



MUNICIPALITY ^{of} PRINCETON

Department of Engineering &
Infrastructure Operations

400 Witherspoon Street

Princeton, NJ 08540

(609) 921-7077

engineering@princetonnj.gov

MEMORANDUM

To: Mayor and Council
From: Deanna Stockton, *Deputy Administrator*
Subject: Contract to Perform Interior Painting at 400 Witherspoon Street
Date: October 23, 2025

Attached for Council's authorization is a resolution to approve a change order to the painting contract for the not to exceed amount of \$8,550.00. The amended contract total of \$177,947.72 is still within the \$185,000 allocated in the 2025 capital budget ordinance adoption for painting at the 400 Witherspoon Street municipal building.

Through the course of painting the second and third floors at 400 Witherspoon, it was determined that the original quote did not completely encompass the interior spaces where painting was required. The attached change order addresses that oversight.

Please contact me if you have any questions.