms and Conditions:

This Quotation is valid for the build quarter noted on this quotation.

Chassis will only be allocated upon receipt of a signed purchase order.

If a Purchase order is received after allocation is sold out the entity will be notified and given option to cancel the order or pay the difference. This quotation is subject to the addition of any Federal, State or Local Government requirements. Due to current market conditions and the supply shortages any additional surcharges enforced by the chassis or body manufacture shall be paid in full or the entity will have the option to cancel the purchase order.

Any applicable Tariffs imposed on the products provided in this proposal prior to final delivery and acceptance will be invoiced to the customer. All documentation and supporting information will be provided.

Remit Purchase Order To : 239 Bergen Turnpike Ridgefield Park, NJ 07660





MUNICIPALITY OF PRINCETON

Department of Infrastructure
& Operations

400 Witherspoon Street

Princeton, NJ 08540

(609) 921-7077

engineering@princetonnj.gov

MEMORANDUM

TO: Mayor and Council
From: Tim Vanatta, Fleet Supervisor
Subject: Purchase of Two 25-Yard Compactor Trucks
Date: April 28, 2025

The Department of Public Works is requesting the purchase of two 25-yard Kenworth T480 Nu-way compactor trucks. These trucks are used for daily brush and leaf collection. They will be replacing a 2012 International and a 2006 International detailed below. The fleet replacement program specifies replacement every ten years.

Council has approved \$600,000 for this purchase in the 2025 capital budget.

Please contact Tim Vanatta, Fleet Supervisor, with any questions.

Unit	Mfg Year	Spec - Vehicle Make	Spec - Vehicle Model	Current Miles as of Report Date	Current Hours as of Report Date	Spec - Anticipated Replacement year
PW30 (COMPACTOR 25YD) HARRISON GARAGE	2024	KENWORTH	T-480	4,092	221	2034
PW31 (COMPACTOR 25YD) HARRISON GARAGE	2021	INTERNATIONAL	HV607	19,894	2,563	2031
PW32 (COMPACTOR 25YD) HARRISON GARAGE	2023	KENWORTH	T-480	9,209	662	2032
PW33 (COMPACTOR 25YD) HARRISON GARAGE	2023	KENWORTH	T-480	9,123	1,104	2033
PW34 (COMPACTOR 25YD) HARRISON GARAGE	2018	INTERNATIONAL	7600	32,589	4,184	2028
PW35R (COMPACTOR 25YD) HARRISON GARAGE	2006	INTERNATIONAL	7400	74,765	10,572	2016
PW36 (COMPACTOR 25YD) HARRISON GARAGE	2012	INTERNATIONAL	7500	58,795	8,562	2024
PW37 (COMPACTOR 25YD) HARRISON GARAGE	2023	KENWORTH	T-480	7,352	765	2033
PW41 (COMPACTOR 25YD) HARRISON GARAGE	2018	INTERNATIONAL	7400	27,603	3,627	2028

AGREEMENT FOR PURCHASE OF TWO 2025 KENWORTH T480 COMPACTOR TRUCKS

THIS AGREEMENT ("Agreement" or "agreement") is between PRINCETON, a municipal corporation of the state of New Jersey, 400 Witherspoon Street, Princeton, New Jersey, 08540 (hereinafter referred to as "PRINCETON") and Gabrielli Truck Sales, 2306 Route 130 N, Dayton, New Jersey 08810 (hereinafter referred to as "VENDOR").

WITNESS

WHEREAS, PRINCETON has a need to purchase two (2) 2025 Kenworth T480 Compactor Trucks; and

WHEREAS, on April 21, 2025, PRINCETON received a proposal from VENDOR to provide said goods to PRINCETON for the cost of \$598,941.18; and

WHEREAS, by resolution, the governing body of the Municipality of Princeton awarded a contract to VENDOR without public bidding as authorized by law pursuant to N.J.S.A. 52:34-6.2 b. (3) and in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW THEREFORE, IT IS AGREED by and between PRINCETON and VENDOR as follows:

1. **Scope of Services.**

- a. In consideration for payment of the cost set forth in Section 3 below, VENDOR shall deliver to PRINCETON two 2025 Kenworth T480 Compactor Trucks, with all standard manufacturer's warranties. The specifications for these goods are detailed in VENDOR'S proposal, a copy of which is attached hereto as Exhibit B and incorporated herein as if fully restated. Should there be any conflict between the terms of VENDOR'S proposal and this Agreement, the terms of this Agreement shall control.
- b. VENDOR's proposal, and the provision of goods and services provided pursuant thereto, are (and shall at all times) be consistent with the terms of the Sourcewell Cooperative Purchasing System Contract #032824-KTC, the terms and conditions of which are incorporated herein as if fully restated.

2. **Contract Term.**

- a. This Agreement shall become effective upon the date of the final signature below and shall terminate upon PRINCETON's acceptance of the equipment and payment to vendor.

3. **Compensation.**

- a. PRINCETON agrees to pay VENDOR the total sum of five hundred ninety-eight thousand, nine hundred forty-one dollars and eighteen cents. The specific costs attributable to all options on the vehicles are detailed in Exhibit B.
- b. PRINCETON agrees to pay VENDOR within 30 days of the delivery of the equipment, invoice, and executed purchase order to PRINCETON, and PRINCETON's acceptance of the equipment.

4. **Terms and Conditions.**

- a. VENDOR shall take note of and comply with the requirements of N.J.S.A. 10:5-31 et seq. and

N.J.A.C. 17:27 regarding Affirmative Action/ Equal Employment Opportunity and the Americans with Disabilities Act. The parties hereby incorporate into this Agreement the Affirmative Action/Non-Discrimination addendum per the attached Exhibit A.

- b. VENDOR shall take note of and comply with the requirements of P.L. 2004, c.57 (N.J.S.A. 52:32-44 et seq.) regarding Business Registration and Sales and Use Tax. The parties hereby incorporate into this Agreement the Business Registration and Sales and Use Tax addendum per the attached Exhibit C. PRINCETON will retain the proof of business registration in the file where documents relating to the contract are maintained.
- c. The Terms and Conditions printed on the purchase order issued by PRINCETON to VENDOR shall be incorporated into this agreement.
- d. Only manufactured and farm products of the United States, wherever available, shall be used in connection with this contract, pursuant to N.J.S.A. 40A:11-18.

5. Political Contributions.

- a. This Agreement has been awarded to VENDOR based on the merits and abilities of VENDOR to provide the goods or services as described herein. As this Agreement was awarded through a National Cooperative Purchasing System, VENDOR hereby certifies that VENDOR (including persons and other business entities having an interest in VENDOR, as defined by N.J.S.A. 19:44A-20.7), its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. (i.e., in excess of \$200.00), in the one (1) year period preceding the award of the contract nor will it make a reportable contribution during the term of this Agreement to any municipal committee of a political party if a member of that political party is serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded, or to any candidate committee or joint candidates committee of any person serving in an elective public office of Princeton when the contract is awarded.
- b. VENDOR is advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 (P.L.2005, c.271, §3) if VENDOR receives contracts in excess of \$50,000 from public entities in a calendar year. It is VENDOR's responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at (888) 313-3532 or www.elec.state.nj.us.

6. Hold Harmless.

- a. VENDOR shall defend, indemnify, and hold harmless PRINCETON, its officers, employees, agents, and consultants from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with VENDOR'S negligent or wrongful acts or omissions, or those of its officers, employees, agents and consultants, in connection with this Agreement.
- b. It is also agreed that the acceptance of the final payment by VENDOR shall be considered as a release in full of all claims against PRINCETON arising out of or by reason of performance or non-performance of VENDOR'S obligations under this contract.

7. Document Retention; State Comptroller

- a. VENDOR shall maintain all documentation related to products, transactions or services under

this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request.

8. Contract Documents; Complete Agreement.

- a. The Contract Documents as defined herein are incorporated into this Agreement and made a part hereof by reference. The Contract Documents shall include this Agreement and all exhibits attached hereto, along with the following:
 - i. Sourcewell Contract.
 - ii. VENDOR'S Certification of Investment Activities in Iran, Certification of Non-Involvement in Prohibited Activities in Russia or Belarus and Pay to Play Forms/Disclosures.
- b. This Agreement and any attachments hereto or incorporated by reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written above.

ATTEST:

**PRINCETON, a municipal corporation of
the State of New Jersey**

By: _____
Dawn M. Mount, Municipal Clerk

By: _____
Mark Freda, Mayor

Date: _____

Date: _____

WITNESS:

GABRIELLI TRUCK SALES

By: _____

By: _____
Authorized Representative

Date: _____

Date: _____

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127)

N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICE AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at http://www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase and Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase and Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **N.J.A.C. 17:27-1 et seq.**



2306 Route 130 N Dayton, NJ 08810

Bill To:

TIM VANATTA
MUNICIPALITY OF PRINCETON
DEPARTMENT OF PUBLIC WORKS
1 MONUMENT DR PRINCETON NJ

Comments:

As per attached specifications
CHASSIS 193269-193270

Quote

Date: 4/21/2025
Quote ID#: 20250421MPRL-2
Contract Name: Sourcewell
Contract #: 032824-KTC
Customer Sourcewell ID: 202154
Quote Valid Until: 5/21/2025

Prepared By: Colin Keim
Cell: 862-266-3904
Email: Ckeim@gabriellitruck.com

Description		
2025 KENWORTH T480 6X4 AS PER ATTACHED SPECIFICATIONS		
Sourcewell Member Locally Added Items/Equipment These item included: Diesel Fuel, DEF Fluid, Floor Mats, Dealer Prep & Detail Vehicle for Delivery, Inspections-Safety & Emissions, PTO-Transmission & Engine Parameter Settings-ECM Programming, and Sourcewell Allowable Body Equipment Fee/Upcharge of 5% HA DEHART PROVIDED EQUIPMENT PACKAGE AS FOLLOWS:		
(1) New Way 25 Yard Rear Loader Cobra Magnum Body Floor ¾", AR 400 Hopper Liner and Back ¾"100K Ejection Panel Face 7GA 80K (1) Full Body Weld Inside Vs Stitched (1) Shovel/Broom Rack Access Door 30"x 30" (1) Access Doorsteps (Ladder with Handles) (1) Acrylic Urethane Enamel Hunter Green All LED Body Lights, Including Reverse and License Plate are Standard (1) Strobe Light Package (2 Round Lights Mounted Upper Tailgate) (1) Strobe Light Package (2 Round Lights Mounted Lower Tailgate) (1) Strobe Light Package (2 Round Lights Mounted Front of Body) Center Mount Brake I.D. Cluster (1) Brush Guard, Lights for Upper Light Bar (1) 1 Camera, 5.6" Monitor, Flat Screen with Audio (1) Warranty, 1 Year Hydraulic, 2 Year Cylinder (standard), 2 Year Body (ILO standard 1 yr) (1) Complete Mount at factory (1) Auto Trans (Hot Shift with Overspeed), Gear Pump/Pack on the go (1) Pack at Elevated Idle w/hot-shift PTO Safety Shut Down Curbside Driver Alert Buzzer Curbside (1) Driver Alert Buzzer Street Side Interlock on Front Access Door Frame Mounted Hydraulic Tank Induction Hardened Slide Rods Induction Hardened Sweep Rods (1) Nylon Sleeves on Hoses Zinc Clear Hydraulic Tubes (1) Guards to Protect Roof Hoses /Pipes Quick Disconnect Pressure Port at Front Valve Rubber Mud Flaps in Front of Rear Axles (1) Cup Holder - Mounted to Side of Tailgate (1) Fire Ext, 10lb. and (1) Triangle, Safety, Roadside		
Extended Warranty - 5YR/150 MI - AFTERTREATMENT (CARB)		
Extended Warranty - BASIC VEHICLE 5 YEAR/100,000 MILES		
Extended Warranty - PX-9 PLAN 5 YEAR/100K MILES		
DELIVERY TO PRINCETON DPW GARAGE		
Additional Options and Extended Warranties available upon request OPTIONS ARE IN ADDITION TO BASE TOTAL		
BASE TOTAL		\$ 299,470.59

Signature: _____

Date: _____

Print Name: _____

Title: _____

Terms and Conditions:

This Quotation is valid for the build quarter noted on this quotation.

Chassis will only be allocated upon receipt of a signed purchase order.

If a Purchase order is received after allocation is sold out the entity will be notified and given option to cancel the order or pay the difference. This quotation is subject to the addition of any Federal, State or Local Government requirements. Due to current market conditions and the supply shortages any additional surcharges enforced by the chassis or body manufacture shall be paid in full or the entity will have the option to cancel the purchase order.

Any applicable Tariffs imposed on the products provided in this proposal prior to final delivery and acceptance will be invoiced to the customer. All documentation and supporting information will be provided.

Remit Purchase Order To : 239 Bergen Turnpike Ridgefield Park, NJ 07660



EXHIBIT C

BUSINESS REGISTRATION AND SALES AND USE TAX REQUIREMENTS

A. Business Registration

P.L. 2004, c.57, as amended by P.L. 2009, C.315 (N.J.S.A. 52:32-44) requires VENDOR (also "CONTRACTOR") to provide PRINCETON with its business registration and that of any named subcontractors prior to the time this Agreement is awarded. In addition:

1. A Subcontractor named in the proposal made by CONTRACTOR shall provide a copy of its business registration to CONTRACTOR who shall provide it to PRINCETON as provided above. No Contract with a subcontractor shall be entered into by CONTRACTOR under this Agreement with PRINCETON unless the subcontractor first provides CONTRACTOR with proof of a valid business registration.
2. PRINCETON will retain the proof of business registration in an alphabetical file.
3. CONTRACT shall maintain and submit to PRINCETON a list of subcontractors and their addresses that may be updated from time to time during the course of the contract performance. A complete and accurate list shall be submitted before final payment is made for goods provided or services rendered under the Agreement.

B. Sales and Use Tax

1. For the term of this Agreement, CONTRACTOR and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.
2. CONTRACTOR shall include within its subcontracts the requirement that, for the term of this Agreement, the subcontractor and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.

Information on the law and its requirements is available by calling (609) 292-9292.

TERMS & CONDITIONS**EXEMPTION**

Princeton is exempted by statute from payment of all Federal, State, and Municipal excise, sales and other taxes.
FEDERAL I.D. 30-0746654

LEGAL REQUIREMENTS

The vendor agrees to comply with all statutes, rules and regulations and orders set forth by the State of New Jersey, Federal Government, and ordinances of Princeton.

STATE REQUIREMENT (BUSINESS REGISTRATION REQUIREMENT)

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract:

- 1) the contractor shall provide written notice to its subcontractors to submit proof of business registration to the contractor;
- 2) prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used;
- 3) during the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State. A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25.00 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609)292-9292

AUTHORIZATION TO PROCEED

Princeton shall not be responsible for materials delivered or services performed delivered without authority of its written order and properly signed and executed by authorized Princeton official (s).

QUALITY & QUANTITY

All materials or services furnished on this order must be as specified, and subject to Princeton officials' inspection and approval within a reasonable time after delivery at destination. Materials other than specified will be returned at the order must not be substituted without the review and approval of authorized Princeton official(s). Materials rejected will be returned at the vendor's risk and expense. Quantities and unit prices specified must be adhered to. In case of a change, it first requires Princeton approval or it will be paid at the quoted price and quantity.

ASSIGNMENT

Neither party shall assign or transfer this order or any interest therein or monies payable thereunder without the written consent of the other party and any assignment made without such consent shall be null and void, except that Princeton may assign this order and its interest therein to any affiliated corporation or to any corporation succeeding to Princeton's business without consent of vendor.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to **N.J.S.A. 10:5-31 et seq.** as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with **N.J.A.C. 17:27-5.2** or a binding determination of the applicable county employment goals determined by the Division, pursuant to **N.J.A.C. 17:27-5.2**.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C.17:27**.



Staff Report

File #: R-25-189

Agenda Date: 5/27/2025

Agenda #: 5.

Resolution of the Mayor and Council of Princeton Authorizing an Increase of \$34,352.64 to the Not to Exceed Amount for the Professional Services Agreement with Johnson, Mirmiran & Thompson, Inc. for Documentation of Maintenance Holes in Flood Hazard Areas for a New Not to Exceed Amount of \$79,883.52

WHEREAS, by Resolution 24-186 adopted on June 24, 2024, Princeton Council awarded a professional services agreement to Johnson, Mirmiran & Thompson, Inc. (“JMT”) for Documentation of Maintenance Holes in Flood Hazard Areas for a not to exceed amount of \$45,530.88 and term of one year; and

WHEREAS, additional maintenance holes were identified that also need documentation; and

WHEREAS, JMT has provided a proposal for the additional services in the amount of \$34,352.64; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to pay for said services from 04-215-23-017-089-301.

NOW, THEREFORE, BE IT RESOLVED by the Council of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, hereby authorize the first amendment to the agreement with Johnson, Mirmiran & Thompson, Inc. originally authorized by Resolution 24-186 on June 24, 2024, to increase the not to exceed amount by \$34,352.64 for a new not to exceed amount of \$79,883.52.
2. All remaining provisions of the original agreement not otherwise amended by or inconsistent herewith shall remain in full force and effect.
3. This Resolution, when countersigned by Johnson, Mirmiran & Thompson, Inc., shall serve as the first amendment to the original agreement between the parties.
4. Notice of this action shall be published in the official newspaper as required by law.
5. A copy of this resolution will be kept on file in the Office of the Clerk.

ATTEST:

PRINCETON

By: _____

By: _____

ATTEST:

JMT, INC.

By: _____

By: _____



MUNICIPALITY OF PRINCETON

Department of Infrastructure
& Operations

400 Witherspoon Street

Princeton, NJ 08540

(609) 921-7077

engineering@princetonnj.gov

MEMORANDUM

To: Mayor and Council
From: Deanna Stockton, *Deputy Administrator*
Subject: Increase to the Professional Services Agreement with Johnson, Mirmiran & Thompson, Inc. for Documentation of Maintenance Holes in Flood Hazard Areas
Date: May 22, 2025

Attached for Council's consideration at its May 27, 2025 meeting is an increase to the professional services agreement in the amount of \$34,352.64 with Johnson, Mirmiran & Thompson, Inc. (JMT) for documentation of maintenance holes in flood hazard areas.

JMT is currently under contract with Princeton to collect data on sanitary sewer manholes located within the floodplain. At the project kickoff meeting, Princeton requested that JMT use the recently updated floodplain mapping for the 500-year plus three feet event. This change to the mapping limits increased the number of sanitary sewer manholes by 138 to a total of 538 manholes within the floodplain limits. To date, JMT has been able to visit over 400 manholes but could only collect data on about 80 percent of them due to issues with locating them and opening the covers. After this data collection phase, JMT will update Princeton's GIS sewer database with the new data. They will also be providing Princeton with a list of recommended approaches for making the manholes watertight. Sewer staff will use this information to create a maintenance project which will result in a decrease of inflow and infiltration (I&I) into the sanitary sewer system.

Please contact me or Dominick Itzi, Sewer Operations Manager if you have questions.



April 25, 2025

Dominick Itzi
Sewer Operations Manager
Office of Infrastructure and Operations
Municipality of Princeton
400 Witherspoon Street
Princeton, NJ 08540

Re: Extra Work Order for our Existing Contract – Maintenance Hole Documentation in Flood Hazard Areas, Municipality of Princeton, NJ
JMT No. 24-01085-001

Dear Mr. Itzi:

The proposal Johnson, Mirmiran & Thompson (JMT) submitted in June of 2024 included a scope of work to collect data on 400 maintenance holes located within the new Federal Emergency Management Agency (FEMA) 100-year floodplain. Originally, the Municipality had determined that 356 maintenance holes were located within the old FEMA layer. At the time of the proposal submission, prior to investigating the exact number, we estimated that there may be 400 maintenance holes within the new layer. We found that the new FEMA layer produced by the NJ Climate Change Resource Center at Rutgers, in consultation with the New Jersey Department of Environmental Protection (NJDEP), includes 538 maintenance holes. We informed the Municipality of the increase in the number of maintenance holes and the plan was to work efficiently to complete as many maintenance holes as possible within the proposed fee. We were able to visit over 400 maintenance holes but could only collect data on about 80 percent of them due to issues with locating them and opening the covers. We have shared this list with the Municipality so crews can go out and attempt to locate and open these maintenance holes.

We have reviewed our progress to date and the remaining work. We are pleased to submit our fee proposal to complete the additional 138 maintenance holes, the approximately 80 maintenance holes that were not able to be completed and have to be revisited, and the work to turn the GIS map over to the Municipality after all the data collection has been performed.

Maintenance Hole Data Collection

JMT is proposing to continue with the approach from the data collection phase. This includes having our survey crew collect the GPS locations and rim elevations, and our wastewater staff perform the rest of the data collection. We realized at the beginning of the project that our survey crew can be much more efficient using their GPS equipment, with our wastewater staff following with the inspection and documentation of the maintenance hole details. This worked well to maintain a good pace, and we plan to continue with this approach.

- Our proposal for the survey crew and wastewater staff to complete the maintenance holes that have not been visited assumes that these can be completed at a similar pace. This assumes that the remaining maintenance holes can be easily located and are accessible, including if located on private property, and there are no major satellite issues with the survey equipment. We prioritized the maintenance holes located in wooded areas by visiting these during the winter months when there was little to no foliage. The majority of the remaining maintenance holes are located in open areas or roadways where satellite reception should not be an issue.
- For the maintenance holes that were not found the first time and have to be revisited, we assume that Princeton's crew will join our staff to show us the locations. We do not want our staff to have to revisit any maintenance holes a third time.
- Our wastewater staff will have one (1) member performing data collection and will require the presence of Princeton's crew to open the maintenance holes. We will notify Princeton of any maintenance holes that cannot be located or

opened. We assume the help of Princeton's crew for any minor traffic control or flagging operations for the maintenance holes located in roadways. The standard traffic control measures that Princeton's crews implement for routine maintenance hole inspections in roadways should be adequate. As such, we do not anticipate that any major traffic control measures will be required.

- As we approach the end of the data collection phase and must revisit the maintenance holes that could not be completed when first visited, the pace may be slower since travel time will be required to move from one area to another. On average, we were not able to complete documentation of one (1) in every five (5) maintenance holes visited. We attempted to locate and open these missing maintenance holes, but did not want to take too much time to look for, uncover, or open any since that would reduce efficiency. We figured the best approach was to move on in the interest of maintaining a good pace and revisit these later after Princeton's crews had a chance to go back to these first.
- The maintenance holes we will need to revisit are spread out in various areas of the system. We have been able to maintain a good pace by walking the pipeline and collecting data one maintenance hole after another. However, these will not be able to be completed in this way and will require driving, which will be a slower operation. Our proposal reflects the longer time to complete these maintenance holes.

GIS Map Deliverables

JMT used shapefiles provided by Princeton to create a GIS map in JMT's ArcGIS online account for data collection of the original 538 maintenance holes. Originally, we intended to collect the data in a handwritten log and input the data later into a JMT created GIS map. We would then turn over a shapefile to Princeton that included all the data collected. This approach would require Princeton to perform some integration of the data into the existing GIS map.

We realized that collecting the data this way would increase the amount of time spent per maintenance hole and would require us to input the data into the GIS map later. We asked JMT's Technology Group to help make our data collection more efficient. Since we were not sure what level of editor permission we could be granted, our Technology Group created a form in Field Maps that could be used by both our surveyors and wastewater staff to collect the data on iPads. Maintenance hole attributes that were not in Princeton's existing GIS map but were asked to be collected were added, such as cover diameter, opening diameter, and frame depth. As per the meeting between Princeton and JMT on April 14, 2025, Princeton will provide JMT owner level credentials to their ArcGIS Online to directly edit the map and import the collected data. The updates will be to the original 538 maintenance holes as well as some that were found during the course of the data collection.

JMT will update Princeton's GIS dataset using a combination of field survey data collected by JMT augmented with as-built documentation that was provided by the Municipality. JMT will perform the following:

- Adjust the x and y coordinates of the maintenance holes to match the GPS location collected by our surveyors.
- Associate all field data collected by appending attribute fields to the existing structure feature class attribute table. Maintenance hole attributes will include the rim elevation, upstream and downstream invert elevations, frame and cover dimensions, cover type, maintenance hole material, maintenance hole type, pipe size, and pipe material.
- Generate new point features within the maintenance hole feature class representing the maintenance holes that were discovered during the data collection that were not previously mapped. All the attributes listed in the second bullet point will be added to the attribute table for each added structure. We will discuss these maintenance holes with the Municipality and the identification numbers for these and the ones that do not currently have identification numbers will follow the naming convention provided by the Municipality.
- Remove maintenance holes from the sanitary sewer feature class that were found during the data collection to be stormwater and not sanitary.
- Snap the connecting sanitary sewer pipes to the repositioned and/or new maintenance hole point features to maintain proper network connectivity and system topology.

Compensation

JMT will provide the above services based on the described approach, for the upset fee limits as follows:

Total Estimated Budget:**\$34,352.64**

The cost breakdown for staff is also included for your review. The contract will be a not-to-exceed amount, but with the ability to amend it if more hours are required, however we don't intend to seek additional funding unless something drastically changes with this process.

As discussed in the meeting with Princeton on 3/25/24, reviewing the collected data, analyzing the maintenance holes' existing conditions, and determining the course of action for each maintenance hole (i.e. replacement, raising the cone or barrel, replacing the type of cover) will be performed under a future contract. This effort is not included in this proposal.

We have enjoyed working with the Municipality of Princeton on this project and look forward to continuing our services. We trust that you will find the attached fee proposal to be responsive to your request. If you have any questions or need further information, please do not hesitate to contact me at 609-512-3418 (office), 609-313-1528 (cell) or dmadden@jmt.com or PJ Wiegartner 609-791-7949, pwiegartner@jmt.com

Very truly yours,

JOHNSON, MIRMIRAN & THOMPSON, INC.



Daniel A. Madden, PE | Vice President
DAM/PW
Enclosures

EXTRA WORK ORDER FEE PROPOSAL
FIELD DATA COLLECTION FOR REMAINING MAINTENANCE HOLES

Maintenance Holes in Flood Hazard Areas
Municipality of Princeton, NJ

Title	Total Hours	Hourly Rate	Total
Project Manager	8	\$263.41	\$2,107.28
Project Engineer	84	\$139.16	\$11,689.44
Design Engineer/GIS	80	\$123.54	\$9,883.20
Survey Project Manager	8	\$270.51	\$2,164.08
CADD Technician	8	\$143.42	\$1,147.36
Survey Technician	72	\$102.24	\$7,361.28
TOTAL HOURS	260	-	-
Total Labor			\$34,352.64
Mileage/Misc. Expenses			\$0.00
TOTAL			\$34,352.64





Staff Report

File #: R-25-190

Agenda Date: 5/27/2025

Agenda #: 6.

Resolution of the Mayor and Council of Princeton Authorizing the Award of a Contract to SHI for the Annual Barracuda Backup Server and Web Security Gateway Appliances Subscription for \$61,320.48 utilizing the New Jersey Cooperative Purchasing Alliance Contract #CK04 24-38

WHEREAS, Princeton needs to renew the annual subscription for its Barracuda Backup Server and Web Security Gateway Appliances; and

WHEREAS, the desired goods are available through the New Jersey Cooperative Purchasing Alliance (NJCPA) on contract #CK04 24-38; and

WHEREAS, the NJCPA contract expires June 5, 2026, and was awarded to SHI; and

WHEREAS, Princeton is a member of the NJCPA; and

WHEREAS, pursuant to N.J.S.A. 52:34-6.2b.(3) (as amended by P.L. 2011, c. 139) and LFN 2012-10, a New Jersey Municipality may purchase goods and services without public bidding under the Local Public Contracts Law through the use of a nationally-recognized and accepted cooperative purchasing contract that has been developed utilizing a competitive bidding or contracting process by another contracting unit within New Jersey; and

WHEREAS, SHI provided a proposal for the desired subscription in the amount of \$61,320.48; and

WHEREAS, the Certified Financial Officer has certified that Princeton has appropriated sufficient funds for these subscriptions in account 01-201-20-125-23A.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, are hereby authorized and directed to enter into an agreement with SHI for the annual Barracuda Backup Server and Web Security Gateway Appliances Subscriptions for \$61,320.48 without public bidding as permitted by law.
2. A copy of this Resolution and the contract will be kept on file in the Office of the Clerk.



Municipality of Princeton

Witherspoon Hall
400 Witherspoon Street
Princeton, NJ 08540

Information Technology
Telephone 609-688-2037
Fax: 609-688-2059
Website: <http://www.princetonnj.gov>

Phil DePasquale
IT Director

To: Bernard Hvozdovic, Administrator
Dawn Mount, Clerk
From: Phil DePasquale – IT Director
Date: May 12, 2025
Re: Upgrade of Barracuda Backup Appliance
Bernard,

For the 2025–2026 Barracuda services renewal, I have worked with Barracuda and our vendor, Software House International (SHI), to consolidate four separate renewals—previously spread throughout the year—into a **single, unified renewal**. This approach simplifies administration, aligns billing, and ensures consistent protection across all covered services.

The consolidated renewal covers the following Barracuda products currently protecting the Municipality of Princeton:

Email Security

- **Domain Fraud Protection** – defends against spoofing and impersonation attempts targeting princetonnj.gov

Data Protection

- **Cloud-to-Cloud Backup** – safeguards Microsoft 365 (Exchange, SharePoint, OneDrive, Teams)
- **Barracuda 995 Backup Appliance** – provides on-premise backup and recovery capabilities
- **Unlimited Cloud Storage** – ensures offsite backup redundancy for disaster recovery
- **Barracuda Data Inspector** – scans municipal OneDrive accounts for sensitive data such as PII and HIPAA-regulated content. It provides IT with visibility and control over any

confidential information that may have been inadvertently shared outside the municipal environment.

Network Security

- **Two Web Security Gateway 410 Appliances** – filter and block malicious web traffic and enforce browsing policies

These services form a critical part of our cybersecurity and data protection strategy, defending municipal systems from ransomware, data loss, and targeted cyberattacks. Renewal is essential to maintaining our operational resilience and compliance with best practices in government IT security.

Phil DePasquale
IT Director



Pricing Proposal
Quotation #: 26081366
Created On: 4/15/2025
Valid Until: 5/14/2025

NJ-City of Princeton

Phillip DePasquale

400 Witherspoon Street
Princeton, NJ 08540
United States
Phone: 609) 688-2039
Fax:
Email: pdepasquale@princetonnj.gov

Inside sales Account Executive

Ahmed Sirdah

300 davidson avenue
Somerset, NJ 08873
Phone: 732-584-8240
Fax:
Email: ahmed_sirdah@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Email Protection, Domain Fraud Protection, per User, 1 Month Barracuda - Part#: EP-DFP-USR-1M Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 5/26/2025 – 5/25/2026	2832	\$0.72	\$2,039.04
2 Data Protection, Cloud to Cloud Backup, per User, 1 Month Barracuda - Part#: DP-CCB-USR-1M Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 5/26/2025 – 5/25/2026	2832	\$2.07	\$5,862.24
3 Data Inspector, per User, 1 Month New Subscription Barracuda - Part#: DI-USER-1M Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 5/26/2025 – 5/25/2026	2832	\$1.89	\$5,352.48
4 Barracuda Backup Server Appliance 995b Unlimited Cloud Storage Subscription 1 Month Barracuda - Part#: BBS995B-B Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 7/11/2025 – 5/25/2026	11	\$2,174.82	\$23,923.02
5 Barracuda Backup Server Appliance 995b Energize Updates Subscription 1 Month Barracuda - Part#: BBS995B-E Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 7/11/2025 – 5/25/2026	11	\$848.71	\$9,335.81
6 Barracuda Backup Server Appliance 995b Instant Replacement Subscription 1 Month	11	\$1,007.84	\$11,086.24

Barracuda - Part#: BBS995B-H
Contract Name: New Jersey Cooperative Purchasing Alliance
Contract #: CK04
Subcontract #: 24-38
Coverage Term: 7/11/2025 – 5/25/2026

7	Barracuda Web Security Gateway Appliance 410 Instant Replacement Subscription 1 Month Barracuda - Part#: BYF410A-H Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 8/31/2025 – 5/25/2026	9	\$111.22	\$1,000.98
8	Barracuda Web Security Gateway Appliance 410 Energize Updates Subscription 1 Month Barracuda - Part#: BYF410A-E Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 8/31/2025 – 5/25/2026	9	\$136.89	\$1,232.01
9	Barracuda Web Security Gateway Appliance 410 Energize Updates Subscription 1 Month Barracuda - Part#: BYF410A-E Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 12/11/2025 – 5/25/2026	6	\$136.89	\$821.34
10	Barracuda Web Security Gateway Appliance 410 Instant Replacement Subscription 1 Month Barracuda - Part#: BYF410A-H Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Coverage Term: 12/11/2025 – 5/25/2026	6	\$111.22	\$667.32
			Total	\$61,320.48

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Note: The New Jersey Cooperative Purchasing Alliance is a Service of the County of Bergen, County Executive James J. Tedesco III and the Board of Commissioners

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under

that applicable line item.



Staff Report

File #: R-25-191

Agenda Date: 5/27/2025

Agenda #: 7.

Resolution of the Mayor and Council of Princeton Authorizing Site License Agreements with Crown Castle Fiber LLC for Two Locations

WHEREAS, Crown Castle Fiber LLC (“Crown Castle”) is expanding its network to meet the demands of telecommunications services and has identified two (2) locations in the Municipality of Princeton (“Municipality”) on which it wishes to locate, place, attach, install, operate, control, and maintain its equipment in the public right-of-way on facilities owned by the Municipality or owned by third parties; and

WHEREAS, Crown Castle and the Municipality entered into a Rights-of-Way Agreement on September 14, 2023; and

WHEREAS, a copy of this Agreement is on file in the office of the Princeton Clerk; and

WHEREAS, the Municipality requires a Site License Agreement to install and attach Wireless Installations on, under, and above the public right-of-way owned or controlled by the Municipality that provides the specific location and type of wireless equipment that will be deployed thereon; and

WHEREAS, the two locations are described as follows:

1. **8 Winant Road** - Located at the southwest corner of the intersection of US Route 206 and Edgerstoune Road, equipment on an existing 26-foot decorative metal pole is proposed to be upgraded, which will serve Verizon, T-Mobile, and AT&T. The antenna shroud, ground-mounted cabinet, and two antennas will be replaced and two additional antennas are proposed within the new shroud. Plantings will be provided to shield the ground-mounted cabinet. The overall height of the proposed antenna shroud is 28’-10”.
2. **188 Jefferson Road** - Located on the west side of Jefferson Road approximately 35 feet south of Guyot Path, a new antenna and associated equipment are proposed on a replacement utility pole, which currently contains no small cell infrastructure, and will serve T-Mobile. The existing 23-foot utility pole will be removed and a replacement 29-ft utility pole will be installed, along with reinstallation of the existing street light. The installation will include an equipment shroud, electrical disconnect, and electrical meter mounted to the pole. The overall height of the proposed antenna is 33’-0”.

WHEREAS, the Municipality wishes to enter into an agreement with Crown Castle that grants Crown Castle the right to install and attach Wireless Installations on, under and above the public right-of-way on, in and adjacent to the specific Structure and Infrastructure as identified in the Site License Agreements;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton on this 27th day of May 2025 as follows:

1. The preamble to this resolution is hereby incorporated as if fully restated herein.
2. The Mayor and Clerk are hereby authorized and directed to sign the Site License Agreements, copies of which are on file in the office of the Princeton Clerk, or such substantially similar agreement as may be approved by the Princeton Attorney and Princeton Engineer.
3. This resolution shall take effect immediately.



MUNICIPALITY OF PRINCETON

Department of Engineering &
Infrastructure Operations

400 Witherspoon Street

Princeton, NJ 08540

(609) 921-7077

engineering@princetonnj.gov

MEMORANDUM

To: Mayor and Council
From: Daniel Weissman, PE, CME, *Land Use Engineer*
Subject: Crown Castle Site License Agreements
Date: May 7, 2025

Attached for your review and consideration are two (2) site license agreements with Crown Castle Fiber LLC and a resolution authorizing the Mayor and Clerk to sign the agreements. Crown Castle works with providers of cellular telecommunications to locate and collocate cell antenna nodes to expand their networks. These site license agreements include nodes to provide both 5G and enhanced 4G cell service to the community to meet the increasing demands on the telecommunications network.

The applications for these two locations have been reviewed and approved through the administrative review process stipulated in the Crown Castle Rights-of-Way Agreement approved by Council on September 11, 2023.

The agreements grant Crown Castle the right to install and attach wireless cellular installations on, under and above the public right-of-way on, in and adjacent to the specific Structure and Infrastructure identified in the attachments to each site license. These particular Agreements pertain to installations within the existing right-of-way at the following locations:

1. 8 Winant Road – Located at the southwest corner of the intersection of US Route 206 and Edgerstoune Road, equipment on an existing 26-foot decorative metal pole is proposed to be upgraded, which will serve Verizon, T-Mobile, and AT&T. The antenna shroud, ground-mounted cabinet, and two antennas will be replaced and two additional antennas are proposed within the new shroud. Plantings will be provided to shield the ground-mounted cabinet. The overall height of the proposed antenna shroud is 28'-10".
2. 188 Jefferson Road – Located on the west side of Jefferson Road approximately 35 feet south of Guyot Path, a new antenna and associated equipment are proposed on a replacement utility pole, which currently contains no small cell infrastructure, and will serve T-Mobile. The existing 23-foot utility pole will be removed and a replacement 29-ft utility pole will be installed, along with reinstallation of the existing street light. The installation will include an equipment shroud, electrical disconnect, and electrical meter mounted to the pole. The overall height of the proposed antenna is 33'-0".

Please feel free to contact me with any questions at (609) 921-7077 ext. 1251 or by email at dweissman@princetonnj.gov.

cc: Bernard Hvozdivic, Administrator
Dawn M. Mount, Clerk
Deanna Stockton, P.E., C.M.E., Municipal Engineer
James Purcell, P.E., P.M.P., Assistant Municipal Engineer
Trishka W. Cecil, Attorney



Staff Report

File #: R-25-192

Agenda Date: 5/27/2025

Agenda #: 8.

Resolution of the Mayor and Council of Princeton Authorizing the Award of a Professional Services Agreement to Arcadis U.S., Inc. for Construction Engineering Services in Connection with Three Mini-System #36 Sewer Rehabilitation Projects for an Amount Not to Exceed \$541,327.00

WHEREAS, Princeton has a need for Construction Engineering Services in Connection with Three Mini-System #36 Sewer Rehabilitation Projects; and

WHEREAS, it has been determined that the value of the contract will exceed \$44,000; and

WHEREAS, Arcadis U.S., Inc. (“Arcadis”) provided a proposal for these services for an amount not to exceed \$541,327.00; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, Princeton may award a contract for professional services without public advertising for bids; and

WHEREAS, pursuant to N.J.S.A. 40A:11-15 (9), all contracts for professional services shall be awarded for a period not to exceed 12 consecutive months except that any public works project, including the retention of the services of any engineer in connection therewith, may be authorized for the length of time necessary for the completion of the actual construction; and

WHEREAS, this contract is not being awarded as a “fair and open” contract as defined in N.J.S.A. 19:44A-20.7; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5., Princeton may award a non-fair and open contract to a business entity if, during the preceding one-year period, that business entity has not made a contribution that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. to any municipal committee of a political party in that municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded; and

WHEREAS, Arcadis has completed and submitted the required pay-to-play forms which certify that Arcadis has not made any reportable contributions to a candidate committee in Princeton in the previous year, and that the contract will prohibit Arcadis from making any reportable contributions through the term of the contract; and

WHEREAS, the Certified Financial Officer has certified that Princeton has appropriated sufficient funds for these services in account 04-215-24-017-089-302; and

WHEREAS, the term of this contract shall be authorized for the length of time necessary for the completion of the actual construction.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, are hereby authorized and directed to enter into an agreement with Arcadis U.S., Inc. for Construction Engineering Services in Connection with Three Mini-System #36 Sewer Rehabilitation Projects for an Amount Not to Exceed \$541,327.00 without competitive bidding as a Professional Service in accordance with N.J.S.A. 40A:11-5(1)(a)(i).
2. The Term of this contract shall be authorized for the length of time necessary for the completion of the actual construction.
3. A copy of this Resolution, Pay-to-Play Forms, and contract will be kept on file in the Office of the Clerk.



MUNICIPALITY OF PRINCETON

Department of Infrastructure
& Operations

400 Witherspoon Street

Princeton, NJ 08540

(609) 921-7077

engineering@princetonnj.gov

MEMORANDUM

To: Mayor and Council
From: Deanna Stockton, *Deputy Administrator*
Subject: Professional Services Agreement with Arcadis for Mini-System #36 Construction
Date: May 22, 2025

Attached for Council's consideration at its May 27, 2025 meeting is a professional services agreement with Arcadis to provide construction engineering and contract administration services for the sanitary sewer Mini-System (MS) #36 project.

The MS #36 rehabilitation work has been separated into three distinct construction projects which will be performed simultaneously. The mini-system is very large (8 miles of main, 680 sanitary sewer laterals, and 200 manholes) and there was concern that there would not be a construction company with enough capacity to bid for the entire MS construction. The work is the same in each bid but the contracts are sized for more competition of bidders. The construction scope of work involves the use of trenchless technology to reduce inflow and infiltration (I&I) in the sewer collection system. This is achieved by applying chemical grout to seal leaking joints in sewer mains and laterals, as well as rehabilitating manholes. These measures are designed to prevent groundwater and stormwater from entering the sanitary sewer system, thereby improving its efficiency and integrity. It is anticipated that the three projects can be completed in ten months.

Arcadis, U.S., Inc. prepared the construction documents, and are poised to provide construction engineering and contract administration services for the MS #36 projects over the ten month construction period. The estimated hours assumes that the three projects will occur simultaneously and that duplication of Arcadis personnel is not needed to oversee the work.

Please contact me or Dominick Itzi, Sewer Operations Manager, if you have questions.

**PROFESSIONAL SERVICES AGREEMENT FOR CONSTRUCTION ENGINEERING
SERVICES IN CONNECTION WITH THREE MINI-SYSTEM #36 SEWER
REHABILITATION PROJECTS**

THIS AGREEMENT ("Agreement" or "agreement") is by and between PRINCETON, a municipal corporation of the state of New Jersey, 400 Witherspoon Street, Princeton, New Jersey, 08540 (hereinafter referred to as "PRINCETON") and Arcadis U.S., Inc., with offices at 15 East Midland Avenue, Suite 3E, Paramus, New Jersey 07652 (hereinafter referred to as "CONSULTANT").

WITNESS

WHEREAS, PRINCETON desires to obtain Construction Engineering Services in Connection with Three Mini-System #36 Sewer Rehabilitation Projects; and

WHEREAS, on May 2, 2025, CONSULTANT provided a written proposal to PRINCETON for purposes of performing the sought-after professional services to PRINCETON, a copy of which is attached as Exhibit B hereto; and

WHEREAS, by resolution, the Council awarded an agreement for professional services to CONSULTANT without public bidding as authorized by law, in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW THEREFORE, IT IS AGREED by and between PRINCETON and CONSULTANT as follows:

1. **Scope of Services.**

- a. In consideration for payment of the cost set forth in Section 3 below, CONSULTANT shall use its best efforts to perform professional services and other related duties as set forth in the CONSULTANT'S proposal, a copy of which is attached hereto as Exhibit B and incorporated herein as if fully restated. Should there be any conflict between the terms of CONSULTANT'S proposal and this Agreement, the terms of this Agreement shall control.

2. **Contract Term.**

- a. This Agreement shall become effective upon the date of the final signature below.
- b. This Agreement shall be authorized for the length of time necessary for the completion of the actual construction, unless terminated sooner pursuant to the termination provisions set forth in subsection 2c. below.
- c. The Agreement may be terminated by either party, by giving thirty (30) days advanced written notice to the other, to the address as set forth on page 1 above.

3. **Compensation; Manner of Payment.**

- a. The anticipated cost of CONSULTANT'S services as described herein shall not exceed five hundred forty-one thousand, three hundred twenty-seven dollars and zero cents

(\$541,327.00), subject to annual budgetary appropriations.

- b. CONSULTANT shall bill PRINCETON monthly on municipal vouchers for services rendered and reimbursement for such expenses incurred during the prior month, based on the hourly rates and fees set forth in Exhibit B. CONSULTANT shall give written notice to PRINCETON when the CONSULTANT has billed eighty percent (80%) of the compensation set forth in paragraph 3a.
- c. PRINCETON agrees to pay CONSULTANT within thirty (30) days of receipt of invoice and an audited and approved signed voucher.

4. Terms and Conditions.

- a. CONSULTANT shall take note of and comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 regarding Affirmative Action/ Equal Employment Opportunity and the Americans with Disabilities Act. The parties hereby incorporate into this Agreement the Affirmative Action/Non-Discrimination addendum per the attached Exhibit A.
- b. CONSULTANT shall take note of and comply with the requirements of P.L. 2004, c.57 (N.J.S.A. 52:32-44 et seq.) regarding Business Registration and Sales and Use Tax. The parties hereby incorporate into this Agreement the Business Registration and Sales and Use Tax addendum per the attached Exhibit C.
- c. The Terms and Conditions printed on the purchase order issued by PRINCETON to CONSULTANT shall be incorporated into this agreement per the attached Exhibit D.

5. Political Contributions.

- a. This Agreement has been awarded to CONSULTANT based on the merits and abilities of CONSULTANT to provide the services as described herein. This Agreement was not awarded through a "fair and open process" as that phrase is defined in N.J.S.A. 19:44A-20.7. As such, CONSULTANT hereby certifies that CONSULTANT (including persons and other business entities having an interest in CONSULTANT, as defined by N.J.S.A. 19:44A-20.7) has neither made a contribution that is reportable by the recipient under P.L. 1973, c.83, N.J.S.A. 19:44A-1 et seq. (i.e., in excess of \$200.00), in the one (1) year period preceding the award of this Agreement nor will it make a reportable contribution during the term of this Agreement to any municipal committee of a political party if a member of that political party is serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded, or to any candidate committee of any person serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded.
- b. CONSULTANT is advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 if CONSULTANT receives in a calendar year \$50,000 or more in the aggregate through agreements or contracts with a public entity. It is CONSULTANT'S responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at (888) 313-3532 or

6. Insurance; Hold Harmless.

- a. Prior to commencing work, CONSULTANT shall furnish PRINCETON with a Certificate of Insurance as evidence that it has procured such commercial, automobile, workers' compensation, employer's and professional liability insurance coverage as is customary for the type and scope of services to be rendered under this Agreement. PRINCETON, and its officers, employees, agents and consultants, shall be listed as additional insured and as the certificate holder on such policies.
- b. CONSULTANT shall defend, indemnify and hold harmless PRINCETON, its officers, employees, agents and consultants from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the CONSULTANT'S acts or omissions, or those of its officers, employees, agents and consultants, in connection with this Agreement.
- c. It is also agreed that the acceptance of the final payment by the CONSULTANT shall be considered as a release in full of all claims against PRINCETON arising out of or by reason of performance or non-performance of the CONSULTANT'S obligations under this contract.

7. Complete Agreement.

- a. This Agreement and any attachments hereto or incorporated by reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written.

IN WITNESS WHEREOF, the parties have set their hand and seal the day and date first written above.

ATTEST:

**PRINCETON, a municipal corporation of
the State of New Jersey**

By: _____
Dawn M. Mount, Municipal Clerk

By: _____
Mark Freda, Mayor

Date: _____

Date: _____

WITNESS:

ARCADIS U.S., INC.

By: _____

By: _____
Authorized Representative

Date: _____

Date: _____

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127)

N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICE AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at http://www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase and Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase and Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **N.J.A.C. 17:27-1 et seq.**

Deanna Stockton
Municipal Engineer / Deputy Administrator
Department of Infrastructure & Operations
Municipality of Princeton
400 Witherspoon Street
Princeton NJ 08540

Arcadis U.S., Inc.
15 East Midland Ave. Suite 3E
Paramus 07652
United States
Fax: 201 797 7400
www.arcadis.com

Date: May 2, 2025

Subject: **MS-36 Sewer Rehabilitation Project**
Professional Services for Construction Engineering Services Scope
and Budget Proposal

Dear Ms. Stockton,

Arcadis U.S., Inc. (Arcadis) is pleased to offer our continued services as experts in trenchless rehabilitation, especially packer injection grouting techniques, to the Municipality of Princeton (Princeton) for the three Mini System-36 (MS-36) Sewer Rehabilitation construction projects. As both third party construction resident engineer/inspectors and as the actual contractor for Construction Manager at Risk projects, the Arcadis staff proposed for this project have undergone extensive training and have overseen and directed hundreds of miles of packer injection grouting, cured-in-place mainline and lateral liners, and manhole rehabilitation projects. It is rare that a consulting firm can make the claim of being uniquely qualified and have that be completely the case, but for this project, it is truth. Regarding packer injection grouting, which is the primary technology of this project, Arcadis' Buried Infrastructure team has no equal. Arcadis' master technical specification for test and seal work formed the basis for National Association of Sewer Service Companies (NASSCO) Capital Grouting specification published in 2021 and our inspector training program is being used to frame the upcoming ITCP-Grouting Certification program. Our knowledge of the technology application will safeguard Princeton's interests.

These projects will restore the extent the life of these infrastructure and sharply reduce the infiltration and inflow (I&I) entering these sewers. Our services will include construction engineering, contractor administration, and inspection services. To allow this work to be completed within a single year given contractor capacity limitation, this work was separated into three separate, simultaneous contracts. The following scope of services will apply to across the three contracts; costs for each contract will be tracked individually to allow separation of expenses and labor to each contract.

This scope and budget covers work from project bid award meeting through substantial completion for all three bid sewer rehabilitation contracts. It does not cover the contract required warranty inspections or warranty evaluations 18 months after Substantial Completion; a separate scope and budget will be prepared ahead of that work.

Objectives

The objective of this work is to collaborate with the successful contractors and Princeton to ensure the construction plans and specifications for sewer rehabilitation using capital grouting techniques in MS-36 grouting projects provide highly effective inflow and infiltration reduction.

Use or disclosure of information contained on this sheet is subject to the restriction and disclaimer located on the signature page of this document.

<https://Arcadis0365.Sharepoint.Com/Teams/Princeton/Shared Documents/Proposals/MS36 CA&E/MS36 CA&E.Pro - V1.Docx>

Assumptions

This project has approximately 8 miles of mains, 680 laterals, and 200 maintenance holes. An evaluation of production rates anticipates that 3 grouting rigs, one each for each of the three sewer rehabilitation contracts, abetted by sufficient cleaning and CCTV inspection trucks/crews can complete this work in 10 months. Contract time from Notice to Proceed to Substantial Completion is 300 calendar days. This scope assumes 0.5 months for preconstruction activities, 10 months of construction engineering and inspection, and 0.5 months for the contractors to prepare and submit final documents and deliverables.

This scope also anticipates the construction inspector will continue the public outreach initiated during design to ensure homeowner concerns are properly addressed as well as cleanout locating, manhole inspections, roof leader assessment, and basement inspections.

Scope of Work

Successful use of trenchless rehabilitation methods, especially capital grouting, require rigorous evaluation of the contractor's submittals and oversight by knowledgeable, experienced personnel to ensure the work is properly constructed given the field conditions at the time of installation. We will staff the construction oversight of this work with only staff experienced in the capital grouting techniques being used. As a licensed contractor who has built several large grouting projects, we understand this type of construction far better than typical consulting inspectors and usually far better than contractors performing the work, to the point that we usually train the contractor's field staff in the proper installation of capital grouting methods. We know that grout crews will require both significant coaching and sharp attention. The value to Princeton in having Arcadis conduct these services is the peace of mind that comes from knowing a team of engineers knowledgeable and experienced in the design and construction of these technologies, especially with those aspects that prevent construction and post-construction failures, is overseeing the work.

As part of our scope of work, Arcadis will provide construction engineering and contract administration services for the duration of the contract. Arcadis will:

- Review schedules and shop drawing submittals (of which 25 per contract have been assumed) for compliance with the contract documents.
- Provide half-time senior Construction Engineer oversight during first week of grouting for each of the three contractors to ensure basic capital grouting techniques are understood by the Contractors.
- Provide full-time Construction Engineer (resident project engineer) during construction operations. Construction Engineer will observe the work for compliance with the contract documents and provided required construction engineering input to contractors' work and interpretation of construction specifications and drawings. For the purposes of this proposal, we have assumed the three contractors will generally work with 1 crew each, four days per week for 9 months, and that our construction oversight will require site presence for 8 hours per day.
- Provide regular senior engineerfield oversight. For the purposes of this proposal, we have assumed a senior engineer will be on-site one day per.
- Provide senior oversight remotely daily to construction inspectors and Contractors' crews to successfully guide the work.

- Review Pre-construction mainline inspections conducted by the Contractors that are electronically transferred to Arcadis by the Contractors, recommend alternative rehabilitation techniques to Princeton should grouting not be the clear choice for rehabilitation, and communicate desired rehabilitation techniques to Contractors.
- Prepare inspectors daily reports (IDRs), update Sequence Tracker, update Manhole Tracker, update Lateral Tracker, update Pay Item Progress Tracker, and update Issues Tracker daily.
 - Because this work is being done under three separate contracts, Arcadis will track the work as three separate construction projects for the purposes of pay basis and for the purposes of Arcadis' charges.
- Consult and provide advice to Princeton during construction.
- Prepare elementary sketches and supplementary sketches to be required to resolve actual field conditions encountered.
- Prepare agendas, report progress, chair meetings, and issue minutes for progress meetings for each contract every 6 weeks.
- Review monthly and final pay estimates submitted by the contractors and prepare recommendations to Princeton.
- Review Post Construction inspections conducted by the Contractors, recommend remedial action or deductions for out-of-specification defects, and prepare punch list.
- Meet with New Jersey Infrastructure Bank (IBank) officials during construction at the project site(s).
- Review claims and change orders.
- Processing of complaints and releases from citizens.
- Participate in the preparation of the certificates of completion (issued for Substantial Completion).
- Provide Princeton with all inspections and grouting reports, videos, and databases for incorporation into their GIS or CMMS as part of the Record Plan for the project.
- Provide final Sequence Tracker, Lateral Tracker, and Manhole Tracker databases to Princeton for incorporation into their GIS or CMMS as part of the Record Plan for the project.
- Provide any GIS corrections via paper map markups to Princeton.

Budget

For the services, we have divided the work in the following three tasks and propose to complete the work on a time and materials basis a not-to-exceed amount of \$541,327 in accordance with our existing summary of standard charges.

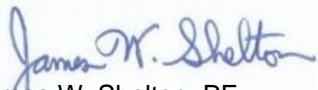
Task Name	Hours	Expenses	Cost
Project Management	75	\$ -	\$ 18,250
Construction Admin	1000	\$ 1,000	\$ 163,231
Construction Management	2,147	\$ 46,433	\$ 359,846
Totals	3147	\$ 47,433	\$ 541,327

Deanna Stockton
Municipality of Princeton
May 2, 2025

Arcadis will track the costs associated with each of the three contracts and report them to Princeton in separate monthly invoices throughout the project; we will not exceed the authorized budget without written professional services authorization from Princeton. Payment for services will be based upon the actual labor and expenses incurred. Invoicing will be completed monthly. The invoice will include the defined contract tasks listing the day-by-day personnel performing the task with hourly rate and hours worked. Support documents will be provided for expenses incurred.

Arcadis appreciates the opportunity to continue to work with Princeton and present our proposal for the construction engineering services for the MS-36 project. We look forward to working with Princeton on this critical project. If you have any questions or would like to discuss any element of our proposal, please do not hesitate to contact us.

Sincerely,
Arcadis U.S., Inc.



James W. Shelton, PE
National Practice Leader

Email: James.Shelton@arcadis.com

Direct Line: 302-723-1450

Attachments

A Not to Exceed Price with Hourly Billing Rates



Vishal Shah, PE
Vice President

Email: Vishal.Shah@arcadis.com

Direct Line: 609-454-1629

This proposal and its contents shall not be duplicated, used or disclosed — in whole or in part — for any purpose other than to evaluate the proposal. This proposal is not intended to be binding or form the terms of a contract. The scope and price of this proposal will be superseded by the contract. If this proposal is accepted and a contract is awarded to Arcadis as a result of — or in connection with — the submission of this proposal, Arcadis and/or the client shall have the right to make appropriate revisions of its terms, including scope and price, for purposes of the contract. Further, client shall have the right to duplicate, use or disclose the data contained in this proposal only to the extent provided in the resulting contract.

ATTACHMENT A

Not to Exceed Price and Hourly Billing Rates

Municipality of Princeton
2024 Hourly Rate Schedule

This document describes the basis for compensation and terms of payment. All rates presented apply to services rendered after April 1, 2025 and will be adjusted annually.

In addition to these fees, clients will also be responsible for any sales or value-added taxes that may apply to engineering services performed.

Hourly Rates: Charges for services provided will be in accordance with the following schedule:

2025 RATE SCHEDULE	
Category	Hourly Rate
Technician/Project Assistant I	\$60
Technician/Project Assistant II	\$75
Technician/Project Assistant III	\$85
Technician/Project Assistant IV	\$95
Engineer/Scientist/Architect/Project Assistant V/ Technician V	\$122
Staff Engineer/Scientist/Architect/Project Assistant VI/ Technician VI	\$142
Project Engineer/Scientist/Architect/ Project Assistant VII/ Technician VII	\$162
Senior Engineer/Scientist/Architect I /Project Assistant VIII/ Technician VIII	\$187
Senior Engineer/Scientist/Architect II	\$225
Principal Engineer/Scientist/Architect I	\$240
Principal Engineer/Scientist/Architect II	\$280
Project/Program Director	\$295

Other Direct Costs: All expenses incurred for a project (except in-house services specified below) from outside vendors will be invoiced at cost plus 10% to cover administrative expenses. These items may include but are not limited to: shipping charges; printing; supplies; equipment; travel and lodging expenses; special insurance; licenses; permits; or subcontractors.

In-house services consist of:

- Transportation - \$0.70 per mile for cars, \$0.77 for trucks.
- Equipment - a schedule of usage rates for specialty equipment is available for field assignments
- Per Diem - Meal and Incidental expenses during travel will be charged at the US GSA rate.

Payment: All invoices are due and payable within 30 days of billing date. Any attorney's fees, court costs, or other related expenses incurred in collecting delinquent accounts shall be paid by the client. Delinquent bills are subject to finance charges of 1.5% per month.

TOTAL WORKHOURS ESTIMATE

Estimate Workhours	Contract 1 of 3					Contract 2 of 3					Contract 3 of 3					
Description of Work	Program Director	Project Director	Senior Engineer/Scientist/Architect II	Engineer /Scientist/ Architect/ Project Assistant V/ Technician V	Technician/Project Assistant IV	Program Director	Project Director	Senior Engineer/Scientist/Architect II	Engineer /Scientist/ Architect/ Project Assistant V/	Technician/Project Assistant IV	Program Director	Project Director	Senior Engineer/Scientist/Architect II	Engineer /Scientist/ Architect/ Project Assistant V/	Technician/Project Assistant IV	Total Workhours
Project Management	15.0	3.0	0.0	4.0	3.0	15.0	3.0	0.0	4.0	3.0	15.0	3.0	0.0	4.0	3.0	75
Construction Admin	5.0	53.0	39.3	211.0	25.0	5.0	53.0	39.3	211.0	25.0	5.0	53.0	39.3	211.0	25.0	1000
Construction Management	11.0	45.0	80.7	548.0	31.0	11.0	45.0	80.7	548.0	31.0	11.0	45.0	80.7	548.0	31.0	2147
SUBTOTALS	31.0	101.0	120.0	763.0	59.0	31.0	101.0	120.0	763.0	59.0	31.0	101.0	120.0	763.0	59.0	3147
			Total per Contract		1074.0			Total per Contract		1074.0			Total per Contract		1074.0	3147

SUMMARY OF TOTAL PROJECT COST

Estimate of Labor Costs	Contract 1 of 3					Contract 2 of 3					Contract 3 of 3								
Description of Work	Program Director	Project Director	Senior Engineer/Scientist/Architect II	Engineer /Scientist/ Architect/ Project Assistant V/ Technician V	Technician/Project Assistant IV	Program Director	Project Director	Senior Engineer/Scientist/ Architect II	Engineer /Scientist/ Architect/ Project Assistant V/	Technician/Project Assistant IV	Program Director	Project Director	Senior Engineer/Scientist/ Architect II	Engineer /Scientist/ Architect/ Project Assistant V/	Technician/Project Assistant IV		Total Labor Cost	Total Expenses	Total Cost (Rounded)
Hourly Rates	\$ 295.00	\$ 295.00	\$ 225.00	\$ 122.00	\$ 95.00	\$ 295.00	\$ 295.00	\$ 225.00	\$ 122.00	\$ 95.00	\$ 295.00	\$ 295.00	\$ 225.00	\$ 122.00	\$ 95.00				
Project Management	\$ 4,425.00	\$ 885.00	\$ -	\$ 488.00	\$ 285.32	\$ 4,425.00	\$ 885.00	\$ -	\$ 488.00	\$ 285.32	\$ 4,425.00	\$ 885.00	\$ -	\$ 488.00	\$ 285.32		\$ 18,249.95	\$ -	\$ 18,250.00
Construction Admin	\$ 1,475.00	\$ 15,635.00	\$ 8,850.00	\$ 25,742.00	\$ 2,375.00	\$ 1,475.00	\$ 15,635.00	\$ 8,850.00	\$ 25,742.00	\$ 2,375.00	\$ 1,475.00	\$ 15,635.00	\$ 8,850.00	\$ 25,742.00	\$ 2,375.00		\$ 162,231.00	\$ 1,000.00	\$ 163,231.00
Construction Management	\$ 3,245.00	\$ 13,275.00	\$ 18,150.00	\$ 66,856.00	\$ 2,945.00	\$ 3,245.00	\$ 13,275.00	\$ 18,150.00	\$ 66,856.00	\$ 2,945.00	\$ 3,245.00	\$ 13,275.00	\$ 18,150.00	\$ 66,856.00	\$ 2,945.00		\$ 313,413.00	\$ 46,433.00	\$ 359,846.00
															Total Labor Cost		\$ 475,644.00	\$ 47,433.00	\$ 541,327.00

Summary of Costs			
Description	Cost		
Project Management	\$ 18,250.00	Cost for Contract 1 of 3	\$180,442.33
Construction Admin	\$ 163,231.00	Cost for Contract 2 of 3	\$180,442.33
Construction Management	\$ 359,846.00	Cost for Contract 3 of 3	\$180,442.33
TOTAL PROJECT COST	\$ 541,327.00		

EXHIBIT C

BUSINESS REGISTRATION AND SALES AND USE TAX REQUIREMENTS

A. Business Registration

P.L. 2004, c.57, as amended by P.L. 2009, C.315 (N.J.S.A. 52:32-44) requires VENDOR (also "CONTRACTOR") to provide PRINCETON with its business registration and that of any named subcontractors prior to the time this Agreement is awarded. In addition:

1. A Subcontractor named in the proposal made by CONTRACTOR shall provide a copy of its business registration to CONTRACTOR who shall provide it to PRINCETON as provided above. No Contract with a subcontractor shall be entered into by CONTRACTOR under this Agreement with PRINCETON unless the subcontractor first provides CONTRACTOR with proof of a valid business registration.
2. PRINCETON will retain the proof of business registration in an alphabetical file.
3. CONTRACT shall maintain and submit to PRINCETON a list of subcontractors and their addresses that may be updated from time to time during the course of the contract performance. A complete and accurate list shall be submitted before final payment is made for goods provided or services rendered under the Agreement.

B. Sales and Use Tax

1. For the term of this Agreement, CONTRACTOR and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.
2. CONTRACTOR shall include within its subcontracts the requirement that, for the term of this Agreement, the subcontractor and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.

Information on the law and its requirements is available by calling (609) 292-9292.

TERMS & CONDITIONS**EXEMPTION**

Princeton is exempted by statute from payment of all Federal, State, and Municipal excise, sales and other taxes.
FEDERAL I.D. 30-0746654

LEGAL REQUIREMENTS

The vendor agrees to comply with all statutes, rules and regulations and orders set forth by the State of New Jersey, Federal Government, and ordinances of Princeton.

STATE REQUIREMENT (BUSINESS REGISTRATION REQUIREMENT)

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract:

- 1) the contractor shall provide written notice to its subcontractors to submit proof of business registration to the contractor;
- 2) prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used;
- 3) during the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State. A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25.00 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609)292-9292

AUTHORIZATION TO PROCEED

Princeton shall not be responsible for materials delivered or services performed delivered without authority of its written order and properly signed and executed by authorized Princeton official (s).

QUALITY & QUANTITY

All materials or services furnished on this order must be as specified, and subject to Princeton officials' inspection and approval within a reasonable time after delivery at destination. Materials other than specified will be returned at the order must not be substituted without the review and approval of authorized Princeton official(s). Materials rejected will be returned at the vendor's risk and expense. Quantities and unit prices specified must be adhered to. In case of a change, it first requires Princeton approval or it will be paid at the quoted price and quantity.

ASSIGNMENT

Neither party shall assign or transfer this order or any interest therein or monies payable thereunder without the written consent of the other party and any assignment made without such consent shall be null and void, except that Princeton may assign this order and its interest therein to any affiliated corporation or to any corporation succeeding to Princeton's business without consent of vendor.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to **N.J.S.A. 10:5-31 et seq.** as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with **N.J.A.C. 17:27-5.2** or a binding determination of the applicable county employment goals determined by the Division, pursuant to **N.J.A.C. 17:27-5.2**.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken with out regard to age, creed, color, national origin, ancestry marital status, affectional or sexualorientation, gender identity or expression, disability, national or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C.17:27**.



Princeton NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-25-193

Agenda Date: 5/27/2025

Agenda #: 9.

Resolution of the Mayor and Council of Princeton Authorizing an Increase of \$100,000.00 to the Not to Exceed Amount for the Professional Services Agreement with Scarinci Hollenbeck, LLC for Special Environmental Legal Services for a New Not to Exceed Amount of \$265,000.00

WHEREAS, by Resolution 24-269 adopted on September 9, 2024, Princeton Council awarded a professional services agreement to Scarinci Hollenbeck, LLC for Special Environmental Legal Services for a not to exceed amount of \$165,000.00 and term of one year; and

WHEREAS, additional legal services will be needed during the term of this contract; and

WHEREAS, it is anticipated that the additional legal services will not exceed \$100,000.00, bringing the total contract to an amount not to exceed \$265,000.00; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to pay for said services from 01-201-20-155-279.

NOW, THEREFORE, BE IT RESOLVED by the Council of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Council, or their designee, hereby authorize the first amendment to the agreement originally authorized by Resolution 24-269 on September 9, 2024, to increase the not to exceed amount by \$100,000.00 for a new not to exceed amount of \$265,000.00.
2. All remaining provisions of the original agreement not otherwise amended by or inconsistent herewith shall remain in full force and effect.
3. This Resolution, when countersigned by Scarinci Hollenbeck, LLC, shall serve as the first amendment to the original agreement between the parties.
4. Notice of this action shall be published in the official newspaper as required by law.
5. A copy of this resolution will be kept on file in the Office of the Clerk.

ATTEST:

PRINCETON

By: _____

By: _____

ATTEST:
LLC

SCARINCI HOLLENBECK,

By: _____

By: _____



Staff Report

File #: R-25-194

Agenda Date: 5/27/2025

Agenda #: 10.

Resolution of the Mayor and Council of Princeton Authorizing the Sale of Surplus Personal Property No Longer Needed for Public Use by Auction on GovDeals

WHEREAS, Princeton has determined that the personal property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, Princeton intends to utilize the online auction services of GovDeals located at GovDeals.com; and

WHEREAS, the sales shall be conducted pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-36, N.J.A.C. 5:34-5.8 and guidance set forth in the Division of Local Government Services Local Finance Notice 2019-15, and

WHEREAS, the auction of this surplus personal property will begin at 8:00 am prevailing time on Friday, June 13, 2025, and conclude at 4:00 pm prevailing time on Friday, June 20, 2025; and

WHEREAS, Princeton intends to utilize the online auction services of GovDeals via the Passaic County Co-op.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton, in the County of Mercer, State of New Jersey, the following:

1. Princeton is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled GovDeals, located at GovDeals.com.
2. Princeton reserves the right to reject all bids if such rejection is in the public interest.
3. The terms and conditions of the agreement entered into between GovDeals and of Princeton are available at GovDeals.com and in the Clerk's office.

SCHEDULE A

ID	Description	VIN/Serial
398	Lot of Ten (10) Motorola XPR5550 Radios	
411	2015 Isuzu NQR 8 Yard Compactor Garbage Truck	JALE5W160F7300245
412	2017 Ford Taurus	1FAHP2MK6HG141542
413	2015 Dodge Charger AWD	2C3CDXKTXFH908157
414	2015 Dodge Charger AWD	2C3CDXKT8FH903183
415	2012 Chevrolet Tahoe	1GNSK2E02CR203874
416	2012 Chevrolet Tahoe	1FM5K8AR5HGA79109
417	2008 Ford Ranger w/Leer Utility Cap	1FTYR10D38PA29884
418	2010 Ford Crown Victoria	2FABP7BV4AX135562
419	2017 Global M-4 Sweeper	1G9GM4HL1HS462002
420	2016 Ford F-350 SD 4WD	1FT8W3B66GEB17454
421	2007 International 7400 Dump Body	1HTWDAAR67J488203
422	2006 International 7400 Garbage Truck	1HTWGAZT76J337585
423	1995 GMC Sierra C/K 3500	1GDJC34F3SE519475
424	2008 Dodge Charger	2008 Dodge Charger



MUNICIPALITY OF PRINCETON

Department of Infrastructure
& Operations

400 Witherspoon Street
Princeton, NJ 08540
(609) 497-7657
Tvanatta@princetonnj.gov

MEMORANDUM

To: Mayor and Council
From: Tim Vanatta, Fleet Supervisor
Subject: Surplus Equipment Auction
Date: May 19, 2025

Attached for Councils authorization is an agreement for the award of contract through Passaic County Co-op to Liquidity Service Operations, LLC dba GovDeals to conduct an online auction of surplus property in accordance with Local Public Contracts Law.

The attached list of surplus property outlines vehicles and equipment that are no longer viable for the Municipality of Princeton:

Asset Status Report		
Princeton, NJ		
Asset Created: 01 Jun 2024 - 17 May 2025		
ID	Description	VIN/Serial
398	Lot of Ten (10) Motorola XPR5550 Radios	
411	2015 Isuzu NQR 8 Yard Compactor Garbage Truck	JALE5W160F7300245
412	2017 Ford Taurus	1FAHP2MK6HG141542
413	2015 Dodge Charger AWD	2C3CDXKTXFH908157
414	2015 Dodge Charger AWD	2C3CDXKT8FH903183
415	2012 Chevrolet Tahoe	1GNSK2E02CR203874
416	2017 Ford Explorer	1FM5K8AR5HGA79109
417	2008 Ford Ranger w/Leer Utility Cap	1FTYR10D38PA29884
418	2010 Ford Crown Victoria	2FABP7BV4AX135562
419	2017 Global M-4 Sweeper	1g9gm4hl1hs462002
420	2016 Ford F-350 SD 4WD	1FT8W3B66GEB17454
421	2007 International 7400 Dump Body	1HTWDAAR67J488203
422	2006 International 7400 Garbage Truck	1HTWGAZT76J337585
423	1995 GMC Sierra C/K 3500	1GDJC34F3SE519475
424	2008 Dodge Charger	2B3KA43G18H294247



Staff Report

File #: R-25-195

Agenda Date: 5/27/2025

Agenda #: 11.

Resolution of the Mayor and Council of Princeton Authorizing the Acceptance of Donations in Furtherance of Possible Design and Construction of a New Nassau Street Kiosk

WHEREAS, Princeton is in the process of updating the Nassau Street streetscape; and

WHEREAS, as part of the foregoing project, Princeton intends to remove the two existing kiosks along Nassau Street and possibly construct a new kiosk at the corner of Nassau Street and Vandeventer Avenue; and

WHEREAS, the community has expressed interest in the design of the new kiosk; and

WHEREAS, the American Institute of Architects of New Jersey (“AIANJ”), a non-profit organization, wishes to administer/oversee/hold a competition for the design of the new kiosk in which a local business is providing the funds for prize amounts; and

WHEREAS, AIANJ intends to donate the winning and other kiosk designs to Princeton for potential use for a new kiosk design; and

WHEREAS, the kiosk design competition administered by the AIANJ shall not support a for-profit organization or purpose; and

WHEREAS, in appreciation for the donation of the \$10,000 prize amount, Princeton will recognize the donor on a placard that will be installed on the kiosk if and when it is constructed.

NOW, THEREFORE, BE IT RESOLVED by the Princeton Council on this 27th day of May, 2025, that:

1. The above preamble is incorporated herein as if set forth at length.
2. Princeton will receive the donation of the winning and other kiosk designs as a result of the design competition being held by the American Institute of Architects of New Jersey that may be used if and when the kiosk at the corner of Nassau Street and Vandeventer Avenue is constructed.
3. The contribution of \$10,000 towards the prizes amounts for the AIANJ-administered kiosk design competition shall be recognized at a future time on a placard to be installed on the new kiosk, if and when constructed.
4. A copy of this Resolution shall be placed on file in the Office of the Municipal Clerk.



Princeton NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-25-196

Agenda Date: 5/27/2025

Agenda #: 1.

Resolution of the Mayor and Council of Princeton Authorizing the Payment of Bills and Claims

WHEREAS, Chief Financial Officer, Sandra Webb has forwarded the bills and claims received for payment by the Municipality of Princeton for review and approval by the Mayor and Council.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of Princeton approve the attached bill list.

List of Bills - Clearing Claims

Meeting Date: 05/27/2025 For bills from 05/13/2025 to 05/22/2025

Vendor	Description	Payment	Check Total
569 - ABLE MECHANICAL INC.	PO 45329 BLANKET/FIRE FACILITIES	616.08	
	PO 45331 BLANKET/BUILDINGS AND GROUNDS	1,072.30	
	PO 46235 BLANKET - SPRING STREET GARAGE	129.04	1,817.42
2847 - ACCLAIM INVENTORY, LLC	PO 46580 FIXED ASSETS DATABASE UPDATE	3,400.00	3,400.00
2408 - AMERICAN FUTURE SYSTEMS	PO 46506 YOUTH DEVELOPMENT PROGRAM END OF YEAR PA	588.88	588.88
4375 - ARCADIS US, INC.	PO 41259 RESOLUTION # 2023-187	694.98	
	PO 41260 RESOLUTION # 2023-188 + 23-369 + 24-203	16,007.42	
	PO 42013 RESOLUTION # 2023-299	4,698.47	
	PO 44317 RESOLUTION 2024-185	46,189.15	
	PO 46149 2025 MINI SYSTEM 36 SEWER REHABILITATION	6,720.18	74,310.20
3012 - AVALON BAY COMMUNITIES	PO 46642 2024 True Up Amount Due to Avalon Bay fo	492.41	492.41
4048 - B & T TOOLS, INC.	PO 45298 BLANKET TOOLSGARAGE SUPPLIES TV	254.25	
	PO 46504 ANNUAL SOFTWARE RENEWAL	1,736.00	1,990.25
4586 - B BISTRO LTD	PO 46507 MALCOM X DAY CATERING 5/9/25 - BREAKAST	2,124.00	2,124.00
2642 - BEANS, FRED PARTS, INC	PO 45239 BLANKET PARTS TV	1,850.59	1,850.59
3315 - BOWMAN CONSULTING GROUP, LTD.	PO 45271 RESOLUTION 25-33: DESIGN SERVICES FOR TH	12,059.20	
	PO 46562 TRAFFIC STUDY FOR 254 WITHERSPOON ST.	92.50	12,151.70
463 - BRITTON INDUSTRIES, INC.	PO 45375 BLANKET/DPW ROAD MAINTENANCE	1,913.28	1,913.28
3833 - BRT TECHNOLOGIES LLC	PO 46223 BLANKET	100.00	100.00
1342 - BURLINGTON COUNTY EMERGENCY SERVICE	PO 45581 BLANKET - TRAINING	250.00	250.00
86 - CAOLA COMPANY	PO 45391 BLANKET/BUILDINGS AND GROUNDS MAINTENANC	942.20	942.20
1446 - CENTRAL JERSEY EQUIPMENT, LLC.	PO 45241 BLANKET PARTS TV	233.08	
	PO 46525 STIHL MS201TCM14	1,314.06	1,547.14
3775 - CHESTERFIELD GARDENS INC.	PO 45400 BLANKET/OPEN SPACE NURSERY	1,895.00	1,895.00
364 - CINTAS FIRST AID & SAFETY 105	PO 45406 BLANKET/SPRING STREET GARAGE AND METERS	393.09	393.09
4871 - CMRS-FP	PO 46559 REPLENISH POSTAGE 106001070510	10,000.00	10,000.00
5177 - COLVIN, TIMOTHY O. and ALEXIS C.	PO 46621 REFUND FOR BL-20.04 LT-1.018 C18 FOR DUP	16,188.38	16,188.38
1732 - COMCAST BUSINESS	PO 46575 Internet - Account 900019299 - Bill Date	4,532.80	4,532.80
263 - COMCAST CORPORATION	PO 46653 Comcast - Acct. 8499 05 310 0009612 Ser	370.33	370.33
1872 - CONTES BAR/PIZZA	PO 45609 2025 BLANKET EXPENSE	510.00	510.00
1870 - CORELOGIC REAL ESTATE TAX SERV	PO 46625 REFUND FOR DUPLICATE 2ND QTR 2025 BL-20.	26,471.53	26,471.53
4663 - CORPORATE BILLING	PO 45232 BLANKET PARTS/SERVICE TV	345.00	345.00
4604 - COSTELLO'S ACE HARDWARE	PO 45410 BLANKET/BUILDINGS AND GROUNDS SUPPLIES A	67.35	
	PO 45411 BLANKET/SEWER SUPPLIES AND MATERIALS	51.96	
	PO 45414 BLANKET/OPEN SPACE SUPPLIES AND MATERIAL	66.04	
	PO 45531 BLANKET/SUPPLIES	97.92	
	PO 45549 BLANKET/SUPPLIES	373.67	656.94
117 - CRESTON HYDRAULICS INC.	PO 45237 BLANKET TV	2,496.76	
	PO 46512 EMERGENCY LIGHTING AND TOOLBOX NEW SOC P	3,038.59	5,535.35
1849 - CUSTOM BANDAG, INC.	PO 45250 BLANKET TIRES TV	1,255.52	1,255.52
4564 - DANIEL WEISSMAN	PO 46617 2025 Eyeglass Reimbursement	150.00	150.00
4812 - DATA CENTER WAREHOUSE LLC	PO 46061 USB Optical Drive and USB Hubs	270.00	
	PO 46547 Video Adapter	119.00	389.00
760 - DAWN MOUNT	PO 46634 2025 Eyeglass Reimbursement	37.00	37.00
1833 - DELTA DENTAL PLAN OF N.J.	PO 46560 June 2025 Acct 03114-00001E	16,796.22	16,796.22
4915 - DEPARTMENT OF COMMUNITY AFFAIRS	PO 46410 DCA INSPECTION FEES COLLECTED 1ST QTR. 2	3,140.00	3,140.00
4292 - DOMINICK ITZI	PO 46574 CONFERENCE REIMBURSEMENT	197.10	197.10
2929 - DYNTEK SERVICES, INC.	PO 45427 Cisco Hyperflex Licensing Software 1Yr	7,035.93	7,035.93
3835 - EASTERN WAREHOUSE DISTRIBUTORS	PO 45233 BLANKET PARTS/OILS TV	1,149.01	1,149.01
4021 - ENVIRONMENTAL SYSTEM RESEARCH INS., INC.	PO 46279 RESOLUTION 25-116 ARCGIS URBAN ONLINE SU	6,514.00	6,514.00
148 - FIRE & SAFETY SERVICES, LTD.	PO 45589 BLANKET - SERVICES	7,290.39	7,290.39
5159 - FIRSTLINE LOCKSMITH LLC	PO 46413 LOCK REPLACEMENT AT WESTMINSTER PROPERTI	8,880.00	8,880.00
1773 - GABRIELLI TRUCK SALES, LTD	PO 44221 RESOLUTION # 2024-175	111,225.07	
	PO 44221 RESOLUTION # 2024-175	9,837.53	
	PO 45235 BLANKET TV	325.12	121,387.72
158 - GALLS LLC	PO 42592 UNIFORMS	857.49	857.49
895 - GOLOMB, MICHAEL ERIC	PO 46470 MILEAGE REIMBURSEMENT FOR YOUTH FIRESETT	33.60	33.60
170 - GRAINGER	PO 45473 BLANKET/DPW	53.44	53.44
4872 - GREATAMERICA FINANCIAL SERVICES	PO 45287 POSTAGE LEASE 12/22/24 - 12/23/25 400 WI	864.63	864.63
172 - GREATER MERCER TMA	PO 45985 RESOLUTION 23-402 TRANSPORTATION SERVICE	12,204.00	12,204.00
4370 - GREEN HOLLY LANDSCAPING	PO 46563 LANDSCAPE IMPROVEMENTS - RECREATION COMP	4,800.00	4,800.00

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Vendor	Description	Payment	Check Total
24 - GTM (GOLD TYPE BUSINESS MACHINES)	PO 46597 INSTALLED ALL CONSOLE COMPONENTS, REPAIR	1,200.00	1,200.00
846 - HARRIS SURVEYING, INC.	PO 46267 BLANKET FOR PROPOSAL - SURVEYING SERVICE	8,625.00	8,625.00
186 - HESCO ELECTRIC SUPPLY CO. INC.	PO 45480 BLANKET/BUILDINGS AND GROUNDS SUPPLIES	44.30	44.30
1670 - HUMBLE, CRAIG	PO 46604 COMMUNITY RELATIONS - POLICING PROJECT	104.40	104.40
2690 - INTERSTATE BATTERY OF PRINCETON	PO 45238 BLANKET BATTERIES TV	305.90	305.90
207 - J & J STAFFING RESOURCES	PO 46483 GUINSLY DAMAS	1,176.00	
	PO 46624 GONZALEZ, JANET W/E 4/6/2025	3,243.38	4,419.38
201 - JAMMER DOORS	PO 45501 BLANKET/BUILDINGS AND GROUNDS MAINTENANC	2,115.00	2,115.00
1649 - JERSEY ELEVATOR, LLC	PO 45503 BLANKET/BUILDINGS AND GROUNDS MAINTENANC	1,300.09	1,300.09
4876 - JERSEY MAIL SYSTEMS	PO 46582 SHIPPING FOR MAILING LABELS 888	9.00	9.00
2653 - JOSEPH MATTICOLI	PO 46609 CJCQA LUNCHEON/MEETING	20.00	20.00
3831 - JPMONZO MUNICIPAL CONSULTING	PO 46576 STATE HEALTH BENEFITS PROGRAM-WHAT'S NEX	100.00	100.00
988 - K C SERVICE	PO 45314 BLANKET PARTS TV	87.80	87.80
5066 - KAYLA BUTERA	PO 46453 WOWY APRIL WORKSHOP	200.00	200.00
2903 - KYOCERA DOCUMENT SOLUTIONS	PO 45413 2025 Blanket - Kyocera Document Solution	210.00	210.00
227 - LANGUAGE LINE SERVICES	PO 45833 LANGUAGE LINES	288.16	288.16
2318 - LAWSOFT, INC.	PO 46421 INFO COP WEB API INTERFACE FOR DMV LOOKU	9,500.00	9,500.00
5051 - LGB MECHANICAL INC	PO 44900 RESOLUTION 2024-301 ENERGY & HVAC SYSTEM	128,534.40	128,534.40
3149 - LOONEY RICKS KISS (LRK) INC.	PO 44415 RESOLUTION 24-237 PSA SIGNAGE ORDINANCE	8,100.00	8,100.00
4764 - MAARV WATERPROOFING, INC.	PO 41523 RESOLUTION # 2023-174	28,028.60	28,028.60
379 - MAGIC TOUCH CONSTRUCTION CO IN	PO 45694 BLANKET/ELECTRICAL SEWER 298 RIVER ROAD	799.59	799.59
3919 - MAIN ACCESS SYSTEMS	PO 45540 BLANKET/BUILDINGS AND GROUNDS EQUIPMENT	446.25	446.25
1570 - MAJESTIC OIL COMPANY	PO 45551 BLANKET/FUEL	14,342.51	14,342.51
4807 - MARAZITI FALCON, LLP	PO 44853 LEGAL SERVICES - PCRD LITIGATION	693.00	693.00
4846 - MARTHA LAND	PO 46623 Refreshments for End of Year AST Celebra	82.65	82.65
1100 - MASON, GRIFFIN & PIERSON	PO 45268 RESOLUTION 25-26: MUNICIPAL ATTORNEY	38,226.16	
	PO 45268 RESOLUTION 25-26: MUNICIPAL ATTORNEY	11,774.79	50,000.95
1553 - MCCAFFREYS MARKET	PO 45593 BLANKET - FOOD	51.99	
	PO 45608 PRINCETON HUMAN SERVICES EXPENSES 2025	415.54	
	PO 45724 BLANKET	187.05	
	PO 46499 FOOD	65.57	720.15
5179 - MCCONNELL MARK W. and CONNIE K. CHEN	PO 46628 REFUND FOR DUPLICATE 2ND QTR 2025 BL-540	2,949.94	2,949.94
282 - MERCER COUNTY IMPROV AUTHORITY	PO 45552 BLANKET/TRASH TONNAGE	53,750.41	53,750.41
752 - MES SERVICE COMPANY, LLC	PO 45595 BLANKET - SERVICES	67.58	67.58
289 - MGL PRINTING SOLUTIONS	PO 45834 2025 Printing - Blanket	704.00	704.00
4176 - MIKE YEH	PO 46599 CONFERENCE ACCOMMODATIONS	809.18	809.18
823 - MOORHEAD, EVAN	PO 46613 2025 Eyeglass Reimbursement	150.00	
	PO 46643 REIMBURSEMENT FOR DEPT ZOOM ACCOUNT (FEB	63.96	213.96
3606 - MOREEN, DENNIS	PO 46567 MILEAGE REIMBURSEMENT JIF TRAINING 1 HI	49.00	49.00
4260 - MULLER & BAILLIE, P.C.	PO 38549 BLANKET LEGAL	275.00	
	PO 40557 BLANKET LEGAL SERVICES - RB HOMES - ESCR	220.00	
	PO 41974 BLANKET LEGAL	165.00	
	PO 43177 BLANKET LEGAL CHARGES - 21 WIGGINS LLC -	550.00	
	PO 43236 BLANKET LEGAL	176.00	
	PO 43560 PCRD LITIGATION	858.00	
	PO 45451 BLANKET LEGAL	440.00	
	PO 45564 GENERAL LEGAL SERVICES TO THE PLANNING B	935.00	
	PO 46569 LEGAL CHARGE	660.00	
	PO 46570 BLANKET LEGAL	55.00	4,334.00
4792 - MY FSA LINK, LLC	PO 45446 Blanket 2025	147.75	147.75
4600 - NASSAU ELECTRIC LLC - PRINCETON	PO 46533 REC MAINTENANCE SHOP - 2 NEW 20 AMP CIRC	1,577.00	1,577.00
5169 - NAT'L WASHINGTON-ROCHAMBEAU REVOLUTIONAR	PO 46468 Victory Town or County Membership	2,200.00	2,200.00
338 - NC JEFFERSON PLUMBING HEATING & A/C	PO 45687 BLANKET/CONTRACTED PLUMBING SERVICES	136.50	136.50
2470 - NEW JERSEY ASSOCIATION OF CHIEFS OF	PO 46007 ALCOHOL BEVERAGE CONTROL: ENFORCEMENT TE	150.00	
	PO 46415 ANNUAL TRAINING CONFERENCE - CHIEF CHRIS	805.00	955.00
3170 - NJ ADVANCE MEDIA, LLC	PO 45829 2025 Advertising - Blanket	124.88	
	PO 46641 TIMES OF TRENTON ONLINE NEWSPAPER - CDBG	28.86	153.74
359 - O'CONNELL, MARIA	PO 45764 SUPPLIES - Blanket	93.56	93.56
474 - ONE CALL CONCEPTS, INC.	PO 45560 BLANKET/SEWER MARK OUTS	972.60	972.60
4205 - OSTERGAARD ASSOCIATES	PO 44071 BLANKET FOR PROFESSIONAL REVIEW	996.17	996.17
591 - PACKET MEDIA, LLC	PO 45776 2025 HISTORIC PRESERVATION LEGAL NOTICE	126.57	
	PO 46027 BLANKET FOR 2025	170.01	296.57

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Vendor	Description	Payment	Check Total
1055 - PENN MEDICINE PRINCETON HEALTH	PO 45597 BLANKET - SERVICES	1,804.00	1,804.00
1390 - PESMC - C/O MEGAN ORTIZ	PO 46557 PESMC CHAPTER MEETING, MAY 7TH 2025 FOR	110.00	110.00
4436 - PKF O'CONNOR DAVIES, LLP	PO 46540 Professional Accounting Services for BAN	2,500.00	2,500.00
5087 - PRESERVATION DESIGN PARTNERSHIP	PO 45222 RESOLUTION 24-366 DESIGN GUIDELINES FOR	10,416.00	10,416.00
1348 - PRINCETON HYDRO, LLC	PO 42106 (Contract #1: Reso 23-313 + 24-85) (Cont	22,725.17	
	PO 43978 ENVIRONMENTAL CONSULTING IN CONNECTION W	4,055.34	
	PO 46136 INVASIVE SPECIES MANAGEMENT (LESSER CELA	1,300.00	28,080.51
1626 - PRINCETON MERCER REGIONAL CHAMBER	PO 46635 County Executive Dan Benson's State of t	45.00	45.00
592 - PRINCETON PUBLIC LIBRARY	PO 46638 Bibliotheca, LLC PO 24932	9,238.00	9,238.00
1277 - PRINCETON SUPPLY CORPORATION	PO 45624 BLANKET/BUILDINGS AND GROUNDS JANITORIAL	1,520.27	
	PO 45681 BLANKET/SUPPLIES/MATERIALS	320.00	1,840.27
445 - PSE&G CO - SUMMARY ACCOUNT	PO 46619 WESTMINSTER - Electric and Gas - Bill Da	12,275.54	12,275.54
445 - PSE&G CO - SUMMARY ACCOUNT	PO 46654 Traffic Lights - Bill Date May 15, 2025	17.67	17.67
445 - PSE&G CO - SUMMARY ACCOUNT	PO 46659 Electric - Acct #13 000 010 03 - Bill Da	33,309.56	33,309.56
445 - PSE&G CO - SUMMARY ACCOUNT	PO 46660 Electric and Gas - Bill Date May 16, 202	1,684.40	1,684.40
4550 - RAIKE, KENNETH	PO 46612 RETIREMENT PLAQUE - DET. JENN GERING	215.25	215.25
4108 - REEDER, BARBARA	PO 46587 REIMBURSE 43 MILES R/T RANJ SPRING CONFE	35.10	35.10
4086 - REMINGTON & VERNICK ENGINEERS, INC	PO 45758 GIS PARCEL MAINTENANCE FOR TAX YEAR 2023	800.00	800.00
3024 - RIDER UNIVERSITY	PO 46585 APRIL PROPERTY MAINTENANCE FEE	13,109.39	13,109.39
1204 - RIGGINS INC.	PO 45626 BLANKET/FUEL	3,709.16	3,709.16
963 - RUTGERS UNIVERSITY OFFICE OF CONTINUING	PO 46394 REGISTRATION FOR SANDRA GARITY FOR NOISE	290.00	290.00
639 - S.A.V.E.	PO 43378 2024 ANIMAL BOARDING SERVICES	80.00	
	PO 43378 2024 ANIMAL BOARDING SERVICES	885.00	965.00
1274 - SANDUSKY, GREGORY	PO 46586 REVIEW OF PLAN OF SURVEY & MINOR SUBDIVS	542.50	542.50
2965 - SERVICE TIRE TRUCK CENTER, INC	PO 45253 BLANKET TIRES/ ROAD SERVICE TV	1,890.00	1,890.00
3982 - SHAFTS & SLEEVES, INC.	PO 45628 BLANKET/SEWER REPAIR AND MAINTENANCE	8,006.00	8,006.00
2672 - SMITH & MANNING, LLC	PO 46296 PARKING GARAGE SIGNAGE REFRESH	5,500.00	5,500.00
1253 - SOFTWARE HOUSE INTERNATIONAL (SHI)	PO 45850 ZOOM MEETING - BUSINESS LICENSES - 1 YEA	11,290.10	11,290.10
2469 - SPEEDPRO IMAGING MERCER COUNTY, INC	PO 45713 BLANKET/SIGNAGE	392.00	392.00
4602 - SPIVEY, DENISE	PO 46622 SUPPLIES FOR PRINCETON BLAIRSTOWN RETREA	151.61	151.61
716 - STEVENSON SUPPLY	PO 45635 BLANKET/SEWER SUPPLIES	751.05	751.05
1216 - STORM WATER MANAGEMENT CONSULTING,	PO 44855 FORMAL INSPECTION OF DAMS	5,750.00	5,750.00
3059 - T & M ASSOCIATES	PO 45269 RESOLUTION 25-28: LANDFILL GAS MONITORIN	6,068.94	6,068.94
5153 - THE NEW JERSEY STATE BAR ASSOCIATION	PO 46225 2025 Redevelopment Law Symposium Registr	225.00	225.00
1182 - TOUCHTONE COMMUNICATIONS	PO 46573 Acct 6099212100 - Interexchange Carrier	185.94	185.94
1044 - TOWNSHIP OF LAWRENCE	PO 46608 SHARED SERVICE AGREEMENT WITH LAWRENCE T	21,500.00	21,500.00
838 - TRAP ROCK INDUSTRIES, LLC	PO 45649 BLANKET/DPW STONE SUPPLIES	535.30	535.30
1175 - TREASURER STATE OF NEW JERSEY	PO 46633 STORMWATER DISCHARGE GENERAL PERMIT PRO	9,000.00	9,000.00
1175 - TREASURER STATE OF NEW JERSEY	PO 46647 FLOOD HAZARD VERIFICATION APPLICATION FE	1,000.00	1,000.00
1170 - TRENTONIAN	PO 46546 MASTER PLAN LEGAL NOTICE	40.95	40.95
5165 - TRIDENT ENTERPRISES INT'L INC	PO 46444 BLANKET	69.95	69.95
1167 - TRIUS INC.	PO 45299 BLANKET PARTS TV	578.83	578.83
2592 - UNIFIRST CORPORATION	PO 43920 RESOLUTION # 2024-148	2,038.75	
	PO 43920 RESOLUTION # 2024-148	287.43	2,326.18
923 - UNITED PARCEL SERVICE	PO 46652 Acct. 8Y2A91 - Service Charge - 5/3/25	234.68	234.68
211 - UNITED SITE SERVICES	PO 45327 BLANKET/MISC. RENTAL	750.18	750.18
1158 - US ATHLETIC FIELDS	PO 46280 MOWING SERVICES RESO 25-117 & 25-148	7,180.60	
	PO 46281 TURF MANAGEMENT SERVICES RESO 25-118 & 2	6,828.33	14,008.93
4102 - V J LANDSCAPING, LLC	PO 45662 BLANKET/2025 MARQUAND PARK MULCH RING MA	2,200.00	2,200.00
5178 - VAHABA, DANIEL M. and HANNAH Z. MEERAN	PO 46627 REFUND FOR DUPLICATE BL-2101 LT-3	5,282.06	5,282.06
4220 - VANATTA, TIM	PO 46568 MLEAGE REIMBURSEMENT JIF TRAINING 1 HIGH	88.20	88.20
962 - VERIZON	PO 45387 TELEPHONE EXPENSE	403.04	403.04
20 - VERIZON	PO 46615 Phone - Acct.Y2803099 - Long Distance -	42.65	42.65
4895 - VERIZON COMMUNICATIONS INC.	PO 46222 BLANKET/SEWER DEPARTMENT VEHICLE TRACKIN	284.25	284.25
959 - VERIZON WIRELESS	PO 46616 Acct #642046325-00001 - Wireless - April	5,995.56	5,995.56
3772 - VILIUS JANKAUSKAS	PO 46605 BLANKET	1,519.59	1,519.59
1151 - VILLAGE OFFICE SUPPLY	PO 46189 PRINTING	46.00	
	PO 46478 Office supplies - stamps	40.65	86.65
1024 - W.E. TIMMERMAN CO., INC.	PO 45323 BLANKET PARTS/SERVICE TV	1,181.63	1,181.63
3699 - WADSWORTH, KEITH	PO 46497 REIMBURSEMENT FOR HAY BALE FOR LIVE BURN	49.95	49.95
4545 - WATERS & BUGBEE, INC.	PO 46179 INSTALL SEWER LATERAL AT 278 MOUNTAIN AV	35,400.00	35,400.00
2 - WB MASON CO	PO 43427 2024 Blanket for Supplies	658.75	

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Vendor	Description	Payment	Check Total
	PO 45385 OFFICE SUPPLIES	650.79	
	PO 45646 2025 OFFICE SUPPLIES - BLANKET PO (FINAN	136.43	
	PO 45673 2025 BLANKET (CK09MERCER2023-13)	605.92	
	PO 45775 BLANKET 2025 HISTORIC PRESERVATION OFFIC	23.11	
	PO 45790 BLANKET FOR 2025 - ENGINEERING (CK09MERC	663.00	
	PO 45830 2025 Supplies - Blanket	406.68	
	PO 46244 BLANKET	135.88	3,280.56
4331 - WEDRIVEU, INC.	PO 45280 RESOLUTION 24-354: 2025 PRINCETON TRANSI	31,430.33	31,430.33
3677 - WELLS FARGO VENDOR FIN SERV.	PO 45499 2025 Blanket - Wells Fargo Printer Lease	318.22	318.22
1039 - WILLIAMS SCOTSMAN, INC.	PO 40526 RESOLUTION # 2022-218 (MULTIPLE YEARS) +	904.00	904.00
2677 - WIRELESS ELECTRONICS, INC.	PO 45799 BLANKET - SERVICES	1,000.00	1,000.00
2677 - WIRELESS ELECTRONICS, INC.	PO 46561 BLANKET - SERVICES	3,562.05	3,562.05
8 - WITMER ASSOCIATES INC.	PO 45602 BLANKET - SUPPLIES	289.32	
	PO 46131 FLIR K55 320X240 THERMAL CAMERA KIT - FL	4,033.97	4,323.29
998 - WM CORPORATE SERVICES, INC.	PO 45868 BLANKET/CONTRACT NO.T2665	4,562.29	4,562.29
TOTAL			1,007,252.95

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-105-200	PERSONNEL - OE	15,359.18			
01-201-20-110-200	MAYOR & COUNCIL OE	2,570.33			
01-201-20-111-200	ADMINISTRATIVE & EXECUTIVE OE	53,176.98			
01-201-20-120-200	MUNICIPAL CLERK OE	1,235.56			
01-201-20-125-200	INFORMATION TECHNOLOGY - OE	5,450.02			
01-201-20-125-233	COMPUTER EXPENSE-SOFTWARE MAINT AND FEES	29,562.03			
01-201-20-130-200	FINANCE ADMINISTRATION OE	3,560.77			
01-201-20-145-200	COLLECTION OF TAXES OE	123.41			
01-201-20-150-200	ASSESSMENT OF TAXES OE	276.53			
01-201-20-155-200	LEGAL SERVICES & COSTS OE	30,049.16			
01-201-20-165-200	ENGINEERING SERVICES OE	9,663.00			
01-201-20-175-200	HISTORIC PRESERVATION COMMITTEE - OE	2,221.68			
01-201-21-180-200	REGIONAL PLANNING BD. - TWP - OE	7,489.95			
01-201-21-185-200	ZONING COSTS - OE	170.01			
01-201-23-220-200	EMPLOYEE GROUP INSURANCE OE	17,133.22			
01-201-25-240-200	POLICE OE	1,175.57			
01-201-25-265-200	FIRE OE	14,398.88			
01-201-25-267-200	FIRE FACILITIES OE	616.08			
01-201-26-290-200	ROAD REPAIRS & MAINTENANCE OE	7,304.69			
01-201-26-305-200	GARBAGE & TRASH REMOVAL OE	58,312.70			
01-201-26-310-200	PUBLIC BUILDINGS & GROUNDS OE	7,665.51			
01-201-26-315-200	VEHICLE MAINT. - ADMIN. OE	11,286.86			
01-201-27-330-200	BOARD OF HEALTH OE	35.10			
01-201-27-331-200	SUZANNE PATTERSON CENTER OE	12,204.00			
01-201-27-345-200	HUMAN SERVICES OE	7,344.92			
01-201-28-370-200	JOINT RECREATION BOARD OE	553.88			
01-201-28-375-200	PARK MAINTENANCE OE	15,589.28			
01-201-31-430-200	ELECTRICITY & GAS OE	16,827.25			
01-201-31-431-200	NATURAL GAS OE	152.90			
01-201-31-435-200	STREET LIGHTING OE	17,964.69			
01-201-31-440-200	TELEPHONE OE	6,915.35			
01-201-31-455-200	SEWER FACILITIES OPERATING OE	11,102.41			
01-201-31-460-200	GASOLINE OE	18,051.67			
01-203-20-111-200	(2024) ADMINISTRATIVE & EXECUTIVE OE		492.41		
01-203-20-120-200	(2024) MUNICIPAL CLERK OE		658.75		
01-203-20-155-200	(2024) LEGAL SERVICES & COSTS OE		1,551.00		
01-203-21-180-200	(2024) REGIONAL PLANNING BD. - TWP - OE		8,100.00		
01-203-25-240-200	(2024) POLICE OE		857.49		
01-203-26-290-200	(2024) ROAD REPAIRS & MAINTENANCE OE		9,837.53		

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-203-27-341-200	(2024) SAVE BOARDING COSTS OE		80.00		
01-204-55-900-001	Accounts Payable			10,416.00	
01-205-55-900-035	RESERVE FOR TAX OVERPAYMENTS			50,891.91	
01-260-05-100	DUE TO CLEARING/CLAIMS			0.00	471,568.66
01-286-55-900-805	DUE TO STATE (DCA)- LEAD SAFE CERTS			3,140.00	
TOTALS FOR	CURRENT FUND	385,543.57	21,577.18	64,447.91	471,568.66
		=====	=====	=====	=====
04-215-17-037-000-000	Ordinance 2017-37 Various Capital Imprv			4,800.00	
04-215-19-020-000-000	Ordinance 2019-20 NJ EIT			3,830.15	
04-215-21-021-000-000	Ordinance 2021-21 Various Capital Improvements			7,327.00	
04-215-22-018-000-000	Ordinance 2022-18 NJ I-Bank			50,346.42	
04-215-22-019-000-000	Ordinance 2022-19 Various Capital Improvements			135,403.34	
04-215-23-016-000-000	Ordinance 2023-16 Sewer Trust			15,910.84	
04-215-23-017-000-000	Ordinance 2023-17 Sewer Improvements			11,418.65	
04-215-23-019-000-000	Ordinance 2023-19 I-Bank Improvements			18,567.90	
04-215-23-020-000-000	Ordinance 2023-20 Open Space Improvements			12,680.34	
04-215-23-021-000-000	Ordinance 2023-21 Various Capital Improvements			7,313.97	
04-215-24-014-000-000	Ordinance 2024-14 Various Capital Improvements			131,442.27	
04-215-24-018-000-000	Ordinance 2024-18 Sewer Improvements			35,400.00	
04-215-24-034-000-000	Ordinance 2024-34 Acq of Westminster			11,380.00	
04-260-05-100	DUE TO CLEARING/CLAIMS			0.00	445,820.88
TOTALS FOR	GENERAL CAPITAL FUND	0.00	0.00	445,820.88	445,820.88
		=====	=====	=====	=====
05-201-02-007-200	PARKING OE	809.56			
05-201-02-009-000	JITNEY EXPENSES	31,430.33			
05-260-05-100	DUE TO CLEARING/CLAIMS			0.00	32,239.89
TOTALS FOR	PARKING UTILITY OPERATING FUND	32,239.89	0.00	0.00	32,239.89
		=====	=====	=====	=====
06-215-21-018-000	Ordinance 2021-18 Various Capital Improvements			33,528.60	
06-260-05-100	DUE TO CLEARING/CLAIMS			0.00	33,528.60
TOTALS FOR	PARKING UTILITY CAPITAL FUND	0.00	0.00	33,528.60	33,528.60
		=====	=====	=====	=====
12-201-20-125-200	OPEN SPACE - OTHER EXPENSE - PARK MAINT	5,461.04			
12-260-05-100	DUE TO CLEARING/CLAIMS			0.00	5,461.04
TOTALS FOR	OPEN SPACE FUND	5,461.04	0.00	0.00	5,461.04
		=====	=====	=====	=====
14-260-05-100	DUE TO CLEARING/CLAIMS			0.00	885.00
14-400-65-000-000	RESERVE FOR EXPENDITURE			885.00	
TOTALS FOR	ANIMAL CONTROL TRUST	0.00	0.00	885.00	885.00
		=====	=====	=====	=====
17-260-05-100	Due To Claims/Clearing			0.00	4,172.17
17-290-20-000-000	PROFESSIONAL FEES			3,176.00	
17-290-50-000-000	INSPECTION FEES			996.17	
TOTALS FOR	ESCROW	0.00	0.00	4,172.17	4,172.17
		=====	=====	=====	=====
21-201-12-110-200	CONSTRUCTION EXPENSES - OE	1,801.92			
21-260-05-100	DUE TO CLAIMS/CLEARING			0.00	1,801.92
TOTALS FOR	TRUST FUND	1,801.92	0.00	0.00	1,801.92
		=====	=====	=====	=====
40-201-20-105-200	AFFORDABLE HOUSING BOARD OE	11,774.79			
40-260-05-100	DUE TO CLAIMS/CLEARING			0.00	11,774.79
TOTALS FOR	AFFORDABLE HOUSING UTILITY	11,774.79	0.00	0.00	11,774.79
		=====	=====	=====	=====

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT

Total to be paid from Fund 01	CURRENT FUND	471,568.66			
Total to be paid from Fund 04	GENERAL CAPITAL FUND	445,820.88			
Total to be paid from Fund 05	PARKING UTILITY OPERATING FUND	32,239.89			
Total to be paid from Fund 06	PARKING UTILITY CAPITAL FUND	33,528.60			
Total to be paid from Fund 12	OPEN SPACE FUND	5,461.04			
Total to be paid from Fund 14	ANIMAL CONTROL TRUST	885.00			
Total to be paid from Fund 17	ESCROW	4,172.17			
Total to be paid from Fund 21	TRUST FUND	1,801.92			
Total to be paid from Fund 40	AFFORDABLE HOUSING UTILITY	11,774.79			

		1,007,252.95			

Checks Previously Disbursed

515	MERCER COUNTY	PO# 46579	14,670,374.69	5/15/2025
515	NJSHBP ACT	PO# 46630	183,932.32	5/15/2025
516	NJDOT	PO# 46611	Memorial Day Parade-Highway Occupa	36.50 5/16/2025
516	NJSHBP ACT	PO# 46631	443,276.25	5/15/2025

			15,297,619.76	

Totals by fund	Previous Checks/Voids	Current Payments	Total

Fund 01 CURRENT FUND	15,297,619.76	471,568.66	15,769,188.42
Fund 04 GENERAL CAPITAL FUND		445,820.88	445,820.88
Fund 05 PARKING UTILITY OPERATING FUND		32,239.89	32,239.89
Fund 06 PARKING UTILITY CAPITAL FUND		33,528.60	33,528.60
Fund 12 OPEN SPACE FUND		5,461.04	5,461.04
Fund 14 ANIMAL CONTROL TRUST		885.00	885.00
Fund 17 ESCROW		4,172.17	4,172.17
Fund 21 TRUST FUND		1,801.92	1,801.92
Fund 40 AFFORDABLE HOUSING UTILITY		11,774.79	11,774.79

BILLS LIST TOTALS	15,297,619.76	1,007,252.95	16,304,872.71
			=====



Princeton NJ

400 Witherspoon St
Princeton, NJ 08540

Staff Report

File #: R-25-197

Agenda Date: 5/27/2025

Agenda #: 2.

Resolution of the Mayor and Council of Princeton Authorizing 2025 2nd Quarter Refunds of \$50,891.91 Overpayments

WHEREAS, it is the desire of the Mayor and Council of Princeton to refund the following properties for the overpayments on the 2nd qtr. 2025

NOW, THEREFORE, BE IT RESOLVED, on this 27th day of May 2025, by the Mayor and Council of Princeton, County of Mercer, State of New Jersey, that the following \$50,891.91 is to hereby be refunded and the Princeton Tax Collector is authorized to adjust her records:

NAME	BLOCK/LOT	LOCATION	AMOUNT
Timothy & Alexis Colvin	20.04 Lt-1.018 Ql-C1	18 Paul Robeson Place	\$16,188.38
Vahaba, Daniel M. & Hannah Z. Meeran	2101/3	120 Ridgeview Circle	\$5,282.06
McConnell, Mark W. & Connie K. Chen	5404/20	238 Mt. Lucas Rd	.\$2,949.94
Corelogic	20.07/49.05/C49E	49 Palmer Sq. West Unit E	\$1,485.95
Corelogic	2601/4	561 State Rd	\$2,230.26
Corelogic	5601/14.43	43 Governors Lane	\$4,543.74
Corelogic	6703/12.05	200 Mountain Ave	\$ 8,865.26
Corelogic	9701/22	11 Wilkinson Way	\$3,653.63
Corelogic	10403/11	76 Battle Rd. West	\$5,792.69



MUNICIPALITY OF PRINCETON

Office of Tax Collection

400 Witherspoon St.

Princeton, NJ 08540

(609) 924-1058

ttisdale@princetonnj.gov

MEMORANDUM

To: Mark Freda, *Mayor*
Mia Sacks, *Council President*
Leighton Newlin, *Councilman*
Brian McDonald, *Councilman*
David Cohen, *Councilman*
Leticia Fraga, *Councilwoman*
Michelle Pirone Lambros, *Councilwoman*

From: Tammie Tisdale, *Tax Collector*

Subject: Refund of Overpayments

Date: May 27, 2025

This resolution authorizes the refunds of duplicates for the 2nd quarter 2025 Tax in the amount of \$50,891.91 for the properties listed below due to the fact they're duplicate payments:

Timothy & Alexis Colvin and Corelogic paid for 18 Paul Robeson Pl. BI-20.04 Lt-1.018 Qual-C18 \$16,188.38 Refund to Timothy & Alexis Colvin.

Owner Vahaba, Daniel M. & Hannah Z. Meeran paid for twice in error 120 Ridgeview Circle BI-2101 Lt-3 \$5,282.06 Refund to Vahaba, Daniel M. & Hannah Z. Meeran.

Lereta Mortgage Company and McConnell, Mark W. & Connie K. Chen paid for 238 Mt. Lucas BI-5404 Lt-20 \$2,949.94 Refund to McConnell, Mark W. & Connie K. Chen.

Tripathi, Arun & Raksha and Corelogic paid for 49 Palmer Sq. West Unit E BI-20.07 Lt-49.05 Qual-C49E \$1,485.95 Refund to Corelogic.

Old Republic National Title and Corelogic paid for 561 State Rd. BI-2601 Lt-4 \$2,230.26 Refund to Corelogic.

Title Evolution LLC and Corelogic paid for 43 Governors Lane BI-5601 Lt-14.43 \$4,543.74 Refund to Corelogic.

North Bergen Title Agency and Corelogic paid for 200 Mountain Ave. BI-6703 Lt-12.05 \$8,765.26 Refund to Corelogic.

Sureway Prop. Managment and Corelogic paid for 11 Wilkinson Way BI-9701 Lt-22 \$3,653.63 Refund to Corelogic.

North Star Title Agency LLC and Corelogic paid for 76 Battle Rd. West BI-10403Lt-11 \$5,792.69 Refund to Corelogic.