



MUNICIPALITY ^{of} PRINCETON

Department of Infrastructure
& Operations

400 Witherspoon Street

Princeton, NJ 08540

(609) 921-7077

engineering@princetonnj.gov

MEMORANDUM

To: Mayor and Council
From: Deanna Stockton, *Deputy Administrator*
Subject: 2026 Contract with Sustainable Princeton
Date: January 7, 2026

Attached for Council's authorization at its January 12, 2026 meeting is an agreement for extraordinary and unspecifiable services in the amount of \$150,000 with Sustainable Princeton (SP).

Sustainable Princeton has been supporting the Princeton community to achieve its sustainability goals for more than ten years. Since 2017, Sustainable Princeton has been under contract with the municipality for various services related to sustainability. As Princeton Council's goals and priorities related to sustainability, resilience, and good governance has grown, the project work assigned to Sustainable Princeton has increased. An overview of Princeton's 2025 Sustainable Jersey certification work is attached. Since 2023, with SP's leadership, Princeton has been able to gain almost three hundred certifications points and a Gold Star in Health. The Sustainable Jersey certification attachment illustrates just a fraction of the breadth of work that SP provides and their relationships within the municipal staff and volunteer boards/committees/commissions, and with outside organizations. Other successful project collaborations include the Adopt a Storm Drain program, food scraps recycling drop off program, ShredFest, EV fleet planning, commercial and residential energy efficiency programs, low and moderate income community solar program, Green House Tours with the Environmental Commission, audio visual content creation, and many others. Princeton does not have the staff resources internally, by personnel count and /or expertise, to accomplish what SP does.

For the 2026 scope of services, SP is being requested to increase their role in the following continuing initiatives from Council's 2025 goals and priorities.

- Stormwater utility feasibility study
- MS4 stormwater permit compliance
- Tree canopy expansion

These projects, overseen by the Department of Infrastructure & Operations, require a large expenditure of time to ensure that we are successfully completing the required tasks; the Department has not been able to find qualified employees to fill four open Engineering project management-related positions and one DPW urban forestry position and need the staff augmentation that is provided by SP through their service contract. Their attached 2026 proposed scope of work more fully identifies the projects and associated work tasks.

We respectfully request that Princeton Council authorizes the 2026 extraordinary and unspecifiable services agreement with Sustainable Princeton. If you have any questions or need additional information, please contact me or Christine Symington, Sustainable Princeton Executive Director.